

**CARMEL CLAY PUBLIC LIBRARY
2013 FINANCIAL REPORT
FOR THE MONTH ENDED NOVEMBER 30, 2013**

NAME OF FUND	BALANCE OCTOBER 31, 2013	NOVEMBER RECEIPTS	NOVEMBER EXPENSES	BALANCE NOVEMBER 30, 2013
OPERATING FUND	3,691,180.81	558,432.48	424,513.96	3,825,099.33
CHANGE FUND	1,360.00			1,360.00
PETTY CASH FUND	200.00			200.00
GIFT FUND	393,349.47	30,000.00	16,818.53	406,530.94
LIRF FUND	1,075,781.09			1,075,781.09
PLAC FUND	200.00	250.00	-	450.00
STATE TECHNOLOGY FUND GRANT	-	-	-	-
LEASE RENTAL FUND	952,616.93	152,835.65		1,105,452.58
CAPITAL PROJECTS FUND	630,929.48			630,929.48
RAINY DAY FUND	3,925,332.22			3,925,332.22
TOTAL ALL FUNDS	10,670,950.00	741,518.13	441,332.49	10,971,135.64

**CARMEL CLAY PUBLIC LIBRARY
2013 OPERATING RECEIPTS
FOR THE MONTH ENDED NOVEMBER 30, 2013**

OPERATING FUND DETAIL	CURRENT MONTH	YEAR-TO- DATE	ESTIMATE *	PERCENT RECEIVED
TAXES				
PROPERTY TAX	206,289.91	1,910,083.62	3,262,346.00	58.55%
COUNTY OPTION TAX	222,863.71	2,451,500.81	2,674,364.00	91.67%
STATE DISTRIBUTION	-	-	-	N/A
PLAC DISTRIBUTION	-	-	-	N/A
FINANCIAL INSTITUTION TAX	-	817.11	1,817.00	44.97%
CVET	-	1,956.78	3,907.00	50.08%
LICENSE EXCISE TAX	104,839.81	293,795.96	267,025.00	110.03%
TOTAL TAX REVENUE	533,993.43	4,658,154.28	6,209,459.00	75.02%
OTHER RECEIPTS:				
FINES & FEES	11,736.14	150,457.27	160,000.00	94.04%
INTEREST EARNINGS	2,531.41	22,790.47	22,000.00	103.59%
COPY MACHINE	977.00	12,753.50	12,000.00	106.28%
COFFEE SHOP RENT	400.00	4,400.00	4,800.00	91.67%
MISCELLANEOUS RECEIPTS	8,794.50	36,649.58	25,000.00	146.60%
TOTAL OTHER RECEIPTS	24,439.05	227,050.82	223,800.00	101.45%
TOTAL OPERATING RECEIPTS	558,432.48	4,885,205.10	6,433,259.00	75.94%

