Minutes of Regular Meeting

The Board of Trustees
Navarro Independent School District

A Regular Meeting of the Board of Trustees of Navarro Independent School District was held Monday, May 20, 2024, beginning at 6:30 PM in the Intermediate School Cafeteria, 588 Link Rd, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Pledge of Allegiance:** Michelle Schwarzlose
2. **Invocation:** Michelle Schwarzlose
3. **Call to Order:** Board President, Renee Rehfeld, called the meeting to order at 6:30 PM and established a quorum. Present in addition to Renee Rehfeld, were members Dan Reinhard, Melissa Sartain, Clint Scheib, Lacey Gosch and Hank Dietert. Donna Gilliam arrived at 7:02 PM

Announcement that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

4. **Recognitions:**

A. UIL Academics – *Number Sense Team* (Regional Wildcard Qualifier) - finished in 5th place at Region. John Kehoe - 2nd place at District; 5th place at Region (2nd alternate for State), Emilio Salazar - 8th place at District; 13th place (out of 39) at Region, Daniel Glinn, Jeremiah Sanchez.
Calculator Applications Team (District Champion) - finished in 5th place at Region. John Kehoe - 1st place at District; 3rd place at Region (State Qualifier), Emilio Salazar - 8th place at District, Jordyn Brucks - 4th place at District, Jeremiah Sanchez.
Mathematics - John Kehoe - 1st place at District; 2nd place at Region (State Qualifier).
Prose - Autumn Kay - 2nd place at District; 4th place at Region (1st alternate for State).
Literary Criticism- Autumn Kay - 2nd place at District; 18th place (out of 41) at Region.
State Meet- Sophomore Panther John Kehoe competed in the state at the University of Texas at Austin on May 14th - 15th, finishing 11th in State.
B. Baseball – the Navarro Baseball team finished with an overall record of 23-8 and earned the title of Bi-District Champions. Members of the team are Ryan Tatom, Caleb Wood, Maddux Adams, Alfred Fortezzo, Brandon Flynn, Austin Davidson, Joey Parella, Craig Heiman, Ashton Wilkinson, Matthew Villanueva, Payton Helford, Landun Taylor, Chase Nored, Noah Rosas, Gavin Newborg, Deegan Bush, Colt Brown.
C. Softball - The Navarro Softball team advance to the Bi-District round of the playoffs with team members: Cadee Zimmer, Jillian Baker, Haley Karlik, Shelbi Stevens, Alectra Dimas, Reagan Herrera, Kayley Thomas, Caylee Schronk, Arianna Rodriguez, Madison Gilliam, Sarah Falor, Kaislynn Tovar, Jocelynn Diaz, Sam Reyes, Kennedy Seek, Isabella Hartman, and Ally Antista.

D. Track: *Boys' Varsity* - Knox Gallini, Jacob Arias, Xavier Cropper, Mile Relay, Gabe Rangel, Ethan Luu, JJ Waz, Hudson Jenner, Colorado Kenway, Payton Helford, Kohen Blount, Evan Rodriguez, Dylan Trotti.
Girl's Varsity -Madison Gilliam, Lizzie Hagan, Linlee Sturm, Bailey Zoeller, Lilia Flo, J'len Conn.

D. Team Tennis – *Girls'* – Abby Pylant, Katie Hamilton, Harper Wilson, Kiara DuPreez, Gigi Coello, Kyleigh Whitlow, Tegan Harborth, and Elisabeth Conley.

Boys' – Xavier Cropper, Jarrett McCrary, Jackson, Elley, Patrick Monge, Kohen Blount, Aidern Hamilton, Jeremy Hamilton, Tyler Riske, Bayley Burgess.

E. Marching Band – The Navarro Panther Marching Band placed 1st in the Battle of the Bands Competition. And received a 1st Place Celebration of Music Grant.

