

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Board Meeting on October 22, 2015, at 6:00 P.M. at the District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

### **Board Members Present:**

Ms. Lupita Fuentes, President  
Mrs. Hilda P. Martinez, Vice-President  
Dr. Hector Alvarez, Secretary  
Ms. Glenna Purcell, Trustee  
Mr. Ignacio J. Saucedo, Trustee, @ 7:18 P.M. Mr. Saucedo was excused from Workshop  
Mr. Humberto Torralba III, Trustee  
Mr. Rudy Bowles, Trustee, @ 7:18 P.M. Mr. Bowles was excused from Workshop

**Superintendent of Schools:** Mr. Gilberto Gonzalez.

**Attorney:** Richard Strieber, Attorney Escamilla & Poneck

I. **MEETING CALLED TO ORDER:** Board President Lupita Fuentes called the meeting to order at 6:14 P.M.

### II. ACTION ITEMS:

1. **Consider and take appropriate action on the request to amend the General Fund Budget.** Motion by Trustee Bowles second by Trustee Purcell to amend the General Fund Budget. Granted 7/0. **Board Members questions and concerns were addressed.**

**Superintendent-** This budget amendment is to appropriate funds to purchase approximately sixteen additional school buses for the transportation department. It will reduce the estimated M & O Fund Balance by \$1,600,000, which will put the M & O roughly where we were last year at this time.

III. **CLOSED SESSION:** Pursuant to Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into **Closed Session at 6:40 P.M.** Pursuant to the Texas Government Code Sections described above. **Motion by Trustee Bowles, second by Trustee Torralba. Granted 7/0.**

1. Personnel Report.

IV. **OPEN SESSION:** The meeting reconvened at 7:18 P.M. and at this time Trustee Saucedo and Trustee Bowles have been excused from the meeting, still having a quorum to continue with the Board Workshop.

V. **BOARD WORKSHOP:** *Board Workshop Commenced at 7:19 P.M.*

1. **Presentation of the 84<sup>th</sup> Legislative Update.** Region 20 Representatives Ms. Dee Ann Drummond, and Ed Vara, addressed the Board of Trustees and the Superintendent with the 84<sup>th</sup> Legislative Update presentation. Ms. Drummond informed that many questions will not be answered tonight as information is still being decided through various avenues within the agency. Ms. Drummond and Mr. Vara reviewed the following:

- ✓ Demographic Profile for Texas and Region 20, student enrollment growth of 85,000 per year.

- ✓ 2014-15 Budget did not restore cuts
- ✓ Pre-Kinder
- ✓ What 2014-15 budget accomplished
- ✓ 2016-17 budget highlights for the FSP
- ✓ Other budget items outside FSP
- ✓ Business and Property Tax Relief
- ✓ TX High Performance Schools (HB)
- ✓ Accountability (HB & SB)
- ✓ Assessment (SB & HB)
- ✓ Certification (SB & HB)
- ✓ Curriculum (HB & SB)
- ✓ Discipline/Safety (SB & HB)
- ✓ Early Education Initiatives (HB & SB)
- ✓ Paperwork/Reporting (HB)
- ✓ School District Operations (HB & SB)
- ✓ Staff Development (HB & SB)
- ✓ Student Health/Well Being (SB & HB)
- ✓ Teacher Retirement System (HB & SB)
- ✓ Truancy (HB)
- ✓ Other: Relating to course credit for Windham system (SB)

In closing, Ms. Drummond and Mr. Vara, also reviewed initiatives that did not pass and answered board members questions and concerns and stated that today's training, including the reference manual, is classified as *Level One School Board Training as required by TEC*.

