



# Craig City School District

P.O. Box 800, Craig, Alaska 99921  
www.craigschools.com  
Phone (907) 826.3274  
FAX (907) 826.3322

Jackie Hanson, Superintendent  
David Harris, Elem./MS Principal  
Josh Andrews, HS Principal  
Heather Mendonsa, PACE Principal

## Memorandum Item 10a

FOR: School Board Members  
FROM: Melinda Bass, Business Manager  
DATE: June 25, 2025  
SUBJECT: Personnel Report

It is the recommendation of the administration that the following personnel actions be approved:

### **Classified Staff:**

Sonia Traver - PACE Anchorage Administrative Assistant, effective July 1, 2025

### **FY26 Contracts:**

Gore, Margaret - CMHS Special Education Teacher

Freeman, Kathy - CEMS Special Education Teacher

Bass, Melinda - Business Manager

Nelson, Daniel - Maintenance Director

### **Extra-Duty Contracts:**

House, Christy - District Test Coordinator FY26

Jeffrey, Robert - PACE Testing and Technology Coordinator FY26

### **Resignations / Retirement:**

Beckman, Spencer - CMS Science Teacher, effective June 6, 2025

Suggested Motion: Move to approve the Personnel Report as presented.