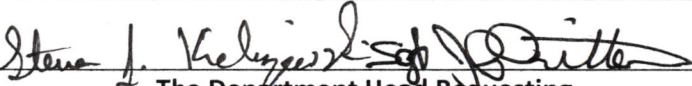


#4

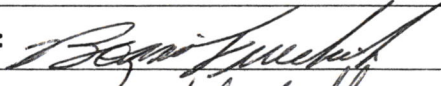


### Contract / Leases / Agreements / Grants Form

This is	New	<input type="checkbox"/>	Renewal	<input type="checkbox"/>	Filling this out on a computer? Please type an X into the appropriate box.
This is a Grant	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	If you marked YES this needs to go through Grant Review.
This is an	Agreement <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Lease <input type="checkbox"/>				
	Other _____:				
Name of Entity who Contract / Lease / Agreement / Grant is with	Department of Homeland Security Federal Emergency Management Agency				
Project Name	OPERATION Stone Garden FY 19				
Attorney Review	All Contracts / Leases / Agreements / Grants must have Attorney Review and approval through the Commissioner's Office.				
Insurance Review	All Contracts / Leases / Agreements / Grants must have appropriate insurance coverage per the attached list. It is the Department Heads responsibility to make sure that all requirements are met and listed on the insurance certificate.				
Total Amount	\$ <del>215,889</del>				
Organization Match	\$ 215,889				
County Match	\$ 0				
Future Budget Commitment	\$ This should include ongoing maintenance fees/subscriptions, etc.				

I have reviewed and approved this Contract / Lease / Agreement / Grant and attached appropriate insurance:

 The Department Head Requesting	Date Signed 5/8/19
--	--------------------

**GRANT REVIEW COMMITTEE APPROVAL:**

County Clerk: 	Date Signed: 5-8-19	I am requesting a meeting	<input type="checkbox"/>
County Treasurer: 	Date Signed: 5-8-19	I am requesting a meeting	<input type="checkbox"/>
Finance Chairman: 	Date Signed: 5/8/19	I am requesting a meeting	<input type="checkbox"/>

Please do NOT mark below this line

**INTEROFFICE USE ONLY**

Date Received:	Date Sent for Attorney Review:
Attorney Approval Received:	Insurance Received:

DEPARTMENT OF HOMELAND SECURITY  
Federal Emergency Management Agency  
**OPERATION STONEGARDEN (OPSG)**  
**OPERATIONS ORDER AND BUDGET TEMPLATE**

Based on OMB Control Number:  
1660-0125  
Expiration: 05/31/2020

**PAPERWORK BURDEN DISCLOSURE NOTICE**

Public reporting burden for this data collection is estimated to average 571 hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed on this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472-3100, Paperwork Reduction Project (1660-0125). **NOTE: Do not send your completed form to this address.**

**Operation Order Name:** OPSG Alpena County Sheriff's Office FY19 Campaign Plan

**Operation Order Number:** (Completed by CBP)

**Fiscal Year:** 2019

**Operations Dates:** From: 09/01/2019 To: 07/31/2022

**Report Date:** May 3, 2019

**Executive Summary**

Detroit Sector (DTM) is responsible for 863 miles of international water boundary with Canada. The entire international border in the Sector's Area of Responsibility (AOR) is water, comprised of three of the five Great Lakes (Superior, Huron, and Erie), Lake St. Clair, and the Detroit, St. Clair, and St. Mary's Rivers. These bodies of water encompass over 3,800 miles of lakeshore and riverbank. The lakes and rivers that make up the international border in DTM allow unencumbered waterborne access from Canada into the United States for an average of nine months a year. During the winter, many of the waterways freeze over, leading to the probability of crossings by foot, vehicle, or snowmobile.

In order to maintain situational awareness and effectively control this vast expanse of international boundary, vulnerable shoreline, and routes of ingress, DTM partners with state and local law enforcement entities under the Operation STONEGARDEN operational grant program.

Operation STONEGARDEN (OPSG) is a Federal Emergency Management Agency (FEMA) grant that finances enhanced cooperation and coordination through the provision of funding to U.S. Border Patrol (USBP) state and local partners for law enforcement (LE) operational overtime, equipment in support of LE overtime, as well as fuel and maintenance dollars to support equipment and facilitate LE operations.

