



# WEST CHICAGO ELEMENTARY SCHOOLS

*Together for Excellence ★ ¡Juntos por la Excelencia!*

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[www.wego33.org](http://www.wego33.org)

## Board of Education

TO: Board of Education  
FROM: Executive Director of Business & Operations, Karen Apostoli  
DATE: 10/02/2025  
RE: Copier Lease - Gordon Flesch

### This memo is:

- ☐ Information only.  
☒ Information with a recommendation, and a request for Board consent.  
☐ Information with a recommendation, and a request for Board approval by vote.

Date by which a Board decision is needed: 10/16/2025

Previous memos on this topic can be found:

- ☐ in previous Board packet(s) dated. \_\_\_\_  
☐ or attached to this memo

### Basic information:

The administration is recommending the renewal of the copier lease with Gordon Flesch Co. The current lease ends in December 2025.

### Background or historical information:

- Similar to the last lease, the agreement is for 66 months.
- The proposed agreement is for a monthly payment of \$7,176.39 (prior lease \$6,052.70).
- As in the past, the lease includes toner, parts, labor, travel time, technology updates, preventative maintenance, access to the help desk, and more.
- The renewal includes replacing 32 large copiers with new, up-to-date models
- Adds 3-hole punch capabilities to all large copiers at Leman, and 1 large copier at the remaining schools

Renewing our copier lease ensures a seamless and consistent experience for our staff by maintaining access to the reliable equipment they use every day. Continuing with the current lease avoids disruptions, eliminates the learning curve of new systems, and supports uninterrupted workflows. This stability helps our staff stay focused on instruction while ensuring that printing, copying, and scanning needs are met efficiently and without unexpected downtime.

### Previous decisions, actions or parameters that relate to this topic or issue: (Options) 3 options

The administration is recommending the renewal of the copier lease with Gordon Flesch Co. for \$7,176.39/month for 66 months.

### Recommendations: (Recommendations) and (Evaluate)

<b>Other questions? What else does the Board wish to know?:</b>

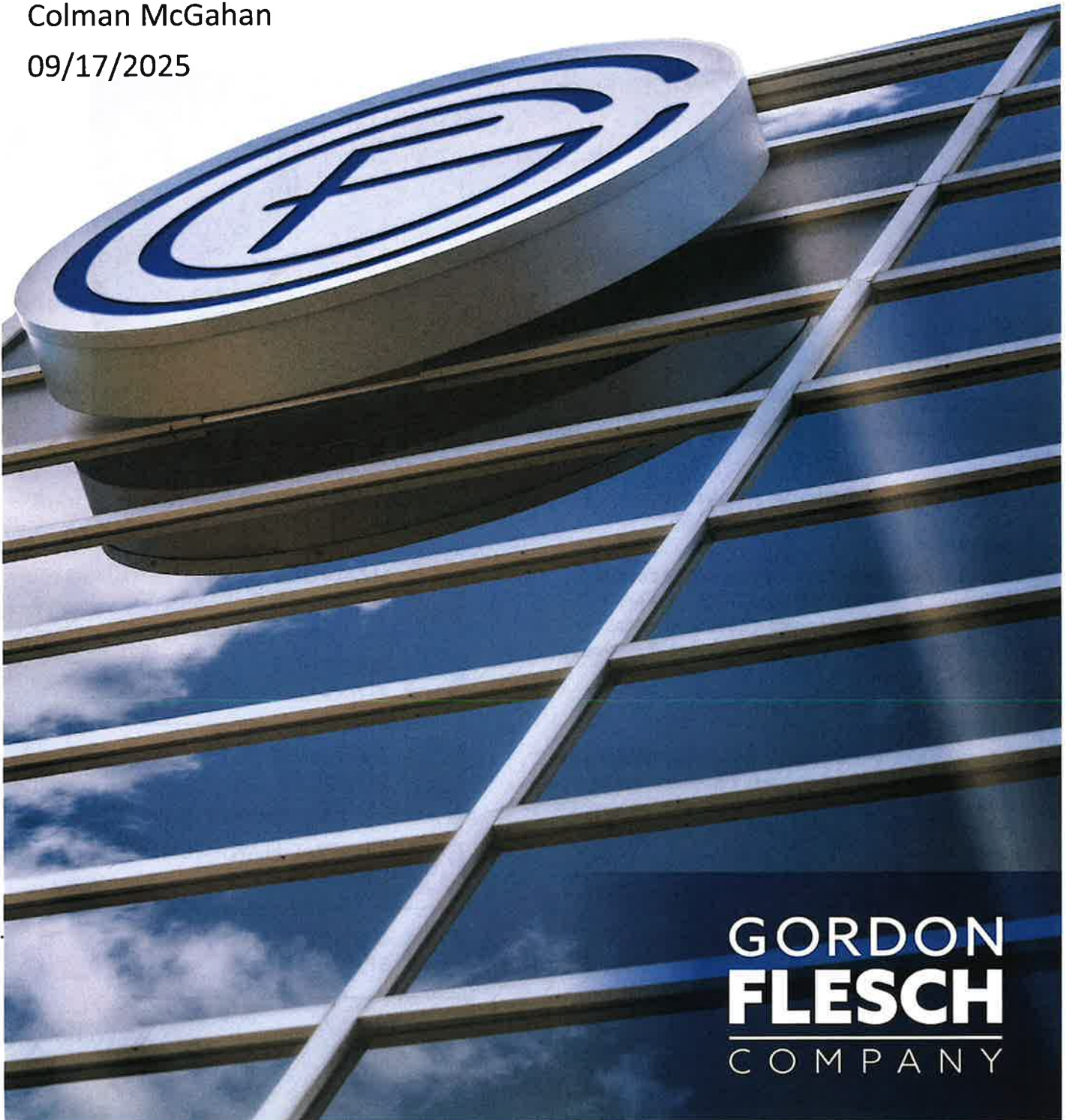
# West Chicago Community School District 33

