Minutes of Regular Meeting

The Board of Trustees
Navarro Independent School District

A Regular Meeting of the Board of Trustees of Navarro Independent School District was held Monday, August 11, 2025, beginning at 6:00 PM in the Navarro Junior High Cafeteria, 6450 N State Hwy 123, Seguin, Texas 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation:** Tori Beutnagel

2. **Pledge of Allegiance:** Tori Beutnagel

3. **Call to Order**: Board President, Melissa Sartain, called the meeting to order at 6:00 PM and established a quorum. Present, in addition to Melissa Sartain, were Dan Reinhard, Joel Frederick, Lacey Gosch, Clint Scheib, Donna Gilliam, and Becki Stephenson.

A. Announcement that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

4. **Public Participation:**
Individuals wishing to participate in this portion of the meeting shall sign up before the meeting is called to order and shall indicate the topic about which they wish to speak.[Ref. Board Policy BED(LOCAL)]

A. Public Comments on Posted Agenda Items
Public comments regarding a specific agenda item or items listed on the posted notice for this meeting.

B. Public Comments on General Topics
Public comments regarding subjects not listed as an agenda item for this meeting

There was no Public Participation.

5. **High School Construction and Bond 2021 & 2024 Update:** AG/CM Project Managers, Melisa Nu'u and Ryan Zwicke. New High School - The high school project is progressing on schedule, with an anticipated occupancy in November. Meetings with NISD staff have begun to prepare for the transition, ensuring a smooth move-in process. Additionally, the new traffic signal will be installed in the coming weeks, which may cause temporary lane closures. Athletics Complex - Significant progress has been made on the new athletic facilities. The concrete for the softball dugouts has been poured, and the baseball dugouts are now being formed. Piers for the structures are also being installed, and extensive earthwork is ongoing. To ensure student safety and traffic flow, drivers are reminded to be mindful of construction vehicles and keep Link Road clear of debris. Parking, Drives and Playgrounds – The parking lot and drives will be done in time for "meet the teacher" and afterwards the focus will be on completing safety and security clean-up with any remaining work scheduled after school hours to minimize disruption. Chiller System – Work is planned to begin in January. Navarro Elementary South - The Navarro Elementary South project is also moving forward and on schedule for opening August 2027; the 50% construction documents have been released, and we are working with the construction team on estimates and scope review. Permitting processes are underway with the City of Seguin. 100% documents are expected to be brought to the board for approval in the next few months. Jr. High and Elementary Refreshes - The Request for Proposals (RFP) for the Junior High Refresh was released after the July board meeting. One site walk has been completed, and another is scheduled for tomorrow. Bids are due on August 28th. Meetings for the elementary and intermediate refresh projects are scheduled to collaborate with the architect to define a project scope that aligns with the bond budget.

6. **Action Items:**

A. SB 13- Consideration and Possible Action on EFB Policy (Library Materials) - Administration recommends adopting the EFB(LOCAL)-ALT Policy in order to meet the compliant policy language requirement to meet the SB 13 mandate that school boards are required to adopt a policy for acquisition of library materials before the first day of the 2025-2026 school year.

Lacey Gosch motioned that the Board approve the EFB (L)-ALT for acquisition of library materials. Clint seconded the motion. Vote 7-0; motion carried. FOR: J. Frederick, D. Gilliam, L. Gosch, D. Reinhard, M. Sartain, C. Scheib, B. Stephenson

B. Notice of Meeting to Discuss Budget and Tax Rate 2025-2026 – Paul Neuhoff, Navarro ISD Chief Financial Officer, presented the 2025/2026 budget and the proposed 2025 tax rate. Truth-in-Taxation rules require school districts to publish notice of this Public Meeting at least ten days in advance. The purpose of this notice is to inform the public of the tax rate that the Board of Trustees is considering adopting and to provide ample notice so that the public may attend the meeting and offer comment prior to the final vote being taken.

Clint Scheib motioned that the Board approve the Notice of Public Meeting Date, August 27, 2025, to discuss tech 2025/2026 Budget and Proposed Tax Rate. Donna Gilliam seconded the motion. Vote 7-0; motion carried. FOR: J. Frederick, D. Gilliam, L. Gosch, D. Reinhard, M. Sartain, C. Scheib, B. Stephenson