**I. SITUATION**

**A. General Situation:**

Alpena County has approximately 24 miles of Lake Huron shoreline and approximately 49 miles of international border with Canada. The proximity to the Canadian border is 76 miles from shoreline to shoreline and 39 miles to the international border. Alpena County has multiple public and private airfields,

which includes the Air National Guard Base-Alpena Combat Readiness Training Center. There are also numerous public and private boat launches/marinas/harbors that can be used by terrorists/smugglers without detection.

The Alpena County Sheriff's Office currently has 14 deputies. There is a lack of Border Patrol presence in Alpena County.

B. Terrain/Weather:

TERRAIN – Alpena County is a 100% water border. The terrain is relatively flat with areas of dense forest and swamps for the majority of its coastline making access to the border difficult and inaccessible without specialized equipment. Lake Huron averages less than 30 feet in depth for the first mile from shore, gradually deepening to over 200 feet at 10 miles out. Additionally, US23 is a major route of ingress/egress through the border area that runs north and south along the Lake Huron shoreline, thereby facilitating the flow of illicit people and materials away from the border.

WEATHER – Mild wet summers produce heavy fog contrasting cold winters with snowfall averaging 69 inches per year. Temperatures range from upper 70s in the summer to teens in the winter.

C. Criminal Element:

Various TCOs, including Albanian groups, have been identified utilizing the Lake Huron area.

There have been numerous cases of reported smuggling events, both people and goods, which have taken place in the area around Alpena County.

D. Friendly Forces:

The Alpena County Sheriff's Office and local law enforcement along Michigan's northern border are equipped in varying degrees with aircraft, boats, vehicles, and manpower making them an asset able to provide consistent patrol of the area. With financial aid from OPSG and coordination assistance from Michigan Homeland Security and other local law enforcement agencies on the international border can maintain a solid presence on Lake Huron and within Alpena County.

Alpena County Sheriff's Office

989-354-9830

## II. MISSION

During the stated period of performance, Alpena County will support the USBP Field Commanders by operating in and around the border area to enhance overall border security efforts. Taking a collaborative approach to enforcement, Alpena County law enforcement agencies will work in coordination with USBP to serve as force multipliers in a combined effort to disrupt, dismantle, and interdict transnational threats while improving communication and intelligence sharing.

Essential tasks include high visibility road patrols, off-road and specialty vehicle patrols, and marine patrols. Patrols and interdiction actions will be conducted at or near the international boundary, shoreline marinas and points of potential ingress, as well as interior roads and transit nodes (bus stations, train stations). Methods of patrol will vary by season or reason, and will be adjusted as operational necessity dictates.

## III. EXECUTION

A. Management/Supervisor Intent:

Purpose: Conduct enforcement activities to enhance overall border security.

Method: High visibility patrols at or near the international boundary, shoreline marinas and points of potential ingress, as well as interior roads and transit nodes. Other methods may be utilized based upon the needs of the supported field commander (Station Patrol Agent in Charge (PAIC)).

End State: Robust and sustained border security within the local jurisdiction and regionally; enhanced communication and intelligence sharing amongst federal, state, local and tribal (where applicable) law enforcement agencies; collaborative approach to identify, disrupt and dismantle Transnational Criminal Organizations (TCO), Alien Smuggling Organizations (ASO), and provide anti-terrorism and critical infrastructure patrol capabilities.

**B. General Concept:**

Alpena County will utilize OPSG funds to conduct operational law enforcement activities on an overtime basis. OPSG funding will not be utilized to pay regular wages. Additionally, funds will be used for vehicle and vessel fuel during OPSG activities, vehicle and vessel maintenance to address wear and tear as a result of OPSG activities, and purchase of equipment to be used for OPSG activities. Alpena County will not use OPSG funds to supplant what would otherwise be funded by traditional means.

**C. Specific Responsibilities:**

**OPSG Sector Coordinator:**

Liaison between USBP Headquarters, the Michigan and Ohio State Grant Administrators, Detroit Sector Command Staff and Supported Field Commanders (PAICs) and their designated OPSG station coordinators. Enable successful OPSG activities through policy guidance and coordination assistance.

