Browning Public Schools
Board Agenda Request
Meeting To Be Held: August 8, 2024

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Recognition: ☐ Students   ☐ Staff   ☐ Parents

Information: ☐ Building Report   ☐ Old Business   ☐ Superintendent's Report

Action: ☐ Resignations   ☒ Hiring   ☐ Contract Service Agreements

☐ Travel Out-of-State   ☐ Travel In State   ☐ Approvals

☐ Termination   ☐ Legal Matters   ☐ Other:

This action request pertains to ☒ Elementary (only)   ☐ High School/District Wide

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Date: 08/01/24

To: Rebecca Rappold   **From:** ___Bev Sinclair_____
Superintendent of Schools   **Title:** Director of Human Resources

Subject: Hiring: Attendance Aide-Browning Elementary School

Description: Sheila Hall is recommending the following hire:

- Brandi Bullshoe, Attendance Aide
  Pending successful completion of pre-hire process

Financial Impact: $17.50 L2/S0 (L2/S; $18.12 after successful completion of 90-working-day probationary period)

Funding Sources: Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred   Initial & date: _____

Comments: _____

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Board Action: ☐ N/A (Info)   ☐ Approved   ☐ Denied   ☐ Tabled: _____

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Browning Public Schools
Hiring Selection Report

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Position	Applicant Recommended
Attendance Aide	Brandi Bullshoe

Department/Location	Supervisor
BES	Sheila Hall

Type of Position	Starting Date	Term
Attendance Aide	8/19/24	School Year

Recruiting. Date Posted: 7/2/24	Re-advertised:	Closing Date:

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Racheal Briere	7/24/24	Yes	7/29/24
	Brandi Bullshoe	7/17/24	Yes	7/29/24
	Mishayla Croff	7/09/24	Yes	7/29/24
	Joetta Roberts	7/11/24	Yes	7/29/24
	Malorie Spotted Eagle	7/16/24	Yes	7/29/24
	Shaun StillSmoking	7/22/24	Yes	No Show

Interview Committee	**Title**	**Name**	**Title**
Racquel LittlePlume	Assistant Principal		
Jessica Racine	Assistant Principal		
Dellyssa Ladd	Head Secretary		
William Huebsch	Assistant Principal		
Kim BirdRattler	Secretary		

Recommendation: Brandi has the most experience in data entry. He is well organized, detail oriented, and he will fit in well with BES's culture.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug Test	8/1/24	Yes	Ok
State & Federal Criminal background check	8/1/24	Yes	Pending
Tribal Background check	8/1/24	Yes	Pending

Salary: $17.50, L2/S0	Placement: $18.12, L2/S1	Contract Days: 187

Prepared by: _____Bev Sinclair_____ Date 10/3/23   Approved by: _____ Date:_____