

HARVEY PUBLIC SCHOOLS DISTRICT 152  
Finance Committee of the Whole Meeting Minutes  
Monday, April 1, 2019  
1:00 P.M.

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**THE MEETING WAS CALLED TO ORDER AT 1:03 P.M.**

**Present at the meeting were:** Board Members: Mr. Tyrone Rogers

**Administration:** Dr. Matt Wilkinson, Mr. Charles Givens, Mr. Seneca Woodson, Ms. Carmen Armstrong, Mr. Oscar Herrera, Ms. Jamie Watson **Guest Presenters:** Mr. Bradley Tolliver, SMG Security; Mr. Kevin Lehan, Emergency 24

**SMG SECURITY PRESENTATION**

Guest presenters, Mr. Bradley Tolliver, and Mr. Kevin Lehan presented the SMG Security presentation. SMG Security provided a proposal for the Access Control, Video, and Active Shooter System for Harvey SD152. The proposal is as follows:

**Mass Notification System (1) School:**

- 1 – DMP Control Panel, Network Communicator and Keypad
- 10 – Blue Manual Trigger Emergency Stations – Strategically placed throughout the schools
- 1 – DMP Radio Backup Communicator
- 30 – Desk Top Client License
- 500 – Contact Apps License
- 1 – Installation Labor, Wire, and Installation Hardware

One Time Installation Fee: \$7,100.00

Monthly Support/ Monitoring Fee: \$275.00

- IT Department will need to provide a port for outside remote access for the systems accessibility from a computer and or phone app.

**Noted Mass Notification System in ALL Six (6) Schools Combined Price:**

One Time Installation Fee: \$38,340.00

Monthly Support Monitoring Fee: \$1,485.00

In conclusion, the project will be reviewed by the Finance Committee Meeting of the Whole and brought to the Board at a later time.

**BID RESULTS/ RECOMMENDATION: D152 HARVEY LIFE SAFETY RENOVATIONS**

Dr. Wilkinson presented the recommendation for the Life Safety Renovations Bid Results. Four proposals were received on Monday, March 11, 2019, by 11:00 a.m. local time. The proposals were opened and read aloud, shortly after 11:30 a.m. References were confirmed and found no basis to exclude them from the contract award. Based upon the bids, the lowest bid came from Chicago Heights Construction Company. Based upon the bids received the Finance Committee would like to recommend the Chicago Heights Construction Company to move forward with the District projects.

- *Recommendation for Board Approval.*

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**FACILITY OPTIONS**

Dr. Wilkinson re-presented to the Finance Committee Meeting the four (4) different Facility Options with Life Safety Renovations at Riley. Dr. Wilkinson presented another option to keep Riley where it stands for one (1) more year, STR Partners LLC have laid out the steps necessary to issue a change order to the 2019 D152 Life Safety Renovations to include the “A” life safety items at Riley Preschool. The steps are as follows:

- Notification to proceed is given to STR Partners.
- STR Partners and associated engineers perform a survey of the existing conditions as required for the new work.
- STR Partners and associated engineers document the work into a set of drawing and specifications.
- The drawings and specifications are sent to the contractor, who will provide the cost proposal for the work.
- STR Partners will review the cost proposal and create a change order for District review.
- After the change order is approved, the work will have to be permitted and documents will be prepared and submitted to the Regional Board of Education for the permit. Once approved the work will move forward.

The preliminary estimate of the cost of work is approximately \$22,050.00.

Upon reviewing the information presented, the Finance Committee has elected to stay with OPTION I as previously presented. The recommendation remains as OPTION I.

**OPTION I SUMMARY**

- Demolish or Sell existing Sandburg Building in 2020
- Sell existing Fields Building
- At Riley Pre-School Building: Close Pre-K; relocate students (9) classrooms to Whittier School. Admin to remain
- Renovate all District schools to Life Safety code

➤ **OPTION II SUMMARY**

- Demolish or Sell existing Sandburg Building in 2020
- Sell existing Fields Building
- At Riley Pre-school Building: Close Pre-K; relocate student to home schools – Bryant, Angelou, Holmes, and Whittier. Admin to remain
- Renovate all District schools to Life Safety code

➤ **OPTION III SUMMARY**

- Demolish or Sell existing Sandburg Building in 2020
- Demolish or Sell existing Angelou Building
- Demolish or Sell existing Holmes Building
- Sell existing Fields Building
- At Riley Pre-School Building; Close Pre-K. Admin to remain
- Consolidate to 3-grade centers: Whittier: Pre-K, Bryant: Grades 3-5, Brooks; Grades 6-8
- Renovate all District schools to Life Safety code