*Prepared by*

Colman McGahan

09/17/2025

# Proposed Solution



GORDON  
**FLESCH**  
COMPANY

## Your Local Partner

- Headquarters in Madison, WI
- 29 offices throughout the Midwest
- Live and work in the communities we serve

**Wisconsin** - Madison (2), Milwaukee (2) and Appleton

**Illinois** - Geneva, Chicago, Lake Zurich, Rockford and Woodstock

**Indiana** - Indianapolis, Columbus and Terre Haute

**Iowa** - Cedar Falls, Cedar Rapids, Davenport, Dubuque, Fairfield, Fort Dodge, Mason City and Spencer

**Ohio** - Columbus, Chillicothe, Findlay, Lancaster, Mansfield, Newark and Wooster

**South Dakota** - Sioux Falls



## Technology Solutions Provider

### One Vendor

From multi-function and single-function output devices to Managed Voice Services, Managed IT Services and Onsite Services, we simply make it easy do business with GFC. **We worry about Print, Voice and IT so you don't have to!**

### In-House Leasing

GFC Leasing was formed to provide a personalized, flexible way for our clients to lease business equipment and services. We offer flexible terms and straightforward end-of lease options and best of all, GFC Leasing will hold the lease for the duration of the contract.

- Flexible leasing terms and no end of term surprises
- Change equipment as business needs change
- Dedicated and personalized team of experts
- Stay up-to-date with the latest technology
- True "Technology as a Service" solutions

## Our Products and Services



MANAGED PRINT  
SOLUTIONS



MANAGED  
VOICE SERVICES



MANAGED IT  
SERVICES



OUTPUT MANAGEMENT  
SOLUTIONS



ONSITE  
SERVICES



## imageCARE<sup>+</sup> Managed Print Services

GFC can remove the stress of updating, maintaining or repairing your printers so your team can get back to doing what they do best. An imageCARE+ MPS program is designed to:

- Improve print workflow efficiency and security
- Optimize the placement and number of print devices on the network
- Improve supply management and reduce supply waste
- Improve decisions making with clear, informative Business Reviews using PowerBI
- Include powerful data-driven analytics



## eleviTy<sup>™</sup> Managed IT Services

Our **Managed IT** Services team helps clients strategically align technology with their organizational and business goals, empowering them to operate more effectively, efficiently and securely. Our experienced consultants will provide risk analysis, cutting-edge tools and expertise to guard your business against the threat of a cyberattack. When you partner with GFC, you work with a dedicated **Virtual CIO (vCIO)** who serves as your trusted advisor to strategically address your technology challenges. Our Managed IT team will minimize downtime and keep your business hardware and software running at peak efficiency.

