Gratiot County Board of Commissioners

Laura Benitez Jan Bunting
John Renneberg Scott Showers
Don Zinn
Nicole Frost, County Administrator
Carol A. Vernon, Clerk
214 E. Center Street
Ithaca, MI 48847
989-875-5215 (Clerk)

Organizational/Full Board Meeting
ORGANIZATIONAL MEETING
TENTATIVE AGENDA
Tuesday, January 8, 2013 at 5:30 PM

A. Call to Order by County Clerk Carol Vernon, Welcome and Introductions.

B. Roll Call of Commissioners.
   1. District 1: John Renneberg - Alma Precinct 2, Pine River and Seville
   2. District 2: Jan Bunting - St. Louis, Bethany and Wheeler
   3. District 3: Laura Benitez - Fulton, New Haven, Newark, North Shade and Summer
   4. District 4: Donald Zinn - Alma Precincts 1, 3 and Arcada
   5. District 5: Scott Showers - Elba, Emerson, Hamilton, Ithaca, Lafayette, North Star and Washington

C. Invocation by Veterans Affairs Director Rodolfo Diaz-Pons.

D. Pledge of Allegiance to the Flag of the United States of America.

E. Election of County Board Chairperson for Two Years in accordance with MSA 46.3.(4).
   1. Request for nominations for Chairperson.
   2. Close of nominations.
      Roll of the commissioners called for those nominated. When one nominee receives a majority of the votes of the members elected and serving, the nominee shall be declared the chairperson.
      Or upon the adoption of a motion, the election of the Chairperson may be conducted by secret ballot (MCL 46.3).
   3. Chair is presented gavel by Clerk and assumes the duties of Chairperson.

F. Election of Vice-Chairperson for One Year. (MCLA 46.3(4).
   1. Request for nominations for Vice-Chairperson.
   2. Vice-Chairperson selected by majority vote of all the members.

3. Vice-Chairperson assumes duties.

G. Appointment of Finance Chairperson (if Board desires a Finance Committee) by Board Chairperson with the consent of the majority of the board present. Request for a motion to approve.

H. Appointment of Finance Vice-Chairperson (if Board desires a Finance Committee) by Board Chairperson with the consent of the majority of the board present. Request for a motion to approve.

I. Approval of the agenda.

1. Request for additions or deletions to the agenda.

a.

b.

c.

J. Brief public comment
The Board welcomes all public input and appreciates adherence to the time limits established. Each period shall be limited to one 3 minute comment per period. A group representative shall be limited to one 5 minute comment period.

K. Brief Recess to Meet and Greet, Reset Board Room for the Chair's Position, Followed By a Courthouse Tour.

L. Consent calendar and receipt of communications.
Any board member may request an item be moved to the regular agenda for questions or debate. A vote shall not be required to move a matter from the consent calendar. (Board Rule 5.4)

1. Gratiot County Board of Commissioners Minutes of December 18, 2012. 6

2. Correspondence and Communications:

a. Health Department Minutes 11/28/2012. 11

b. Commission on Aging Communications 17

c. Health Department Action Items 24

d. Health Department Agenda 12/19/2012. 25

e. Road Commission Minutes 11/8/2012. 28

f. Road Commission Minutes 11/12/2012. 30

g. Road Commission Minutes 12/13/2012. 31

h. Region VIII Area Agency on Aging Client Satisfacation Survey. 33

i. Parks and Recreation Minutes December 44

3. Report on appropriations, reports from department heads and agencies with consideration to receive.

M. Consideration of Unfunished Business.

N. Consideration of new business.

1. Consideration to set regular meeting schedule for current year. *The county clerk shall post a notice within 10 days after the first meeting of the county board in each calendar year indicating the date, time, place, telephone*

number and address of the board's regularly scheduled meetings. (OMA 15.264a)

2. Consideration to adopt Gratiot County Board of Commissioners Policies and Procedures.
3. Consideration to adopt Robert's Rules of Order (Newly Revised).
4. Consideration to set a mileage rate or adopt the IRS mileage rate of $56.5 for 2013. We currently follow a rate set by the Board of Commissioners of $.51. 46
5. Consideration for commissioner appointments to boards and commissions. 48
   a. Airport Authority, 1 position for a partial term ending 2/1/2013.
   b. Airport Authority - An appointment will need to be made for the full term commencing 2/2/2013 and ending 2/1/2017, a 4 year term. It can be made at this time and become effective 2/2/2013.
   c. Brownfield Redevelopment & Economic Development 1 position for a partial term ending 12/31/2016. Same member serves on both.
   d. Brownfield Revelopment and Economic Developement 1 position for a partial term ending 12/31/2014.
   e. Central Michigan Works! Consortium (CAMWC) 2 positions, 2 year terms ending 12/31/2012.
   f. EightCAP 2 positions for 2 year terms ending 12/31/2014.
   g. Mid-Michigan District Health Department 2 positions for 2 year terms ending 12/31/2014.
   h. Board of Public Works 1 position for a partial term ending 12/31/2013.
   i. Greater Gratiot Development 2 positions for partial terms ending 9/30/2013.
   j. Commission on Aging 1 position for a 3 year term ending 12/31/2012.
   k. Community Mental Health 1 position for a partial term ending 3/31/2015.
   l. East Michigan Council of Governments 1 position for a partial term ending 12/31/2013. 52
   m. Mid-South Substance Abuse Advisory Board 1 position for a 2 year term ending 12/31/2012. Mid-South Commission is ending March 31, 2013 -- see attached letter regarding appointment. 53
   n. Parks and Recreation 1 position for a 3 year term ending 12/31/2012.
   o. Saginaw Bay Research Conservation 7 Development 1 position - no term length.
   p. Michigan Northern Counties Association 1 position for a 2 year term ending 12/31/2012 and 1 alternate.
   q. MSUE Extension District 8 Council 54
6. Consideration to appoint citizens to boards and commissions.
   a. Brownfield Redevelopment, Economic Development and Hospital Finance Authority 1 position as Mayor of Alma for a 6 year term ending 12/31/2018, Melvin Nyman.

b. Commission on Aging 5 positions for 3 year terms ending 112/31/2015. Director Craig Zeese will be present to inform the Board of the open positions.

