

The KISD Board of Trustees met in a regular session on Tuesday, March 25, 2025 at 6:00 p.m. in the KISD boardroom.

Members present:

Brett Williams, President  
 Susan Jones, Vice President  
 Marvin Rainwater, Secretary  
 Brenda Adams  
 Oliver Mintz  
 Tina Capito  
 Rodney Gilchrist

Also attending:

Dr. Jo Ann Fey, Superintendent  
 Dr. Terri Osborne, Deputy Superintendent  
 William Baker, Assistant Superintendent  
 Dr. Susan Buckley, Assistant Superintendent  
 Dr. Jo-Lynette Crayton, Assistant Superintendent  
 Mike Harper, School Attorney  
 Brenda King, Board Specialist  
 Colonel Lakisha Stokes, Fort Cavazos Garrison Commander  
 Kristine Caparco, Fort Cavazos School Liaison Officer

The meeting was called to order at 6:00 p.m., Tuesday, March 25, 2025. Mr. Williams took a roll call of Board members, as indicated above. A quorum was established and in attendance, and the meeting was livestreamed and recorded. A moment of silence was led by Ms. Jones, and pledges to the U.S. flag and Texas flag were led by Peebles Elementary students, Kyle Ledbetter and Sarah Rosado.

The Board recognized the following individuals and groups for their achievements:

## HONORS AND RECOGNITION

**Ryan Sparks**, Pershing Park, was selected for the Organization of American Kodaly Educators Choir.

**KISD School Nutrition Department** was awarded the Texas Department of Agriculture Best of the Bunch, and was represented by Executive Director Steve Smith and Coordinator Stephanie Russom.

**Harker Heights Girls Wrestling Team** was named District and Regional Champions and achieved 10<sup>th</sup> place in State, represented by Coach Kris Perkins, and students, Saniah Ebron and Ana Davis, who both placed 5<sup>th</sup> individually.

**Harker Heights Boys Basketball Team** was named District Champions, and represented by Coach Jason Fossett, and students, Josiah Rollins and Elijah Gibson.

**Harker Heights Girls Basketball Team** was named District Champions, and represented by Coach Shirretha Nelson, and students, Arriana Jennings and Amanda Grate.

**Ellison Girls Basketball Team** was named District Champions, and were represented by Coach McKinnon, and students, Faith Etienne and Indigo Newburn.

**Ellison Boys Basketball Team** was named District and Regional Champions, and State Semifinalists. The entire team was present with their Coach Alberto Jones, Jr., to receive the recognition.

**KISD Communications Department** received numerous awards from the Texas School Public Relations Association, and were represented by the Communications staff.

Mr. Williams reviewed the procedures for public forum. In light of the recent fatal incident on a campus, concerned individuals commented on school safety and security measures, as well as the district response to bullying.

PUBLIC FORUM

Brittany Harris, Harker Heights, Texas  
 Dawn Williams-Richardson, Killeen, Texas  
 Elizabeth Jennings, Nolanville, Texas  
 Rodney Duckett, Temple, Texas  
 Samantha Harrelson, Harker Heights, Texas  
 Stan Golaboff, Harker Heights, Texas  
 Raymond Garner, Killeen, Texas  
 Brandy Byrd, Killeen, Texas  
 Anastassia Doctor, Killeen, Texas  
 Clevelette Edwards, Killeen, Texas  
 Gambrielle Montgomery-Seaton, Killeen, Texas  
 DJuana Watson, Harker Heights, Texas  
 Shaurisha Steele, Killeen, Texas  
 Sarah Bertucci, Killeen, Texas  
 Gregory Laguerre, Killeen, Texas  
 Jessica Dominguez, Killeen, Texas  
 Kathy Hickok, Killeen, Texas  
 Joseph Baez, Harker Heights, Texas  
 Glenda Jacobs, Killeen, Texas  
 Jamie Jones, Killeen, Texas  
 Luvina Sabree, Killeen, Texas  
 Lan Carter, Killeen, Texas

Dr. Fey provided a summary update on the district response to school safety related to the recent fatal incident at Smith Middle School. She discussed support for students returning to school, entry and security enhancements involving metal and weapon detection systems, wand searches, possible clear bag requirements, single points of entry, and increased personnel.

