

School Board of Trustees

Monthly Session Meeting Minutes

March 14, 2016

The regular monthly board meeting held at the District Service Center, 310 10th St., Rupert, Idaho was called to order by Chairman, Tammy Stevenson at 5:05 p.m. A roll call was taken and the Board Clerk reported a quorum was present.

Board Meeting Agenda Summary (Exhibit #1).

Board Members Present

The following trustees were present: Chairman, Tammy Stevenson; Vice Chairman, Jason Gibbons; Trustees, Bonnie Heins and Rick Stimpson.

Chair Stevenson welcomed everyone to the Work Session.

Work Session

A. Budget Assumptions:

Student enrollment will increase by approximately 100 student next year. The budget is still in draft form. Increases in staff salary and the use of all of the staffing allocation from the state for additional teachers was discussed as was curriculum and health benefits (Exhibit #2).

- B. Elementary and Secondary Fees:** Elementary fees are all voluntary fees. They are used for field trips and activities. At the elementary level fees collected range from \$5,000 - \$11,000 annually. Middle school fees are currently collected for elective classes. Middle school annually collected fees are approximately \$10,000. There are no fees for core classes. Minico core classes that have fees are science (\$5) and PE (\$20 is asked for bowling). Several elective classes have fees ranging from \$5 to \$65. Minico collects approximately \$50,000 annually for fees. Ideas were shared as to how to reduce fees for classes, yet allowing students to do the projects that are required in the class. Michelle DeLuna will have a report for next month showing what is actually charged for classes. The Board stressed that each of these account balances should be close to zero each year.

Executive Session

A motion was made by Trustee Stimpson to go into Executive Session. Chairman Stevenson called the Executive Session to order at 6:10 p.m. for the purpose of Idaho Code 74-206 (1) (a) personnel, (f) legal questions.

The poll of the trustees follows: Stevenson - Yes; Gibbons – Yes; Heins – Yes; and Stimpson - Yes.

Trustee Heins moved to close the Executive Session and move to the Open Session. The motion was approved. Chairman Stevenson declared the Executive Session closed at 6:50 p.m.

Others Attending

The following were also present: Superintendent, Dr. Kenneth Cox; Legal Counsel, Michael Tribe; Board Clerk, Kerri Tibbitts; Business Manager, Michelle DeLuna; Principals, Sanie Baker, Michele Widmier, Colleen Johnson, Laurie Copmann, Bryan McKinney, Dr. Tim Perrigot and Suzette Miller; Assistant Principals, Kelly Arritt, Kimberley Kidd, Angela Davidson, Ellen Austin; Director of Special Programs, Dyann Blood; Direct of Federal Program, Heather Hepworth; Special Services Director, Sherry Bingham; Student Achievement Director, Ashley Johnson; Maintenance Supervisor, Theo Schut; IT Director, Kent Jackson; Parents, Patrons, Students and Staff.

Open Session

Chairman Stevenson called the Regular Board Meeting to order at 7:02 p.m.

Poll of the Board

A poll of the trustees was taken by the Board Clerk: Stevenson – Yes; Gibbons – Yes; Heins – Yes; and Stimpson – Yes. The Board Clerk reported a quorum was present.

Prayer, Pledge of Allegiance and Welcome to Meeting

Chairman Stevenson welcomed everyone and Dr. Cox led the group in prayer. The Pledge of Allegiance was led by Nicole Gibbons.

Agenda Approved

A motion to approve the Agenda was made by Trustee Gibbons. The motion carried.

Good News Reports

A. Principal Recognition

Dr. Cox recognized Laurie Copmann, Rupert Elementary, and Colleen Johnson, Paul Elementary for receiving state recognition in leadership. Ms. Copmann received outstanding in instructional leadership and Ms. Johnson in distinguished service.

B. Minico High School

Kelly Arritt recognized the girls and boys bowling team for placing in both district and state and recognized members for individual honors. Anna Batemen, assistant coach, shared the girls' accomplishments in not only district and state, but several players were selected to participate in the All State Honor Team, All Star Game, and Professional Four (Exhibit #3).

Student Representative Report

Allison Rasmussen, the Minico Student Representative, reported on events at Minico High School (Exhibit #4).

Kelly Cosme, the Mt. Harrison representative, gave a report on the activities at Mt. Harrison (Exhibit #5).

Accountability & Student Achievement Report

Minico High School

Suzette Miller shared with members a presentation on the theme “Spartan Strong.” She discussed the ideas that are being implemented to improve student participation and graduation rates. Mrs. Miller and Mr. Arritt expressed their appreciation for their staff and the many hours of planning that they do to help students be successful (Exhibit #6).

Data Report

The student enrollment report is attached (Exhibit #7).

A. Graduation Rate

Dr. Cox announced that the graduation rate had increased to 88%. Questions were asked about Mt. Harrison and Minico’s rate be separate. Dr. Cox will check with the state about this issue.

Patron Comments

There were no patron comments.