1) District 1. Application from Lois Ramsey - currently serving. 55

2) District 4. Applications from Patricia McCreery, currently serving; Floydene Mitchell, currently serving. 57

3) District 5. Application received from Mary Ann Girard, currently serving. 61

4) Members at Large - 2 positions. Application from Linda Johnson, currently serving. Second position can come from applicant not assigned to District 4. 63

c. Construction Board of Appeals 3 positions for 3 year terms ending 12/31/2015.

1) Applicants: Russell Lapham (currently serving.) 65

d. Medical Examiner 1 position 4 year term ending 12/31/2016. The Medical Examiner appoints other members.

1) Applicant: Kurt C. Anderson, DO 67

e. Parks and Recreation Commission 1 position for a 3 year term expiring 12/31/2015.

1) Applicants: Tim Lambrecht (currently serving), Jerry Lewis, Michael Mitchell, Scott Reinsmith. 68

f. Parks and Recreation Commission 1 position for a partial term ending 12/31/2013.

1) Applicants:Jerry Lewis, Michael Mitchell, Scott Reinsmith

g. Planning Commission 2 positions for 3 year terms ending 12/31/2015.

1) Applicants: Clark Hubbard (currently serving); Michael Loenshal (currently serving); Caroline Ross. 74

h. Public Works 1 position for a partial term ending 12/31/2013.

i. Zoning Board of Appeals 2 positions for a 3 year terms ending 12/31/2015.

1) Applicants: Glenn Unruh (currently serving.) 80

7. Board Orientation by Administrator Frost.

a. Agreement with Respect to Animal Carcass Removal 82
Presenter: Administrator Frost

b. Resolution #2012-151 PA 88 83
Presenter: Administrator Frost

c. County Incentive Program FY 2013 & Economic Vitality Incentive Program 85
Presenter: Administrator Frost

d. Wind Energy System Report (as of 12-31-2010). 88
Presenter: Administrator Frost

e. Enrolled Senate Bill 1069 Qualified New Personal Property Tax 100

Exemption; Bill 1070 Eligible Personal Property Tax Exemption; Bill 1071 Qualified Previously Existing Personal Property Tax Exemption.

f. MERS December 31, 2011 Annual Actuarial Valuation Results Summary. 106
Presenter: Administrator Frost

O. Consideration of new business added at the meeting.

1. .
2.
3.

P. Extended public comment and board comments.

Q. Adjournment

Gratiot County Board of Commissioners
Jeff Anderson, Chairperson
David Bailey — Jan Bunting
Bill Dilts — Warren Everett
Teresa Hagerman — Roland Merignac
Carol A. Vernon, Clerk
Nicole Frost, County Administrator
214 E. Center Street
Ithaca, MI 48847
989-875-5215 (Clerk)

Tuesday, December 18, 2012 at 5:30 PM
Regular Full Board Meeting
Minutes Proposed for Approval on January 8, 2013

A. Call to Order by Chair Anderson.

B. Roll call of commissioners. Present: Jeff Anderson, David Bailey, Jan Bunting, Bill Dilts, Warren Everett, Teresa Hagerman and Roland Merignac. Absent: None. Also present: Administrator Nicole Frost and County Clerk Carol A. Vernon.

C. Invocation by Commissioner Dilts.

D. Pledge of Allegiance to the Flag of the United States of America.

E. Additions/Deletions to Agenda and Approval of Agenda

1. Chair added attorney letter regarding restructure of Building and Grounds/Permits at P-1.

F. Approval of the Agenda.

Board Action: Motion by Dilts, second by Merignac to approve the agenda as amended. Motion carried 7-0.

G. Brief public comment
The Board welcomes all public input and appreciates adherence to the time limits established. Each period shall be limited to one 3 minute comment per period. A group representative shall be limited to one 5 minute comment period.

John Lewis wished everyone a Merry Christmas and thanked each and every one for having served on the Board and doing their part for Gratiot County.

H. Motion to adjourn for public hearing.

Board Action: Motion by Dilts, second by Merignac to hold a public hearing at 5:33 p.m. Motion carried 7-0.

Public hearing commenced at 5:33 p.m.

MSHDA Public Hearing
Presentation by Rose Hubbard.
Public Comment. None.

Board Action: Motion by Bailey, second by Dilts to adjourn the public hearing at 5:35 p.m. Motion carried 7-0.

Public meeting concluded at 5:35 p.m.
Regular meeting reconvened at 5:35 p.m.

I. Removal of consent calendar item(s), if requested, and consideration on the consent calendar (Board Minutes, correspondence and communications).

1. Gratiot County Board of Commissioners Minutes:
    a. Finance Full Board Meeting Minutes of December 11, 2012.
2. Correspondence and Communications:
    a. Mid-Michigan District Health Department Connecting Point Newsletter for November 2012.

Board Action: Motion by Merignac, second by Dilts to approve the Minutes with a correction and the notation listed below and receive the communications. Motion carried 7-0.

Board Action: Motion by Dilts, second by Everett to make a notation to the Minutes of December 11, 2012 at N-2 regarding the Permits/Building Department Restructure to reflect that the abstention was done without Board approval in violation of the Board Rules and Policies regarding Commissioner Bunting's abstention. Motion carried 7-0.

J. Report on appropriations, reports from department heads and agencies with consideration to receive.

1. Administrator's Report. Presenter: Nicole Frost.

K. Reports/Minutes of boards and consideration to receive.

L. Reports of special committees and considerations to receive.

M. Consideration of Gratiot County Resolution by roll call vote.

1. Consideration to approve Resolution Honoring Retirement of:
    a. Nethla Mills, Gratiot County Office of Payroll and Accounts Payable.
    Board Action: Motion by Dilts, second by Merignac to approve. Motion carried 7-0.
    b. Janet Davis, Gratiot County Office of Register of Deeds.
    Board Action: Motion by Everett, second by Dilts to approve. Motion carried 7-0.
    c. Jack T. Arnold, Gratiot County Probate Judge.
    Board Action: Motion by Dilts, second by Merignac to approve. Motion carried 7-0.

d. Robert L. "Rick" Beracy, Gratiot County Sheriff.

