

**MINOOKA COMMUNITY HIGH SCHOOL  
DISTRICT #111  
REGULAR MEETING  
WEDNESDAY, DECEMBER 17, 2025**

**CALL TO ORDER**

The regular meeting was called to order at 6:12 p.m. by President Laura Hrechko. The meeting was held at Minooka Community High School-Administration Building. A physical quorum was present with the following board members answering roll call:

	YES	NO
• Laura Hrechko	X	
• Jim Grzetich		X
• Tim Juskiewicz	X	
• Mike Brozovich	X	
• Terry Spivey		X
• Mike Hoyt	X	
• Bert Kooi	X	

Additionally, present were:

• Dr. Rob Schiffbauer	X
• John Troy	X
• Dr. Phillip Pakowski	X
• Kristi Boe	X
• Jamie Soliman	X
• Michele Williamson	X

The Pledge of Allegiance was recited.

**COMMUNICATIONS/RECOGNITION**

- MCHS Madrigals Performance
- Cross Country All-State Honors – Natalie Nahs

**PUBLIC COMMENTS**

Anne Butler, MCHS bus driver spoke in regards to transportation concerns.

**ADMINISTRATIVE REPORTS**

Administrative reports were provided in the board packet for review.

Dr. Schiffbauer discussed that the Class of 2030 Open House is scheduled for January 14, 2026. Projects that were briefly discussed were softball/baseball fields, more efficient windows and replacing chiller units Central Campus, as well as replace the hot water heater at South Campus while utilizing the Health/Life Safety Fund for the projects. Upcoming community development was discussed which consists of the Canadian National Intermodal, Equinix data center and of 127 single family homes with Neustonshire and 300 homes through

Lennar. It is not expected to affect enrollment projections at this time.

### **CONSENT AGENDA**

MOTION: by Juskiewicz, seconded by Hoyt, to approve the consent agenda as presented:

- A. Open Session Minutes
  - 1. November 19, 2025 Regular Meeting
- B. Financial Reports
  - 1. Monthly Financial Reports
  - 2. Payment of Bills/Total
  - 3. Employee Payroll
  - 4. Imprest Fund Report/Total
  - 5. Activity Fund Report
  - 6. Treasurer's Report (Cash/YTD – Exp/Rev)

Voting Aye: Kooi, Juskiewicz, Hoyt, Brozovich and Hrechko. Motion was carried Time: 6:45 p.m.

### **DISCUSSION ITEMS**

Educational Foundation Update:

The Educational Foundation update was included in the board packet for review. Dr. Schiffbauer reported that the next meeting will be January 8, 2026.

Legislative Update:

Dr. Schiffbauer provided a legal update in the board packet for review pertaining to the School Safety Drill Act (HB 1787/PA 104-0198), Election Day 2026, Starting the 2026-2027 school year, HB 3851/PA 104-0338: amends the definition of cyber-bulling, and SB 1560 - Mental Health Screenings. He also reported that starting in 203, Bluebird will start installing seat belts on all school buses. This law will only affect new bus purchases; not leases.

GAVC – The GAVC meeting was held December 16, 2025. Dr. Schiffbauer reported that part of the Health/Life Safety Plan is to replace the HVAC system/roof top units. Seven bids were received and work should begin this summer with anticipated completion by the start of the school year.

GCSEC – Dr. Schiffbauer stated that a meeting was held on December 17, 2025 and reported that Mr. Neil Sandburg will retire and Kate Ross was named as his successor. In addition, it was announced that Carol Senica will retire as Assistant Director at the end of the first semester of the 2026-2027 school year and the plan is to hire her replacement by July 1<sup>st</sup>, 2026 in order to work with Ms. Senica.

Press Packet 120 – Second Reading and Adoption:

Press Packet 120 drafts and required questions was provided in the board packet for review. There were no questions or concerns for approval and adoption of Press Packet 120.

Bushue HR, 3-year Renewal Agreement:

The Renewal Agreement with Bushue HR was provided in the board packet for review. Dr. Schiffbauer added that it is a great resource to keep up to date on Human Resources, casualty liability insurance, workman's compensation, and compliance documents. The 3-year renewal agreement is for \$16,440 for the first year, \$16,560 for the second year and \$16,680 for the third year. There were no questions or concerns for approval at the end of the regular meeting

#### School Maintenance Grant:

Mr. Troy reported that the 2026 School Maintenance Grant application is available. The grant is in the amount of \$50,000 dollars. It is not guaranteed but if received this would be used to support the South Campus water heater replacement. There were no objections for approval at the end of the regular meeting.

#### Banking Changes:

Due to the closure of the CIBC Minooka Branch, Kathie Norman, the school district treasurer researched local banks and the recommendation is to switch to BMO bank who has branches in both Minooka and Channahon. There were no objections to proceed with BMO bank and it is anticipated for approval at the end of the regular meeting.

#### Asbestos Abatement:

The Asbestos Abatement bids for the Central Campus CTE rooms were in the board packet for review. There were 5 companies who responded to the bid. The bids ranged from \$22,350 to \$29,994. The recommendation is to award the bid to M&O Environmental Company in the amount of \$22,350. There were no questions or concerns and it anticipated for approval at the end of the regular board meeting.