Consent Agenda

Chairman Stevenson called for any objections to the Consent Agenda. Hearing none, the Consent Agenda was adopted by Unanimous Consent.

Minutes of Previous Board Meetings Approved

Minutes of previous board minutes were unanimously approved for:

February 22, 2016, Regular Board Meeting

February 29, 2016, Special Board Meeting

The minutes noted above are herein incorporated into the board minutes by reference to the date of the board meeting.

Bills and Payroll Were Approved

The School Board approved bills, with addendum, and payroll for payment.

Accounts Payable: \$367,842.54

Payroll: \$1,840,173.70

The monthly reports are herein incorporated into these minutes by reference to Exhibits: “Board Revenue Report”, and “Accounts Payable Runs”.

Discussion Items

A. Board Member Training, Updates & Committee Reports

1. Chair Stevenson reported on the last Board meeting where JoAnna Cook submitted a letter of resignation for Zone #1. The Board accepted her resignation at the February 29th Special Board Meeting.

B. Administrator/Department/Committee Reports

Written reports are attached (Exhibit #8).

C. Policy Discussion

1. Insurance Committee #807.30

Revisions to this policy will allow the insurance committee to bring three options to the negotiating team for review. The negotiating team will then bring their recommendation for insurance to the Board (Exhibit #9).

D. Continuous Improvement Plan Update

Dr. Cox reviewed changes made to the plan (Exhibit #10).

E. Food Service – Quality of Food

Russ Taylor discussed purchasing more quality food from different vendors (Exhibit #11).

F. Middle School Soccer Request

Kelly Arritt proposed that a girls and boys soccer program begin at the middle schools. The only cost to the district would be the stipends for four coaches. A motion to accept the middle soccer proposal was made by Trustee Gibbons. Motion was passed (Exhibit #12).

G. Superintendent's Report

Dr. Cox reviewed the Superintendent's Report (Exhibit #13).

Business

A. Superintendent's Evaluation

Chairman Stevenson reported that the Board has given Superintendent, Dr. Cox his evaluation and offered him a one year extension to his contract.

A motion to extend the Superintendent's contract for one year, was made by Trustee Heins and approved.

B. Contingency Expenditures Request

Dr. Cox reviewed the costs for three modular units at Rupert Elementary. Discussion was held on the number needed for overcrowding. The Board approved moving forward but requested more detailed information at the next board meeting. (Exhibit #14). A motion was made by Trustee Gibbons for the refurbishment of a wrestling mat at Minico High School. Motion was passed.

C. New/Amended/Deleted Policies (Exhibit #15)

1. Policy #105.00 “Elementary & Secondary Education Act Waiver”

A motion was made by Trustee Heins to accept policy #105.00. The motion carried.

2. 2nd Reading Amend Policy #204.01 “Board Meetings”

This policy will be held for a second reading.

3. 2nd Reading Amend Policy #2014.02 and 204.02F “Public Participation in Board Meeting”

This policy and form will be held for a second reading.

4. 2nd Reading Policy #808.50 “Records Management”

This policy will be held for a second reading.

5. Procedure 504P Section 504 Students

The procedure was reviewed by the Board.

D. Acceptance of RFP Bond Underwriting Services Zions Bank and Bond Resolution for Hawley Troxell (Exhibit #16)

A motion was made by Trustee Gibbons, seconded by Trustee Stimpson. Vote: Chairman Stevenson – Yes; Trustee Gibbons – Yes; Trustee Stimpson – Yes; Trustee Heins – Yes.

The Board Chair introduced the following resolution (the “Bond Resolution”), the title of which was read in full and is as follows:

A Resolution authorizing the issuance and sale of General Obligation Refunding Bonds, Series 2016 (Sales Tax Guaranty) of Joint School District No. 331 Minidoka, Cassia, Jerome and Lincoln Counties, State of Idaho, delegating authority to approve the terms and provisions of the Bonds, authorizing advertisement of negotiated sale of the Bonds, and providing for related matters.

A motion to adopt the foregoing Bond Resolution was then duly made by Vice Chairman Gibbons, with a second from Trustee Stimpson and put to a vote and carried, the vote being as follows:

Those voting yes: Tammy Stevenson
 Jason Gibbons
 Bonnie Heins
 Rick Stimpson

E. Disposition of District Property/Fixed Assets (Exhibit #17)

A motion to approve the Disposition of District Property/Fixed Assets was made by Trustee Heins. The motion carried (Exhibit #24).

F. Travel Approval

A motion to approve travel requests 6 and 7 was made by Trustee Heins. The motion carried (Exhibit #18).

G. Personnel Recommendations

A motion by Trustee Heins was made to accept the recommendations from the supervisors on employees #022916-01 and 031416-01. Motion carried.

Meeting Adjourned

A motion to adjourn the regular board meeting was made by Trustee Heins at 9:00 p.m. Chairman Stevenson declared the meeting adjourned.

Attest: March 14, 2016, kt

Tammy Stevenson, Chairman of School Board

Kerri Tibbitts, Board Clerk