### Security



### Strategy



### Solutions



### Support



## ELEVATE<sup>™</sup> Managed Voice Services

Free your employees to work from anywhere with Elevate, the cloud-based business communications platform that goes wherever you go.

- Business Phones
- Desktop App
- Mobile Devices
- Video Conferencing
- Team Chat
- File Management



## Ongoing Service, Support and Security

### GFC Service

The GFC name is synonymous with customer service. We do not have a "fix it and run" mentality.

- 178 Service Professionals
- 17.9 Years Tenure
- First Call Effectiveness



### GFC Support

Since 1997, the Technology and Logistics Center (TLC) has been a key component of our customer service offering. Based out of our Wisconsin facility. The TLC is a modern laboratory equipped with a representative array of our hardware and software solutions.



The center is staffed with trained Systems Engineers each specialized in computer operating systems, print graphics, color correction and data capture. Their combined expertise covers our complete product and solution suite; ensuring you will receive qualified dedicated support when you need it.

**With over 40,000 annual calls to the TLC, 98.6% are answered live by a System Engineer and resolved during the first 24 hours.**

### GFC Security

No matter the size of your business, a Print Security Strategy is critical to every organization. The security experts at GFC can keep you on the right course by conducting an initial security assessment of your print environment and working with you to determine the most practical plan of action. Some of the action items include:

- Perform Configuration Compliance Check
- Create Custom Security Settings
- Hard Drive Encryption
- Hard Drive Erasure
- Trusted Platform Module
- Output Management Software
- Device Management Tools
- Print Job Encryption

GORDON FLESCH COMPANY Security Checklist	
<b>Set-Up Measures</b> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Upgrade Firmware to Most Recent Version</li> <li><input checked="" type="checkbox"/> Change Manufacturer Default Admin Password</li> <li><input checked="" type="checkbox"/> Disable Unused Protocols</li> <li><input checked="" type="checkbox"/> Disable Unused Services</li> <li><input checked="" type="checkbox"/> Disable Work Copy Levels</li> </ul>	<b>End-of-Life Measures</b> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Return to Factory Default</li> <li><input checked="" type="checkbox"/> Hard Drive Erasure</li> <li><input checked="" type="checkbox"/> Careful Care of Compliance Available Upon Request</li> </ul>
<b>Manufacturer Security-by-Design</b> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Proprietary Operation System</li> <li><input checked="" type="checkbox"/> Hard Drive Protection</li> <li><input checked="" type="checkbox"/> Event Log Monitoring</li> <li><input checked="" type="checkbox"/> Anti-Virus</li> </ul>	<b>Firmware Management Options</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Always Up to Date           <ul style="list-style-type: none"> <li>• Requires compatible devices and accessories</li> <li>• Requires factory updates</li> <li>• Firmware updates have the potential to temporarily impact performance and functionality</li> </ul> </li> <li><input type="checkbox"/> On-Your-Own           <ul style="list-style-type: none"> <li>• You provide your Customized Management Tools</li> <li>• This performance depends on your own skill set</li> <li>• GFC's Service Technicians will still need to update the Firmware when performing most service calls</li> </ul> </li> <li><input type="checkbox"/> Update As-You-Go           <ul style="list-style-type: none"> <li>• As Service Technicians are arriving and leaving, necessary firmware is updated</li> </ul> </li> </ul>
<b>Optional Measures</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> Enable my Trusted Print</li> <li><input type="checkbox"/> Hard Drive Encryption</li> <li><input type="checkbox"/> Locking Power Keys</li> <li><input type="checkbox"/> Real Time Hard Drive Overwrite/Erase</li> <li><input type="checkbox"/> Customized Print Management Tools</li> <li><input type="checkbox"/> Print Job Encryption</li> <li><input type="checkbox"/> Trusted Platform Module</li> <li><input type="checkbox"/> Custom Security Measures</li> <li><input type="checkbox"/> Secure Release</li> <li><input type="checkbox"/> Secure of User "Logging"</li> <li><input type="checkbox"/> Rules Based Printing</li> <li><input type="checkbox"/> Mobile Print Management</li> </ul> <p><small>*May require additional call questions and/or tests</small></p>	<b>Staying Secure</b> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Service Technicians identical on for Service CA, Through GFC App or Cloud Portal</li> <li><input checked="" type="checkbox"/> GFC Security Council           <ul style="list-style-type: none"> <li>• Meets quarterly to discuss any threats that could impact the devices and solutions we manage</li> </ul> </li> <li><input checked="" type="checkbox"/> Security Briefs &amp; Whitepapers Released Periodically Throughout the Year</li> <li><input type="checkbox"/> None</li> <li><input checked="" type="checkbox"/> ImageCare Business Reviews           <ul style="list-style-type: none"> <li>• Review security measures taken to ensure GFC is aligned with your organization's Attitude Toward Security</li> </ul> </li> </ul>

