

Team Nutrition School Wellness Mini Grant Progress Report

Please submit all reports via e-mail.
Shawn Charters, Child Nutrition Programs
Email: scharters@sde.idaho.gov

Site Name: _____

Grant Facilitator: _____

Check One:

- Progress Report # 1: Due April 15, 2016
- Final Report: Due July 1, 2016

1. **Attach an updated list of expenditures.** *Note: Any budget changes that are more than 10% of the total grant budget require prior approval. Please send budget change requests to Shawn at scharters@sde.idaho.gov.*
2. **Send an updated timeline, with initials, showing which tasks have been completed.**
3. **Describe major accomplishments under the grant, thus far. Provide materials developed, pictures, and news articles when applicable. *This information will be used to update your grant profile on the website. Please include any interesting information that other schools could benefit from—visual materials are very helpful (pictures, news articles, handouts, etc.).***
4. **Describe any deviations from proposed plan; discuss difficulties encountered and solutions developed.**
5. **Additional Comments:**