

Facility Cleaning Methods and Considerations

Cleaning Considerations

Eden Prairie Public Schools has prepared in-depth cleaning practices to prevent the exposure of COVID-19. Key elements include:

- Staff will utilize Q.T. Plus, which is an approved disinfectant on EPA List N.
- The dwell time of product is 10 minutes.
- The Safety Data Sheet (SDS) states that required Personal Protective Equipment (PPE) includes chemical resistant gloves, safety goggles, and where engineering controls do not maintain airborne concentrations below recommended exposure limits, respiratory protection.
- The SDS is available to staff on the Facilities and Safety webpage on the Eden Prairie Schools website
- The containers are pre-labeled with GHS compliant labels.
- Staff have received training on good cleaning practices and Employee Right-to-Know. Records are in the district office.

When technology items are needing to be cleaned, alcohol wipes will be utilized to prevent damage to the equipment.

Door hangers will be present on each door to note whether rooms were used/dirty or not used/clean. Custodial staff will change the door hangers to “clean” once the room has been cleaned for the day.

Routine Cleaning

The Minnesota Department of Health (MDH) and the Centers for Disease Control and Prevention (CDC) recommend routine cleaning and disinfection occur to assist in prevention of the virus spread. The District accomplishes this through routine cleaning of high touch points as listed below, per CDC guidelines.

Internal custodial staff who complete routine cleaning follow these recommendations:

1. Wear chemical-resistant gloves.
2. If the surface is visibly dirty, clean using soap & water.
3. Disinfect surfaces using disinfectant provided and paper towels and or disposable scrub pads. The product needs to remain wet on the surface for the designated amount of time.
4. Use a garbage bag for your waste. When full, place garbage in dumpster.
5. Remove gloves, then wash hands thoroughly with warm water and soap for at least 20 seconds.

| SPACE | How Often to Clean & Disinfect | When to Clean & Disinfect | Who is Responsible |
|---|--------------------------------|--|--------------------|
| COMMON AREAS | | | |
| Main Entrance/Vestibule Door Handles and Electronic Door Assist Buttons | 3 times/day | <ul style="list-style-type: none"> • Before Student Arrival • After Lunch • After Student Dismissal | Custodial Staff |
| Main Office Door Handles | | | |
| Bottle Fillers | | | |
| Check-in Counters/Front Office Counters | | | |
| Handrails | | | |
| Elevator Buttons | | | |
| Vending Machine Buttons, cash input/output surfaces, pickup slot door | | | |
| Tables/Chairs in HS Commons Area | | | |

MAIN OFFICE & DISTRICT OFFICE & TEACHERS LOUNGE

| | | | |
|---|------------|-------------------------|-----------------|
| Door Handles/Inside Outside | 1 time/day | After Student Dismissal | Custodial Staff |
| Conference Room Tables | | | |
| Desks | | | |
| Chairs - Armrests, Grip areas | | | |
| Phones and Computers | | | |
| Break Room: Tables, Chairs, Appliance Handles & Doors, Cabinet Pulls & Doors *Removing all other shared condiments | | | |

GENERAL CLASSROOM

| | | | |
|--|------------|-------------------------|-----------------|
| Door Handles *Identify all touch points during open/closing | 1 time/day | After Student Dismissal | Custodial Staff |
| Door Frames | | | |
| Light Switches | | | |
| Tabletops | | | |
| Desks | | | |
| Chairs (Include hand grip locations) | | | |
| Cabinet Handles/Pulls and Front of Doors | | | |
| Sink Faucets and Front Edge of Sink | | | |

| SPACE | How Often to Clean & Disinfect | When to Clean & Disinfect | Who is Responsible |
|--|--------------------------------|--|--------------------|
| BATHROOMS | | | |
| Cold/Hot Water Faucets and Front of Sinks | 3 times/day | <ul style="list-style-type: none"> • Before Student Arrival • After Lunch • After Student Dismissal | Custodial Staff |
| Toiler Flusher | | | |
| Toilet/Toilet Bowl | | | |
| Push Locations Inside/Outside Stall Doors | | | |
| Mirrors | | | |
| Soap Dispensers | | | |
| Handle/Push Spot on Main Door Inside/Outside | | | |
| Accessible Grab Bars | | | |
| Cabinet Handles/Pulls and Front of Doors | | | |
| Baby Changing Stations | | | |
| Hand Dryers/Paper Towel Dispenser | | | |

| | | | |
|-------------------------------------|------------|-------------------------|-----------------|
| GYMNASIUM | | | |
| Entrance Door Handle | 1 time/day | After Student Dismissal | Custodial Staff |
| Shared Equipment/Used Equipment Bin | | | |

Cleaning with Suspected or Confirmed Case of COVID-19

MDH and CDC recommend additional cleaning measures take place should there be a known or suspected COVID-19 case within the building. Cleaning occurs in all locations where that person was present. The CDC recommends proceeding with regular cleaning if you receive this information seven days or more since the person has been in the building.

Custodial staff complete the cleaning sequence below if there is a suspected or confirmed case:

1. Vacate the area. Leave windows open for circulation, if feasible.
2. Allow the space to ventilate for at least 24 hours or more, if feasible, before cleaning.
3. Wear chemical-resistant gloves, eye protection and clothing coverings
4. If the surface is visibly dirty, clean using soap & water.
5. Disinfect surfaces using disinfectant provided and paper towels and/or disposable scrub pads. The product needs to remain wet on the surface for the designated amount of time.
6. Use a garbage bag for your waste. When full, place garbage in dumpster.
7. Remove gloves and then wash hands thoroughly with warm water and soap for at least 20 seconds. Clothing coverings should be removed immediately after cleaning/disinfecting and placed in an airtight plastic bag; these items can be laundered later.

Special Cleaning Considerations

Toys

During this time, toys in classrooms that cannot be cleaned and sanitized will not be used. After toys are used, they are placed in a separate bin and cleaned by classroom staff. Toys will be disinfected in the following ways:

Clean with water and detergent, rinse, sanitize with an Environmental Protection Agency (EPA)-registered disinfectant, rinse again, and air-dry.

Clean in the dishwasher, sanitize with an -registered disinfectant, rinse again, and air dry.

Clean in the dishwasher using an EPA-registered disinfectant in the dishwasher.

Porous Surfaces

During this time, unnecessary rugs and other porous objects should be removed from classrooms. Other porous surfaces may include chairs, furniture, rugs, linens, clothing, etc. If porous surfaces do need to be cleaned, the following steps will be followed:

- Handle laundry wearing gloves
- Transport laundry in disposable garbage bags when possible OR clean and disinfect the method of transportation
- Do not shake laundry out
- Wash on hottest water setting with regular detergent
- Dry thoroughly

Transportation

Vehicles and buses used to transport staff and students need to be cleaned after every trip. The district's cleaning method will be used. Bus drivers will receive training on proper cleaning practices and will be provided with cleaning supplies and PPE.