This Security Checklist is for informational and planning purposes only, and should not be considered as a promise to perform by either GFC or its client.

## GFC Client Portal and eInvoice Pay Portal

The **GFC Client Portal** places important technology data at your fingertips. This online portal allows you to do the following:

- Access to account information
- Place a service request
- Monitor service in real time
- View service history
- Order supplies
- Make payments and monitor status
- Manage MFP fleets
- Submit and view meter readings
- View equipment information
- Manage user settings
- Set admin permissions
- QR access from printer

While the **eInvoice Pay Portal** is a simple way to manage your account and pay invoices faster. Within the portal you can pay your GFC bills online, review payment history and easily manage your preferred payment method.

### Client Portal

If You Need To Do These Things:

- Order Supplies
- Place a Service Request
- Monitor Service in Real Time
- Submit and View Meter Readings
- Manage User Settings



### eINVOICE Portal

If You Need To Do These Things:

- Make Fast & Secure Payments Online
- Schedule Future Payments
- Search & View Invoices 24/7
- Check Account Status & Billing History



## myGFC App

The **myGFC** app makes it easy to manage your business technology needs. Some of the features include:

- Schedule and track a service call
- See what technician is assigned to your service call
- Rate the quality of the service after its completed
- Constant communication with the GFC support team

Download the **myGFC** app from the App Store



## **Award Winning Industry Leader**

**2025** Ricoh ProVision Dealer Partner

**2024** Canon Top Dollar Volume Award 10 Consecutive Years

**2024** Canon Advanced Partner Program

**2024** Lexmark Largest Independent Dealer Award

**2023** Lexmark Advisory Council Dealer

**2024** EFI Platinum Partner

**2024** ENX Magazine Elite Dealer

**2023** Intermedia Champions Dealer Program, Platinum Status





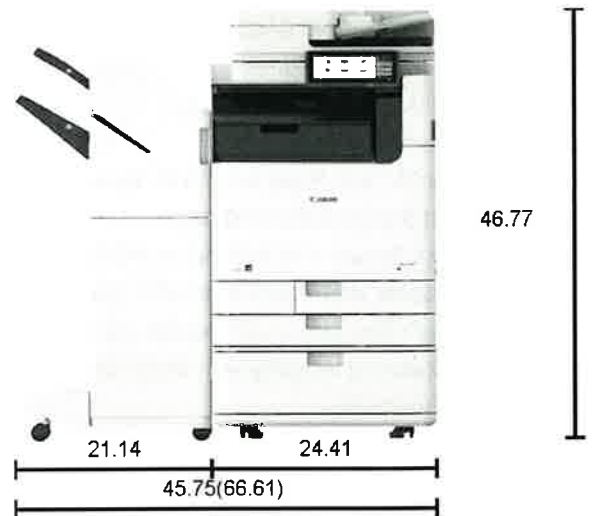