Board Action: Motion by Bailey, second by Merignac to approve. Motion carried 7-0.

2. Consideration to Approve Resolution Honoring Roland Merignac for Fourteen Years of Dedicated Service as District 7 Gratiot County Commissioner.

Board Action: Motion by Dilts, second by Bailey to approve. Motion carried 7-0.

N. Consideration of special orders/recognitions.

O. Consideration of unfinished business, general orders and all standing committee recommendations.

1. 4-H Youth Presentations. Presenter: Matthew Newman, MSU Extension.
2. Consideration to Designate a MSHDA Building Inspector Due to Resignation of Chad Doyle. Presenter: Nicole Frost, Administrator.

Board Action: Motion by Dilts, second by Merignac to approve Larry Wymer who recently received his certification as building inspector for MSHDA . Motion carried 7-0.

3. Consideration to Approve Bid for Replacing Key Pad Locks with Card Reader Locks. Presenter: Larry Wymer, Building and Grounds.

Board Action: Motion by Merignac, second by Bailey to approve the GR-EPS bid for up to $17,343 with their installation contingent upon receiving the RAP Grant. If the RAP Grant is not granted, then Larry Wymer will complete the installation. Motion carried 7-0.

4. Consideration to Approve the Gratiot County 2013 Holiday Schedule. Presenter: Nicole Frost, Administrator.

Board Action: Motion by Bailey, second by Dilts to approve. Motion carried 7-0.

5. Consideration to Approve the FY12/13 Fund 292-Child Care Fund Budget Adjustment. This is Necessary to Fulfill a Full-Time Therapist, Funded Through CMH and State Funding but will be Housed Within and Utilized by Gratiot County. Presenter: Nicole Frost, Administrator.

Board Action: Motion by Everett, second by Bailey to approve. Motion carried 7-0.

P. Consideration of new business added at the meeting.

1. Attorney letter regarding restructure of Building and Grounds/Permits at P-1.

Q. Extended public comment and board comments.

Richard Heathcock provided some background history for the outgoing Board and the incoming Board regarding institutional memory and Commissioner Merignac's part in it.

Treasurer Mary Sullivan wished everyone a Merry Christmas and good luck to the outgoing commissioners.

Gretchen Harrison thanked each commissioner for serving on the commission and their support of animal control.

John Renneberg asked Administrator Frost for information on in-kind office space.

Commissioner Hagerman thanked everyone for the opportunity to work with them and grow together in county business and learning and wished everyone a Merry Christmas.

Commissioner Everett thanked Teresa for her comments and the Board members for their discussions and building his knowledge and he will miss it.

Commissioner Bailey noted it had been a real learning experience and he enjoyed just about every minute of it. He wished the new Board nothing but good and told them to call if there is anything he can do to help.

Commissioner Dilts echoed what Commissioner Bailey said, noting we are still residences of this county and willing to work with you to make our county the best.

Commissioner Bunting wished everyone a Merry Christmas and noted it has been wonderful working with Roland for 13 years.

Commissioner Merignac stated he will miss everybody and Merry Christmas.

Clerk Vernon announced the Gratiot County Board of Commissioners Organizational Meeting and Regular Meeting will take place on Tuesday, January 8, 2013 at 5:30 p.m. in the commissioners' room of the Gratiot County Courthouse. The meeting has been posted on the bulletin board and provided to the new commissioners. There will be a selection of chair and vice chair and appointments of commissioners and citizens to boards and commissions.

Administrator Frost announced the Christmas Luncheon is December 19 from 11:30 to 1:30 p.m. at the Ithaca Community Center and reminded them while tonight is their last meeting they are still commissioners for two more weeks. She stated it had been a pleasure to work with the Board and learning and growing with them.

Commissioner Merignac thanked Administrator Frost for all she's done.

Chair Anderson wished a Merry Christmas to all. He thanked employees, department heads, elected officials, the clerk and administrator and everyone for providing the information needed to the Board to make decisions, knowing it was a lot of work. He encouraged the new board to act on matters when they had good information and to make their own independent decisions based on sound information and not rumors.

R. Adjournment at 7:05 p.m.

Carol A. Vernon

Carol A. Vernon, County Clerk
Approved:

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT
An Accredited Local Public Health Department
www.mmdhd.org

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1307 E. Townsend Rd.
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(989) 224-2195

GRATIOT
Branch Office
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Ithaca, MI 48847-1627
(989) 875-3681

MONTCALM
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ADMINISTATIVE OFFICES
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Stanton, MI 48888-9702
(989) 831-5237

MARK W. (MARCUS) CHEATHAM
Health Officer

ROBERT GRAHAM, DO, MPH, FAAFP
Medical Director

BOARD OF HEALTH
Bruce Delong
Jack A. Enderle
Teresa Hagerman
Tom Lindeman
Roland Merignac
Tom Porter

BOARD OF HEALTH
REGULAR MEETING
at
Mid-Michigan District Health Department
Clinton County Branch Office
St. Johns, Michigan

Wednesday, November 28, 2012
10:00 a.m.

MINUTES

We take action to assure the health and well being of our community and the environment by responding to public health needs and providing a broad spectrum of prevention and educational services.

Members Present: Jack A. Enderle, Tom Porter, Tom Lindeman, Bruce Delong, Roland Merignac, and Teresa Hagerman

Members Absent: None

Staff Present: Mark W. (Marcus) Cheatham, Ph.D., Health Officer; Melissa Bowerman, Director of Administrative Services; Cindy Partlo, Board Secretary; Robert Graham, DO, MPH, FAAFP, Medical Director; Bonnie Havlicek, Director of Community Health and Education *(arrived at 10:30 a.m.)*

Staff Absent: Bob Gouin, Director of Environmental Health

Guests: Rex Hoyt, Data Specialist

J. Enderle, Chairperson called the regular meeting of the Mid-Michigan District Board of Health to order at 10:00 a.m., on Wednesday, November 28, 2012, at the Clinton County Branch Office of the Mid-Michigan District Health Department, St. Johns, Michigan.