F. Dylan Rodgers - Dylan was one of the top 10 students raising donations for the American Heart Association through Kids Heart Challenge in the San Antonio area for the 2023-2024 school year! Dylan raised $1385.

G. FFA - *Farm Business* - Jacob Braune, Avery Sisak, Rylan Trost, Weston Woerndel.
Floriculture - Justin Braune, Faith Castillo, Abigail Pollock, Randilyn Wagster.

Range - Justin Braune, Faith Castillo, Kenadalynn Pruitt, Randilyn Wagster.
Agronomy - Jacob Braune, Justin Braune, Faith Castillo, Rylan Trost.
Plant ID - Abigail Burt, Abigail Pollock, Kendalyn Pruitt, Randilyn Wagster.

5. **Public Participation:**
Individuals wishing to participate in this portion of the meeting shall sign up before the meeting is called to order and shall indicate the topic about which they wish to speak.[Ref. Board Policy BED(LOCAL)]

A. Public Comments on General Topics
Public comments regarding subjects not listed as an agenda item for this meeting

B. Public Comments on Posted Agenda Items
Public comments regarding a specific agenda item or items listed on the posted notice for this meeting.

There was no public participation.

6. **Construction Update:** AG/CM Assistant Project Manager, Melisa Nu'u – Over the past month, construction on the new Navarro High School has progressed significatntly. On average, Barlett Cocke has maintained a crew of 55-60 workers on-site daily. Over 62% of the building pad concrete has been poured, with plans to pour the CTE area soon, weather permitting. Metal stud framers are diligently working on both interior and exterior walls, and the first-floor corridors and restrooms are now framed. Steel workers are erecting the structure in the administrative area, including roof joists and RTU curbs. Plumbers and HVAC technicians are busy hanging ductwork and plumbing pipers insid eht building and excavating for underground utilities outside. The second floor concrete deck is fully poured and plumbers are preparing to start work there soon. Masons have completed the firewall between the classroom and administrative areas. Excavation for plumbing and electrical continues in the athletics section and the auditorium stage and band hall were recently poured. Concreete pours for student parking drives have commenced with addition pours scheduled. At the new main entrance, drainage work is ongoing following the recolcation of the house and GVEC has installed transformeres to prepare the site for temporary power.

7. **Discussion/Information:**

A. New Navarro High School Buy Out Savings and RCO 019 RFP #06 Site Permit Changes - Derek Bird, Field Operations Manager for AG/CM, presented the New Navarro High School Buyout Savings update and explained the Site Permit Changes that require a change order over the $200,000 threshold for Board approval. The decision to bid on the project in April 2023 was due to the city development process that public infrastructure and site plans would not be reviewed concurrently. At that time, escalation issues, and market saturation were great concerns of securing pricing and subcontractors. Waiting any longer would have affected the schedule and GMP pricing.

B. Athletic Improvement Plan – Athletic Director, Rod Blount, presented the plan for goal setting, progress monitoring and planning for the NISD Athletic Department. Key elements of the plan include: assessment, stakeholder engagement, goal setting, facility improvement, coaching development, student recruitment & retention, funding & resource allocation, academic support, health & wellness programs, community engagement, evaluation & monitoring and celebration & recognition. Quarterly updates on the progress of the improvement plan will be provided to the Board by the Athletic Department.

C. Drug Testing for Extra-Curricular Activities – Athletic Director, Rod Blount, presented the information. Navarro ISD has a vital interest in maintaining a safe and healthy environment for all of its students. Being under the influence of drugs and alcohol poses a serious health and safety risk to both the user and all those associated with the user. Likewise, maintaining a drug free school is crucial to preserving a positive learning environment. To fulfill this purpose, the district would like to implement a random drug testing policy. All students in the extracurricular activities at Navarro Junior High and High School will be subject to testing. Testing will be conducted through accepted scientific means using approved practices and procedures established by the testing laboratory selected by the district. The testing parameters shall be set at industry standards as defined by the National Institute for Drug Abuse. The recommendation is for 15 tests 5 times a year and would cost approximately $2,625. The item will be brought back to the Board in June.

