

**VICKSBURG COMMUNITY SCHOOLS**  
**Board of Education**  
**June 13, 2016**  
**7 pm – VAB**  
**MINUTES**

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Members Present: David Schriemer, Rudy Callen, Tina Forsyth, Carol Lohman and Virgil Knowles

Secretary: Karen Hill

Members Absent: Wil Emmert, Deborah Harsha

Administrators Present: Charles Glaes, Stephen Goss, Adam Brush, Keevin O’Neill, Laura Kuhlman, Matt VanDussen, Amie McCaw, Ruth Hook, Maureen Ouvry, Tonya Nash, Gail VanDaff, Karen McKinstry. Mike Barwegen

Guests Present: Liz Ratashak, Steve Thomas, Stephanie Mallery, Jeff Briggs, Mary Burke, Gayle Moise, Kelly MacDonnell

**I. SUPERINTENDENT'S REPORT**

- A. Board Meeting Dates for the 2015-2016 School Year: Supt. Glaes referred to listed of dates for 2016-17 Board Meetings.
- B. Legislative Update: Supt. Glaes reported on current legislative items.

**II. REPORTS AND PUBLIC INQUIRY**

**A. Instructional Report - Charles Glaes**

- 1. MS Schedule Proposal - Matt VanDussen: Jeff Briggs, Mary Burke, Gayle Moise and Stephanie Mallery were present to support the proposal to move the Middle School to a six period day from seven period day. Stephanie Mallery explained Comprehensive Literacy (reading and writing combined). The intent of the schedule change is to add more instructional time to each class period, while still maintaining the 25 minute AR block at the end of the day for critical intervention and enrichment. Class periods will increase from 46 to 55 minutes long The additional time comes from ending the practice of having separate Reading and Writing classes to having one integrated English Language Arts period.

**B. Food Service Update - Maureen Ouvry**

- 1. Dairy and Bakery Bid Report: Mrs. Ouvry recommended that Prairie Farms be awarded the Dairy bid. Aunt Millie’s was recommended for the Bakery Bid.

**C. Financial Report - Steve Goss**

- 1. May Budget Progress Report: Mr. Goss compared the budget progress report to the amended budget. The difference was due in part to a reduction in supplies and purchases and savings on bus fuel and natural gas. Asst. Supt. Goss reviewed the budget progress report for May, 2016

showing total revenues of \$19,903,242; total expenditures of \$19,676,961; and deficiency of revenues over expenditures of -\$226,281.

2. Summer Bond Project Update: Mr. Goss stated that the sale of bonds has closed. Budget numbers were reviewed, and the bond projects will begin shortly.
3. Recommendation to Amend the 2015-16 Budgets and Adopt the Appropriations Resolution for 2016-17 Budgets for the following funds: General Fund, School Service Fund (Food Service), Building & Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2005 Debt Service Fund, 2007 Debt Service Fund, 2014 Debt Service Fund): Mr. Goss presented the annual budget report, stating that General Fund revenues are projected to increase by \$404,000, or about 1.6%, to \$25.89 million. Expenditures are expected to increase by 2.2%, or \$568,000, to \$25.87 million. The surplus of \$13,968 will bring the fund balance to \$2.34 million or about 8.9% of next years projected expenditures. Mr. Goss also reviewed the 2016-17 projected balanced budget using a per pupil foundation of \$7,511.

D. ANNUAL PUBLIC HEARING to Consider the District's 2016-17 Budgets and Proposed Property Tax Millage Rate: The meeting was opened to the public at 8:47 pm. No one in the audience wished to comment and the meeting was closed at 8:48 pm.

E. Audience: No one wished to address the Board on a non-agenda item.

### III. BOARD ACTION REQUIRED

A. Approval of the Following Minutes:

A motion was made by Lohman and supported by Forsyth.

Motion carried unanimously.

1. May 9, 2016 - Special Meeting Minutes
2. May 9, 2016 Regular Meeting Minutes

B. Approval of the Following General Fund Invoices totaling \$190,644.68 - ROLL CALL VOTE:

A motion was made by Callen and supported by Lohman.

Ayes: Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: Emmert, Harsha

Abstain: None

Motion carried.