Pledge of Allegiance was led by J. Enderle. Introductions were made.

I. AGENDA NOTES, REVIEW, AND REVISIONS:

J. Enderle asked to add Request for Appeal to New Business as item IX. C.

Motion made by T. Lindeman and supported by B. Delong to approve the Agenda as amended. Motion carried.

II. CONSENT ITEMS:

A. Meeting Minutes

1. Michigan Association for Local Public Health (MALPH) Board of Directors Meeting held October 2, 2012

2. Mid-Michigan District Board of Health Personnel Committee Minutes held October 24, 2012

3. Mid-Michigan District Board of Health Regular Meeting held October 24, 2012

B. Communications – None.

Motion made by T. Porter to accept and place on file meeting minutes II. A. 1. through 3. Motion supported by R. Merignac. Motion carried.

III. PUBLIC COMMENTS: None.

IV. BRANCH OFFICE EMPLOYEES: None.

V. COMMITTEE REPORTS:

A. Finance Committee – Tom Lindeman, Chair

1. Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for September 2012

Motion made by T. Lindeman to recommend the Board of Health approve and place on file the Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for September 2012. Motion seconded by B. Delong. Motion carried.

2. FY 11/12 Year-End Summary and Recommendation

T. Lindeman stated that the Finance Committee reviewed the FY 11/12 Year-End Summary and Recommendations. M. Cheatham indicated that the agency strategically placed the surplus of $196,521.50 in designated funds.

Motion made by T. Lindeman and seconded by B. Delong to recommend the Board of Health approve the Mid-Michigan District Health Department's FY 11/12 Year-End Summary and Recommendation as proposed. Motion carried.

3. Mid-Michigan District Health Department's Expenses for October 20 through November 16, 2012

Motion made by T. Lindeman to recommend the full Board pay the Mid-Michigan District Health Department's Expenses for October 20 through November 16, 2012, totaling $355,840.50. Motion seconded by T. Porter. Motion carried.

4. Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Report for October 2012 – Delayed due to year-end closing.

5. Non-Union Life Insurance

J. Enderle mentioned that the cost of the non-union life insurance increase was actually $1,000 rather than the $150 previously approved by the Board of Health. The agency brought this to the Board's attention as it was previously approved. The topic was an update; therefore, the Finance Committee took no action.

B. Personnel Committee – Jack Enderle, Chair – No topics.

C. Program Committee – Roland Merignac, Chair – No topics.

D. Mid-Central Coordinating Committee – Jack Enderle, Vice Chair

VI. MEDICAL DIRECTOR'S REPORT: Robert Graham, DO, MPH, FAAFP

A. Influenza Update

Dr. Graham provided a status update regarding influenza in Michigan noting that activity was sporadic. He noted that in his report the most common type of influenza A is H3N2, not H2N3 as reported incorrectly in his written report.

B. Contaminated Steroid Update

Dr. Graham provided an update regarding the nationwide contaminated steroids stating that at the time his report was written, Michigan had 164 cases, including 9 deaths. He reported that abscesses in and around the injection site were now being reported.

C. Epizootic Hemorrhagic Fever (EHF) Update

Dr. Graham reported that 30 Michigan counties in the Lower Peninsula have reported cases of EHF. He stated that the Michigan Department of Natural Resources (DNR) indicated that meat from an infected white-tailed deer is safe to eat if cooked properly to 165° for 15 seconds rather than 5 minutes as previously reported. He added that deer that have survived EHF have been found to have abnormal hooves. Dr. Graham recommended the following be adopted as the Board of Health Monthly Healthy Living Recommendation for December:

- *Get a flu shot*
- *If you have received a steroid injection any time since July of this year, check with your doctor.*
- *Cook wild game to an internal temperature of 165° for 15 seconds to kill harmful viruses and bacteria.*

Motion made by T. Porter and seconded by T. Lindeman to adopt the Board of Health Monthly Healthy Living Recommendation for December as proposed. Motion carried.

Motion made by T. Porter and seconded by R. Merignac to accept the Medical Director's Report and place on file. Motion carried.

VII. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D., Health Officer

M. Cheatham reviewed the Health Officer's written report drawing attention to the nationwide and local influenza charts as well as the many news releases. Leslie Kinnee, Public Information Officer was acknowledged for her excellent work on the What the Hec? Employee Newsletter.

A. National Association of Local Boards of Health (NALBOH), Community Guide Proposal

M. Cheatham mentioned that the agency applied for funding ($1,500) to explore use of the Community Guide from NALBOH. He explained the grant project noting that the Live Well Gratiot team will be using the Community Guide for development of the Community Improvement Plan. M. Cheatham stated that J. Enderle's approval was sought before signing the letter of support; therefore, he requested a formal motion for the record authorizing J. Enderle to sign the letter of support.

Motion made by T. Lindeman and seconded by T. Porter to authorize J. Enderle to sign a letter of support to NALBOH requesting funding for the Community Guide. Motion carried.

B. Fall Conference Report

M. Cheatham reviewed the summary of his recent out-of-state travel regarding the Joint Public Health Informatics Task Force (JPHIT). He stated the agency is in stage I of the three-stage Meaningful Use project. He provided an update regarding the agency's progress in the Meaningful Use project.

C. Health Insurance Task Force Update

M. Bowerman provided an update regarding health and dental benefits reporting that the agency's health insurance renewal only increased approximately 5%. The Health Insurance Task Force elected no changes in the two healthcare plans (Blue Care Network and Blue Cross Blue Shield) for 2013. Delta Dental insurance was also discussed by the Health Insurance Task Force; and they recommended an upgrade to the basic plan that has been in place for several years. Unit members from the Michigan Nurses Association (MNA), Teamsters Local 214 (T214), and non-union members voted for the enhanced dental plan, agreeing to cover the additional cost over the basic plan. She explained that employees will pay the difference between the basic and enhanced plans. Therefore, M. Bowerman requested Board of Health approval to upgrade the Delta Dental coverage as proposed.

