

# Minutes of Special Meeting

## The Board of Trustees Navarro Independent School District

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A Special Meeting of the Board of Trustees of Navarro Independent School District was held Monday, March 31, 2025, beginning at 6:00 PM in the Intermediate School Library, 588 Link Rd, Seguin, TX 78155.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Call to Order:** Board President, Melissa Sartain, called the meeting to order at 6:01 PM and established a quorum. Present, in addition to Melissa Sartain, were Clint Scheib, Dan Reinhard, Donna Gilliam, Lacey Gosch, Joel Frederick, and Becki Stephenson.

A. Announcement that this meeting has been duly called, and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Section 551.043 of the Texas Government Code

2. **Public Participation:**

Individuals wishing to participate in this portion of the meeting shall sign up before the meeting is called to order and shall indicate the topic about which they wish to speak.[Ref. Board Policy BED(LOCAL)]

A. Public Comments on General Topics

*Public comments regarding subjects not listed as an agenda item for this meeting*

B. Public Comments on Posted Agenda Items

*Public comments regarding a specific agenda item or items listed on the posted notice for this meeting.*

There was no public comment.

3. **Discussion/Information:**

A. Discussion Regarding Superintendent & Board of Trustees Evaluation Instruments – Melissa Sartain opened the discussion with a statement that after the Formative Evaluation of the Superintendent at the January 27, 2025 Regular Board Meeting, the majority of the Board agreed that the evaluation instrument used was a) outdated and b) did not reflect the metrics that the Board wanted to use to evaluate the Superintendent. The decision was made to meet and discuss evaluation instruments that better align with House Bill 3 and the district’s own goals and priorities. The Board will evaluate and establish an evaluation instrument for the Superintendent and a self-evaluation instrument for the Board of Trustees. There was no further discussion by the Board.

4. **Closed Session:** The Board went into closed session at 6:03 PM pursuant to the following sections of the Texas Open Meetings Act.

A. Pursuant to Texas Government Code Section 551.071 and 551.074, consultation with legal counsel including possible telephone consultation with legal counsel, as necessary, to address legal concerns, implications, and answer any legal questions regarding posted agenda items

1. Discuss and Develop a New Instrument for Superintendent Evaluation and Board of Trustee Evaluation

B. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Superintendent

C. Pursuant to Texas Government Code Section 551.074 to discuss the duties of the Board of Trustees

D. Pursuant to Texas Government Code Section 551.072 to deliberate the purchase, exchange, lease, or value of real property

Any related action will be taken in open session

**5. Reconvene:** The Board may reconvened in Open Session at 9:42 PM to consider possible action related to closed session discussion

Joel Frederick motioned to approve the Superintendent to negotiate and enter into a Purchase Agreement of the easement area for Link Road & SH-123 Water Main & Wastewater Upsize Project as discussed in closed session. Clint Scheib seconded the motion. Vote 7-0; motion carried.

**6. Adjourn:** Melissa Sartain Adjourned the meeting at 9:42 PM.

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Melissa Sartain, President  
NISD Board of Trustees

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Donna Gilliam, Secretary  
NISD Board of Trustees