



**EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD**

Topic: Update on Director of Business Services and Human Resources Interim Support

Date: June 23, 2020

Prepared by: Bryan Davis

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- Recommended action:** Information only
 Presentation/discussion
 Discussion/action by committee
 Discussion/action by board of education
 Presentation/action next meeting

Recommendation(s): N/A

Purpose: Provide hiring and transition update

Background:

I consulted with WASBO regarding our current situation and best solutions moving forward. I am in the process of contacting the list of local retirees that has been provided by WASBO. They also suggested that we repost the position in October, with the possibility of a mid-year transition rather than planning for July 1, 2021.

I am also working with Baird Financial Services and our auditing firm to get consulting support for our key reports that are produced during the year. Additionally, I am working on a proposal for a Human Resources Manager position who can support our Human Resource projects. I will provide an outline of Business Office responsibilities and who will be managing those responsibilities at our July meeting.