Motion made by T. Porter and seconded by R. Merignac to approve the recommendations of the Health Insurance Task Force as proposed, which authorizes the upgrade to the Delta Dental enhanced coverage benefits with employees paying the difference between the basic and enhanced plans. Motion carried.

D. Fourth Quarter Service Report, FY 11/12 (July 1, 2012 through September 30, 2012) – *Handout.*

M. Cheatham distributed the Fourth Quarter Service Report for FY 11/12 (July 1, 2012 through September 30, 2012). B. Havlicek reviewed the summary for the Community Health and Education Division (CHED). B. Havlicek stated that the WIC and FP clinics are backlogged with no funding to support a contingency Nurse Practitioner. Both clinics are booking well over one month out. She noted that beginning in FY 12/13 some limited funding was designated to support a contingency Nurse/Nurse Practitioner to help with the backlog. The contingency nurse will also work with Breast and Cervical Cancer Control Program patients to help improve capacity. M. Cheatham noted that the agency also could use support from a contingency Public Health Representative to support the Nurse/Nurse Practitioner. A retired employee has agreed to fill this capacity when available. Dr. Graham has also worked in the Family Planning clinic to assist with capacity.

M. Cheatham reviewed the summary for the Environmental Health (EH) Division noting that division staffing is also stretched. He noted that the EH Division has begun utilizing risk-based inspections to improve efficiency which has decreased the number of inspections. Water well permit applications as well as vacant land applications and sewage disposal permit applications have steadily increased since 2009.

In summary, M. Cheatham stated that staffing is the agency's ongoing challenge.

Motion made by T. Porter seconded by T. Lindeman to accept the Health Officer's report and place on file. Motion carried.

VIII. OLD BUSINESS:

A. Live Well Gratiot Community Assessment Update – *Rex Hoyt, Data Specialist*

R. Hoyt provided an update regarding the Live Well Gratiot Community Assessment. He summarized the results of the data noting that the recommended health priorities were:

1. Addressing access to primary care and preventive services
2. Addressing obesity
3. Addressing tobacco use (smoking)
4. Alcohol and drug-related issues

He noted that a publication will be prepared for distribution to the community in January summarizing the data.

IX. NEW BUSINESS:

A. Capital Area United Way (CAUW) Affiliate Agencies Agreement, FY 12/13

M. Cheatham briefly reviewed the CAUW Affiliate Agencies Agreement noting that the document is required to receive funding from the CAUW. He requested Board of Health approval for J. Enderle to sign the Agreement as well as the Health Officer.

Motion made by B. Delong and seconded by R. Merignac to authorize J. Enderle and M. Cheatham to sign the CAUW Affiliate Agencies Agreement as proposed. Motion carried 5-1 (T. Lindeman voted No).

B. Plan of Organization

M. Cheatham reviewed the Plan of Organization highlighting the changes since the 2009 Plan of Organization was approved by the Board of Health. He stated that an updated Plan was required as part of the agency's upcoming accreditation process and was due at the State by December 1, 2012.

Motion made by T. Porter and seconded by B. Delong to approve the agency's Plan of Organization as of October 1, 2012 as presented. Motion carried.

C. Request for Appeal

M. Cheatham distributed a request for appeal letter received from Hula Engineering. He noted that Dan Hula, Hula Engineering is developing property for Greg Millard in Montcalm County. He stated that the property would need a well and septic; however, the property is swampy low-land which needed to be filled. He explained that there were issues with the soil resulting in a denied permit from the agency. The agency offered two alternative solutions to Mr. Millard, both of which were rejected. M. Cheatham noted that an Appeals Board needed to be formed that would consist of three Board of Health members (one from each County). After discussion, the Board scheduled the Appeals Hearing for December 19, 2012 from 8:30 a.m. to 9:30 a.m. at the Gratiot Branch Office.

Motion made by B. Delong and seconded by T. Lindeman to appoint J. Enderle, T. Porter and T. Lindeman to serve on the Appeals Board for a hearing scheduled on December 19, 2012 from 8:30 a.m. to 9:30 a.m. at the Gratiot Branch Office. Motion carried.

C. Partlo noted that in the past, two Board members from the county where the appeal originated have attended.

Motion to amend made by B. Delong and seconded by T. Lindeman to appoint J. Enderle, R. Merignac, T. Lindeman, and T. Porter to serve on the Appeals Board for a hearing scheduled on December 19, 2012 from 8:30 a.m. to 9:30 a.m. at the Gratiot Branch Office. Motion carried.

D. Emerging Issues: None.

X. LEGISLATIVE ACTION: None.

There being no further business to come before the Board, the meeting adjourned at 12:19 p.m.

Respectfully Submitted,

Cynthia M. Partlo
Board Secretary For
Jack A. Enderle, Chairperson
Mid-Michigan District Board of Health

COMMISSION ON AGING GRATIOT COUNTY
515 S. Pine River • Ithaca, Michigan 48847-1799
Phone (989) 875-5246 • Fax (989) 875-5281

Commission on Aging
Board of Directors Meeting
Tuesday, December 11 2012, 9:30 a.m.
Commission on Aging Office
515 S. Pine River, Ithaca, MI 48847

Chairwoman Juanita Crippen called the meeting to order at 9:35 a.m. and roll call was taken.

Present: Juanita Crippen, Dean Mitchell, Diane Conroy-Kellogg, Mary Ann Girard, Joyce Covington, Lois Ramsey, Pat McCreery, Tom Schmitz, Josephine Kissane, Karen Wittle-Region VII AAA Representative and Roland Merignac-County Commissioner. A quorum was present.
Staff: Craig Zeese
Excused: Bridget Vermeesch and Linda Johnson
The Pledge of Allegiance and prayer led by Lois Ramsey took place.

