Minutes of the Regular Meeting

The Board of Trustees
Navarro Independent School District

A Regular Meeting of the Board of Trustees of Navarro Independent School District was held Monday, July 17, 2023, beginning at 6:30 PM in the Intermediate School Cafeteria, 588 Link Rd, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. Pledge of Allegiance— Clay Scarborough

2. Invocation— Clay Scarborough

3. Board President Renee Rehfeld called the meeting to order at 6:30 PM and established a quorum. Present, in addition to Renee Rehfeld, were members, Hank Dietert, Clint Scheib, Donna Gilliam, Melissa Sartain, Dan Reinhard and Lacey Gosch.

   Announcement that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code.

4. Public Participation:
   Josh Sneed spoke about his concerns with school safety and his desire for consideration of the Guardian program as a future program for Navarro ISD.

5. Construction Update: Assistant Project Manager, Melisa Nu'u AG|CM

- Notice to proceed has been issued to the general contractor, Bartlett Cocke.
- City of Seguin Planning & Zoning has approved the Final Plat, contingent on a response to their comments.
- The City of Seguin requires a drainage study in relation to the 100 year flood. The city requested FEMA document a portion of the site. No buildings or roads are planned for this portion of the property.
- Site plan application and drawings have now been submitted to the City for review, and the Building permit application will be next.
- Bartlett Cocke has secured Sitework, Utilities, Electrical, Fire Alarm, Plumbing and Steel subcontractors, and will be submitting necessary documents to the City of Seguin & TxDot to begin the Water/Wastewater work.
- Visit https://www.agcm.com/navarro/ to stay up-to-date on Bond progress

6. Discussion

   A. Board Meeting Planning: Annual Board Agenda Items for 2023-2024

      Mrs. Epley stated that she has shared a draft of the annual board agenda with the board members. This is a planning tool for the board members and to look at the year in advance.

   B. Board Assignments (Committees)

      Mrs. Epley said a Compensation Task Force will go into effect next school year. A Compensation Task Force will help educate stakeholders as to how we are able to compensate our employees.

      Compensation Task Force- Hank Dietert, Clint Scheib and Dan Reinhard

      Safety & Security- Renee Rehfeld, Melissa Sartain and Donna Gilliam

      School Health Advisory Council- Donna Gilliam

      Visioning Committee- Renee Rehfled and Melissa Sartain

      Education Foundation- Dan Reinhard

C. Budget Update with Compensation

The Board has approved a 4% raise of the midpoint for all employees for the 23-24 school year. Continuing teachers will receive a $2,200 increase in pay. The Board also approved an additional $30 per month for employees who elect to use the health insurance offered by the district to help cover the monthly increase from TRS Active Care.

D. Renewal Property and Casualty Insurance

The renewal for property and casualty insurance includes a $250,000 deductible for weather perils. In order to reduce this deductible to $100,000 it would be an additional premium of $26,420. The administration recommends the district accept the premium with the $250,000 deductible for weather perils. This provides the best value for the district.

E. Softball Update

RFQ's were received on July 14, 2023. The district will ask for a facility assessment.

F. Guardian Program

Mrs. Epley stated at this time we are not particiapting in the Guardian Program. As with anything, we are constantly reviewing our processes and continuing to improve our safety and security. Partnership with Guadalupe County Sherriff's Department allows us to have an officer at every campus and comply with state law.

7. Reports

A. Campus Activity Report - Principals, Athletic Director, District Departments

No questions.

B. Superintendent's Report

1. Student Registration/Residency Verification

Returning Students:

Online Registration opens July 17, 2023 Residency Verification will be July 24-26 at the High School Library; July 27 and July 31- Aug 3 at the Junior High Office between 8:30 am-3:30 (closed 12-1 for lunch and closed on Fridays)

New Students:

Online Registration opens July 24, 2023 On-Site New Student Registration July 24-26, 2023 at the High School Library 8 am -12 pm & 1-4 pm

2. Return to School Events

Convocation and Staff Breakfast is on August 14, 2023.

C. District Financial Reports

No questions.

8. Consent Agenda:

Donna Gilliam moved and Dan Reinhard seconded that the Board of Trustees approve the consent agenda items as presented, with the exception of H. Purchases over $25,000. Correct documentation will be provided at next board meeting.

A. Minutes of the Regular Board Meeting of June 19, 2023

B. Minutes of the Special Board Meeting of June 30, 2023

C. District Commitments to ESC Region 20 Cooperatives

D. Student/Athlete Insurance and Catastrophic Insurance through The Baker Agency (The Brokerage Store)

E. Approve vendors for RFP#21-003- Food Service Equipment- Maintenance Repairs and Services

F. Interlocal Agreement: Self Insured Workers' Compensation Fund 2020-2025 Renewal school year 2023-2024

G. Annual Legal Services Retainer Agreement with Walsh, Gallegos, Trevino, Kyle and Robinson P.C.

H. Purchases over $25,000

I. Authorization of Superintendent with change orders under $200,000 (High School Construction)

J. Authorization of Superintendent to negotiate architect services related to facilities planning

K. Surplus of Buses to Auction

L. Technology Purchases

M. CTE Contracted Services (Career Academy/CNA)

N. Budget Amendment- BAA08

Vote 7 to 0; motion carried

9. Action Items

A. Next Year Proposed Compensation Plan

Clint Scheib moved and Melissa Sartain seconded that the Board of Trustees approve next years proposed compensation plan

Vote 7 to 0; motion carried

B. Renewal Property and Casualty Insurance

Hank Dietert moved and Donna Gilliam seconded that the Board of Trustees approve the renewal property and casualty insurance

Vote 7 to 0; motion carried

C. Staff Development Minutes Waiver

Lacey Gosch moved and Clint Scheib seconded that the Board of Trustees approve staff developemnt minutes waiver

10. Closed Session:

The Board went into closed session at 8:44 PM to:

A. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Superintendent

B. Pursuant to Texas Government Code Section 551.074 to discuss the Employment and Resignations of Professional Personnel to include Teachers and other Professionals

C. Discuss and consider approval of resolution authorizing purchase of approximately 0.479 acres of land from the Bartoskewitz Farm Foundation, located in the City of Seguin, Guadalupe County, Texas off of N State Highway 123 near the intersection of N. State Highway 123 and Timmermann Road and out of the Antonio M. Esnaurrizar Survey, Abstract 20, for a total purchase price of $63,000.00 and authorizing the Superintendent to contract with and pay for a relocation company to move the house currently located on the Property to adjacent Property.

Any related action will be taken in open session

11. Open Session:

The Board reconvened in Open Session at 10:16 PM to consider possible action related to Closed Session discussion

Clint Scheib moved and Hank Dietert seconded that the Board of Trustees approve the resolution authorizing purchase of approximately 0.479 acres of land from the Bartoskewitz Farm Foundation, located in the City of Seguin, Guadalupe County, Texas off of N State Highway 123 near the intersection of N. State Highway 123 and Timmermann Road and out of the Antonio M. Esnaurrizar Survey, Abstract 20, for a total purchase price of $63,000.00 and authorizing the Superintendent to contract with and pay for a relocation company to move the house currently located on the Property to adjacent Property.

Vote 7 to 0; motion carried

Hank Dietert moved and Lacey Gosch seconded that the Board of Trustees approve the Superintendent's recommendation for Employment of Professional Personnel to include Teachers and other Professions

Vote 7 to 0; motion carried

12. Renee Rehfeld adjourned the meeting at 10:19 PM.

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Renee Rehfeld, President	Donna Gilliam, Secretary
NISD Board of Trustees	NISD Board of Trustees