

Consider Approval of Food Service Contract Effective June 1, 2025

A request for proposal for campus dining services was sent to seven vendors and was advertised in the local newspaper. Three proposals were received. The bids are available for Board review, if desired.

Staff recommends awarding the contract to Lagniappe Dining Service (Mr. C's), 5601 Fraser Ave, Galveston, Texas 77551 to provide general food services on campus. Staff further recommends continuation of the 14-meal plan. The term of the contract would be June 1, 2025 through May 31, 2027 with the possibility of three one-year extensions. The following is a summary of proposal items:

Hours of Operation:

Fall and Spring Semesters

Monday through Thursday	Breakfast	7:30 a.m. - 9:00 a.m.
	Lunch	11:00 a.m. - 2 p.m.
	Dinner	5:00 p.m. - 7:00 p.m.
Friday	Breakfast	7:30 a.m. - 9:00 a.m.
	Lunch	11:00 a.m. - 1:30 p.m.

Summer Hours Monday through Thursday - 7:30 a.m. – 1:30 p.m. (except during holidays.)

Pricing and Commission Structure:

- Charge to the College is \$24.95 per day, per student
- Anticipated expense to the College per semester will be \$2,045.90 per semester, or \$4,091.80 per year
- The College will receive \$500 or 5% of the net monthly sales generated by Retail Sales, Meal Plans and College Sponsored Catering
- The College will receive 7% commission of the net monthly sales generated by Non-College Sponsored Catering.
- The College will receive a 3.5% commission of the net monthly catering sales to external customers who are also non-profit organizations.

BID SUMMARY RFP # 25-03-192

Lagniappe Dining Service				
Years 1 Fall and Spring				
	Number of meals per week	Daily Rate	Projected Expense per Student on the 14-Meal Plan	Projected Annual Expense to College per Student (Fall and Spring)
	14 meals per week plus \$175 "Dining Bucks" declining balance	\$24.95	Fall - \$2,045.90 Spring - \$2,045.90 Summer - \$0.00	\$4,091.80

Great Western Dining				
Years 1 Fall and Spring				
	Number of meals per week	Daily Rate	Projected Expense per Student on the 14-Meal Plan	Projected Annual Expense to College per Student (Fall and Spring)
	14 meals per week plus \$175 "Dining Bucks" declining balance	Sliding scale based on the number students on the meal plan. The daily rate could vary from \$23.71 to \$29.43 during the semester. Charge per day is expected to average \$27.60/day	Fall - \$2,290.80 Spring - \$2,290.80 Summer - \$0.00	\$4,581.60

* Daily rate for 100-109 students

Chopin Mon Ami, Inc.				
Years 1 Fall and Spring				
	Number of meals per week	Daily Rate	Projected Expense per Student on the 14-Meal Plan	Projected Annual Expense to College per Student (Fall and Spring)
	14 meals per week	\$30.75	Fall - \$2,521.50 Spring - \$2,490.75 Summer - \$0.00	\$5,012.25