Minutes of Regular Meeting

The Board of Trustees
Navarro Independent School District

A Regular Meeting of the Board of Trustees of Navarro Independent School District was held Monday, August 12, 2024, beginning at 6:30 PM in the Intermediate School Cafeteria, 588 Link Rd, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Pledge of Allegiance:** Laurel Wilson

2. **Invocation:** Laurel Wilson

3. **Call to Order**: Melissa Sartain, acting president, called the meeting to order at 6:30 PM and established a quorum. Present, in addition to Melissa Sartain, were Clint Scheib, Dan Reinhard, and Lacey Gosch. Absent were Renee Rehfeld and Donna Gilliam.

A. Announcement that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

4. **Recognitions:**

A. Cheer - The Navarro ISD Varsity, Junior Varsity and Junior High Cheerleaders and Mascots were named champions and major awards winners at the 2024 UCA Summer Cheer Camp held in Grapevine, TX. Overall, the cheer program earned the UCA Top Banana Award, as well as individual cheerleader All-American achievements, and leadership and spirit awards to our mascot. Cheerleaders recognized were: Allyson Antista, Katelyn Antista, Jessalyn Bou, Ayden Chapa, Berklee Cockran, Jade Dahlke, Mia Daniel, Addison Deets, Addilyn DuBose, Ellah Fox, Finley Gallini, Dakota Garrison, Angela Garza, Catalina Gauna, Madison Gilliam, Katie Gosch, Kyndle Graham, Elizabeth Hagan, Sophia Hardage, Millie Hart, Lyla Grace Henke, Katilynn Hernandez, Dakota Hess, Kiley Kernan, Presley Larson, Liv Parrish, Ainsley Pircher, Raeanna Poole, Leah Reyes, Khloe Rodriguez, Kaitlyn Schaeffer, Jake Schnautz, Maddelyn St. John, Carlynn Strauch, Rylee Thompson, Mallory Velasquez, Anabella Velasquez, Tamara Villareal, Bailey Weatherly, McKenli Whitlow, Landri Wilson, and Payton Wyatt.

B. Technology Interns – Technology Student Interns Vincent He, Jack Gary, and Aden Miranda were recognized for their summer internship work.

5. **Public Participation:**

Individuals wishing to participate in this portion of the meeting shall sign up before the meeting is called to order and shall indicate the topic about which they wish to speak.[Ref. Board Policy BED(LOCAL)]

A. Public Comments on General Topics
Public comments regarding subjects not listed as an agenda item for this meeting

B. Public Comments on Posted Agenda Items
Public comments regarding a specific agenda item or items listed on the posted notice for this meeting.

There was no public participation.

6. **Construction Update:** AG/CM Assistant Project Manager, Melisa Nu'u - Summer is here and we have added ice, coolers and shade around the jobsite for the crews. All concrete for the second floor is complete. Structural concrete for weight and locker rooms is scheduled and will complete the concrete work at the main building pad. Prep work for concrete for the ag barn will begin the next two weeks, and work continues for the student and staff parking lots. Roofing installation has significantly progressed in the past two weeks and is nearly complete on the classroom portion of the building. This allows top out sheetrock to be underway at the classroom area corridors. Exterior and interior metal wall framing continues in the CTE Health Science area, and interior metal wall framing in the cafeteria and kitchen. Roof decking and steel support for the auditorium and both gyms are underway. MEP, fire sprinklers, blocking in walls, above ceilings, waterproofing and sheathing is nearly complete. Masonry work and blocking for east wall and interior dividing walls has begun. Due to the large cost impact, AGCM has requested that the design team look at alternatives for curb drainage required by the City of Seguin for the Timmerman Road traffic signal. This will entail further conversations with TxDot. At the Link/Huber intersection, the Geotech firm is awaiting approval for an excavation permit from the county. Once TIA, Geotech, and surveys are received, Claycomb will provide a preliminary design to the county for further review.

