

All regular and special meetings of the Board shall be open to the public, but any person who disturbs good order may be required to leave. The Board of Trustees encourages all citizens of the District to express their ideas and concerns. The comments of the community will be given careful consideration. In the evaluation of such comments, first priority will be District students and their educational program.

NOTICE

DUE TO THEIR SENSITIVE NATURE, COMMENTS OR COMPLAINTS ABOUT PERSONNEL OR INDIVIDUAL STUDENTS WILL ONLY BE HEARD IN EXECUTIVE SESSION. ADDITIONALLY, OTHER TOPICS YOU WISH TO ADDRESS MAY ONLY BE APPROPRIATE FOR EXECUTIVE SESSION. IN SUCH INSTANCES, THE BOARD WILL DETERMINE IF YOUR COMMENTS ARE APPROPRIATE FOR OPEN OR EXECUTIVE SESSION AND WILL NOTIFY YOU ACCORDINGLY.

“A PERSON WHO DISRUPTS THE EDUCATIONAL PROCESS OR WHOSE PRESENCE IS DETRIMENTAL TO THE MORALS, HEALTH, SAFETY, ACADEMIC LEARNING OR DISCIPLINE OF THE PUPILS OR WHO LOITERS IN SCHOOLHOUSES OR ON SCHOOL GROUNDS, IS GUILTY OF A MISDEMEANOR” ~~Idaho Code §33-512 (11).~~

Any complaint about the District, including instruction, discipline, District personnel policy, procedure or curriculum, should be referred through proper administrative channels before it is presented to the board for consideration and action. All complaints should be resolved through proper channels in the following order:

1. Teacher or Staff
2. Principal or Supervisor
3. Director or Administrator
4. Superintendent
5. Board of Trustees

[Please also see District Policy No. ~~4110 Public Complaints~~1003.32 Complaints Concerning District Employees.](#)

~~At each regular and special meeting of the Board, the agenda may provide time for public comment before the Board. Persons wishing to address the Board will be required to submit a “REQUEST TO APPEAR BEFORE THE BOARD” form. Forms are available from the Board Clerk and will be available at each meeting.~~

Members of the public will not be recognized by the Chairman as the Board conducts its official business except when the Board schedules an interim public discussion period on a particular item. The Board will listen to the public but, at the same time, expects the public to listen and speak only at the appropriate time and when properly recognized.

At each regular and special meeting of the Board, the agenda may provide time for public comment before the Board. Persons wishing to address the Board will be required to submit a “REQUEST TO ADDRESS THE BOARD” Form 204.02Fform. Forms are available from the Board Clerk and will be available at each meeting.

Total time allotted for public comment will not exceed thirty minutes. Public participation will be limited to the time allotted on the agenda. Each speaker will identify oneself and be brief. Ordinarily, comments shall be limited to three (3) minute per individual. In unusual circumstances, and when an individual has made a request in advance to speak for a longer period of time, the individual may be allowed to speak for more than three (3) minutes. ~~All speakers will be allowed to speak at least once before an individual is given a second opportunity time to address the board.~~ Public comment will be taken on matters scheduled on the agenda. Should a large number of the public wish to speak on the same issue or topic, members of the public are encouraged to select a representative(s) to summarize their position. If speaking for a group, the presenter will be allowed five (5) minutes. Additionally, the Board Clerk will accept written comments for distribution to the Board. The Board may decline to hear repetitive comments. The Chair may also deny an individual the opportunity to address the Board if the individual has previously addressed the Board on the same subject within the past two months.

~~The written material must include the name, address and telephone number of the person submitting the comment(s). Materials should not be sent directly to Board Members. Materials may be presented or mailed to the Board Clerk at 310 10th Street, Rupert, Idaho 83350.~~

If a topic is being considered by a committee established for that purpose, the Chairman may refer the public comment to that committee.

Because of the issues, members of the Board may choose not respond to public comment. Instead, issues may be recorded and referred to the proper staff person for follow-up. The Chairman may interrupt or terminate an individual’s statement when it is too lengthy, personally directed, abusive, obscene, repetitive, or irrelevant. The Board of Trustees as a whole shall have the final decision in determining the appropriateness of all such rulings. The Chairman may also deny an individual the opportunity to address the Board if the individual has previously addressed the Board on the same subject within the past two months.

Nothing in this policy shall prohibit the removal of any person who willfully disrupts a meeting to the extent that orderly conduct is seriously compromised. Defamatory or abusive remarks are always out of order. The presiding officer may terminate the speaker’s privilege of address, if after being called to order, the speaker persists in improper conduct or remarks.

If a special meeting has been held to obtain public comment on a specific issue, the Chairman of the Board may not recognize speakers wishing to comment on the same topic at a regular meeting of the Board.

The Board Chairman shall have the authority to determine procedural matters regarding public participation not otherwise defined in board policy.



LEGAL REFERENCE:

Idaho Code § 33-512 **(11) Governance of Schools**~~§ 67-2345~~
§ 74-206 Executive Sessions When Authorized

ADOPTED: August 20, 2007

AMENDED/REVISED: November 18, 2013

REFER TO: 204.02F