SUPERINTENDENT'S  
 UPDATE ON SAFETY

Adjustments are planned for hallway monitoring, cafeteria and recess times, arrival and dismissal protocols, and event scheduling. Changes are being made to discipline and student management, improved staff training and communication, as well as family engagement. This item was for information.

The Board discussed student discipline, management behaviors, clear timely parent communications, operational effectiveness, and parent engagement. Mr. Gilchrist proposed changes to a presented resolution on the commitment to safety. Ms. Jones moved to approve the proposed resolution of the Board of Trustees' Commitment to Safety and Security, with proposed revisions, as discussed and presented. Ms. Adams seconded the motion, which carried 7-0.

#### RESOLUTION FOR COMMITMENT TO SAFETY AND SECURITY

Dawn Sills, Director for Accountability, presented the 2023-2024 Texas Academic Performance Report, including student and staff demographics, special education indicators, and unofficial 2024 accountability ratings in student achievement, academic growth, relative performance, and closing the gaps. She discussed STAAR performance and provided progress updates in reading, math, social studies, and science. The board discussed challenges in interpreting the test results.

#### TEXAS ACADEMIC PERFORMANCE REPORT, RELATED REPORTS, AND PUBLIC HEARING

Ms. Sills reviewed attendance and chronic absenteeism, CCMR progress, and graduation rates. Christianne Shinn, Director for Special Programs, discussed campus performance objectives and improvement plans. Kallen Vaden, Chief Financial Officer, presented the 2022-2023 PEIMS Financial Standard Reports. Erik Hydorn, KISD Police Chief, reviewed the 2023-2024 report on violent or criminal incidents. After the presentation, Mr. Williams opened the floor for the public hearing.

Stan Golaboff, Harker Heights, Texas, commented on a need for analysis of chronic absenteeism and the effect on academic results.

The consent agenda was considered by the board. Mr. Mintz moved to approve the consent agenda, items A through D, as presented. Ms. Adams seconded the motion, which carried, 7-0. Consent agenda items are summarized below:

#### CONSENT AGENDA

As part of the consent agenda, the board approved the minutes for the February 20, 2025 regular meeting, as written.

#### MINUTES FOR 2/20/2025 REGULAR MEETING

As part of the consent agenda, the board approved the minutes for the March 4, 2025 board workshop, as written.

#### MINUTES FOR 3/4/2025 BOARD WORKSHOP

As part of the consent agenda, the board approved the minutes for the April 11, 2025 special called emergency meeting, as written.

#### MINUTES FOR 4/11/2025 EMERGENCY MEETING

As part of the consent agenda, the board approved 12 merit-based Philanthropic Trust Board Scholarships for Fall 2025 in the amount of \$6,000 each, for a total of \$72,000.

## PHILANTHROPIC TRUST BOARD SCHOLARSHIPS

Dr. Susan Buckley, Assistant Superintendent for Administrative Services, presented the proposed resolution for Military Child month, and noted the district's 38 Purple Star campuses designated by the Texas Education Agency. Mr. Mintz moved to approve the proposed resolution to recognize April 2025 as the Month of the Military Child in Killeen ISD, as presented. Ms. Adams seconded the motion, which carried 7-0.

## RESOLUTION FOR MONTH OF THE MILITARY CHILD

Kallen Vaden, Chief Financial Officer, provided a budget update, reviewing enrollment history, current and historical average daily attendance, historical property tax rate and tax collections, and the respective impact on revenue. She then reviewed the 2025 adopted budget and proposed an amendment. Mr. Gilchrist moved to approve proposed budget amendment #1 to the fiscal year 2025 adopted budget, as presented. Ms. Capito seconded the motion which carried 7-0.