Supported USBP Field Commander (or Station Coordinator): Responsible for OPSG core processes to include OPORD/FRAGO planning, generation, and execution. Determine when, where and how OPSG recipients can best support lines of effort within AOR; communicate needs with OPSG partners through frequent integrated planning meetings; establish and enhance intelligence sharing capabilities with OPSG partners; review and approve/reject daily activity reports germane to AOR; complete after action reports at the end of specific performance periods. Periodically verify that OPSG recipient activity is supportive of station commander priorities.

**OPSG Sub-Recipient Alpena County:**

Direct all law enforcement operational activities in support of USBP Field Commander priorities and in accordance with the OPSG FEMA grant guidelines.

Participate in frequent integrated planning meetings with USBP Field Commander (or station coordinator) and clearly communicate operational intent. Coordinate with friendly forces to achieve mission objectives; maintain communication with and seek reimbursement from State Grant Administrator; operate within the parameters of the published OPORD and limit FRAGO requests to operational necessity. Limit all equipment requests to that which is necessary to conduct OPSG operations.

**D. Coordinating Instructions:**

Alpena County will coordinate with USBP Field Commander prior to conducting law enforcement operations. A summary of daily operational activity will be reported in accordance with OPSG policy guidance.

**IV. ADMINISTRATION/LOGISTICS/BUDGET REQUEST**

The Current Fiscal Year Operations order budget spending plan worksheet will begin at Section IV Administration/Logistics/Budget. The Worksheet will need to contain itemized listing of overtime, fringe, equipment, fuel, maintenance, mileage, travel, and M&A. Budget spending plan should be planned in one- or two-year increments. Grantees may not begin operations, obligate, or expend any funds until the final

Operation Order and embedded budget has been approved by FEMA GPD and CBP/USBP Headquarters and any existing special conditions and/or restrictions are removed.

The sample table provided should be utilized as the standard official format to be utilized in the execution of operations orders. A detail itemization and justification section are to be documented in the same format as the example demonstrated on the following page. Each State, Local, or Tribal entity will need to be separated and categorized in the same order each category has been listed on the A.1 Example.

The prepared should first enter all the information below in the justification section of the budget and use the tables to fill in the chart above.

Chart A.1 Cost Estimates/Funding/Issues/Budget Chart (Example)

Administration/Logistics/Budget		Narrative Justification (Computation of Items)	Federal Request
<b>Law Enforcement Operational Overtime</b> *Over 50% in OT funding needs a Personnel Cap Waiver request letter.		Alpena County Sheriff: \$37/hr x 1,500 hrs = \$55,500	\$55,500
<b>Fringe Benefits for Law Enforcement</b>		\$55,500 x .43 (43%) = \$23,865	\$23,865
		<b>Overtime and Fringe Total</b>	\$85,865
<b>General Equipment</b>	AEL# 07CD-010DPRS	Alpena County Handheld narcotics analyzer 1 x \$25,000 = \$25,000	\$30,000
	20CS-01-AFIS	Mobile Fingerprint Scanner 1x \$5,000 = \$5,000	
<b>Special Equipment</b>	AEL#		
<b>Vehicles, Watercraft, other type of vehicles</b>	AEL# 12VE-00-MISS	Alpena County: Patrol Vehicle 1 x \$37,000 = \$37,000	\$37,000
<b>Regional Capability Building Equipment</b>	AEL# 03OE-01-ALPR	Alpena County: Regional License Plate Reader Program  1 x \$50,000 = \$50,000	\$50,000
		<b>Equipment Total</b>	\$117,000
<b>Vehicles</b>	<b>Fuel Cost</b>	Alpena County: Vehicle: 500 hrs x \$3.00/gal (estimated) x 4 gal/hr (estimated) = \$6,000 Vessel: 84 hrs x \$6.00/gal (estimated) x 6 gal/hr (estimated) = \$3,024	\$9,024
	<b>Maintenance Cost</b>	Alpena County: Includes patrol vehicles, vessels and specialty vehicles (oil changes, seasonal maint., etc.) @ \$4,000	\$4,000
	<b>Mileage Cost</b>	List Counties with Mileage Totals	
<b>Travel, Lodging, and Per diem</b>	For Deployed LE and/or Federally sponsored (DHS/ FEMA) border security task force meetings	List Counties with Travel Totals	