#### Boys Basketball Overnight Field Trip Request:

The boys' basketball overnight field trip request for the Pekin Insurance Holiday Tournament was provided in the board packet for review. The dates of the trip are December 29-31, 2025 in Pekin, IL. There were no concerns and it is anticipated for approval at the end of the regular board meeting.

#### Coady Memorial Scholarship:

A memo from Kathi Norman regarding the Coady Memorial Scholarship was provided in the board packet for review. Dr. Schiffbauer commended Mrs. Norman on managing the Coady Memorial Scholarship fund and is happy to report that an additional scholarship for the 2027 school year will be available.

#### Vivi Wireless Presenting:

The Vivi wireless presentation device proposal was provided in the board packet for review. There will be a 30-day trial across five classrooms. Dr. Schiffbauer reported that it does offer an enhanced safety feature with R-Lock which includes; hold, secure, lockdown and evacuation alerts. The district site license contract terms would be for 130 devices, one per classroom with a prorated rate of \$1,625.00 for the first year, and \$16,250.00 a year through June 30, 2031. There were no concerns to proceed with the trial, with formal approval at a later date.

### **ACTION ITEMS**

Approval of the 2025 Tentative Levy as presented:

MOTION: by Hoyt, seconded by Kooi, to approve the 2025 Tentative Levy as presented. Voting Aye: Brozovich, Kooi, Juskiewicz, Hoyt, and Hrechko. Motion carried. Time: 7:01 p.m.

Approval to contribute \$750,000 dollars to help fund IMRF UAAL (Unfunded Actuarial Accrued Liability) as presented.

MOTION: by Kooi, seconded by Hoyt to approve contributing \$750,000 dollars to help fund IMRF UAAL (Unfunded Actuarial Accrued Liability) as presented. Voting Aye: Brozovich, Kooi, Juskiewicz, Hoyt and Hrechko. Motion carried. Time: 7:04 p.m.

Approval of the and adoption of PRESS Packet 120 as presented:

MOTION: by Juskiewicz, seconded by Kooi, for approval and adoption of PRESS Packet 120 as presented. Hearing no objections. Motion was approved. Time: 7:04 p.m.

Approval of the 3-year Renewal Agreement with Bushue HR, Inc. as presented:

MOTION: by Hoyt, seconded by Juskiewicz, to approval of the 3-year Renewal Agreement with Bushue HR, Inc. as presented. Voting Aye: Kooi, Juskiewicz, Hoyt, Brozovich, and Hrechko. Motion carried. Time: 7:05 p.m.

Approval of twenty (20) Cafeteria Tables for South Campus (\$42,452.00) and twenty (20) Cafeteria Tables for Central Campus (\$43,970.00) with Educational Environments in the total amount of \$86,422.00 dollars as presented:

MOTION: by Juskiewicz, seconded by Kooi, to approve twenty (20) Cafeteria Tables for South Campus (\$42,452.00) and twenty (20) Cafeteria Tables for Central Campus (\$43,970.00) with Educational Environments in the total amount of \$86,422.00 dollars as presented. Voting Aye: Hoyt, Brozovich, Kooi, and Hrechko. Motion carried. Time: 7:06 p.m.

Approval of the Application for the 2026 School Maintenance Grant in the amount of \$50,000 dollars to support the South Campus Water Heater replacement as presented:

MOTION: by Hoyt, seconded by, Juskiewicz, to approve the Application for the 2026 School Maintenance Grant in the amount of \$50,000 dollars to support the South Campus Heater Replacement as presented. Voting Aye: Kooi, Juskiewicz, Hoyt, Brozovich, and Hrechko. Motion carried. Time: 7:06 p.m.

Approval to change the District's Banking Services from CIBC Bank to BMO Bank as presented:

MOTION: by Juskiewicz, seconded by Kooi, to approve to change the District's Banking Services from CIBC Bank to BMO Bank as presented. Voting Aye: Brozovich, Kooi, Juskiewicz, Hoyt, and Hrechko. Motion carried. Time: 7:07 p.m.

Approval to award the Asbestos Abatement Project for the Central Campus CTE Classrooms to M&O Environmental in the amount of \$22,350 dollars as presented:

MOTION: Juskiewicz, seconded by Hoyt to award the Asbestos Abatement Project for the Central Campus

CTE Classroom to M&O Environmental in the amount of \$22,350 dollars as presented. Voting Aye: Kooi, Juskiewicz, Hoyt, Brozovich, and Hrechko. Motion carried. Time: 7:07 p.m.

Approval of the Boys Basketball Overnight Field Trip Request as presented:

MOTION: by Hoyt, seconded by Kooi, to approve the Boys Basketball Overnight Field Trip Request as presented. Hearing no objections. Motion was approved. Time: 7:07 p.m.

### **EXECUTIVE SESSION**

MOTION: by Juskiewicz seconded by Kooi, to adjourn the meeting to executive session for the purpose of discussing matters related to minutes; the appointment, compensation, discipline, dismissal, employment and performance of specific employees of the District; student discipline, and litigation. Hearing no objections. Motion was approved. Time: 7:08 p.m.

