

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of the Mahtomedi Public Schools was held **Thursday, November 9, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. PUBLIC COMMENT

The following members of the audience spoke to the school board about:
School Start Times – Carol Miller, Wyatt Miller and Susanne Wisniewski.

2. CALL TO ORDER

Meeting called to order at 7:16 p.m. by Chair Lucy Payne.

3. ROLL CALL OF ATTENDANCE

Present: Mike Chevalier; Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Mark Larson, ex officio; and Emma Shores, school board student representative.

4. APPROVAL OF THE AGENDA

Schwartz moved, Stout seconded, approval of agenda. Carried 6-0.

5. APPROVAL OF THE CONSENT AGENDA - See #14 for Consent Agenda Items

School Board Chair Lucy Payne noted the \$8,082.86 in donations and expressed the school district's formal thank you. Donovan moved, Stout seconded, approval of the actions recommended on the consent agenda. Carried 6-0.

A. Approval of Donations/Grants Totaling \$8,082.86

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Christy Anderson to O.H. Anderson Elementary School Hokki Stools - \$299.83
2. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary Kindergarten Field Trips - \$1,000.00

3. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary First Grade Field Trips - \$1,000.00
4. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary Second Grade Field Trips - \$1,000.00
5. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary Art Supplies - \$1,037.58
6. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary Discover Streaming - \$1,600.00
7. From Mahtomedi Parent Teacher Organization (PTO) to Wildwood Elementary Paper Usage - \$150.00
8. From Wells Fargo Community Support to Wildwood Elementary Student Needs - \$105.00
9. From Mahtomedi Parent Teacher Organization to O. H. Anderson Elementary Art Supplies - \$707.70
10. From Mahtomedi Parent Teacher Organization to O. H. Anderson Elementary Art Supplies - \$508.15
11. From Mahtomedi Parent Teacher Organization to O. H. Anderson Elementary Nature Trail Day - \$549.60
12. From Mahtomedi Parent Teacher Organization to O. H. Anderson Elementary Ms. Anderson's Classroom - \$125.00

6. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

The following students and staff were recognized by the school board and administration:

- The National Association of School Psychologists (NASP) and its Graduate Education Committee recognized Dr. Mary Schnell as a Model School Psychology Intern Field Supervisor.
- Mahtomedi High School Girls' Tennis Team - Third Place in the 2017 AA State Championship: Isabel Birkeland and Annika Hillstrom. Not Present: Elena Carlson, Emily Fraser, Alexi Harrod, Sarah Hoffman, Chloe Irvine, Natalie Ostrand, Grace Riermann, Lauren Splett, Anna Stutz, Nina Vander Louw and Coach Julia Courter.

B. Mahtomedi Area Educational Foundation (MAEF) Annual Fall Fund Drive

Mike Connolly, President of the Mahtomedi Area Educational Foundation (MAEF), reported that MAEF was started in 1988 and will be entering its 30th year in 2018, donating over two million dollars to the school district. MAEF

dispersed \$128,433 in grants for teachers and classrooms, \$49,000 in student scholarships to 36 students and \$11,584 in sponsorships during the 2016-2017 school year. MAEF's Fall Fund Drive is underway and Connelly encouraged school board members and the community to donate. School Board Treasurer Kevin Donovan reported 100% participation from the Mahtomedi School Board.

C. Mahtomedi Middle School - Update: Equity and Innovation

Mike Neubeck, Mahtomedi Middle School Principal, updated the school board members on the Middle Schools' current demographics, reviewed last year's Minnesota Comprehensive Assessments (MCA) scores ranking Mahtomedi Middle School 3rd in the State for middle schools with greater than 100 students in Math and Reading and 2nd in the State for Science and reported on this year's staff focus to create an inclusive environment and build relationships with/for all students with training that started during workshop week and will continue throughout the year. Neubeck reported staff is participating with ISD 622 on how to implement "Culturally and Linguistically Responsive Teaching Techniques". Assistant Principal Su Sorenson started an inclusive program to display the flags of the students' or their parents' birth counties in the middle school common areas with 7 new flags added this Fall for a total of 36. Neubeck also commented on the many middle school activities which included: a lunch for new students, Students Advocating for Equity (SAFE) group, Bully Prevention week, Restorative Practices and the innovated work to improve student learning with new reading/writing workshops, an accelerated science program, a social studies pilot "Respectful Conversations", a new "Coding for Girls" Club and how they are looking at creating a more innovative media center space. The Fall Magazine Sale Fundraiser was a success raising \$17,000 in profits.

7. REPORT FROM STUDENT REPRESENTATIVE

A. Emma Shores, Student Representative

School Board Student Representative Emma Shores reported on the following events at Mahtomedi High School: Fall/Winter Sports, Student Leadership Council's Trick or Can Food Drive which raised 1,742 pounds of food for the Mahtomedi Area Food Shelf, the high school play – *You Can't Take It With You*, the National Honor Society's blood drive, conferences and upcoming finals.

8. APPROVAL OF MINUTES

A. October 12, 2017 - Regular Meeting

McGraw moved, Donovan seconded, approval of the minutes from the October 12, 2017, school board meeting. Carried 6-0.

B. October 26, 2017 - Study Session

McGraw moved, Donovan seconded, approval of the minutes from the October 26, 2017, school board study session. Carried 6-0.

9. DISCUSSION/INFORMATION ITEMS

A. Calendar of Events

The Calendar of Events was reviewed.