* FROM LATEST REPORT RECEIVED FROM DLGF

CARMEL CLAY PUBLIC LIBRARY
2013 OPERATING FUND EXPENDITURES
FOR THE MONTH ENDED NOVEMBER 30, 2013

ACCOUNT NUMBER	ACCOUNT	CURRENT MONTH	YEAR-TO- DATE	2013 BUDGET	BALANCE BUDGET
PERSONAL SERVICES					
612000	SALARIES	221,436.76	2,387,100.81	2,692,022.00	304,921.19
613100	FICA & MEDFICA	16,939.91	182,613.21	212,523.00	29,909.79
613200	PERF	17,593.49	193,359.52	213,260.00	19,900.48
613300	GROUP INSURANCE	31,004.28	322,078.54	408,969.00	86,890.46
613500	UNEMPLOYMENT COMPENSATION	-	-	-	-
TOTAL PERSONAL SERVICES		286,974.44	3,085,152.08	3,526,774.00	441,621.92
SUPPLIES					
621300	OFFICE SUPPLIES	3,321.84	28,737.66	32,609.00	3,871.34
623000	REPR. & MAIN. SUPPLIES	919.66	21,293.46	31,054.00	9,760.54
623001	FUEL, OIL AND LUBRICANTS	-	234.20	2,500.00	2,265.80
624200	PRINT PROCESSING	1,317.82	16,275.34	19,727.00	3,451.66
624300	BOOK PROCESSING SUPPLIES	366.13	4,045.80	6,000.00	1,954.20
624400	A/V PROCESSING SUPPLIES	308.65	4,556.36	6,000.00	1,443.64
TOTAL SUPPLIES		6,234.10	75,142.82	97,890.00	22,747.18
OTHER SERVICES & CHARGES					
PROFESSIONAL SERVICES					
631100	LEGAL SERVICES	-	10.00	6,500.00	6,490.00
631200	OCLC	3,068.67	34,217.15	45,000.00	10,782.85
631300	CONSULTANTS	1,697.75	35,947.88	100,000.00	64,052.12
631400	PAYROLL PROCESSING FEE	2,036.67	22,230.96	26,000.00	3,769.04
631500	OTHER PROFESSIONAL SERVICES	1,113.71	36,048.89	48,244.00	12,195.11
COMMUNICATIONS					
632100	TELEPHONE	413.92	10,597.24	15,000.00	4,402.76
632200	POSTAGE	600.00	8,005.95	15,000.00	6,994.05
632300	TRAVEL	1,598.63	3,933.59	8,000.00	4,066.41
632400	PROFESSIONAL MEETINGS	1,830.98	22,543.40	40,000.00	17,456.60
PRINTING & ADVERTISING					
633100	LEGAL NOTICES & EMPLOYMENT ADS	-	288.93	2,000.00	1,711.07
633200	PRINTING	-	6,821.18	16,000.00	9,178.82
INSURANCE					
634100	OFFICIAL BONDS	-	795.00	1,500.00	705.00
634200	OTHER INSURANCE	-	44,300.00	49,000.00	4,700.00
UTILITY SERVICES					
635100	GAS	1,997.11	31,055.96	75,000.00	43,944.04
635200	ELECTRICITY	17,562.20	211,250.68	238,921.00	27,670.32
635300	WATER	873.11	15,092.20	12,000.00	(3,092.20)
635400	TRASH REMOVAL	186.72	1,959.32	3,200.00	1,240.68
REPAIRS & MAINTENANCE					
636100	PREMISES	27,407.45	354,399.80	654,402.00	300,002.20
636200	EQUIPMENT	1,951.49	142,405.70	214,465.00	72,059.30
637100	DATABASES(STAFF)	-	3,525.00	6,135.00	2,610.00
637200	DATABASES(PATRONS)	-	113,305.28	186,354.00	73,048.72
637300	DOWNLOADABLE AUDIO	1,739.34	40,639.27	42,000.00	1,360.73
637400	E BOOKS	1,951.23	32,810.90	38,500.00	5,689.10
638100	DUES	-	350.00	6,400.00	6,050.00
TOTAL OTHER SERVICES & CHARGES		66,028.98	1,172,534.28	1,849,621.00	677,086.72

ACCOUNT NUMBER	ACCOUNT	CURRENT MONTH	YEAR-TO- DATE	2013 BUDGET	BALANCE BUDGET
	CAPITAL OUTLAYS				
641000	EQUIPMENT	100.00	9,345.73	150,000.00	140,654.27
641100	FURNITURE	-	569.82	1,000.00	430.18
642100	BOOKS	31,298.44	301,871.51	373,350.00	71,478.49
642200	PERIODICALS	20,562.27	23,273.29	36,000.00	12,726.71
642300	NONPRINTED MATERIALS	13,315.73	132,171.68	162,300.00	30,128.32
TOTAL CAPITAL OUTLAYS		65,276.44	467,232.03	722,650.00	255,417.97
TOTAL OPERATING FUND		424,513.96	4,800,061.21	6,196,935.00	1,396,873.79

**CARMEL CLAY PUBLIC LIBRARY
2012 OPERATING ENCUMBRANCES
FOR THE MONTH ENDED NOVEMBER 30, 2013**

	ACCOUNT	CURRENT MONTH	YEAR-TO DATE	AMOUNT ENCUMBERED	BALANCE
1.	PERSONAL SERVICES				
	913300 GROUP INSURANCE	-	903.34	903.34	-
	TOTAL	-	903.34	903.34	-
2.	SUPPLIES				
	921300 OTHER OFFICE SUPPLIES	-	471.48	474.98	3.50
	924200 PRINT PROCESSING	-	415.23	1,000.00	584.77
	924300 BOOK PROCESSING SUPPLIES	-	4,066.19	4,066.19	-
	TOTAL	-	4,952.90	5,541.17	588.27
3.	OTHER SERVICES & CHARGES				
	931300 CONSULTANTS	-	750.00	750.00	-
	932400 PROFESSIONAL MEETINGS	-	950.00	950.00	-
	936100 BLDG. REPR. & MAIN.	-	23,284.67	23,284.67	-
	936200 EQUIPMENT REPR. & MAIN.	-	2,892.30	2,892.30	-
	937100 DATA BASES(STAFF)	-	575.00	575.00	-
	TOTAL	-	28,451.97	28,451.97	-
4.	CAPITAL OUTLAYS				
	941000 EQUIPMENT	-	17,582.19	17,736.99	154.80
	942100 BOOKS	-	22,295.60	22,450.63	155.03
	942300 NONPRINT MATERIALS	-	9,559.32	17,915.44	8,356.12
	TOTAL	-	49,437.11	58,103.06	8,665.95
	TOTAL ENCUMBRANCES	-	83,745.32	92,999.54	9,254.22