

**RESOLUTION ESTABLISHING DATES  
FOR FILING AFFIDAVITS OF CANDIDACY**

**WHEREAS** Minnesota Statutes, section 205A.06 establishes the processes regarding affidavits of candidacy for election to a school board, including the requirement for publishing notice of the first and last dates on which affidavits of candidacy may be filed.

**THEREFORE, BE IT RESOLVED** by the School Board of Independent School District No. 0363, (South Koochiching Rainy River) State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 0363 shall begin on July 14, 2026 and shall close on July 28, 2026. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD INDEPENDENT SCHOOL  
DISTRICT NO. 0363  
(South Koochiching Rainy River)  
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 0363 shall begin on July 14, 2026, and shall close at 5:00 o'clock p.m. on July 28, 2026.

The general election shall be held on Tuesday, November 3, 2026. At that election, three members will be elected to the School Board for terms of four (4) years each.

Dated: \_\_\_\_\_

BY ORDER OF THE SCHOOL BOARD  
Malisa Schue, School District Clerk  
Independent School District No. 363  
(South Koochiching/Rainy River)  
State of Minnesota

Affidavits of Candidacy are available from the school district clerk at 11731 Highway 1, Northome, MN 56661. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more or will be upon assuming office, will have maintained residence in the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election, except as authorized by Minnesota Statutes, section 204B.06, subdivision 9.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on July 28, 2026.

The motion for adoption of the Resolution was made by Member \_\_\_\_\_, duly seconded by Member \_\_\_\_\_,

The vote on adoption of the Resolution was as follows:

Aye:

Nay:

Absent:

Whereupon, said Resolution was declared duly adopted by Independent School District No. 0363, (South Koochiching Rainy River), State of Minnesota, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

School Board Chair

School Board Clerk

Dated: \_\_\_\_\_, 20\_\_

BY ORDER OF THE SCHOOL BOARD

/s/ \_\_\_\_\_  
School Board Clerk

**CITY, TOWN, SCHOOL DISTRICT, & SPECIAL DISTRICT**



# Affidavit of Candidacy

Information on this affidavit is public data unless noted as private.  
See the reverse side for more filing information.

**FILING OFFICER MUST COMPLETE**

Filing # \_\_\_\_\_ Fee Amount \$ \_\_\_\_\_  
 Circle payment method:  
 Cash | Card | Petition | Check # \_\_\_\_\_  
 Viewed ID or proof of residence  
 Reviewed affidavit for completeness

**Candidate Information**

Candidate name as it will appear on the ballot \_\_\_\_\_  
Clearly write or type in mixed upper- and lower-case | Include punctuation and accents | No professional titles  
 Candidate name pronunciation sounds like \_\_\_\_\_  
If left blank, the accessible ballot marking device's default pronunciation of your name will be used  
 Office sought \_\_\_\_\_ District /Seat number if applicable \_\_\_\_\_

**Contact Information**

Email non-government \_\_\_\_\_  
 Phone number \_\_\_\_\_  
 Check box if you do not have email  
If you check both this box and the private box below, you must provide an address in Campaign Contact

**Residence Address**

REMAIN PRIVATE Both boxes must be checked **OR**  NOT PRIVATE Must provide if boxes to the left are not checked

I request that my residence address be classified as private data.  
 I have completed the Address of Residence Form on the next page.

Residence street address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ Zip code \_\_\_\_\_

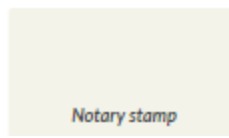
**Campaign Contact**

Campaign address Optional unless private boxes checked and no email provided \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
 Campaign website Optional \_\_\_\_\_ can be updated with filing officer any time

**Affirmation & Signature I swear (or affirm):**

- This is my true name or the name by which I am generally known in the community.
- I am eligible to vote in Minnesota.
- I have not filed for the same or any other office at the upcoming primary or general election (unless authorized by Minn. Stat. 204B.06, subd. 9).
- I am, or will be on assuming office, 21 years of age or more.
- I will have maintained residence in this district for at least 30 days before the general election.
- I have provided valid identification or documentation of proof of residence authorized in Minn. Stat. 204B.06, subd. 1b that matches the residence address information provided on this affidavit or on a separate form, if address is classified as private data.
- I have provided my phonetic name pronunciation above or I certify that I am directing the official responsible for programming materials for the election to use the applicable technology's default pronunciation of my name.
- If filing for School Board Member: I also swear (or affirm) I have not been convicted of an offense for which registration is required under Minn. Stat. 243.166.
- I meet any other qualifications for this office prescribed by law.