Motion by Diane Conroy-Kellogg, seconded by Dean Mitchell, to approve the agenda as printed. Motion carried.

Motion by Dean Mitchell, seconded by Joyce Covington, to approve the minutes of the November 13, 2012 meeting as printed. Motion carried.

The 2011-2012 Year End Financial Report, showing a $41,214.59 balance, was presented and discussed. Motion by Tom Schmitz, seconded by Lois Ramsey, to accept the report and place on file. Motion carried.

The November Financial Report, Year-to-Date Program Income & Expenses Report and Estimated Monthly Income and Expense Report were distributed and reviewed. Discussion took place regarding some of the information printed within the reports. Vicki Litwiller, Account Clerk, will join the January meeting to discuss the matter and make changes recommended by the Board. Motion by Tom Schmitz, seconded by Dean Mitchell, to approve the reports subject to audit. Motion carried.

Discussion took place regarding the $86,123 payment to the Isabella County Commission on Aging for the fourth quarter 2012 payment and remaining balance for the year for the nutrition program. The program's budget was distributed showing each cost per line item since 2007. Several items were highlighted showing that grant funds and donations have decrease over the years and therefore, Gratiot County funding must make up the difference. Carmel Slebodnik, Nutrition Coordinator for Isabella and Gratiot Counties, will join the meeting next month. Board members were asked to bring the nutrition financial comparison statement with them next month.

Motion by Pat McCreery, seconded by Tom Schmitz, to approve the 55 vouchers for November bills to be paid in December, totaling $106,337.08 and authorized the Chairperson and Director to sign the vouchers. Motion carried.

Discussion took place regarding the minor mini-van incident where the driver did receive a ticket for "improper lane use", and has the option to attend a Basic Driver Improvement Course for $100 in place of receiving two points on their driving record. Craig stated that he authorized the ticket be paid by the Commission on Aging, because of the circumstances of the incident. By consensus, the Board agreed that while the ticket was paid, not to set a precedent, and not pay traffic tickets in the future. The driver can decide if they wish to take the course, but it would not be paid by the Commission on Aging.

Sarah McClung, Medicare-Medicaid Assistance Program (MMAP) Coordinator, joined the meeting to report on the Open Enrollment process which took place from Oct. 15th to Dec. 7th. Sarah gave an overview of the process and statistical information and updated figures regarding monthly premiums and deductibles. There are 33 Medicare Part D plans and 18 Medicare Advantage plans available in Gratiot County. Sarah also gave an update on the Senior Project Fresh which has come to a close for this year. A total of 1593 ($3,186 worth of coupons) were used in Gratiot County and the process seemed to go smoothly. This was the first year that the Commission on Aging acted as the "Market Master".

An update was given regarding the road test driving in Mt. Pleasant. As a result of the newspaper article, several more people have come forward. Their names have been passed onto the Secretary of State employee, at the State level, who is looking into the matter. Two current driving instructors, who can only certify new drivers, have come forward to voice their frustrations with the process and are very willing to talk to officials.

Craig stated that he did write a letter to the St. Louis City Council, on behalf of the Gratiot Community Senior Center Board, informing them that they would be interested in having dialog about having the Senior Center within the new City Hall building, being remodeled next year. The Council has not yet officially responded.

Craig has learned that the Gratiot County Board of Commissioners will not select members to the Commission on Aging Board until their evening meeting on January 8th and therefore, all current Board members should attend the January Commission on Aging board meeting also held on January 8th.

Craig announced that Jennifer Cook attended a service provider meeting held at the Area Agency on Aging. During the meeting, it was confirmed that the State will use the current funding formula when distributing funds for fiscal year 2014, and will use the new 2010 census information. It is still unclear how Gratiot County will be impacted. The 60 plus population has increased slightly in Gratiot County, but we don't know how that compares to other counties in the region and state. Region VII is working on electronic transferring funds to the service providers, which would speed up payment to service providers receiving their monthly reimbursement. No action has been taken yet on the Blue Cross conversion issue, as well as the elimination of the Personal Property Tax issue impacting inventories within a business.

Motion by Diane Conroy-Kellogg, seconded by Josephine Kissane, to postpone appointing the Nominating Committee until the February meeting. Motion carried.

Craig explained the new educational funding called "Evidence Based Programs", or IIID Funds has been allocated for the region with more than $3,000 to Gratiot County for the current year. It can only be used to pay for expenses associated with teaching classes that meet the already established criteria. There are about 15 to 20 different health related topics that could be taught. The leader must be a certified instructor, and there is only one in Gratiot County. Craig has spoken with her and she

is interested in teaching. There are many details to work out, and Craig will continue to inform the Board as to the progress. It is hoped that classes can be taught this Spring and Summer.

The November Program Report was distributed and reviewed with several items being discussed. Motion by Pat McCreery, seconded by Mary Ann Girard, to accept the report and place on file. Motion carried.

Karen Wittle, Region VII Area Agency on Aging representative, reported that a new policy has been adopted to have police checks on every employee paid with AAA grant funds every five years, and she believes that this will apply to volunteers also. Currently, everyone has a police check completed when beginning employment or volunteering. More funding will be coming within the Care Management service. This is a service through the Midland Council on Aging, covering Gratiot, Isabella, Clare, Gladwin and Midland counties. There will be changes in how advertising takes place within the Waiver service and the State is reviewing program policies to see if changes need to take place. More information will be forthcoming. It appears that additional funding will be coming to the State Office of Services to the Aging (OSA) for various services. Of the funding received from Region VII for services, 66% are federal dollars.

Diane Conroy-Kellogg, Region VII Area Agency on Aging Advisory Board Representative, stated that the State Attorney General Office is in favor of not changing Blue Cross/Blue Shield status regarding health insurance. Diane stated that the nutrition standards are being looked at to see if they could be modified. Diane had no report for MSAC.