**IV. ADJOURNMENT:**

There being no further business, the meeting adjourned at 9:09 P.M. **Motion by Trustee Purcell second by Trustee Torralba. Granted 5/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT: \_\_\_\_\_ SECRETARY: \_\_\_\_\_

DATE MINUTES APPROVED: \_\_\_\_\_

DATE MINUTES SIGNED: \_\_\_\_\_

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Board Meeting on October 30, 2015, at 12:00 Noon at the District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

### Board Members Present:

Ms. Lupita Fuentes, President  
Mrs. Hilda P. Martinez, Vice-President  
Dr. Hector Alvarez, Secretary  
Ms. Glenna Purcell, Trustee  
Mr. Ignacio J. Saucedo, Trustee  
Mr. Humberto Torralba II, Trustee  
Mr. Rudy Bowles, Trustee

**Superintendent of Schools:** Mr. Gilberto Gonzalez.

**Attorney:** Richard Strieber, Attorney Escamilla & Poneck

I. **MEETING CALLED TO ORDER:** Board President Lupita Fuentes called the meeting to order at 12:06 P.M.

### II. ACTION ITEMS:

1. Consider and take appropriate action on the request to approve the contract for auditing services with the Firm, Leal & Carter, PC, Certified Public Accountants **Motion by Trustee Saucedo to approve contract of auditors Leal & Carter PC, for a 3-year contract until August 31, 2019, and not a 5 year contract. Trustee Saucedo rescinds motion. Motion by Trustee Torralba second by Trustee Bowles to approve the 5-year contract for auditing services with Firm, Leal & Carter, PC, Certified Public Accountants. Granted 7/0.**

**Board Members questions and concerns were addressed.** How often do we renew services/ contract, was shopping for auditing services considered instead of renewing? What is the advantage of approving a 3-yr. contract instead of the 5-yr contract that will allow the option to cancel with a 30 day written notice?

**Deputy Superintendent for Business & Finance-** Last renewal was in 2013, for three year as per the Board. Mr. Mijares was able to negotiate price with the auditing firm, which has guaranteed no increases in the fees since hiring in 2011. Also, district has the right to terminate contract at any time within a 30 day written notice. This firm will conduct additional services *auditing for the payroll department* and will only charge \$100.00 per hour which is a discount compared to other firms. There will be an Update in Policy where TEA will have the authority to change auditors for school district if the auditors are not doing their proper job. We have gone out for proposals... last one in 2011. The track record on proposals have been basically the same auditing firms. Should Board approve this item, and if at a later date, we decide to look for a different one, we can submit a written letter 30 days before termination.

2. Consider and take appropriate action on the request to amend the General Fund and Capital Projects Fund Budgets. **Motion by Trustee Purcell second by Trustee Martinez to amend both General Fund and Capital Project Fund Budgets to reflect \$42,000 instead of \$37,000 for the police vehicle which will make the total amendment \$425,922 instead of \$420,922. Granted 7/0. Board Members questions and concerns were addressed, and Trustee Saucedo requested a copy of expenditure made from the Special projects Fund for the last 12 months.**

III. **CLOSED SESSION:** Pursuant to Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into **Closed Session at 12:28 P.M.** Pursuant to the Texas Government Code Sections described above. **Motion by Trustee Saucedo, second by Trustee Bowles. Granted 7/0.**

1. The Board will discuss the request to upgrade the position of Food Services Coordinator (Pay Grade 14) to Food Service Director (Pay Grade 15).

IV. **OPEN SESSION:** The meeting reconvened at 1:24 P.M.

1. Consider and take appropriate action on the request to upgrade the position of Food Service Coordinator (Pay Grade 14) to Food Service Director (Pay grade 15). **Motion by Trustee Saucedo second by Trustee Torralba to keep Pay Grade as is (Pay Grade 14). Motion Fails 2/5. Motion by Trustee Bowles second by Trustee Purcell to upgrade the position from Pay Grade 14 to Pay Grade 15. Motion Carries 5/2 (Saucedo, Torralba).**

Comment by Trustee Saucedo: **Rational to keep the Pay Grade 14 is due to approving a \$10,000 salary increase last year and adding a Food Services Assistant Director.**

IV. **ADJOURNMENT:**

There being no further business, the meeting adjourned at 1:25 P.M. **Motion by Trustee Saucedo second by Trustee Torralba. Granted 7/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT: \_\_\_\_\_ SECRETARY: \_\_\_\_\_

DATE MINUTES APPROVED: \_\_\_\_\_

DATE MINUTES SIGNED: \_\_\_\_\_

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Regular Meeting on November 10, 2015, at 6:00 P.M. at the District Service Center Board Room on 1420 Eidson Road, Eagle Pass, TX 78852.