Candidate signature \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of notary public or other officer  
 empowered to take and certify acknowledgment \_\_\_\_\_  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_



**City, Town, School District, and Special District Affidavit of Candidacy Reminders**

**Candidate Filing Location**

- Candidates for Mayor, Council Member, and other elected city offices must file with the city clerk.
- Candidates for Town Clerk, Town Supervisor, Town Treasurer, and other elected township offices must file with the town clerk.
- Candidates for School Board Member must file with the school district clerk.
- Candidates for special districts such as hospital or park districts should contact the district's office for information on the filing process.

**Contact and Residence Information**

- If candidates check the "My residence address is to be classified as private data" box, they must also complete the Address of Residence form below and provide a campaign contact email or mailing address on their affidavit.
- Residence address must be where candidate maintains residence and cannot be a PO Box.
- Candidates may contact their filing officer after filing to update the campaign information.
- When filing, candidates must provide ID or other documentation (authorized in Minn. Stat. 204B.06, subd. 1b) that matches the residence address.

**Timeframe for Filing & Fees**

- Affidavits must be submitted during the designated filing period, with the noted exception: candidates for municipal offices, special district, and school board member who will be absent from the state during the filing period may submit the affidavit early (Minn. Stat. 205.13 subd. 1b; Minn. Stat. 205A06, subd. 1c).
- Affidavits may be mailed in or dropped off by others, but must:
  1. be notarized,
  2. include a copy of identification or other documentation authorized in Minn Stat. 204B.06 subd. 1 that matches the residence address on the affidavit,
  3. have all other required information completed, and
  4. have payment for filing fee included. Completed affidavits and filing fees must be received by the filing officer within the filing period.

Filing fees and additional candidate filing information can be found at [mnvotes.gov/candidates](http://mnvotes.gov/candidates).

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**Address of Residence Form**

This form must be completed when a candidate has checked the Private Data box, certifying that their address of residence for the purposes of candidate filing should be classified as private data. This information will be available to the filing officer and other elections officials with whom that filing officer consults to verify that the residence address matches the address provided on the candidate's identification or proof of residence documentation.

**Candidate name and address of residence**

Candidate Name \_\_\_\_\_  
Office sought \_\_\_\_\_ District/seat (if applicable) \_\_\_\_\_  
Residence Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_  
  
Signature of candidate \_\_\_\_\_ Date \_\_\_\_\_

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Office of the Minnesota  
Secretary of State

## Minnesota Secretary of State Affidavit of Candidacy Form and Reminders

All information on the affidavit of candidacy is considered public data.

### **Candidate Name**

- Clearly write name in mixed upper- and lower-case letters, including punctuation and accents.
- It must be the name as commonly known in the community and cannot include titles.

### **Party**

- Partisan offices are US President, US Senator, US Representative, Governor, Lt. Governor, State Auditor, Attorney General, Secretary of State, MN Senator, and MN Representative.
- Candidates for partisan office that are not affiliated with a major political party must file a valid petition along with their affidavit of candidacy. See [mnvotes.gov](http://mnvotes.gov) for list of current major parties and petition requirements.

### **Contact and Residence Information**

- Phone, email, and all address information is optional for federal, judicial, county attorney, and county sheriff candidates.
- All other candidates must include phone number.
- All other candidates must include non-government issued email address unless they do not have one.
- If candidates check the "My residence address is to be classified as private data" box, they must also submit the Address of Residence form and enter a Campaign Address on this affidavit.
- Residence address must be where candidate lives. The residence address cannot be a PO Box.
- Candidates may contact their filing officer later to update the campaign information.
- When filing, candidates must provide ID or other documentation authorized in *Minn. Stat.* 204B.06, subd. 1b that matches the residence address.

### **Timeframe for Filing & Fees**

- Affidavits must be submitted during the designated filing period, with the noted exception below.
- Regular filing periods are listed at [mnvotes.gov](http://mnvotes.gov). Contact the filing officer for special election filing periods.
- Affidavits may be mailed in or dropped off by others, but must 1) be notarized, 2) include a copy of identification or other documentation authorized in *Minn Stat.* 204B.06 subd. 1 that matches the residence address on the affidavit, 3) have all other required information completed, and 4) have payment for filing fee included. Completed affidavits and filing fees must be received by the filing officer within the filing period.

Exception: candidates for federal, state, or county offices (*Minn. Stat.* 204B.09 subd. 1a) or candidates for municipal office (*Minn. Stat.* 205.13 subd. 1b) who will be absent from the state during the filing period may submit the affidavit early.

- Statutory filing fees are listed at [mnvotes.gov](http://mnvotes.gov). Charter cities may have other fees, contact the city clerk for details.

### **Where to File**

- Federal candidates must file with the Office of the Secretary of State (SOS).
- Candidates for state and judicial offices may file with OSS or auditor of county of residence.
- County offices (including soil & water district) file with county auditor.
- City, town, school candidates file with their city, town, or school clerk.
- Hospital district candidates file with city or town of residence, or with county auditor if in unorganized territory.