Juanita Crippen, representing the Gratiot Community Senior Center, reported that there was discussion about the Center's physical location, as discussed earlier, and the November Program Report was distributed.

Craig was not able to attend the November Senior Activity Building Board meeting and he had no minutes to distribute.

Motion by Diane Conroy-Kellogg, seconded by Lois Ramsey, to approve the reports listed above. Motion carried.

The December Mature Citizen article written by Craig was distributed as well as the latest Aging Alert.

Upcoming events include: Holiday Basket Distribution-Dec. 20, Office will be closed Dec. 24,25,31 and Jan. 1, 2013, the kitchen floor waxed-Dec. 21-23, and Elks Christmas Day Dinner-Dec 25.

Past events included: Thanksgiving Day Dinner-Nov. 22, Bell Ringing for Salvation Army-Dec.1, Bus Trip to Grand Rapids-Dec. 7, Medicare D Reviews through Dec. 7.

Motion by Mary Ann Girard, seconded by Pat McCreery, to adjourn the meeting. Motion carried. Meeting was adjourned at 11:55 a.m.

Respectfully Submitted,

Craig L Zeese

Craig L. Zeese
Director

GRATIOT COUNTY COMMISSION ON AGING
FINANCIAL REPORT
FY 2012/13

Month: November 2012
Reporting Period: 10/01/12 - 09/30/13

CATEGORY	Budget FY 2012/13	Projected 2 Month	Actual Expense YTD	Variance	Fiscal Balance YTD
Salaries	309,431	51,572	38,924	12,648	270,507
Fringe Benefits	190,929	31,822	28,094	3,728	162,835
Unemployment	0	0	0	0	0
Contracts*	83,000	13,833	19,227	-5,394	63,773
Waiver	60,000	10,000	3,540	6,460	56,460
Home Repair/Chore Contracts	22,000	3,667	4,528	-861	17,472
Travel /Conference	20,000	3,333	4,036	-703	15,964
Utilities/COA	15,000	2,500	1,317	1,183	13,683
Telephone	2,000	333	294	39	1,706
Printing/Publishing/Ads	600	100	0	100	600
Supplies/Postage	8,000	1,333	1,628	-295	6,372
Machine Lease/Purchase	1,500	250	113	137	1,387
Computer Supplies	8,000	1,333	1,353	-20	6,647
Nutrition	140,000	23,333	0	23,333	140,000
Special Nutrition	0	0	86,123	-86,123	-86,123
Home Chore/Repair Material	10,000	1,667	2,511	-844	7,489
Uniforms	150	25	0	25	150
Personal Care Supplies	1,000	167	0	167	1,000
Volunteer Insurance	900	150	0	150	900
Volunteer Travel	1,000	167	107	60	893
Board Travel	2,000	333	0	333	2,000
AAA Dues	2,500	417	0	417	2,500
Membership/Subscription	600	100	234	-134	366
Miscellaneous	12,000	2,000	220	1,780	11,780
Building Repair & Maintenance	25,000	4,167	1,986	2,181	23,014
MMAP Grant Expense	0	0	624	-624	-624
Van Social Trips	3,000	500	0	500	3,000
Van Grant 5317	4,500	750	1,197	-447	3,303
Project Fresh	0	0	850	-850	-850
Group Work Camp Expenses	0	0	63	-63	-63
Reserves	8,791	1,465	0	1,465	8,791
Kitchen Fund*	32,000	5,333	4,208	1,125	27,792
Indirect Costs	45,566	7,594	0	7,594	45,566
TOTAL EXPENDITURES:	**1,009,467**	**168,245**	**201,177**	**-32,933**	**808,290**

Cash Balances

Area Agency	-433.73	***County Balances	
County***	-67,971.15	General	14,825.00
Contingency	10,000.00	Fee Service	-616.00
Interest (Oct 11 -Sept 12)	0.00	Homemaking	0.00
Interest	39,173.89	CM/POS	-395.85
Kitchen Fund	-1,647.86	Waiver	-1,717.89
Other****	-4,962.81	Millage	-80,066.41
Total:	-25,841.66	Total:	-67,971.15

Cash	-25,841.66
Certificate of Deposit	0.00
	-25,841.66

YEAR TO DATE

Anticipated Income:	168,245
TOTAL INCOME:	68,998.17
TOTAL EXPENSE:	94,839.83
BALANCE:	**-25,841.66**

***Contract Expenses YTD**

RN Contract -	20
Aides Contract -	16,510
Fee For Service -	1,194
Homemaking -	0
Care Management/POS	782
Slip/Fall -	0
Tobacco -	0
VA -	721
TOTAL:	**19,227**

****Other Includes:**
AAA MMAP, Local MMAP, Volunteer, Senior Center, Caregiver Trainer Misc, Special Grants, Beacon Lights, Nutrition, MMAP Donations, Sign Grant, Lawn Service, Conference Room, Group Work Camp

***Kitchen Fund includes:**
Kitchen utilities, repairs & maintenance, travel, supplies & labor

COMMISSION ON AGING
YEAR TO DATE PROGRAM INCOME & EXPENSES
November 2012

Funding Source:

	GRANTS	DONATIONS	FEES	MILLAGE	ADMIN	TOTAL EXPENSE
Case Coordination	0	0		19,033	2,658	21,691
Home Repair	0	3,786		4,483	1,392	9,661
Home Chore	0	3,286		9,535	1,828	14,649
Personal Care	0	3,332		9,065	2,578	14,975
Respite Care	0	1,070		9,053	1,726	11,849
Senior Center	0			8,398	2,090	10,488
Caregiver Trainer	0			4,658	584	5,242
Homemaking				0		0
Volunteer Program (Van)	550	16	797	-166		1,197
Fee for Service			0	1,194		1,194
Care Management (POS)			0	782		782
Waiver (AAA & A&D)			0	3,540		3,540
Misc AAA Grants			0	721		721
MMAP - State & MIPPA	361			0		361
MMAP - Local		330		0		330
Nutrition (millage & special)	0	2,330		83,793		86,123
General		40,284		-21,910		18,374
Total:	**911**	**54,434**	**797**	**132,179**	**12,856**	**201,177**