7. **Discussion/Information:**

A. Review Student Handbook for 2024/2025 – Mrs. Epley spoke about the updates made to the Student Handbook for 2024/2025. Some of the updates were: the addition of mandatory random drug testing for students in extra-curricular activities; the removal of corporal punishment; and the modification of the dress code guidelines which includes modest length for shorts, skirts and dresses and the addition of groomed facial hair.

B. 2024/2025 Budget Update – NISD Chief Financial Officer, Paul Neuhoff spoke about the tax rate that the Board of Trustees is considering adopting, and to provide ample notice so that the public may attend the meeting and offer comments prior to the final vote being taken. The board invites public comment on the proposed 2024/2025 school district budget and the 2024 tax rate. A total tax rate of $1.1827 per $100 of valuation has been proposed; $0.7228 for Maintenance and Operations rate and $0.4599 for Interest and Sinking rate. The public hearing is scheduled on August 28, 2024, at 6:30pm at Navarro Intermediate Cafeteria**,** 588 Link Rd.

8. **Reports:**

A. Campus Activity Reports - Principals, Athletic Director, District Departments – There were no questions about the Campus/Department Activity Reports.

B. Superintendent's Report

1. *Projected Enrollment for 2024/2025* – Mrs. Epley presented the projected enrollment for the first day of school 2024/2025 compared to the enrollment on the last day of school for 2023/2024. Elementary was up 57 students with a projected total of 714. Intermediate was up 120 students with a projected total of 680. Jr. High was up 57 students with a projected total of 625. High School was up 109 students with a projected total of 772.

2. *Calendar of Events* – Mrs. Epley shared information about upcoming events such as the Freshman Fish Camp on August 13; First Day of School on August 14; Games & Tournaments for Volleyball, Football, Tennis and Cross Country will start this month; Bond Oversight & Facilities Planning Committee Meeting on August 21, Student Holiday/Staff Workday on August 30; Labor Day Holiday on September 2; Athletic Booster Club Meeting on September 9; Intermediate Open House on September 25. For the full schedule of events, please visit the Navarro ISD Website at https://www.nisd.us/events.

C. District Financial Reports – There were no question about the District Financial Reports.

D. Safety and Security Update – Director of Operations and Safety & Security, Robby Castillo, spoke about the following items that have been added to the safety and security program: more cameras and doorbells A/A, additional swipe cards, vape sensors, security window film, and 5000 ft of fencing.

9. **Consent Agenda:**

A. Minutes of the: July 15, 2024 Regular Board Meeting

B. Budget Amendment

C. Copiers and Printers Contract Renewal

D. Certified Values - Guadalupe County Appraisal District

E. Contract for Election Services with Guadalupe County for November 2024 Election

F. T-Tess Teacher Appraisal Calendar and Appraisers and T-PESS Appraisers

G. Proposed Change to DNA (Local) Policy

H. Adoption and Renewal of Investment Policy

I. Purchases over $25,000

J. Chromebook Purchase

K. Consider Vendor List for Instructional, Technology, Special Education, Food Service and General Supplies and Services for 2024-2025.

L. Consider the Renewal of an Interlocal Agreement with the Texas Association of School Boards (TASB) for Property & Casualty Insurance.

M. Renewal of the Student/Athlete and Catastrophic Insurance through The Baker Agency (The Brokerage Store).

N. Policy FO (Local) Update

O. FFAC (LOCAL) Update

P. Window Film by CoolVu - Phase 2

Q. MOU Between NISD and The Guadalupe County Juvenile Board

Lacey Gosch made a motion to approve the consent agenda as presented. Dan Reinhard seconded the motion. Vote 4-0; motion carried.

10. **Action Items:**

A. Consider Public Hearing to Set Tax Rate - Truth and Taxation rules require school districts to publish notice to inform the public of the tax rate that the Board of Trustees is considering adopting, and to provide ample notice so that the public may attend the meeting and offer comments prior to the final vote being taken. The board invites public comment on the proposed 2024/2025 school district budget and the 2024 tax rate. A total tax rate of $1.1827 per $100 of valuation has been proposed; $0.7228 for Maintenance and Operations rate and $0.4599 for Interest and Sinking rate.