1. Invoices Dated 5/6/16 = \$69,778.87
2. Invoices Dated 5/16/16 = \$930.00
3. Invoices Dated 5/20/16 = \$119,935.81

- C. Approval of Purchase Card Disbursements totaling \$83,979.80 - ROLL CALL VOTE:  
A motion was made by Forsyth and supported by Schriemer.  
Ayes: Schriemer, Callen, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: Emmert, Harsha  
Abstain: None  
Motion carried.
- D. Approval to Amend the 2015-16 Budgets and Adopt the Appropriations Resolution for 2016-17 Budgets for the Following Funds: General, School Service Fund (Food Service), Building and Site Fund, 2014 Bond Fund, Debt Service Funds (1991 Debt Service Fund, 2005 Debt Service Fund, 2007 Debt Service Fund, 2014 Debt Service Fund) - ROLL CALL VOTE: A motion was made by Callen and supported by Lohman.  
Ayes: Schriemer, Callen, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: Emmert, Harsha  
Abstain: None  
Motion carried.
- E. Approval of Truth in Budget on the Proposed Property Tax Millage Rate for 2016-17 - ROLL CALL VOTE:  
A motion was made by Lohman and supported by Forsyth.  
Ayes: Schriemer, Callen, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: Emmert, Harsha  
Abstain: None  
Motion carried.
- F. 1st Reading - Approval to Award the 2016-17 Dairy Bid to Prairie Farms for \$44,980 and Bread Bid to Aunt Millie's Bakeries for \$7,950 - ROLL CALL VOTE:  
A motion was made by Lohman and supported by Forsyth.  
Ayes: Schriemer, Callen, Forsyth, Lohman, and Knowles  
Nays: None  
Absent: Emmert, Harsha  
Abstain: None  
Motion carried.
- G. Approval of Retirement Request of Laura Kuhlman, MS Principal, 20 Years of Service:  
A motion was made with regrets by Lohman and supported with regrets from Forsyth.  
Motion carried unanimously.
- H. Approval to Appoint Matt VanDussen as MS Principal:  
A motion was made by Forsyth and supported by Schriemer.

Motion carried unanimously.

- I. Approval of the following Resignations Effective Immediately: A motion was made by Forsyth and supported by Schriemer.

Motion carried unanimously.

1. Mary Burke - MS Science
2. Emily Foster - MS English

- J. Approval of Proposed Middle School Schedule Change: A motion was made by Lohman and supported by Callen.

Motion carried unanimously.

- K. Approval of Fifth Year of a Five Year Probation for the Following Teachers: A motion was made by Forsyth and supported by Lohman.

Motion carried unanimously.

1. Margo Staunton - HS
2. Stacy Jancasz - MS
3. Gayle Perkins - MS
4. Emily Proctor - MS
5. Zach Wierenga - MS
6. Sarah King - SL
7. Emily Kirk - SL
8. Leslie Trayers - SL
9. Amy Stauffer - TY
10. Audrey Fleet - IL
11. Sarah Prince - IL
12. Krista Wilson - IL

- L. Approval of a Fourth Year of a Five-Year Probation for the Following Teacher: A motion was made by Lohman and supported by Forsyth.

Motion carried unanimously.

1. Erin Guerrero - SL
2. April Zapata - IL

- M. Approval of a Third Year of a Five-Year Probation for the Following Teachers: A motion was made by Schriemer and supported by Lohman.

Motion carried unanimously.

1. Mary Zemlick - HS
2. Greg Mills - HS
3. Emily Foster - MS
4. Andrea Soper - MS

N. Approval of a Second Year of a Five-Year Probation for the Following Teachers:  
A motion was made by Forsyth and supported by Lohman.

Motion carried unanimously.

1. Leslie Buscher - HS
2. Anne Marie Fleming - HS
3. Aimee Barnhart - MS
4. Jessica Van – MS
5. Lucas Wolthuis - MS
6. Aubrie Burns – SL
7. Rachel Bernhardt - MS
8. Kristina Newhouse - SL
9. Dawn Phelps – SL
10. Bridget Reichow
11. Kelly Walters – SL
12. Kayci Whitmore - SL
13. Kelly MacDonell - TY
14. Lindsey Felts – IL
15. Ashley Kettenbeil - IL
16. Kyle Nettleman - IL

O. Approval of a Second Year of a Two Year Probation: A motion was made by  
Forsyth and supported by Lohman.

Motion carried unanimously.

1. Amy Dunn - HS
2. Linda Campbell - TY

P. Approval of Resolution Regarding Drone Usage - ROLL CALL VOTE: A motion  
was made by Forsyth and supported by Schriemer.

Ayes: Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None

Absent: Emmert, Harsha

Abstain: None

Motion carried.

Q. Approval to Renew Membership for VHS and VMS in the Michigan High School  
Athletic Association from August 1, 2016 through July 31, 2017: A motion was  
made by Forsyth and supported by Callen. Motion carried unanimously.

R. 2nd Reading Approval of the Following Curriculum/Textbook Proposals - ROLL  
CALL VOTE: A motion was made by Lohman and supported by Forsyth.

Ayes: Schriemer, Callen, Forsyth, Lohman, and Knowles

Nays: None  
Absent: Emmert, Harsha  
Abstain: None  
Motion carried.

1. Eureka Math
2. ReadyGen 2016

There being no further business to come before the Board, President Knowles adjourned the meeting at 9:00 pm.

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President Virgil Knowles  
Date: July 11, 2016

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Secretary Karen Hill