### **RETURN TO OPEN SESSION**

MOTION: by Juskiewicz, seconded by Hoyt. Hearing no objections. Motion was approved. Time: 7:55 p.m.

### **ACTIONS FOLLOWING EXECUTIVE SESSION**

#### **Closed Session Minutes**

MOTION: by Kooi, seconded by Juskiewicz, to approve the closed session minutes as presented:

- November 19, 2025, Executive Regular Meeting

Hearing no objections. Motion was approved. Time: 7:58 p.m.

MOTION: by Hoyt, seconded by Kooi, to approve the closed session minutes reviewed from the time period of January 2024 through June 2024 and the summary of previous review of minutes of September 2003 through December 2023 remain closed and not subject to public examination as there is a need for confidentiality which still exists, and to approve that the audio recordings from January 2024 through June 2024 are no longer required by law to be maintained and can be destroyed. It is noted that 18 months have passed since being made and the board has approved the particular minutes of those meetings.

Hearing no objections. Motion was approved. Time: 7:58 p.m.

#### **Personnel**

MOTION: by Kooi, seconded by Hoyt, to accept the following resignation as presented:

Resignation/Retirement(s):

Jon Ringer - Bus Aide - eff. 1/30/2026 - Retirement

Carrie Prosek - Teacher P. E. - eff. 6/30/2030 - Retirement

Christopher Erickson - NHS Assistant Sponsor - eff. 12/31/2025 – Resignation

Heidi Thompson - Bus Driver - eff. 12/4/2025 – Resignation

David Barrett - Director of Transportation - eff. 12/17/2025 - Resignation  
Nicole Smith - Assistant Lacrosse (Girls) - eff. 12/15/2025 - Resignation

Hearing no objections. Motion was approved. Time: 7:59 p.m.

LOA:

Motion: by Hoyt, seconded by Kooi, to approve the following leaves of absence as presented, pending receipt of proper documentation as presented.

Brai Munson - Dean's Office Assistant, from approximately 12/1/2025 - 12/12/2025 (Days TBD) under the Family Medical Leave Act (FMLA)  
Rachel Crandall - Special Education Teacher, approximately 3/30/2026 (Days TBD) under the Family Medical Leave Act (FMLA)  
Katie Bukala - Administrative Assistant to the Dean's Office - Beginning 12/8/2025 (Days TBD) under the Family Medical Leave Act (FMLA)  
Matthew Williams - Athletic Director - Beginning 12/8/2025 (Days TBD) under the Family Medical Leave Act (FMLA)

Hearing no objections. Motion was approved. Time: 8:00 p.m.

Employment:

MOTION: by Juskiewicz, seconded by Kooi, to approve the employment of the following certified staff member(s) for the 2026/2027 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

John Petrakis - First-year Probationary Teacher - Fire Science - MA+15/Step 1 (part time)

Voting Aye: Brozovich, Kooi, Juskiewicz, Hoyt, and Hrechko. Motion carried. Time: 8:00 p.m.

MOTION: by Juskiewicz, seconded by Hoyt, to approve the following extracurricular employment/volunteer(s) for the 2025/2026 school year as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Chase Gil - Volleyball - Boys - Volunteer  
Mackenzie Melendez - Volleyball - Boys - Volunteer

Voting Aye: Kooi, Juskiewicz, Hoyt, Brozovich and Hrechko. Motion carried. Time: 8:01 p.m.

MOTION: by Juskiewicz, seconded by Kooi, to approve the Resignation Agreement and Release of David Barrett as presented.

Voting Aye: Brozovich, Kooi, Juskiewicz, Hoyt, and Hrechko. Motion carried. Time: 8:01 p.m.

MOTION: by Juskiewicz, seconded by Kooi to approve the Director of Transportation effective December 17, 2025 as presented, pending proper paperwork and background check deemed favorable by the MCHS #111 Administration:

Sloane Dempsay - Director of Transportation - \$ 90,000 annually.

Voting Aye: Brozovich, Kooi, Juskiewicz, Hoyt and Hrechko. Motion carried. Time: 8:02 p.m.

MOTION: by Juskiewicz, seconded by Hoyt, for the Board of Education to uphold the recommendation by the administration on the individual student discipline with regard to Student A as presented.

Voting Aye: Kooi, Juskiewicz, Hoyt, Brozovich, and Hrechko. Motion carried. Time: 8:02 p.m.

MOTION: by Hoyt, seconded by Juskiewicz, for the Board of Education to uphold the recommendation by the administration on the individual student discipline with regard to Student B as presented.

Voting Aye: Kooi, Juskiewicz, Hoyt, Brozovich, and Hrechko. Motion carried. Time: 8:02 p.m.

**ADJOURNMENT**

MOTION: by Juskiewicz, seconded by Kooi to adjourn the meeting.

Hearing no objections. Motion was approved. Time: 8:03 p.m.

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LAURA HRECHKO, PRESIDENT

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TIM JUSKIEWICZ, SECRETARY

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Date

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Date