The public hearing is scheduled on August 28, 2024, at 6:30pm at Navarro Intermediate Cafeteria**,** 588 Link Rd.

Clint Scheib motioned to approve the Notice of Public Meeting Date, August 28, 2024, to discuss the 2024/2025 Budget and Proposed Tax Rate. Lacey Gosch seconded the motion. Vote 4-0; motion carried.

B. Amend Student Code of Conduct – Amendments to the Student Code of Conduct included the removal of the name of the Superindent and the removal of Corporal Punishment. The Student Code of Conduct will be publicized on the district's website at https://www.nisd.us/parentresources.

Dan Reinhard made a motion to approve the amended 2024-2025 Navarrro ISD Student Code of Conduct and that the updated Student code of Conduct be publicized on the district's website. Clint Scheib seconded the motion. Vote 4-0; motioned carried.

C. Consider and take possible action adopting a written resolution authorizing the purchase of an approximate 20.163 acre tract situated in the M. Cherino Survey, A-10, Guadalupe County, Texas, from Gary Wayne Minnich – Board approval to puchase property for an elementary campus is requested by Administration. The Board is asked to approve the resolution for purchase.

Lacey Gosch motioned that the Board adopt the Resolution as presented by the Superintendent authorizing the purchase of an approximate 20.163 acre tract situated in the M. Cherino Survey, A-10, Guadalupe County, Texas, from Gary Wayne Minnich. Dan Reinhard seconded the motion. Vote 4-0; motion carried.

D. Consideration and/or Action to approve an Agreement for the Purchase of Attendance Credit (Option 3 Agreement) and to Delegate Contractual Authority to the Superintendent – The district received the Notification of Local Revenue Level in Excess of Entitlement for School year 2024/2025 from TEA.

Clint Scheib motioned to approve the following: "For the 2024–2025 school year, we delegated contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This included approval of the Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)". Dan Reinhard seconded the motion. Vote 4-0; motion carried.

E. Order of Trustee Elections and Post Notice for November Elections - Pursuant to Texas Election Code Section 41.001 the board approved an Order of Trustee Elections and Post Notice for November Elections for the purpose of electing three Board of Trustee at-large positions to each serve four-year terms, beginning November 2024 - November 2028, and one unexpired Board of Trustee at-large position serving a two-year term beginning November 2024 through November 2026. The uniform election date for November 5, 2024, will be contracted with Guadalupe County Election services. The three full term positions up for election are the seats currently held by Mrs. Renee Rehfeld, Mrs. Melissa Sartain and Mr. Clint Scheib. The one unexpired term is the current vacant position previously held by Mr. Hank Dietert. Candidates seeking to have their names placed on the ballot for the election shall file a written application and submit it to the Secretary of the

Board of Trustees or the elections agent at Navarro ISD Central Administrative Office. Applications may also be submitted by email to communications@nisd.us. The posted Notice of Filing states the deadline to submit applications is Monday, August 19, 2024 by 5:00pm**.** Applications can be found online at www.nisd.us/elections or a printed packet can be provided at Central Office.

Clint Scheib motioned to approve the Order of Regular Elections on November 5, 2024, for Navarro Independent School District for the purpose of electing three (3) Board of Trustee at-large positions for four (4) year terms, and one (1) unexpired Board of Trustee at-large position for a two (2) year term and approve the posting of Notice of Election. Lacey Gosch seconded the motion. Vote 4-0; motioned carried.

11. **Closed Session:** The Board went into closed session at 7:42 PM.

A. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Superintendent

B. Pursuant to Texas Government Code Section 551.074 to discuss the Employment and Resignations of Professional Personnel to include Teachers and other Professionals.

C. Pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.

Any related action will be taken in open session.

12. **Reconvene:** The Board reconvened in Open Session at 8:30 PM and there was no action taken related to closed session discussion.

13. **Adjourn:** Melissa Sartain adjourned the meeting at 8:31 PM.

Renee Rehfeld, President
NISD Board of Trustees

Donna Gilliam, Secretary
NISD Board of Trustees