

**Unofficial Minutes
Board of Directors Meeting
January 16, 2006**

These are minutes of the Morrow County School District Board of Directors regular meeting of January 16, 2006, held in the library at Heppner Elementary School in Heppner, OR.

BOARD MEMBERS PRESENT: Ken Matlack, Barney Lindsay, Craig Miles, Berto Hernandez, Nancy Vander Does, Bill Kuhn and Pat McNamee.

BOARD MEMBERS ABSENT: n/a

STAFF MEMBERS PRESENT: Mark Burrows, Wade Smith, Rhonda Lorenz, Julie Ashbeck, John Sebastian, Dirk Dirksen, Ron Anthony, BJ Wilson, Daye Stone, Thad Killingbeck, Jack Thompson, Joel Chavez, Matt Combe and Phyllis Danielson.

OTHERS PRESENT: MCEA – Dave Fowler; OSEA – no representation; ESD – Mike Palmblad; Public – Roster

Call to Order

Chairman Craig Miles called the regular board meeting to order at 7:05 pm at the Heppner Elementary School library in Heppner, OR; a quorum was established; and the Pledge of Allegiance was recited.

Changes/Additions to the Agenda – Remove employment of Alison Havens from Employment Action in Consent Agenda

3.0 Consent Agenda

Motion:	On a motion by Bill Kuhn and a second by Nancy Vander Does, the Consent Agenda was approved as amended with the removal of Alison Havens from employment action:
A	Approve minutes of December 12, 2005 Regular Meeting; December 12, 2005 Executive Session;
B	Approve Financial Report
C	Resignations: Hollie McGill, Title 3 educational assistant at RHS; Kresimir Waite, math teacher at HHS – effective at the end of the school year.
D	Transfers: Lisa Konecny, from SpEd assistant to ESL ed assistant, replacing Noe Melendez at IHS;
E	Employment: Darron Trowbridge, facilities coordinator at Boardman Schools, replacing Jack Donovan; Joel T. Chavez, Jr., SpEd assistant, replacing Lisa Konecny; Alison Havens, SpEd I on I assistant, replacing Nelda Longoria
F	Extra Duty Contracts: Ron Prindle, assistant girls basketball coach at RJH; Erich Harjo, head baseball coach at IHS; Robert Marshall, assistant track coach at IHS; Heather Miller, drama advisor at IHS
G.	Accepted resignation from Beth Wheeler, from position #6 on the Irrigon CEC
H.	Approved attendance variance for Eric and Juan Diego Lopez to attend school in Irrigon, from Umatilla SD
Ayes	Lindsay, Miles, Hernandez, Matlack, Vander Does, McNamee, Kuhn
Noes	n/a
Motion passed	

Recognition: Superintendent Burrows reported that Lea Mathieu, RHS language arts teacher has earned her National Board Certification recently, explaining that this is a rigorous program that few attempt, let alone accomplish. Ms. Mathieu was present to explain the process and receive a certificate from the district. She also reported that she has been hired by Colegio Mexico-Americano as a teacher in Puerto Vallarta while she is out on sabbatical next school year. When she returns in the fall of 2007, she will once again report to the board on her experience.

4.A Reports & Presentations - Superintendent

1. **Work Session - Bridges:** Betsy Miller-Jones from OSBA was present at our work session to report on the results of the survey sent out to board members and administrators recently. Mr. Burrows reported that in the very near future he and Chairman Miles will be setting dates for community meetings in each of our 3 communities. They will likely be scheduled for the end of February or the first part of March.
2. **Defibrillators:** Mr. Burrows reported that through the generous donation from the Morrow County Health District and money from a grant, the district will be able to purchase 3 defibrillators for the 3 high schools. This is of particular significance due to the misfortunate happening involving the young female coach from Umatilla, who suffered a heart attack during a basketball game at RHS. The 37 year old was assisted by several in attendance, and RHS staff did a commendable job in maintaining control of the situation.
3. **ELL Audit:** Mr. Burrows reported that our ELL program was audited on December 12th through the 14th. The district was given high marks in several areas, noting that parents believe that their children feel safe at school and that staff is quite approachable when there is an issue. The one area of criticism was the English Language Development instruction for the Level 3 and Level 4 students. District ELL Director, Joel Chavez will interpret the full audit and will report to the board at a later date.
4. **Complaint Procedure:** The superintendent reported that he has directed all principals that they are to educate their staff, particularly frontline secretaries, on the district complaint procedure and that it is to be made readily available in both Spanish and English in all schools. The procedure will also be in upcoming newsletters as well as a link to the policy on the new “Parent” page on the district website.
5. **EO Editorial:** Mr. Burrows reported that there was a nice editorial in the EO praising our 2 teachers and 2 administrators who recently went to Texas to view SIOP in operation.
6. **Student to Student Sexual Harassment:** Mr. Burrows had the principals report on what each school does when they have instances of student to student sexual harassment issues. They all reported that all instances are investigated thoroughly and proper measures are taken, depending on the situation. The student handbooks mirror district policy.
7. **Fund Raiser:** Principal Ron Anthony wanted to be sure that the board was aware that the Irrigon Booster Club took it upon themselves to begin a fund for the young Umatilla coach who recently suffered a heart attack. The coach was a former Irrigon resident and student of Irrigon schools, and graduated from Riverside High School. The Booster Club has raised over \$800 so far and are to be commended for their efforts.