### **Board Members Present:**

Ms. Lupita Fuentes, President  
Mrs. Hilda P. Martinez, Vice President  
Ms. Glenna Purcell, Trustee  
Mr. Humberto Torralba II, Trustee  
Mr. Rudy Bowles, Trustee

### **Board Members Absent:**

Dr. Hector Alvarez, Secretary  
Mr. Ignacio J. Saucedo, Trustee

**Superintendent of Schools:** Mr. Gilberto Gonzalez

**Attorney:** Mr. Richard Strieber, Attorney, Escamilla, and Poneck Law Firm.

**Staff Members and Visitors Present:** The sign-in sheet hereby becomes a part of these minutes.

- I. **MEETING CALLED TO ORDER:** Board President Ignacio J. Saucedo called the meeting to order at 6:03 P.M.
- II. **PLEDGE OF ALLEGIANCE:** Superintendent Gilberto Gonzalez led the Pledge of Allegiance.
- III. **CITIZEN'S COMMUNICATION/RECOGNITIONS:** No one signed up for Citizen's Communication. Before moving forward with the meeting, Board President Lupita Fuentes, informed the Board of Trustees that Closed Session and Open Session Item #2 will be pulled out.

At this time the Board of Trustees and Superintendent recognized our Veterans who served in different military branches and who are also School District Employees. Superintendent Gonzalez stated that the district is very proud of them and grateful for what they've done for our country. The Veterans were welcomed with a warm round of applause from all of those who were in attendance and a group picture with the Board of Trustees and Superintendent was taken.

### **IV. DISTRICT REPORTS/PRESENTATIONS:**

1. **Financial Report-** No questions from the Board of Trustees.
2. **Utility Report-** No questions from the Board of Trustees.
3. **Tax Collection Report-** No questions from the Board of Trustees.
4. **Presentation by the Superintendent's Student Advisory Committee.** Superintendent Gonzalez informed the Board that this is the 3<sup>rd</sup> year the committee has applied for the Middle Rio Grande Solid Waste Recycling Grant and was successful "Go Green Project." Melissa Gratkowski, Public Relations Officer addressed the Board and Superintendent and introduced the Environmental Award nominated Superintendent Student Advisory Council and the students made their presentation and showed a video of

their work in action for the "Go Green Project." The 1<sup>st</sup> yr. grant, Recycle Bins were purchased for both high schools, the 2<sup>nd</sup> yr. grant, Recycle Bins were purchased for both Jr. highs, and with this 3<sup>rd</sup>. yr. grant the committee will be adopting an elementary campus in an effort to spillover to the rest of the community. There is a city wide social media where videos are made so everyone becomes aware of the committee's efforts on how much the committee would like to influence the community in regards to recycling and keeping our community clean.