## PROPOSED BUDGET AMENDMENT #1 TO FY 2025 ADOPTED BUDGET, AND DISCUSSION OF FY 2026 BUDGET PLANNING

Kallen Vaden, Chief Financial Officer, reviewed that on January 13, 2025, the district issued a request for competitive sealed proposals, which were received on February 20. District staff reviewed and ranked the proposals based on specific criteria. Ms. Adams moved to approve the proposed rank order of the contractors for the Eastern Hills Middle School Roofing Life Cycle Replacement Project, as presented, and to delegate authority to the superintendent or designee to execute the contract, provided there are no material changes to the contract included with the procurement package. Ms. Capito seconded the motion, which carried 7-0.

## EASTERN HILLS MS ROOFING PROJECT CONTRACTOR RANK ORDER

Kallen Vaden, Chief Financial Officer, reviewed that on February 10, 2025, the district issued a request for competitive sealed proposals, which were received on March 6. District staff reviewed and ranked the proposals based on specific criteria. Ms. Capito moved to approve the proposed rank order of the contractors for the Reeces Creek Elementary School Roofing Life Cycle Replacement Project, and to delegate authority to the superintendent or designee to execute the contract, provided there are no material changes to the contract included with the procurement package. Mr. Gilchrist seconded the motion, which carried 7-0.

## REECES CREEK ES ROOFING REPLACEMENT CONTRACTOR RANK ORDER

Kallen Vaden Chief Financial Officer, reviewed that on January 20, 2025, the district issues a request for competitive sealed proposals, which were received on February 27. District staff reviewed and ranked the proposals based on specific criteria.

## ELLISON HS TENNIS COURT REPLACEMENT CONTRACTOR RANK ORDER

Mr. Gilchrist moved to approve the proposed rank order of the contractors for the Ellison High School Tennis Court Replacement Project, as presented, and delegate authority to the superintendent or designee to execute the contract, provided there are no material changes to the contract included with the procurement package. Ms. Capito seconded the motion, which carried 7-0.

Mike Harper, School Attorney, presented an engagement letter for the board's consideration. Mr. Gilchrist moved to approve the engagement letter for legal services to be provided by Rogers, Morris & Grover, LLP, as presented. Ms. Capito seconded the motion, which carried 7-0.

ENGAGEMENT LETTER  
FOR LEGAL SERVICES  
FROM ROGERS, MORRIS  
& GROVER LLP

Mike Harper, School Attorney, presented an engagement letter for the board's consideration, clarifying the district currently uses this firm for litigation services, but this would be for legal consulting. Mr. Gilchrist moved to approve the engagement letter for legal consulting services to be provided by Spalding Nichols Lamp Langlois. Ms. Capito seconded the motion, which carried 7-0.

ENGAGEMENT LETTER  
FOR CONSULTING  
SERVICES FROM  
SPALDING NICHOLS  
LAMP LANGLOIS

Dr. Fey reviewed the draft agenda for the next workshop on April 1, 2025, noting a discussion on summer learning for recovery and enrichment, and a report on priority one: student success.

FUTURE BOARD  
MEETING AGENDAS AND  
TRUSTEE REMARKS

At 11:04 p.m., the Board convened in closed session for agenda item IX-A, Discussion of School Safety and Security on District Campuses and Incident Response Protocols, as allowed by Texas Government Code 551.076 and 551.089; agenda item IX-B, Deliberate Regarding Board and Superintendent Communications, Board Operating Procedures, Board Member Duties and Responsibilities, Pursuant to Texas Government Code 551.074; and agenda item IX-C, Discussion of Personnel Matters, as allowed by Texas Government Code 551.074.

(CLOSED SESSION)  
SCHOOL SAFETY  
(551.076, 551.089)

(CLOSED SESSION)  
BOARD OPERATING  
PROCEDURES, DUTIES  
AND RESPONSIBILITIES  
(551.074)

At 1:11 a.m., on Wednesday, March 26, 2025, the board reconvened in the open meeting. No action or voting took place in closed session. No action was needed.

(CLOSED SESSION)  
PERSONNEL MATTERS  
(551.074)

There being no further business or discussion, Ms. Adams moved to adjourn. Ms. Capito seconded the motion, and by consensus, the meeting adjourned at 1:12 a.m., on Wednesday, March 26, 2025.

ADJOURN

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President

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Secretary