Minutes of Regular Meeting

The Board of Trustees
Navarro Independent School District

A Regular Meeting of the Board of Trustees of Navarro Independent School District was held Monday, September 16, 2024, beginning at 6:30 PM in the Intermediate School Cafeteria, 588 Link Rd, Seguin, TX 78155.

The subjects to be discussed or considered upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation:** Michelle Schwarzlose

2. **Pledge of Allegiance:** Michelle Schwarzlose

3. **Call to Order**: Board President, Renee Rehfeld, called the meeting to order at 6:30 PM and established a quorum. Present, in addition to Renee Rehfeld, were Clint Scheib, Dan Reinhard, Melissa Sartain and Lacey Gosch. Donna Gillim was absent.

A. Announcement that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

4. **Public Participation:**
Individuals wishing to participate in this portion of the meeting shall sign up before the meeting is called to order and shall indicate the topic about which they wish to speak.[Ref. Board Policy BED(LOCAL)]

A. Public Comments on General Topics
Public comments regarding subjects not listed as an agenda item for this meeting

B. Public Comments on Posted Agenda Items
Public comments regarding a specific agenda item or items listed on the posted notice for this meeting.

There was no public participation.

5. **Construction Update:** AG/CM Assistant Project Manager, Melisa Nu'u presented the construction update for the new high school. Building Construction - The lower roof of the administrative area is nearing completion. Insulation and roofing systems for classroom areas have been fully installed. HVAC units are being placed and connected. Window frames and glass have been installed on the first floor, allowing for sheetrock installation. Exterior and interior metal wall framing continues in the Media Center, Cafeteria, and Kitchen. Masonry work is progressing, including the CMU firewall between the Cafeteria/Kitchen and Auditorium. Mechanical, electrical, plumbing, fire sprinkler, and blocking work is ongoing in classroom areas, CTE Health Science, and the main entry. The social stairs area has been poured and is ready for masonry. In Area F (CTE), masons are working on interior dividing walls for classrooms, practice rooms, and the band hall, while MEP crews are roughing in utilities. Steel for the catwalk has been erected in the auditorium area, and steel crews continue with detailing. The Locker Room area has steel columns, girders, joists, and roof decking installed. Steel is also up for the Weight Room and Practice Gym, and roof decking began this week. Excavation, formwork, and concrete work for stem walls and footings at the AG Barn and Athletic areas are underway. Site Work - Site parking and grading work has resumed. Utility crews have connected the building's storm sewer drainage to underground connections. AGCM has engaged in discussions with landowners and the attorney for the property south of Timmerman regarding the right-of-way. Claycomb and the civil engineer received a response from TxDOT regarding sidewalks and the traffic signal and are working on revised pricing. The County has communicated with the City about construction work at Link/Huber, and Claycomb is continuing with design while awaiting geotechnical and survey information.

6. **Discussion/Information:**

A. District Improvement Plan and Campus Improvement Plans – Wendy McMullen, Chief Academic Officer, presented the District and Campus Improvement Plans. DEIC needs assessments, in order of priority, included Student Achievement, Student Culture and Climate, Staff

Quality and Retention, Family and Community Engagement, School Context and Organization, and Technology. There are currently 3 campuses that meet the Title I qualifications – Elementary at 48.5%, Intermediate at 45.4% and Junior High at 43%. Navarro High School is at 37.3% of eligibility. Other district updates included PLC Implementation at all campuses, LASO Grant for Planning and Implementation, TIA - Administrator Calibration of Evaluation Instruments, Increased Enrollment in Advanced Academics, Parent and Family Engagement Activities, Alignment of Instructional Programs Across the District, Common Assessments and Consistent Data Tracking, Customized Interventions for Students Based on Need, and Customized Professional Development for Staff. The District Improvement Plan and Campus Improvement Plans can be found on the NISD Website under Academic Services https://www.nisd.us/24867_1 .

7. **Reports:**

A. Campus Activity Reports - Principals, Athletic Director, District Departments – There were no questions concerning the Campus Activity Reports.

B. Superintendent's Report

1. *Enrollment* – Attendance Rate from the start of school is 96.17%. As of September 10, 2024, the district has added 213 new students since the end of last school year. Current enrollment is Elementary – 693; Intermediate – 670; Jr. High – 603; High School – 713 with a total district attendance of 2,679.

2. *Calendar of Events* - Upcoming events highlighted by Mrs. Epley included September 17 – National IT Professionals Day, September 23 – DEIC/SHAC Meeting, September 24 – Childhood Cancer Awareness "Going Gold" Day, September 28 – Transportation Ride'n' Drive Event, October 5 – Marching Band Contest, October 10 -13 – Guadalupe Country Fair. For the full schedule of events, please visit the Navarro ISD Website at https://www.nisd.us/events .

