

WICHITA FALLS ISD BOARD OF TRUSTEES

March 17, 2025

Agenda Item:	Construction Method for Food Service Cooler Replacement		
Administrator Responsible:	Leah Horton, Chief Financial Officer		
Attachments:	No Attachments		
<input checked="" type="checkbox"/> Action Needed	<input type="checkbox"/> Future Action	<input type="checkbox"/> Information	<input type="checkbox"/> Report

Administrative Recommendation:

That the Wichita Falls Independent School District Board of Trustees review the construction method and designate the methodology to be utilized for the construction as related to the Food Service Cooler Replacement as submitted by Leah Horton, Chief Financial Officer, and as recommended by Dr. Donny Lee, Superintendent of Schools.

Explanation:

Replacement projects exceeding \$50,000 are considered "construction," and per Policy CV(Local), "Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$50,000."

Available options for construction methods include the following Board Policies:

- CVA – Competitive Bidding (Traditional Method)
- CVB – Competitive Sealed Proposals (Traditional Method)
- CVC – Construction Manager-Agent
- CVD – Construction Manager-at-Risk
- CVE – Design-Build
- CVF – Job Order Contracts

The Board may select the method solely at the Board’s discretion or may consider the district staff recommendation of the most advantageous method(s) expected to result in on-time and within budget results.

Competitive Sealed Proposal (CSP) (Traditional Method, Policy CVB) is a procurement method by which a district requests proposals, ranks the offerors, negotiates as prescribed, and subsequently contracts with a general contractor for the construction, rehabilitation, alteration, or repair of a facility. In selecting a contractor through competitive sealed proposals, a district shall follow the procedures provided by Government Code 2269, Subchapter D. Gov't Code 2269.151.

The CSP is preceded by a Request for Qualifications (RFQ) in which responding vendors are ranked based on qualifications and experience, without consideration of price. After the qualifications are evaluated and scored, the proposed project pricing is unsealed and Vendor pricing is weighted against the lowest bid, for the final scoring total of all proposals.

Additional Note: The resulting scores and vendor recommendation will be submitted for both Board of Trustees’ approval as well as Texas Department of Agriculture approval, considering the expense is \$10,000 or greater, which requires capital expenditure approval from TDA.

Fiscal Note:

As per Policy CV-Legal, "If the *Board of Trustees* considers a construction contract, before advertising, must determine which method provides the best value for the District."