5. **Presentation of 2015-2016 District & Campus Performance Objectives.** Samuel Mijares, Deputy Superintendent for Curriculum & Instruction made a brief presentation on the 2015-16 District & Campus Performance Objectives. Each campus is given the same information to fill out and they meet with their committees (SBDM) to decide what performance objectives and targets they need/want to challenge for the school year. All campuses return the information gathered to Deputy Superintendent Mijares who prepares a summary for the Board to illustrate the goals each campus has and acknowledgments each campus has received. **Board Members questions and concerns were addressed.**
  6. **Presentation of 2015-2016 District & Campus Improvement Plans.** Samuel Mijares, Deputy Superintendent for Curriculum & Instruction made a brief presentation on the Campus Performance Objectives. The District-Wide Educational Improvement Council Members is composed of teachers, administration, parents, community and business members. Mr. Mijares went over the District's Fundamental Beliefs, Mission/Vision Statements, 2015-2016 Academic Goals, Board Goals and Objectives, and the District Needs Assessments. Mr. Mijares explained the differences between the high schools and elementary campuses; Advanced Program Requirements, and all compensatory reporting requirements, which are the same for all schools. A brief presentation on how to login to view the Campus Improvement Plan (Document Tracking) was presented. **Board Members questions and concerns were addressed.**
  7. **Presentation of the High Schools' Field Houses by District Architect.** Mr. Davis Powell, Architect made a presentation on the progress of the High Schools' Field Houses Project for the District. Mr. Powell introduced the objectives, explained the need of the field houses at each campus, presented the evolution of the field house concept being considered as it has changed over time, presented layout sights and cost estimation of the project, and projected start and completion date. **Board Members questions and concerns were addressed and it was instructed that administration look into all athletic departments to make sure that no program is left behind.**
- V. **ACTION ITEMS:**
1. Consider and take appropriate action on the request to adopt Resolution 2015/16-07 to vote for members to serve on the Board of Directors of the Maverick County Appraisal District (MCAD). **Motion by Trustee Bowles second by Trustee Torralba. Granted 5/0.**
  2. Consider and take appropriate action on the request to adopt Resolution 2015-16-06 between Eagle Pass ISD and eh Middle Rio Grande Development Council for the Regional Solid Waste Grants Program. **Motion by Trustee Martinez second by Trustee Bowles. Granted 5/0.**
  3. Consider and take appropriate action on the request to approve the 2015-2016 District and Campus Performance Objectives. **Motion by Trustee Torralba second by Trustee Martinez. Granted 5/0.**
  4. Consider and take appropriate action on the request to approve a three-year contract with Houghton Mifflin Harcourt-Riverside beginning with school year 2015-2016 for the purchase of ITBS/Logramos Assessment for K-2. **Motion by Trustee Purcell second by Trustee Bowles to approve subject to Final Contract. Granted 5/0.**

5. Consider and take appropriate action to approve the articulation agreement between Eagle Pass ISD and Southwest Texas Junior College Local Advanced Skills Program for the 2015-2016 school year. **Motion by Trustee Purcell second by Trustee Bowles. Granted 5/0.**
6. Consider and take appropriate action to approve the articulation agreement between Southwest Texas Junior College and Eagle Pass ISD-Project Lead the Way Engineering Program for the 2015-2016 school year. **Motion by Trustee Torralba second by Trustee Martinez. Granted 5/0.**

#### VI. CONSENT ITEMS:

It was the Consensus of the Board to consider items 1 – 3 in One Motion. **Motion by Trustee Martinez second by Trustee Bowles. Granted 5/0.**

1. Consider and take appropriate action on the request to approve the minutes of the September 08, 2015, (Regular), and October 13, 2015, (Regular) Board Meetings. **Previously considered.**
2. Consider and take appropriate action on the request to amend the General Fund budget Item **previously considered.**
3. Consider and take appropriate action on the request to approve Policy Update 103 as received from the Texas Association of School Boards (TASB). **Item previously considered.**

#### VII. CLOSED SESSION: Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into Closed Session at **7:12 P.M.** Pursuant to Section §551.071, §551.072, §551.074, §551.076, §551.082, §551.083, and §551.084 of the Texas Government Code. **Motion by Trustee Torralba second by Trustee Purcell. Granted 5/0.**

#### PERSONNEL MATTERS:

1. The Board will discuss the request to hire a professional employee to serve as Business and Finance Benefits Coordinator subject to possible future reassignment by the Superintendent. (GC 551.074)
2. The Board will consult with its attorney regarding legal issues relating to the District's use of the City of Eagle Pass Golf Course (TGC 551.071). **ITEM HAS BEEN PULLED**
3. The Board will consult with its attorney regarding legal issues relating to Kilowatt Drive Extension (TGC 551.071)

#### VIII. OPEN SESSION:

The Meeting Reconvened at 7:41 P.M.

