



**GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304
227 NORTH FOURTH STREET, GENEVA, KANE COUNTY, ILLINOIS
POLICY COMMITTEE MINUTES**

The Board of Education Policy Committee met at 5:30 p.m. on Monday, December 14, 2020, at Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Committee Chair Juby.

Committee members present: Dan Choi, Leslie Juby, Alicia Saxton.

District staff present: Shonette Sims, Director for Learning & Teaching; Anne Scalia, Director for Student Services; Dr. Andy Barrett, Assistant Superintendent for Learning & Teaching; Dr. Adam Law, Assistant Superintendent for Personnel Services; Dr. Dean Romano, Assistant Superintendent for Business Services; Dr. Kent Mutchler, Superintendent.

2. PUBLIC COMMENT (Policy 2:230)

None.

3. APPROVAL OF MINUTES (Policy 2:220)

1. September 28, 2020

Motion by Saxton, second by Choi, to approve the minutes as presented. Ayes, three (3), Choi, Saxton, Juby. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

4. DISCUSSION / POSSIBLE FUTURE CONSIDERATION

1. Policy 3:40, Superintendent – Updated

The legal references and footnotes were updated. This policy can go forward to the full Board.

2. Policy 4:80, Accounting and Audits – Updated

This policy comes from legislation that says we need to separate our activity funds from our fiduciary funds. The language was updated. Under “Annual Audit”, the last sentence, does anyone else get that report? (No, just the regional office.) How often do we inventory our records? (Every few years.) This policy can go forward to the full Board.

3. Policy 4:90, Student Activity and Fiduciary Funds – Updated

This is a new policy with additions to break the fiduciary funds from the activity funds. Under “Student Activity Funds” it says the Board will appoint a treasurer, but there is no question. (Dr. Romano is our treasurer.) That is automatic? (Yes.) Don’t we do this when we reorganize? (Yes.) Were these funds previously together in one fund and now we are separating them out? (I do not think they made a distinction before, but then legislation came out to make sure they were clearly defined.) This policy can move forward to the full Board.

4. Policy 5:270, Employment At-Will, Compensation, and Assignment – 5-Year Review

The cross-references and footnotes were updated. This policy can go forward to the full Board.

5. Policy 6:20, School Year Calendar and Day – Updated

The legal references and footnotes were updated. It is all about pandemic preparedness, so

we should expect to see this changing again. This policy can go forward to the full Board.

6. Policy 6:300, Graduation Requirements – Updated

The language and footnotes were updated. This policy can go forward to the full Board.

7. Policy 6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students – Updated

The language was updated to include the legislation that wrote in the apprenticeship program. This policy has questions that need to be answered. We do not currently allow substitutions, but it would be worth adding. This policy can go forward to the full Board for discussion regarding allowing substitutions in grades 9-12 for PE and other required courses with participation in a registered apprenticeship program. We should also include the high school and Dr. Barrett in this conversation.

8. Policy 6:315, High School Credit for Students in Grade 7 or 8 – 5-Year Review

This policy has footnote updates. In the second paragraph, second line, should that say middle school instead of elementary? (Yes.) Should we change this to reflect our practice? (Yes, it is worded that way because it is 7th and 8th.) This needs to be changed in the next sentence as well. Do we do accelerated reader for 6th grade? (We have not.) This policy can go forward to the full Board with changes.

9. Policy 6:320, High School Credit for Proficiency – Updated

The legal references and footnotes were updated. It also allowed ISBE to make that rule to modify graduation requirements during a public health emergency, which would supersede our policy. This policy can go forward to the full Board.

10. Policy 6:340, Student Testing and Assessment Program – Updated

The language and footnotes were updated. This policy can go forward to the full Board.

11. Policy 7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students – Updated

The language and footnotes were updated. Prohibits withholding the report card during the governor declared public emergency. Under the “Required Health Examinations and Immunizations”, second from the last paragraph, have we ever had to exclude a student because health forms were not turned in? (Our nurses work with our families well, and if they know there is an appointment, then they allow the student entry. It is not A-typical for this to happen.) As the COVID vaccine comes out, will there be a political struggle regarding that as a school district? (We do not know for sure, but we have talked about this at length with the health department. The indication is that it is more like the flu vaccine.) This policy can go forward to the full Board.

12. Policy 7:140, Search and Seizure – Updated

The legal references and footnotes were updated. Were there any changes from the previous policy? (No.) This policy can go forward to the full Board.

13. Policy 7:300, Extracurricular Athletics – Updated

The language and cross-references were updated. This policy can go forward to the full Board.

Motion by Saxton, second by Choi, to move items 4.1-4.13 forward to the full Board for a first reading with discussion on Policy 6:310. Ayes, three (3), Choi, Saxton, Juby. Nays, none (0). Absent, none (0). Abstained, none (0). Motion carried unanimously.

5. INFORMATION

None.

6. OUTSTANDING POLICY CLEANUP & REVIEW *

None.

7. ADJOURNMENT

At 5:48 p.m., on a motion by Choi, a second by Saxton, and with unanimous consent, the meeting was adjourned.

APPROVED _____
Date

Alicia Saxton

CHAIRPERSON

SECRETARY _____
Dr. Kent Mutchler

Bonnie J. Johnson

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