D. HB 900 Implementation – Wendy McMullen presented the HB 900 changes affecting Texas Public School Libraries. Each Texas public school district board or governing body must approve and institute a collection development policy that describes the processes and standards by which a

school library acquires, maintains, and withdraws materials as outlined in the collection development standards for school libraries (13 Texas Administrative Code §4.2). Details to be considered in the policy are selection criteria, penal code, public facing, catalog, classroom libraries, communication with parents, reconsideration policies, certified librarians and/or trained professional library staff, evaluation of collection, and collection development policy.

E. Budget Timeline – Chief Financial Officer Paul Neuhoff presented the Budget calendar and timeline for 2024-2025. In order to adopt the budget and tax rate for the 2024-2025 school year, this timeline of activity has been developed for planning and discussion. The timeline shows key dates and critical activities in the process.

8. **Reports:**

A. School Health Advisory Council (SHAC) Report and Triennial Assessment – Members of the SHAC Committe presented an update of health and wellness accomplishments during the 2023-2024 school year. They showcased the impactful initiatives and progress made in promoting health and well-being within the district, spotlighted the diverse wellness initiative implented across NISD campuses, and emphasized the commitment to fostering a supportive and healthy environment for students and staff. The newly designated Employee Wellness Committee will be introduced, focusing on its integral role in promoting staff well-being. The presentation addressed NISD's performance on the WellSAT assessment, providing an overview of the district's adherence to wellness policies and practices. This comprehensive presentation is aimed to underscore the district's dedication to cultivating a culture of wellness and excellence throughout the educational community.

B. Campus Activity Report - Principals, Athletic Director, District Departments – There were no questions about the Campus Activity Reports.

C. Superintendent's Report

1. *Enrollment* – Elementrary -671, Intermediate – 560, Jr. High – 568, High School – 662 with a total enrollment of 2,461 and an attendance rate of 94.44%.

2. *Calendar of Events* – Some of the events highlighted by Mrs. Epley were: May 21 -Kinder Awards & Music Performance, Powder Puff Football Game; May 22- Senior Walk, Intermediate Field Day; May 23 – Last Day of School & Early Release for Staff & Students; May 24 – Graduation; May 25 – UILState Band Solo and Ensemble; May 27 – Memorial Day Holiday; May 28 – Summer Camps Begin; June 3 – First Day of Summer School. A complete list of events can be found on the NISD website at https://www.nisd.us/events.

3. *Bond Election Results* – The May 4, 2024 Bond Election Results were - Proposition A: 69.62% for and 30.38% against; Proposition B: 59.67% for and 40.33% against; Proposition C: 60.37% for and 39.63% against. All three NISD propositions passed for a total of $120,000,000. A Special Board Meeting to canvass election results was held on May 14, 2024. A timeline has been created for implementation of bond funds.

D. District Financial Reports – There were no questions about the district financial reports.

9. **Consent Agenda:**

A. Minutes of the April 15, 2024 Regular Board Meeting

B. Minutes of the May 14, 2024, Special Meeting - Canvass of Bond Election Results

C. TEKS Certification

D. Donations - Navarro Elementary PTO for 2024/2025 Elementary Classroom Supply Stipends

E. Budget Amendments

F. Facilities Maintenance - Service and Supplies Vendor List 2024-2025

G. Bus Purchase - One Specialized Transportation and Two General Education Buses

H. Vehicle/Bus Auction

I. Renewal RFP #19-004 Transportation - Maintenance, Repair and Services for 2024-2025 School Year

J. Transportation Department Vendor List for 2024-2025 School Year

K. Renewal RFP21-003 Food Service Equipment Maintenance

L. P-Tech Furniture Purchase

M. LASO Purchase

N. Authorize the continuation of the use of the TransAct Routing Software and upgrade to the efficiency bundle.

O. Safety Standards - Window Film Purchase

P. Approval of the Salary Schedules for 2024-25 Fiscal Year

Q. Solar Eclipse Day Attendance Waiver Approval

Donna Gilliam motioned to approve the Consent Agenda as presented. Clint Scheib seconded the motion. Vote 7-0; motioned carried.