C. District Financial Reports – There were no questions concerning the District Financial Reports.

D. Collaborative Vision Quarterly Report – Mrs. Epley highlighted updates of the progress being made in all areas of focus from the Collaborative Vision project. The areas of focus include: Academic Success/Instruction and College, Career, Military Rediness (CCMR), Athletics, and Fine Arts; Employee Recruitment/Retention; Parent and Community Engagement; Facility Growth/Planning and Safety/Security; and Technology. The Panther Progress digital magazine provides a comprehensive overview of academic accomplishments, extracurricular activites, district initatives, and upcoming events that work toward fulfilling the priorities and objectives outlined in the NISD Collaborative Vision. The digital magazine report can be found at https://heyzine.com/flip-book/bd3fe517b2.html .

8. **Consent Agenda:**

A. Minutes of the August 12, 2024 Regular Board Meeting

B. Minutes of the August 28, 2024 Special Budget/Tax Rate Board Meeting

C. Budget Amendment

D. Quarterly Investment Report

E. District Educational Improvement Committee and School Health Advisory Committee (SHAC) Member Roster for the 2024-2025 School Year

F. Switch Purchases

G. Update of CH (Local) Policy: Purchasing and Acquisition

H. DH (Local) Policy Update

I. Renewal of Amplify Boost ELAR Online Program for Grades K-8

J. Donations - McQueeney Lions Club & Panther Posse

There were questions from the Board concerning the Switch Purchases. Jason Rhame, Director of Technology, addressed the board and answered questions. Melissa Sartain motioned to approve the Consent Agenda as presented. Clint Scheib seconded the motion. Vote 4-1; motion carried. FOR: Clint Scheib, Melissa Sartain, Dan Reinhard, Renee Rehfeld. AGAINST: Lacey Gosch.

9. **Action Items:**

A. Adopt District and Campus Improvement Plans.

Lacey Gosch motioned to approve the 2024-2025 District Improvement Pland and the 2024-2025 Campus Improvement Plans as presented. Dan Reinhard seconded the motion. Vote 5-0; motion carried.

B. Consider and take possible action to select an architect from the District's professional services pool for the New Early Childhood Center /Former Elementary School Refresh Project.

Dan Reinhard motion that the board approve LPA as the architect for the New Early Childhood Center /Former Elementary School Refresh Project and delegate authority to the Superintendent to negotiate and execute a contract in a form approved by legal counsel. Lacey Gosch seconded the motion. Vote 5-0; motion carried.

C. Consider and take possible action to select an architect from the District's professional services pool for the Intermediate/Rebranded Elementary School Refresh Project.

Clint Scheib motioned that the board approve LPA as the architect for the Intermediate School Refresh Project and delegate authority to the Superintendent to negotiate and execute a contract in a form approved by legal counsel. Melissa Sartain seconded the motion. Vote 5-0: motion carried.

D. Consider and take possible action to select an architect from the District's professional services pool for the Junior High School Refresh Project.

Lacey Gosch motioned that the board approve O'Connell Robertson as the architect for the Junior High School Refresh Project and delegate authority to the Superintendent to negotiate and execute a contract in a form approved by legal counsel. Dan Reinhard seconded the motion. Vote 5-0; motioned carried.

E. Consider and take possible action to approve the ranking of professionals for the provision of geotechnical engineering, construction material testing, and surveying services based on their demonstrated competence and qualifications for 2024 Bond Construction Projects, including possible delegation of authority to the Superintendent to negotiate and execute a contract.

Clint Scheib motioned that the Board approve the recommendation from Administration for the top ranked professionals for the provision of geotechnical engineering, construction material testing, and surveying services for 2024 Bond Construction Projects based on their demonstrated competence and qualifications and authorize the Superintendent to negotiate with the top ranked professional(s) for the project and go on to the next ranked until an agreeable contract can be reached for a fair and reasonable price and further authorize the Superintendent to execute such contract for a fair and reasonable price in a form approved by legal counsel. Melissa Sartain seconded the motion. Vote 5-0; motion carried.

F. Consider Nomination for the Guadalupe Appraisal District Board of Directors.

Melissa Sartain moved to approve the nomination of Jim Lievens for the Guadalupe Appraisal District Board of Directors. Lacey Gosch seconded the motion. Vote 5-0; motion carried.

10. **Closed Session:** The Board may go into closed session

A. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Superintendent.

B. Pursuant to Texas Government Code Section 551.074 to discuss the Employment and Resignations of Professional Personnel to include Teachers and other Professionals.

C. Pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.

Any related action will be taken in open session.

11. **Reconvene:** Reconvene in Open Session at 9:24 PM to consider possible action related to closed session discussion.

There was no action taken in open session.

12. **Adjourn:** Renee Rehfeld adjourned the meeting at 9:24 PM.

Renee Rehfeld, President
NISD Board of Trustees

Donna Gilliam, Secretary
NISD Board of Trustees