## GFC Recommended Solution

### Canon iF 6155

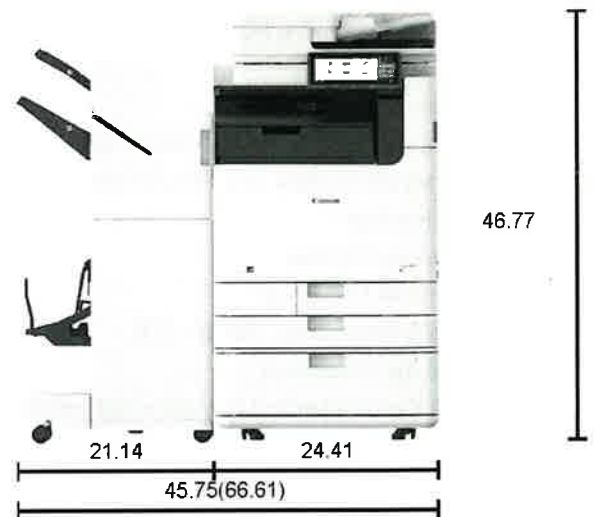
#### Machine Features

- 55 Images Per Minute - Black & White
- Energy Star Certified, EPEAT Gold & EPEAT Climate+
- OLED technology - Organic Light Emitting Diodes
- Quick Startup Mode: 4 seconds
- First Out Time: As fast as 2.9 seconds
- (2) 550 Sheet Standard Paper Cassettes
  - Up to 12" x 18" Size Paper and 14 lb. Bond to 110 lb. (300 gsm) Cover
- 100 Sheet Stack Bypass Tray
- 10.1" Customizable High-Resolution LCD Color Touch Screen
- 200 Sheet Duplex Single Pass Document Feeder (up to 270 ipm) (Color and Black & White)
- Maintain Scanning Integrity with Multi-Sheet Feed Detection
- Rapid Jam Recovery
- Advanced Color Network Scanning Features:
- Improved Scanning Security with TLS 1.3
- Single-Pass Duplexing Automatic Document Feeder
- Network Color Scanning to File Folder, E-mail, or FTP
- Scan to Word, PowerPoint, USB Drive, PDF Compact, Searchable Text PDF File Format (OCR)
- Blank Page Removal
- Network Printing - UFR II, PCL6/PCL5, Adobe PS 3
- Secure Print Via Mailbox and Print Driver
- 100 User Inboxes
- Mobile Device Printing
- Direct Print via USB Drive
- Standard Wireless Networking
- 6 GB Standard RAM + 256 GB Solid State HDD
- D2 Exposure system with Print Resolution 4,800 x 2,400
- Copy, Scan and Send Resolution 600 x 600
- Enabled with Canon's Unified Firmware Platform (UFP) to ensure regular updates and continuous improvements
- Remote Operator's Kit (for remote troubleshooting & support)
- Integration with existing SIEM systems and McAfee Embedded Control to protect against malware and tampering of firmware and apps
- Enhanced Security Features: Protecting SSD Data [SSD Data Encryption (FIPS140-2 Validated), SSD Lock], Standard SSD Initialize, Trusted Platform Module (TPM), Job Log Conceal Function, Protecting MFD Software Integrity, Checking MFD Software Integrity (Verify System at Startup, Runtime Intrusion Detection)
- Buffer Pass Unit-R1
- High Capacity Cassette Feeding Unit-F1
- iF 6155 Speed License
- Staple Finisher-AB3