10. **Closed Session:** The Board went into closed session at 8:50 PM.

A. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Superintendent

B. Pursuant to Texas Government Code Section 551.074 to discuss the Employment and Resignations of Professional Personnel, to include Assistant Superintendent of Human Resources and School Leadership, Junior High School Principal, Teachers and other Professionals.

C. Pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.

D. Pursuant to Texas Government Code sections 551.071 and 551.129, consult with counsel regarding legal issues related to the creation of a pool for professional architectural services.

Any related action will be taken in open session.

11. **Reconvene:** The Board reconvended in Open Session at 10:03 PM to consider possible action related to closed session discussion.

A. Hank Dietert motioned to approve the Superintendent's recommendations for the Employment of Professional Personnel, to include Assistant Superintendent of Human Resources and School Leadership, Junior High School Principal, Teachers and other Professionals.

Dan Reinhard seconded the motion. Vote 7-0; motion carried.

12. **Action Items:**

A. Consider and take possible action adopting a written resolution authorizing the purchase of an approximate 30.0 acre tract of land out of the Barbarosa Pass Unit 2 preliminary plat, Guadalupe County, Texas, from FFS Investments No. 13 Ltd.

B. New Navarro High School Request for Change Order over $200,000 RCO 019 RFP #06 Site Permit Changes.

C. Consider and Take Possible Action for Additional Staffing Positions for 2024-2025

D. Design-Build Method of Construction For Proposition B and Proposition C (Projects Approved in the May 4, 2024 Bond Election)

E. Consider and take possible action to approve the ranking of Architect(s) for the creation of the pool for professional architectural services for various District Construction Projects and 2024 Bond Projects, including possible delegation of authority to the Superintendent.

F. Consider and take possible action regarding the purchase, exchange, lease or value of real property.

Clint Scheib motioned to approve adopting a written resolution authorizing the purchase of an approximate 30.0-acre tract of land out of the Barbarosa Pass Unit 2 preliminary plat, Guadalupe County, Texas, from FFS Investments No. 13 Ltd.; Hank Dietert seconded the motion. Vote 7 – 0; motion carried.

Dan Reinhard motioned to approve the RCO 019 RFP #06 Site Permit Change Order; Clint Scheib seconded the motion. Vote 7-0; motion carried.

Hank Dietert motioned to approve the Superintendent's recommendation for addition staffing positions for 2024-2025 as presented; Melissa Sartain seconded the motion. Vote 7-0; motion carried.

Dan Reinhard motioned to approve the use of the Design-Build Method of construction for those projects approved as Proposition B and Proposition C in the May 4, 2024 bond election; Donna Gilliam seconded the motion. Vote 7-0; motion carried.

Lacey Gosch motion that the board approve the recommendation from Administration for the top-four ranked Architect(s) for the creation of the professional services pool of architects for various District Construction Projects and 2024 Bond Projects based on their demonstrated competence and

qualifications and authorize the Superintendent or her designee to negotiate with the top-four ranked Architects until an agreeable master contract can be reached for a fair and reasonable price and further authorize the Superintendent or her designee to execute such contracts in a form approved by legal counsel; Melissa Sartain seconded the motion. Vote 7-0; motion carried.

Hank Dietert motioned that the Board authorize the Superintendent to proceed as discussed in closed session regarding the purchase, exchange, lease or value of real property; Dan Reinhard seconded the motion; Vote 7-0; motion carried.

13. **Adjourn:** Renee Rehfeld adjourned the meeting at 10:11 PM.

Renee Rehfeld, President
NISD Board of Trustees

Donna Gilliam, Secretary
NISD Board of Trustees