



AZTEC MUNICIPAL SCHOOLS Fundraiser Application Form

Off Campus With Student Involvement Please type this form and submit it to the Athletic Director or Site Principal

Today's Date: 9/2/25

Requesting Organization: Park Avenue PTKO

Indicate Type of Organization: School Based PTKO

School Organization Booster Club Date of Fundraiser: 10/16-10/17

Description of Fundraiser: (Be Specific): We will have a basket silent auction during Parent Teacher Conferences. There will be one basket per classroom compiled of low cost/small items brought in on theme by students to make one big basket, or community donations. For example a theme might be spa day and kids could bring in a scrub, a bath salt, a special bar of soap. Then all of the items in the class would be put together in the basket. We ask that someone in the class also bring in the basket (inexpensive laundry baskets work great). PTKO will then assemble these, set up the silent auction sheets, hold the auction during Parent/Teacher Conferences, and make calls to the winners to collect the funds; which will be turned in/receipted at the office.

Anticipated Profit from Fundraiser: \$1,000

Description of Intended Use of Profits: (List Each Item and Estimated Cost)-

Teacher appreciation- \$300

Classroom supplies- \$300

Assistance with Field Trip Fees/Transportation- \$400

Sponsor Name: Jessica Sledzinski

Sponsor Signature: *Jessica Sledzinski*

Approved Disapproved By *Jessica Sledzinski* (Athletic Director or Principal)

Approved Disapproved By _____ (Superintendent)

Approved Disapproved By _____ (Aztec School Board)

Date: 9/2/25

Note: Any fundraiser held off campus which involves students in the solicitation of funds, must have **prior** approval of the Aztec Board of Education. This form must be submitted to the office of the Superintendent at least **1 week** prior to the scheduled meeting of the Board. All funds generated through the involvement of students must be deposited within a District Account.

Update August 2024