Consider and Take Appropriate Action on item (s) Discussed in Closed Session.

1. Consider and take appropriate action on the request to hire a professional employee to serve as Business and Finance Benefits Coordinator subject to possible future reassignment by the Superintendent. **Motion by Trustee Martinez, second by Trustee Bowles to hire Tohui Valero as a professional employee to serve as Business and Finance Benefits Coordinator subject to possible future reassignment by the Superintendent. Granted 5/0.**
2. **PULLED**

3. Consider and take action regarding the Kilowatt Drive Extension. **Motion by Trustee Purcell second by Trustee Martinez to approve the Kilowatt Drive Extension as discussed in Closed Session and direct the Superintendent with the School Attorney to send a letter to the City of Eagle Pass as discussed. Granted 5/0.**

IX. **CORRESPONDENCE AND INFORMATION:** Superintendent Gonzalez informed the Board of a possible Special Board Meeting next week, and a possible workshop for the Team of 8.

X. **ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:44 P.M. **Motion by Trustee Bowles second by Trustee Purcell. Granted 5/0.**

**WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.**

**PRESIDENT** \_\_\_\_\_ **SECRETARY** \_\_\_\_\_

**DATE MINUTES APPROVED:** \_\_\_\_\_

**DATE MINUTES SIGNED:** \_\_\_\_\_

**DRAFT**



**MINUTES OF THE BOARD OF TRUSTEES  
EAGLE PASS INDEPENDENT SCHOOL DISTRICT**

The Board of Trustees of the Eagle Pass Independent School District held a Special Board Meeting on November 19, 2015, at 6:00 P.M. at the District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

**Board Members Present:**

Ms. Lupita Fuentes, President  
Mrs. Hilda P. Martinez, Vice-President  
Dr. Hector Alvarez, Secretary  
Ms. Glenna Purcell, Trustee  
Mr. Ignacio J. Saucedo, Trustee, arrived @ 6:16 P.M.

**Board Members Absent:** Mr. Humberto Torralba II, Trustee

**Superintendent of Schools:** Mr. Gilberto Gonzalez

**Attorney:** Richard Strieber, Attorney Escamilla & Poneck

I. **MEETING CALLED TO ORDER:** Board President Lupita Fuentes called the meeting to order at 6:11 P.M.

II. **DISTRICT REPORTS/PRESENTATIONS:**

1. **Presentation on Teen and Substance Abuse by Dr. Ruben Montoya.** As this time Dr. Montoya was not able to attend due to a minor family emergency. Therefore, Trustee Dr. Hector Alvarez gave a brief presentation on the Teen and Substance Abuse in specific inhalants such as the keyboard dust spray. Young kids and teens spray inhalant into their mouths which gives a quick 15-second high, which in turn many cans of spray are used per day (10-15) x week, x month. Would like to bring awareness to this issue, perhaps having our district police contact city and county to see what can be done, maybe through EPISD I 'vision and other media as to inform local businesses who sell this product to keep it under lock/key as spray paints are. Inform the community of this abuse happening here locally. **Board Members questions and concerns were addressed.**
2. **Presentation on District Roofs.** Mr. Davis Powell, Architect addressed the Board and Superintendent and reviewed the scope, progress, warranties, and working projects at hand. Discussed were the Low Slopes, Metal Roofs, Roof Replacements and repairs (metal), and the issues regarding the above-mentioned roofs at different campuses. Mr. Powell informed that campus principals are aware of these issue, and leaks have been sent to contractors and no additional reports on leaks have been issued. Mr. Powell recommends a point of contact... would be ideal and more practical so that he can receive information faster and take care of any issue on a timely basis if possible. Also discussed was mold at Glass Elementary, warranties and recommends a maintenance budget for each campus. **Board Members questions and concerns were addressed.**
3. **Presentation on District Energy & Conservation.** Mr. Armando Zertuche, School Facilities Supervisor, addressed the Board of Trustees and Superintendent and briefly discussed the Energy Savings Initiative for the Eagle Pass ISD 2015-2016. Mr. Zertuche performs walk-throughs and checks settings on A/C thermostats throughout the district buildings, checks for any type of electronics such as computers, document cameras, promethean boards, radios, desk lamps, computer accessories, lights, small fans, heaters, etc., that were not shutdown at the end of the work day. This is done in an effort to minimize energy loss throughout the district. These

