

Livonia Public Schools

Business Services Office

Date: September 30, 2010

To: Randy Liepa, PhD., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Recommendation to Purchase Laptop Computers

The Student Service Department is recommending the purchase of 46 laptop computers to be used with special education students and staff. See the attached memo from Kathy Donagrandi.

The funds used for this purchase are from the ARRA - Federal funds for special education (IDEA). This is the second year of the grant received in 2009-10.

A public bid was completed for this purchase (see the attached September 27, 2010 memo from Carol Tinney) and it is the recommendation to accept the following:

Low bidder to meet specifications: REMC/Sehi Computers:
Computer: HP6540b
Cost per unit: \$842.00
46 notebook computers
Total cost: \$38,732.00

Please include this item on the Finance Committee meeting agenda of October 4, 2010 to review this recommendation. Ms. Donagrandi will also be available at the committee meeting to provide additional information if needed. Please let me know if there are any questions.

LA/kp

Attachment

Livonia Public Schools

Department of Student Services

TO: Lisa Abbey
Director of Business Services

FROM: Kathy Donagrandi
Administrator of Student Services

DATE: September 29, 2010

SUBJECT: Recommendation to Purchase Smart Buy Laptop Computers

I am recommending that we purchase 46 Smart Buy Laptop Computers for special education students and staff. The computers will be used by Autistic students K-12, Skill Center students, homebound students, VI students, teacher consultants, and program specialists.

IDEA-ARRA funds will be used for this purchase.

Please see attached for additional information.

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Attachment

LIVONIA PUBLIC SCHOOLS

Department of Technology

Date: September 27, 2010

To: Kathy Donagrandi, Administrator of Student Services

From: Carol Tinney, Supervisor of Instructional Technology

Subject: Recommendation to Purchase 46 Notebook Computers

A bid document was posted on the Livonia Public School School District website and emailed to vendors on file for the purchase of 46 instructional notebook computers. A public bid opening was held at 2:00 p.m. on August 11, 2010, with one vendor in attendance and four (4) responding to our request for bids.

A tabulation of all bids received is shown below:

Vendor	Model	Unit Price	Comments
GovConnection	HP Elitebook 8440p	\$ 1,140.05	
GovConnection	Lenovo ThinkPad T510	\$ 1,124.10	
GovConnection	Lenovo ThinkPad T410	\$ 1,115.39	
GovConnection	Lenovo ThinkPad T410	\$ 1,054.41	
GovConnection	HP ProBook 6450b	\$ 1,038.97	
GovConnection	HP ProBook 6550b	\$ 1,035.45	
GovConnection	ThinkPad L412	\$ 1,025.12	
Dell Marketing L.P.	Dell Latitude C5510	\$ 1,008.28	Includes \$57.07 in taxes, that can be removed upon receipt of tax exempt status
GovConnection	ThinkPad L412	\$ 1,006.46	
GovConnection	Lenovo ThinkPad L512	\$ 999.00	
Dell Marketing L.P.	Dell Latitude E5410	\$ 985.06	Includes \$55.76 in taxes, that can be removed upon receipt of tax exempt status
Sehi	HP 6450B	\$ 962.00	
Sehi	HP 6550B	\$ 952.00	
Sehi	HP 4420s	\$ 932.00	
GovConnection	Toshiba Tecra M-11	\$ 907.96	
Sehi	HP 4520s	\$ 872.00	
HP REMC/Sehi	HP 6540b	\$ 842.00	

The bids were reviewed by Information Technology for technical specifications. Itt is the recommendation of Information Technology that the Livonia Public Schools Board of Education accept the low bid submitted by HP REMC/Sehi Computers of \$842.00 per computer, for a total purchase price for 46 notebooks of \$38,732.00.