

Administration

Lines of Responsibility

Lines of responsibility in this school district shall, to the fullest extent, be structured so that:

1. Each member of the staff shall be told to whom ~~he/she is~~ **they are** responsible and for what functions.
2. Whenever possible, each member of the staff shall be made responsible to only one immediate supervisor for any one function.
3. Each staff member shall be told to whom ~~he/she~~ **they** can appeal in case of disagreement with the person to whom the staff member is responsible.
4. Each staff member shall be told to whom ~~he/she~~ **they** can go for help in working out ~~his/her own functions in the district program~~ **their job responsibilities**.
5. Each staff member shall be kept advised of the policies, functions and progress of the district.

Policy adopted: ~~March 19, 2012~~