6 devices, 1 additional w/ punch



1 device

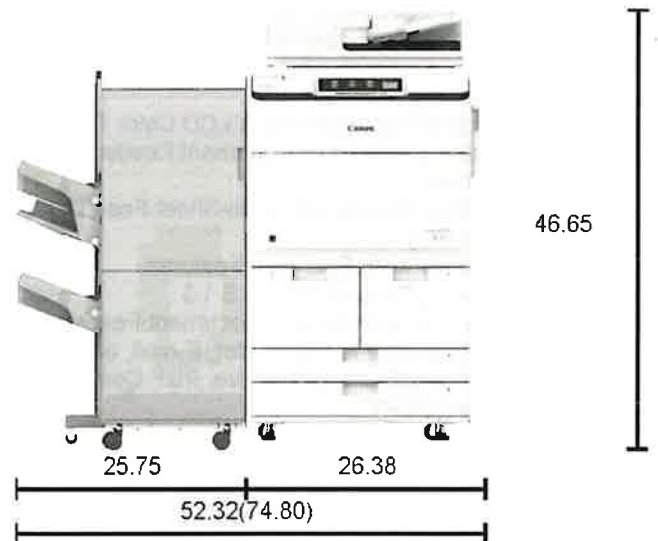


## GFC Recommended Solution

### Canon iR ADV DX 8995

#### Machine Features

- 95 Images Per Minute - Black & White
- Energy Star & EPEAT Gold Certified
- Quick Startup Mode: 4 seconds
- First Out Time: As fast as 2.7 seconds
- (2) 570 Standard Paper Cassettes
  - Up to 13" x 19" Size Paper and 14 lb. Bond to 80 lb. Cover
- (2) 1,560 Sheet Standard Paper Drawers
- 100 Sheet Stack Bypass - 14 lb Bond to 140 Index
- 10.1" Customizable High-Resolution LCD Touch Screen
- 200 Sheet Single Pass Document Feeder (up to 270 ipm)
  - Maintain Scanning Integrity with Multi-Sheet Feed Detection
  - Rapid Jam Recovery
- Advanced Color Network Scanning Features:
  - Improved Scanning Security with TLS 1.3
  - Single Pass Scanning
  - Network Color Scanning to File Folder, E-mail, or FTP
  - Scan Directly to Word or PowerPoint
  - Scan as PDF Compact - Decreases File Size of Color Scans
  - Scan to Text Searchable PDF File Format
  - Scan to USB Drive
  - Blank Page Removal
- Network Printing - UFR II, PCL 6, Adobe PS3
  - Secure Print Via Mailbox and Print Driver
  - 100 User Inboxes
  - Mobile Device Printing
  - Direct Print via USB drive
- 4GB RAM Solid State Drive 256GB - 1TB
- 1,200 x 1,200 dpi Resolution
- Enabled with Canon's Unified Firmware Platform (UFP) to ensure regular updates and continuous improvements
- Remote Operator's Kit (for remote troubleshooting & support)
- Integration with existing SIEM systems and McAfee Embedded Control to protect against malware and tampering of firmware and apps
- Enhanced Security Features: SSD Solid State Drive - Encryption, Initialize & Lock, Mailbox Password Protection
- Staple Finisher-X1