5. Unfinished Business – Adoption of Revision to JFC- Discipline-Suspension-Expulsion

Motion:	Nancy Vander Does moved to accept as a 2 nd reading and adopt the revision to JFC – Discipline-Suspension-Expulsion as presented. Pat McNamee seconded the motion.
Ayes	Lindsay, Miles, Hernandez, Matlack, Vander Does, McNamee, Kuhn
Noes	n/a
Motion passed	

Minutes (Continued)

6. New Business

- A. **Standard of Assurance Compliance:** The superintendent read the following annual statement to the public: “I have reviewed or caused to be reviewed, State Standards as outlined in Chapter 581, Division 22, of the Oregon Administrative Rules, and hereby certify that the District is in compliance with the “Standards for Elementary and Secondary Schools.”

- B. **School Board Recognition Month:** The board was recognized for their hard work and dedication through a proclamation read by the superintendent, followed by a standing ovation from all in attendance. Each member received a gift certificate to an area restaurant before cake and coffee were served.

Chairman Miles recessed the meeting at 8:20 pm and reconvened at 8:35 pm.

- C. **Approve Windy River Classroom Expansion Bid:** Mr. Burrows gave a presentation on enrollment and growth figures, noting both the history and projections for the north end elementary schools. After showing the projections, he reported that the bids for the 4 classroom expansion for Windy River Elementary came in under budget, and noted that for about \$200,000 more, the district would be able to add 2 more classrooms and finish the WRE project.

Motion:	Barney Lindsay made a motion to move forward with the 6 classroom expansion and complete the WRE campus, with bid to be awarded to low bidder, Becker Construction in the amount of \$487,338 on the base bid and \$228,870 alternative bid totaling \$716,200. Ken Matlack seconded the motion.
Ayes	Lindsay, Miles, Hernandez, Matlack, Vander Does, McNamee, Kuhn
Noes	n/a
Motion passed	

- D. **Revision to BCE-AR-1 – Community Education Committees** [Notation: Chairman Miles will rotate between the communities monthly, and the notion of an additional joint CEC meeting will be addressed next month]. Ken & Pat – Irrigon; Bill & Barney – Heppner; Nancy & Berto – Boardman

Motion:	A motion was made by Ken Matlack to revise the administrative regulation -1 as presented to enable the board members to be assigned to specific CEC meetings. Berto Hernandez seconded the motion.
Ayes	Miles, Hernandez, Matlack, Vander Does, McNamee, Kuhn
Noes	Lindsay
Motion passed	

Minutes (Continued)

Chairman Miles read the announcements, thanked everyone for coming and recessed the regular meeting at 9:00 pm. At 9:15 pm Chairman Miles called Executive Session to order under ORS 192.660(2)(b)(d) to discuss some personnel issues and negotiations. At 10:25 pm Executive Session concluded, the regular meeting reconvened and the following action was taken:

Motion:	A motion was made by Nancy Vander Does to approve the Confidential Agreement from July 1, 2006 through June 30, 2009. Bill Kuhn seconded the motion.
Ayes	Miles, Hernandez, Matlack, Vander Does, McNamee, Kuhn, Lindsay
Noes	
Motion passed	

Respectfully Submitted:

Julie Ashbeck, Board Secretary

Craig Miles, Chairman of the Board

Date Approved: _____