B. First Reading of New and Revised Policies

Superintendent Mark Larson reviewed with school board members the following policies which all contain revisions or modifications recommended by MSBA: Policy 509 - Enrollment of Nonresident Students, Policy 620 - Credit for Learning, Policy 903 - Visitors to School District Property and Facilities and those required by change in Minnesota State Statute: Policy 614 - School District Testing Plan and Procedure, Policy 721 - Uniform Grant Guidance Regarding Federal Revenue Sources, Policy 805 - Waste Reduction and Recycling. The school board requested additional information for Policy 620 – Credit for Learning regarding weighting grades for PSEO courses and what other districts are doing/considering, along with data on the standard college credit earned for these courses at Century College, University of MN, Bethel College and Northwestern University. The policies have been reviewed by the policy committee and administration and will be brought back for a second reading at the December 14th school board meeting.

C. Student Wellness, Sleep and School Start Times

Superintendent Mark Larson gave a summary of the work completed on student wellness, sleep and school start times which included: presentations from the Association of Metropolitan School Districts (AMSD), the MN Sleep Society, and the review of additional research/information; an executive summary; transportation scenarios; school board discussions; and various listening sessions for staff, students, parents and the community. Information on student wellness–school start times can be found on the Mahtomedi District website: click on About>School Board>Board Directed Studies. Larson explained research strongly supports a later school start time for adolescents, but there is less research on elementary students. The school board and administration are considering the impact on employment, after school activities/sports and child care. The school board requested information on the effect on students from other elementary schools with earlier start times, what the increase in negative behavior has been at Mahtomedi High School and what has been done or could be done to help students get more sleep by changing current practices. The school board and

administration will collectively discuss a proposal at the December 7 Study Session for the school board to vote on at the December 14 School Board Meeting.

10. ACTION ITEMS

A. Approval of 2016-2017 Audit

Bill Menozzi, Director of Business Services, introduced Jim Eichten, of Malloy, Montague, Karnowski, Radosevich & Co. (MMKR), who presented the audit report for 2016-2017. Eichten provided the audited financial statements and gave school board members and administrators an overview of the school district's revenues and expenditures, the change in students served, the general fund financial position and shared the opinion and findings. The auditor issued a clean opinion on the district's financial statements. Donovan moved, McGraw seconded, approval of the 2016-2017 audit. Carried 6-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

School Board Director Mike Chevalier reported on the November AMSD meeting which included: board approval of the fiscal year 2017 audit report, an update on the AMSD Ad Hoc Committee on integration and equity, a review of the 2018 legislative platform and position papers and awarding Senator Al Franklin with the Friends of Education Award and Governor Mark Dayton with the Lifetime Support of Education Award. Chevalier invited all school board members to attend the AMSD Conference-Reimagine Minnesota on December 8.

B. Mahtomedi Area Educational Foundation (MAEF)

School Board Vice Chair/Clerk Julie McGraw reported the next MAEF board meeting will be November 13. McGraw thanked all those who have contributed to the Annual Fall Fund Drive including 100 % school board participation and encouraged the community to give to the max.

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported on the upcoming pre-delegate assembly on November 18, the delegate assembly on December 1 and 2, the MSBA Winter Conference-Student Achievement: Passion, Perseverance and Possibility on January 11 and 12 with show and tell presentations from Mahtomedi High School, Middle School and O.H. Anderson Elementary. Donovan will host a round table discussion on Foundations and Fundraising.

Donovan encouraged anyone interested in applying for the open MSBA District 6 Representative position to contact him.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz stated the Talking Points are included in the packet and that she will be attending the National School Board Association (NSBA) National Conference in San Antonio, Texas, April 7-9, 2018.

E. School Board Subcommittee Reports

1. Facilities Committee Meeting

School Board Vice Chair/Clerk Julie McGraw reported on the last Facilities Committee meeting where Julie Osterbauer, Supervisor of Buildings and Grounds, showed a drone video of the completed Abatement Bonds project, which came in within 1% of the bond budget even with several unforeseen underground problems. Lynne Viker, Director of Learning and Accountability and Bill Menozzi, Director of Business Services, presented on the Crossroad Project, which includes an evaluation of the use of space in the district's buildings. The Finance Committee requested a professional review/study of the project.

F. Other Items/Reports

School Board Chair Lucy Payne reported on the Minnesota State High School League (MSHSL) discussions on drones at high school sporting events, the media broadcast contract for hockey tournaments and the formation of an Ad Hoc Committee to review student transfer eligibility.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the following: The Community Book Read – *A Good Time for the Truth: Race in Minnesota* on January 20, the Zephyr Innovation Project (ZIP), the Innovation Cohort Meeting, TIES Superintendent Meeting, the AMSD Conference - Reimagine MN on December 8 where Mahtomedi's group has been working on ways to develop, sustain and evaluate teachers' cultural competence and the TIES Leadership Cohort Meeting with the focus on personalization, leadership capacity and innovation for student learning.

13. ADJOURNMENT

Schwartz moved, Stout seconded, adjournment. Carried 6-0. Meeting adjourned at 9:15 p.m.

14. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

None.

B. Approval to Pay Bills

1. Check Register 02 - Check No. 396796 to 397154 and 80008887 to 80008978
2. Check Register 05 - Check No. 50000489 to 50000495

C. Approval of Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements

- a. Molly Johnson - Lunch Paraprofessional - Wildwood Elementary (10/23/2017)
- b. Jeanne Mattson-Thoemke - Title I Tutor - St. Jude's of the Lake School (10/9/2017)
- c. Andria Warner - ELL LTS - O.H. Anderson Elementary (10/30/2017 - 12/22/2017)

2. Approval of Resignations/Retirements/Terminations

- a. Diane Tich - Early Childhood Education Coordinator - Mahtomedi Community Education (11/10/2017)
- b. Cari Whitmore - Parent Educator - Mahtomedi Community Education (10/18/2017)
- c. Daniel Murphy - Science Teacher - Mahtomedi High School (2/28/2018)

E. Approval of the 2017 Revised School Board Meeting Schedule

JULIE MCGRAW, CLERK