## GFC Recommended Solution

### Canon iF C5150

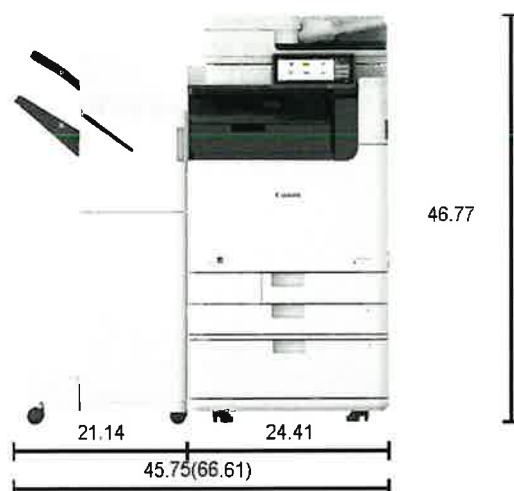
#### Machine Features

- 50 Images Per Minute - Black & White/Color
- Energy Star Certified, EPEAT Gold & EPEAT Climate+
- OLED technology - Organic Light Emitting Diodes
- Quick Startup Mode: 4 seconds
- First Out Time: As fast as 3.4 seconds (B/W) 4.9 seconds (Color)
- (2) 550 Sheet Standard Paper Cassettes
  - Up to 12" x 18" Size Paper and 14 lb. Bond to 110 lb. (300 gsm) Cover
- 100 Sheet Stack Bypass
- 10.1" Customizable High-Resolution LCD Color Touch Screen
- 200 Sheet Single Pass Document Feeder (up to 270 ipm)
- Maintain Scanning Integrity with Multi-Sheet Feed Detection
- Rapid Jam Recovery
- Advanced Color Network Scanning Features:
- Improved Scanning Security with TLS 1.3
- Single Pass Scanning
- Network Color Scanning to File Folder, E-mail, or FTP
- Scan Directly to Word or PowerPoint
- Scan as PDF Compact - Decreases File Size of Color Scans
- Scan to Text Searchable PDF File Format
- Scan to USB Drive
- Blank Page Removal
- Network Printing - UFR II, PCL6/PCL5, Adobe PS3
- Secure Print Via Mailbox and Print Driver
- Mobile Device Printing
- Direct Print via USB Drive
- Standard Wireless Networking
- 6 GB Standard RAM + 256 GB Solid State HDD
- D2 Exposure system with Print Resolution 4,800 x 2,400
- Copy, Scan and Send Resolution 600 x 600
- Enabled with Canon's Unified Firmware Platform (UFP) to ensure regular updates and continuous improvements
- Remote Operator's Kit (for remote troubleshooting & support)
- Integration with existing SIEM systems and McAfee Embedded Control to protect against malware and tampering of firmware and apps
- Enhanced Security Features: Protecting SSD Data [SSD Data Encryption (FIPS140-2 Validated), SSD Lock], Standard SSD Initialize, Trusted Platform Module (TPM), Job Log Conceal Function, Protecting MFD Software Integrity, Checking MFD Software Integrity (Verify System at Startup, Runtime Intrusion Detection)
- Cassette Feeding Unit-AY1
- iF C5150 Speed License
- Inner Finisher-N1

9 Devices



4 devices



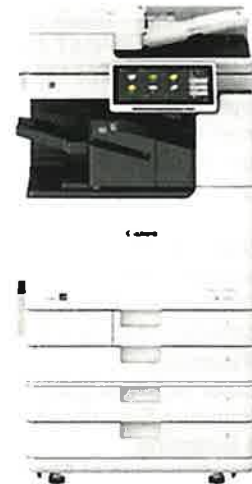
## GFC Recommended Solution

### Canon iR ADV DX 4945i

#### Machine Features

- 45 Images Per Minute - Black & White
- Energy Star Certified & EPEAT Gold
- Quick Startup Mode: 4 seconds
- First Out Time: As fast as 4.6 seconds
- (2) 550 Sheet Standard Paper Cassette
  - Up to 12" x 18" Size Paper and 14 lb. Bond to 140 lb. Cover
- 100 Sheet Stack Bypass
- 10.1" TFT LCD WSVGA Color Touch Panel
- 200 Sheet Single Pass Duplexing Document Feeder (up to 270 ipm)
- Advanced Color Network Scanning Features:
- Improved Scanning Security with TLS 1.3
- Network Color Scanning to File Folder, E-mail, or FTP
- Scan Directly to Word or PowerPoint
- Scan to USB Drive
- Scan as PDF Compact - Decreases File Size of Color Scans
- Scan to Text Searchable PDF File Format
- Blank Page Removal
- Network Printing - UFR II, PCL, Adobe PS3
- Secure Print Via Mailbox and Print Driver
- Mobile Device Printing
- Direct Print via USB Drive
- 3.5 GB Standard RAM + 256 GB Solid State Drive
- 1,200 x 1,200 dpi Print Resolution
- Enabled with Canon's Unified Firmware Platform (UFP) to ensure regular updates and continuous improvements
- Remote Operator's Kit (for remote troubleshooting & support)
- Integration with existing SIEM systems and McAfee Embedded Control to protect against malware and tampering of firmware and apps
- Cassette Feeding Unit-AW1
- Inner 2/3 Hole Puncher-D1 (not supported with C5870i)
- Inner Finisher-L1

2 devices



1 device



45.08

21.14

22.24

43.58(63.78)