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➤ **OPTION IV SUMMARY**

- Demolish or Sell existing Sandburg Building in 2020
- Demolish or Sell existing Angelou Building
- Sell existing Fields Building
- At Riley Pre-school Building: Close Pre-K; relocate student to home schools. Admin to remain. Boundaries to be determined
- Renovate all District schools to Life Safety code

- ***Recommendation for Board Approval.***

**ILLINOIS ACTION FOR CHILDREN LEASE**

Dr. Wilkinson presented a letter from Illinois Action for Children confirming their month to month lease has been terminated for the premises located at 14700 S Wallace on March 26, 2019. Dr. Wilkinson and Mr. Givines performed a walk-through/ check-out with the Illinois Action for Children's director on Wednesday, March 27, 2019. They found that some of the rooms were not cleaned properly prior to them leaving the premises. Illinois Action for Children has agreed to return with some of their custodial staff to pick up all the things that were left behind.

**BID RESULTS RECOMMENDATION: D152 HARVEY STUDENT TRANSPORTATION**

Dr. Wilkinson presented the Student Transportation Bid results to the committee. The invitation to bid was sent out to eight (8) different service providers:

- Alltown Bus Service
- Ammons Transportation
- First Student School Bus Trans Provider
- Illinois Central School Bus Co.
- Illinois School Bus Co. Inc.
- Paige Bus Ent.
- STA Positive Connections
- Sunrise Southwest

Alltown Bus Service was the only service provider that submitted a bid. The Finance Committee recommends Alltown Bus Service as the Districts transportation provider.

- ***Recommendation for Board Approval.***

**ILLINOIS PROPERTY TAX APPEAL BOARD / TAX OBJECTIONS**

Dr. Wilkinson presented to the Committee the Illinois Property Tax Appeal Board/ Tax Objections. Based on the documents provided him the District Attorney = John M. Izzo recommends the District move forward and object to that property tax appeal.

Confirmed to move forward with Attorney John Izzo's recommendations.

**E – RATE CATEGORY 1 – 2 CONTRACTS**

Oscar Herrera presented the Finance Committee with the E-Rate CAT 1-2 presentation. Five bidders submitted information relative to the E-Rate.

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- Comcast
- ICN
- Netrix
- Cogent
- AT&T

Based upon the information that was provided by each bidder the Finance Committee recommends Comcast as the District internet service provider.

- ***Recommendation for Board Approval.***

#### **CLUB LA ESPERANZA FACILITY USAGE REQUEST**

Club La Esperanza annual request to utilize Riley Soccer Field. The Soccer Club is authorized to have the following in place before the request is brought up for action:

- Current Certificate of Liability Insurance
- A letter stating security will be provided
- Portable Bathrooms
- Trash Receptacles

A recommendation is pending due to insufficient documentation. Once the appropriate documentation is received and reviewed it will be brought to the Finance Committee for a recommendation for Board approval.

#### **BUILDING AND GROUNDS UPDATE**

- Alarms were placed on the small and large garages at Brooks.
- The locks were fixed at Field School.

#### **INVOICES OVER \$10,000.00**

- MV Heating & Cooling, INC. – Unexpected cost due to the Polar Vortex freezing cold.

<b>ACTION ITEMS FOR RECOMMENDATION:</b>
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- Bid Results/ Recommendations: D152 Harvey Life Safety Renovations
  - The Finance Committee recommend the Board waive any and all irregularities in the bidding process and award the Health Life Safety (HLS) “A” Projects for Brooks, Bryant, Holmes, and Whittier to Chicago Heights Construction Company for the based bid price of \$341,915.
  - ***Recommended for Board Approval***
  
- Facility Options
  - OPTION I
  - Demolish or Sell existing Sandburg Building in 2020
  - Sell existing Fields Building

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- At Riley Pre-School Building: Close Pre-K; relocate students (9) classrooms to Whittier School. Admin to remain
- Renovate all District schools to Life Safety code
- ***Recommended for Board Approval***
  
- Bid Results/ Recommendations: D152 Harvey Student Transportation
  - Finance Committee recommends the Board waive any and all irregularities in the bidding process and award the Pupil Transportation Services contract for school years 2019 – 2020, 2020 – 2021, and 2021 – 2022 to Alltown Bus Services.
- ***Recommended for Board Approval***
  
- E – Rate Category 1 – 2
  - The Finance Committee recommends the Board waive any and all irregularities in the bidding process and award the E – Rate Category 1-2 for \$88,392.00 contract for school years 2019-2020, 2020-2021, and 2021-2022 to Comcast.
- ***Recommended for Board Approval***
  
- Club La Esperanza Facility Usage Request
  - Sufficient documentation has been provided.
- ***Recommendation for Board Approval***