

# Memo

**To:** Board of Education

**From:** Steve Goss

**cc:** Charlie Glaes

**Date:** November 10, 2017

**Re:** Proposed change to information systems

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As part of the District's commitment to continuous improvement, we have been exploring whether another system could better meet the District's needs with regard to student management and enterprise resource planning (financial and human resources planning and management).

We currently use Infinite Campus by Optimal Solutions for student management and MiCase by KRESA for financial and human resources management. We must also use a variety of other systems, including OnBase for document management, Workforce Time and Attendance, and Shoutpoint messenger to add additional functionality not provided by the core systems.

We have identified **Skyward** as an ideal solution to meet the District's needs going forward. With Skyward, we will finally realize our goal of integration between the student, human resources, and financial management systems, allowing us to eliminate the added standalone systems currently used for timekeeping, messaging, document management, etc.

Skyward's expansive presence within the State of Michigan allows the company to be involved at the state level as decisions are made with regard to student data reporting. This will provide us with more information as changes are considered and ensure that our software developer will be proactively incorporating changes in a timely, responsive manner.

In addition to enhanced functionality and improved integration between systems, the move will generate financial savings on a long-term basis. Initially, there will be increased costs due to the following:

1. Approximately six months of overlap in licensing costs during the implementation period, totaling approximately \$19,000.
2. Implementation costs of approximately \$115,000; which will be split into three annual installments.

From a budgetary standpoint, the overlap in licensing and first installment of the implementation costs will increase the 2017-2018 budget ("year 0") by approximately \$59,000. That impact will decrease in years one and two (2018-2019 and 2019-2020) to approximately \$10,000 and \$3,000, respectively. By year 3 (2020-2021), the annual budget for these systems will begin to decrease by approximately \$32,000 compared to our current costs.

The Administration is requesting Board approval to initiate the conversion with the goal of going live with the new systems on July 1, 2018.