7. **Discussion/Information:**

A. Accountability Update – The Academic Services department and campus principals presented a comprehensive plan, outlining the strategic actions and targets aiming to improve district accountability ratings from a B to an A. The plan focuses on a multi-faceted approach, incorporating data-driven instruction, professional development, and targeted support for students at all levels. To achieve our goal of an A rating, the district will implement the following key strategies across all campuses: Data-Driven Instruction, Targeted Professional Development, Family and Community Engagement, and ESL Program Success. Campus-specific initiatives and targets are: High School will focus on aligning instruction with the correct rigor, focusing on student talk, question levels and writing. The target is to increase master-level percentages by 5% on the 2026 STAAR results and reach a 60% "meets" score in all five categories. To boost the CCMR outcomes for student they have added a College Prep class for seniors who did not pass the TSI and have developed a robust plan to emphasize college and career readiness through class nights, future preparation days, future fairs, and FAFSA nights. Structured tutorial periods with resources like Edgenuity and Khan Academy have been added to implement SATR/ACT and PSAT testing to monitor progress. The target is to achieve a 5% increase in ACT and SAT performance and reach a minimum CCMR rate of 80% by the end of the 2025/2026 school year. Junior High will provide focused training on questioning, student discourse, and rigorous instruction. They have also made strategic teacher movements, including hiring new staff with TIA endorsement, and will enhance PLC meeting to support teacher growth through rehearsal and aligned pacing. The campus has added intervention classes, purchased Edgenuity for Panther Time, created an ESOL class, and hired an ESL paraprofessional to support emergent bilingual students. Intermediate will conduct deep data dives during PLCs, use individual teacher data folders, and identify students who can be pushed to the next level. They will implement more problem-based learning and student-led discussion, while also improving constructive response writing, high-level questioning, and academic vocabulary retention. They will use prescriptive concept/TEKS during WIN (What I Need) time, implement more small group instruction, and add a dedicated math intervention period. To strengthen foundation reading skills the Elementary will use the Bluebonnet RLA program to ensure lessons are aligned to state standard and train teachers on best practices for explicit small group instruction. They will also track classroom data and review this data during weekly PLC meetings to reinforce accountability. To improve math skills teachers will attend targeted professional development training with regional content experts to deepen their understanding of the TEKS. Interventionist teachers will partner with classroom teachers, especially second grade, to improve application skills and help student develop strategies to effectively analyze and break down word problems.

B. Policy on Donations – Navarro ISD follows legal and local policies regarding donations. The district is transparent in accounting for donations and complies with legal and UIL guidelines. The District is not responsible for and does not govern individuals or groups including 501(c).3 organizations in good standing or in the process of regaining their status. The District is not liable for the actions of those organizations and may accept donations as long as the legal and local policies are followed in accepting the donations. Administration recommends continuing to follow established law and Board policies related to donations and accounting practices.

C. Budget Update 2025/2026 – Paul Neuhoff presented the updated budget with the necessary adjustments as actual pricing is determined for the 2025/2026 services.

D. Discussion of Dates and Times for October 2025 Team of 8 Meeting – The Board of Trustees set the Team of 8 Special Meeting for Monday, October 6, 2025 at the Intermediate Library.

8. **Reports:**

A. Superintendent's Report

1. *Projected Enrollment* – Elementary 828, Intermediate 781, Jr. High 732, High School 827 for a district total of 3,168 students. These numbers do not factor in "no-shows". Last year there were 215 "no-shows" on the first day of school.

2. *Calendar of Events* – The Board was reminded to check the Navarro ISD Calendar of Events. https://www.navarroisd.us

9. **Consent Agenda:**

A. Minutes of the July 21, 2025 Regular Board Meeting

B. Minutes of the August 4, 2025 Special Board Meeting

C. Consider Vendor List for Instructional, Technology, Special Education, Food Service and General Supplies and Services for 2025-2026

D. Copiers and Printers Contract Renewal

E. Certified Values - Guadalupe County Appraisal District

F. T-TESS Teacher Appraisal Calendar and Appraisers and T-PESS Appraisers

G. Donations

H. Adoption and Renewal of Investment Policy CDA (LEGAL) and (LOCAL)

I. Authorize the Auction of Surplus School Buses

J. Budget Amendment

Donna Gilliam motioned to approve the Consent Agenda as presented. Dan Reinhard seconded the motion. Vote 7-0; motion carried. FOR: J. Frederick, D. Gilliam, L. Gosch, D. Reinhard, M. Sartain, C. Scheib, B. Stephenson

10. **Closed Session:** The Board may go into closed session

A. Pursuant to Texas Government Code Section 551.074 to discuss the Employment and Resignations of Professional Personnel to include Teachers and other Professionals

Any related action will be taken in open session.

The Board did not go into Closed Session.

11. **Adjourn:** Melissa Sartain adjourned the meeting at 7:09 PM.

Melissa Sartain, President
NISD Board of Trustees

Donna Gilliam, Secretary
NISD Board of Trustees