+	<b>Sub-recipient Name</b>									
	<b>Friendly Force Name</b>									
	<b>Total Cost</b>									
<b>OPSG OO</b>		<b>(State and Name) Operation Order Total Budget Summary Overview</b>								
	<b>Cost Categories</b>	<b>Overtime</b>	<b>Fringe</b>	<b>Equipment</b>	<b>Fuel</b>	<b>Maintenance</b>	<b>Mileage</b>	<b>Travel</b>	<b>M&amp;A</b>	<b>Total</b>
+	<b>Sub-recipient Name</b>	\$55,500	\$23,865	\$117,000	\$9,024	\$4,000	\$0	\$0	\$6,500	\$215,889
	<b>Friendly Force Name</b>									
	<b>Total Cost</b>	\$55,500	\$23,865	\$117,000	\$9,024	\$4,000	\$0	\$0	\$6,500	\$215,889

**B. Travel:**

N/A

**C. Lodging:**

N/A

**D. Reception of Detailed Personnel:**

N/A

**E. Uniform and Equipment:**

As prescribed by the participating state and local agencies' chains of command.

**F. Special Equipment:**

N/A

**G. Alien Processing:**

Individuals in custody determined to be undocumented aliens will be turned over to the USBP for processing and disposition. Seized contraband will be processed in accordance with existing federal, state, and local policies.

**H. Medical:**

Medical emergencies will be handled by the closest available medical facility, and in accordance with established departmental policy.

**I. Detention/Transportation:**

Subjects encountered who are determined to be or believed to be illegally present in the United States will be referred to the USBP for determination and disposition via Detroit Sector Communications (KAK-700).

The handling of state violators in USBP custody will be in accordance with existing norms.

**J. Vehicles:**

Agency issued & assigned vehicles.

Patrol Vehicle: Patrol Vehicle (or similar)

Cost: \$37,000

AEL: 12VE-00-MISS

The patrol vehicle will be used for targeted intelligence driven patrols to provide an operational law enforcement presence to enhance border security.

The vehicle will have a law enforcement patrol package that includes the purchase of lights, siren, radio, and other patrol related equipment. Video recording equipment will not be purchased as part of this package using grant funds.

**V. COMMAND/ CONTROL/ COMMUNICATION**

**A. Chain of Command:**

Detroit Sector Headquarters	586-239-2100
Chief Patrol Agent Douglas Harrison	202-809-6301
Deputy Chief Patrol Agent Tony Barker	586-817-4866
Division Chief of Operations Robert A. Booth	586-388-2098
Division Chief of Programs Craig Shepley	586-206-8141
Executive Officer Shawn Wilson	586-239-3631
Executive Officer Patrick Ashworth	586-719-1716

**B. Unit Command:**

OPSG participating agencies, while acting at the direction of the USBP Chief Patrol Agent or his designee, will maintain local departmental chain of command in the operational environment.

Patrol Agent in Charge Henry N. Laxdal	906-632-3383
Sheriff Steven Kieliszewski	989-354-9836
Undersheriff Terry King	989-354-9837
Sgt. J.P. Ritter	989-354-9863

**C. Communications Detail:**

Communications will be conducted through normal BP frequencies along with local/state channels accessed through the 800 MHZ Dual Band Radios and KAK 700. Cell phones will be used for secondary/backup communications.

**D. Map Coordinates:**

**Notes:** Variable geographic confines of the Detroit Sector

	<b>Latitude</b>	<b>Longitude</b>
<b>Degrees: Minutes : Seconds</b>	45° 13' 12"	-83° 23' 40"
<b>Decimal</b>	45.2200	-83.39444



**Location Zone:** DTM 19

**ANNEX**

- A. Administration Annex:
- B. Execution Annex:
- C. Command Annex:
- D. Media Action Plan:

All CBP/Border Patrol media inquiries will be referred to Detroit Sector Field Communications Office at 586-239-5059. All other media inquiries will be referred to the agency's respective Public Affairs Office.

E. Legal Review:

Participating agencies will direct legal inquiries to their respective agency's legal team. Legal issues involving USBP will be forwarded to the CBP Office of Chief Counsel.

**Risk:**

<b>Initial Risk</b>	<b>Initial Risk Level</b>	<b>Mitigating Factors</b>	<b>Resulting Risk Level</b>
Armed Encounters	Medium	Officer training and available tools	Medium
Assaults on Officers	Low	Officer training and available tools	Low
Injuries due to inclement weather	Low	Officer training and experience working in inclement weather	Low

**Photos:**