inspections/findings are made... a checklist, and are reported to the campus principal and or department designee. Mr. Zertuche encourages that everyone take proactive measures to address these areas of concern to assist in the reduction of energy consumption in our district. The goal of energy management is to keep operating costs down by reducing energy waste while providing a safe, comfortable environment for learning. **Board Members questions and concerns were addressed.**

4. **Presentation on Early College High School.** Mr. Samuel Mijares Deputy Superintendent for Curriculum & Instruction and Mr. David Camarillo, Instructional Services Director addressed the Board of Trustees and Superintendent with the presentation on Early College High School. Discussed were the ECHS Application Requirements (*Target Population, Partnership Agreement, P-16 Leadership Initiatives, Curriculum & Support, Academic Rigor and Readiness, and School Design*). Furthermore, considered timelines designations were reviewed along with designation benefits, required staff and costs to the district per ECHS designation. An estimated 1<sup>st</sup> year cost for approximately 25 students was referenced with a breakdown of two colleges TAMIU vs. SWTJC not including the cost of books. Finally, Mr. Mijares and Mr. Camarillo discussed the current Dual Credit Courses, and House Bill 505 vs. ECHS. **Board Members questions and concerns were addressed.**
- III. **CLOSED SESSION:** Pursuant to Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code: The Board adjourned into **Closed Session at 8:27 P.M.** Pursuant to the Texas Government Code Sections described above. **Motion by Trustee Bowles, second by Trustee Saucedo. Granted 6/0.**

**PERSONNEL MATTERS:**

1. The Board will discuss the request to hire a professional employee to serve as Food Service Director subject to possible future reassignment by the Superintendent (TGC 551.074)
  2. The Board will discuss the request to hire a professional employee to serve as Special Education Director subject to possible future reassignment by the Superintendent. (TGC 551.074).
- IV. **OPEN SESSION:** The meeting reconvened at 9:20 P.M. and the Board will consider and take appropriate action on the items discussed in Closed Session.
    1. Consider and take appropriate action on the request to hire a professional employee to serve as Food Service Director subject to possible future reassignment by the Superintendent (TGC 551.074) **Motion by Trustee Bowles, second by Trustee Purcell to hire Jayne Mares, as a professional employee to serve as Food Service Director subject to possible future reassignment by the Superintendent. Granted 6/0.**
    2. Consider and take appropriate action on the request to hire a professional employee to serve as Special Education Director subject to possible future reassignment by the Superintendent (TGC 551.074). **Motion by Trustee Saucedo, second by Trustee Martinez to hire Elizabeth Torres, as a professional employee to serve as Special Education Director subject to possible future reassignment by the Superintendent. Granted 6/0.**

**V. ADJOURNMENT:**

There, being no further business, the meeting adjourned at 9:21 P.M. **Motion by Trustee Purcell second by Trustee Saucedo. Granted 6/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT: \_\_\_\_\_ SECRETARY: \_\_\_\_\_

DATE MINUTES APPROVED: \_\_\_\_\_

DATE MINUTES SIGNED: \_\_\_\_\_

DRAFT