## GFC Solution Investment

Qty	Manufacturer	Model	Description
6	Canon	iF 6155	<b>imageFORCE 6155</b> Staple Finisher-AB3 -Buffer pass unit R1 High Capacity Cassette Feeding Unit-F1
8	Canon	iR ADV DX 8995i	<b>iR ADV DX 8995i Main Engine</b> Staple Finisher-X1 imageRUNNER ADVANCE 8995i Speed License
9	Canon	iF C5150	<b>imageFORCE C5150</b> Cassette Feeding Unit-AY1 Inner Finisher-N1
2	Canon	iR ADV DX 4945i	<b>iR ADV DX 4945i</b> Inner 2/3 Hole Puncher-D1 (not supported with C5870i) Inner Finisher-L1 Cassette Feeding Unit-AW1
1	Canon	iF 6155	<b>imageFORCE 6155</b> 2/3 Hole Puncher Unit-A1 Booklet Finisher-A2 with Tri-Fold - Buffer pass unit R1 High Capacity Cassette Feeding Unit-F1 Paper Deck Unit-F2
1	Canon	iR ADV DX 4945i	<b>iR ADV DX 4945i</b> Cassette Feeding Unit-AW1 Staple Finisher-AE1
4	Canon	iF C5150	<b>imageFORCE C5150</b> High Capacity Cassette Feeding Unit-F1 Staple Finisher Lite-A1 - Buffer Pass Unit R1
1	Canon	iF 6155	<b>imageFORCE 6155</b> High Capacity Cassette Feeding Unit-F1 2/3 Hole Puncher Unit-A1 Staple Finisher-AB3 - Buffer Pass Unit R1

### imageCARE Agreement

	BW Images		Color Images	
	Volume	Overage	Volume	Overage
<b>A3 Fleet - All Models</b>		.0043		.039
The imageCARE Agreement includes toner, all parts, all labor, travel time, technical updates, preventative maintenance, access to the GFC Help Desk for remote resolution, and firmware updates through GFC's Quality Assurance Program. GFC's imageCARE also provides an automatic meter reading application and 24/7 access to your private customer portal with information and tools. Network connected installations include the services of a Digital Support Specialist to manage system integration and training. Delivery, installation and start-up supplies is included. <i>Pricing does not include sales tax.</i>				
			<b>66 Month</b>	
<b>Monthly Lease Investment</b>			\$7,176.39	

### Network Consultation, Installation and Support

Network connected installations include the services of a Digital Support Specialist to manage system integration, training & unlimited access to our Technology and Logistics Center (TLC).

**Delivery, equipment installation, start-up supplies and training included.**

**Pricing does not include applicable sales tax. Pricing valid for 30 days.**

09/17/2025

Information herein is proprietary and confidential and shall not be used or disclosed without prior written consent of the Gordon Flesch Co.

## Next Steps

Thank you for choosing to partner with Gordon Flesch Company. It is our goal to provide you with an exceptional customer experience and ensure you can fully leverage the technology in which you have invested. Below are some of the key milestones we feel are necessary to achieving this goal:

### Authorize Agreements

- ✓ Sign up for the Client Portal <https://forms.qflesch.com/Forms/einfo>
- ✓ Sign up for Online Billing and to make your payments via eInvoice Portal <https://secure2.billtrust.com/qflesch/ig/signup>
- ✓ Set up Automatic Meter Readings <https://meters.qflesch.com/Login>

### Key Contacts (Name, email, phone)

Primary Contact				
IT Contact				
AP Contact				
AP Distribution Group				
Onsite/Delivery				

### Coordinate Successful Delivery

- ✓ Delivery Coordinator - Collaborate to Determine Implementation Details
- ✓ Onsite Install Survey
- ✓ Networking Install Checklist
- ✓ Coordinate Delivery, Installation & Training

### Complete Implementation & Training

- ✓ Network the Device(s)
- ✓ Load Necessary Print Drivers
- ✓ Configure Automatic Meter Readings
- ✓ Set up Your Dedicated Customer Portal
- ✓ Configure All Required Device Settings
- ✓ Selected Key-User Training
- ✓ End-User Group Training

## Thank You

Please let us know if you have any questions, desire a walk-through of our facility, or would like a demonstration of our solution offerings.