

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	Special
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- (A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) Action Item

Presenter(s): ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS & FINANCE
LUIS VELEZ, PURCHASING DIRECTOR

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO AWARD SEALED PROPOSAL NO. 211210 FOR TORTILLAS AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

- (C) Funding source: Identify the source of funds if any are required.

BUDGETED FUNDS

- (D) Clarification: Explain any question or issues that might be raised regarding this item.

SEE ATTACHED MEMORANDUM



MEMORANDUM

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance

From: Mr. Luis A. Vélez, Purchasing Director

Date: Thursday, October 8, 2020

Subject: **Recommendation on Sealed Proposal Number 211210 for Tortillas**

Based on the submitted proposals and recommendation from the Food Service Director, the Department of Purchasing recommends that Sealed Proposal 211210 for Tortillas be awarded in accordance with the specifications and requirements of the proposal and as per the attached Tabulation Sheet.

If you have any questions or need more information regarding this matter, please contact me at the Purchasing Department.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT
SEALED PROPOSAL NO. 211210 - TORTILLAS
TABULATION SHEET**

DESCRIPTION:	EAGLE GROCERY EAGLE PASS, TX	FLOWERS BAKING SAN ANTONIO, TX	SARITA'S TORTILLA FACTORY EAGLE PASS, TX
1 YELLOW CORN TORTILLA			
	LOWEST BID		
Brand:	LA REGIA	MI CASA	FERNANDEZ
Size:	5 3/4"	6"	5 3/4"
Weight in oz (minimum of 1.0 oz):	1.00	25.00	1.00
Total cost per package:	\$ 4.40	\$ 1.71	\$ 6.50
Count per package:	80	30	100
Unit Cost (per tortilla):	0.0550	0.0570	0.0650
2 WHITE CORN TORTILLAS (MASECA)			
	LOWEST BID		
Brand:	LA REGIA	NO BID	LA HACIENDA
Size:	5 3/4"		5 3/4"
Weight in oz (minimum of 1.0 oz):	1.00		1.00
Total cost per package:	\$ 4.40		\$ 6.50
Count per package:	80		100
Unit Cost (per tortilla):	0.0550		0.0650
3 WHOLE GRAIN TORTILLAS (1oz)			
			LOWEST BID
Brand:	NO BID	MI CASA	SARITA'S WHEAT
Size (minimum 6 3/4):		8"	6 3/4"
Weight in oz (minimum of 1.0 oz):		16.00	1.00
Total cost per package:		1.94	\$ 12.00
Count per package:		10.00	100
Unit Cost (per tortilla):		0.1940	0.1200
4 WHOLE GRAIN TORTILLAS (2oz)			
			LOWEST BID
Brand:	NO BID	NO BID	SARITA'S WHEAT
Size (minimum 6 3/4):			6 3/4"
Weight in oz (minimum of 1.0 oz):			2.00
Total cost per package:			13.00
Count per package:			100.00
Unit Cost (per tortilla):			0.1300
5 CRUNCHY TACO SHELL			
	LOWEST BID		
Brand:	ESQUISITA	NO BID	NO BID
Size (minimum 6 3/4):	5 3/4"		
Weight in oz (minimum of 1.0 oz):	1.00		
Total cost per package:	5.50		
Count per package:	50.00		
Unit Cost (per tortilla):	0.1100		

Cost Comparison (based on 100 ct.)			
1 YELLOW CORN TORTILLA	\$ 5.50	\$ 5.70	\$ 6.50
2 WHITE CORN TORTILLAS (MASECA)	\$ 5.50	NO BID	\$ 6.50
3 WHOLE GRAIN TORTILLAS (1OZ)	NO BID	\$ 19.40	\$ 12.00
4 WHOLE GRAIN TORTILLAS (2OZ)	NO BID	NO BID	\$ 13.00
5 CRUNCHY TACO SHELL	\$ 11.00	NO BID	NO BID

Cost Comparison (based on Food Service Dept. estimated consumption for 2020-2021 school year)			
1 YELLOW CORN TORTILLA (300,000)	\$ 16,500	\$ 17,100	\$ 19,500
2 WHITE CORN TORTILLAS (MASECA) (70,000)	\$ 3,850	NO BID	\$ 4,550
3 WHOLE GRAIN TORTILLAS (1oz) (500,000)	NO BID	\$ 97,000	\$ 60,000
4 WHOLE GRAIN TORTILLAS (2oz) (150,000)	NO BID	NO BID	\$ 19,500
5 CRUNCHY TACO SHELL (60,000)	\$ 6,600	NO BID	NO BID

Notes:

1. Based on quality of products evaluation from Food Service Director and Deputy Supt. For District Operations.
2. Cost comparison estimates are subject to modifications due to changes in menus as a result of COVID-19.