Kitchen/Building Fund	
November 2012	$500.00

Year To Date Expenses:	
Utilities	767.65
Travel	371.96
Equipment	0.00
Supplies	0.00
Labor	748.10
Misc	0.00
Repairs & Maint	260.15
	$2,147.86

Outstanding Monies due to Commission on Aging as of 11/30/12:	
AAA	18,029.00
Waiver (estimate)	4,748.00
A&D (estimate)	31.00
CM/POS (estimate)	1,017.00
VA (estimate)	1,031.00
TSR (estimate)	0.00
Total monies due COA	**$24,856.00**
Outstanding Monies for November 2012:	24,856.00
Actual year to date Income:	68,998.17
	$93,854.17

MONTHLY PROGRAM SUMMARY
GRATIOT COUNTY COMMISSION ON AGING

November
MONTH

2 Month 2012
YEAR

	UNITS MONTH	UNITS YTD	UNITS PROJECTED	CLIENTS YTD	CLIENTS PROJECTED	PROGRAM YTD	INCOME PROJECT
CASE COOR. & SUPPORT	216	456	388	238	101	0	183
PERSONAL CARE	381.5	841	491	62	11	3332	833
RESPITE CARE	357.75	768.5	333	35	11	1070	333
HOME CHORE	163	387.75	249	148	52	3286	1667
HOME REPAIR	100.5	196.75	133	8	21	3786	1167
SENIOR CENTER STAFF	126	264	202	95	91	0	0
VOLUNTEER SERVICE	672	1255	917	111	33	0	83
WAIVER SERVICE	211.5	419.75	750	13	4	0	10000
PURCHASE OF SERVICE	37	76	133	4	3	0	1000
MINI VANS	176	332	200	111	5	1363	2917
					Totals	12837	18183

*Includes nutrition volunteers & COA Board hours

SUMMARY OF INFORMATION AND REFERRAL NUMBER OF CONTACTS

	Current	Year to date
IN HOME SERVICES	217	514
MEDICAID/MEDICARE/INSURANCE/SOCIAL SECURITY	32	50
EMERGENCY NEEDS (FOOD, HEATING, EVICTION, SHELTER)	3	6
HOME DELIVERED MEALS/COMMODITIES	131	319
VOLUNTEER SERVICES	101	255
PRESCRIPTION ASSISTANCE	132	280
REBATES (HOMESTEAD, HEATING, PRESCRIPTIONS)	3	9
ADMINISTRATION	197	367
OTHER	277	496
TOTALS	1093	2290

PRESENTATIONS/MEETINGS/EVENTS:

Staff Meeting - All Staff
Case Reviews (4X)- JC, JM, KB, SM
Senior Center Board - CZ
Continuum of Care – KB
Commodities - KB, JB
Parkinson's Support Group - JC
Hunger Network Group - KB
Emergency Housing - KB
Red Cross Bd - CZ
Suicide Prevention Group - CZ
Mid Michigan Health Bd – CZ
CROP Walk Bd – CZ, JM
Alzheimer's Caregivers Support Group - JM
Emergency Planning - JM
Chamber of Commerce Ambassador- JM
Alma Housing Bd - CZ
Collaborative Council – CZ
Department Head Mtg - CZ
Senior Gratiot - TS
Lunch of the Month Van Trip - JM (2x)
Project Homeless Connect - KB
KFC Chicken & Ric's Bakery Distribution - CZ, JP
Experience Works Update – JB, CZ
Emergency Food & Shelter Bd - CZ

Volunteer Dinner – Most Staff
Gratiot Community Foundation Grant – JM
Mini Bus Trips – Turkeyville & Fox Theater – JM
Volunteer Coordinators Meeting – JM
Senior Center State Conference – JM, JB
Nutrition Council – KB, CZ
Ithaca High School Interviews – JC
CMU Advisor Visit – JC, SM
Live Well Gratiot – CZ
YAC Raking - CZ

MONTHLY HOURS OF TRAINING: 9 **YEAR TO DATE:** 19

VOLUNTEER PROGRAM

MONTHLY	YEARLY
New Requests: 193	Requests: 360
New Volunteers: 4	Volunteers: 43
Requested Completed: 190	Requests Completed: 355

Other: MDOT Grant, Senior Day at Center (4x), Van Driver Training, Snow Removal Planning, Home Delivered Meal Driver Recruiting

TRANSPORTATION

Van Transportation: 176 hours Year to Date: 332 hours YTD Requests: 149

CARE GIVER TRAINING DATA

	MONTHLY CONTACTS	YEAR TO DATE	PROJECTED
NUMBER OF CLIENTS:	3 new	14	5
NUMBER OF HOURS	36	80	58
GROUP CONTACTS	1	2	--
GROUP HOURS	4	8	--

YEAR-TO-DATE INDIVIDUALS W/GROUPS 20

Action Items November 2012

- **The Board of Health approved the following Monthly Board of Health Healthy Living Recommendations for the month of December:**

  - ⇒ ***Get a flu shot.***
  - ⇒ ***If you have received a steroid injection any time since July of this year, check with your doctor.***
  - ⇒ ***Cook wild game to an internal temperature of 165° for 15 seconds to kill harmful viruses and bacteria.***

- **The Board of Health approved the FY 11/12 Year-End Summary and Recommendation for distribution of the agency's surplus.**

- **Authorized the Board Chair to sign a letter of support to the National Association for Local Boards of Health (NALBOH) requesting funding for the Community Guide that will be used for development of the Gratiot County Community Improvement Plan.**

- **Approved the Health Insurance Task Force proposal to upgrade Delta Dental coverage benefits with employees paying the difference between the basic and enhanced plans.**

- **Authorized the Board Chair to sign the Capital Area United Way (CAUW) Affiliate Agencies Agreement for FY 12/13 as proposed in order to receive funding from the CAUW. As the agency has a new Health Officer, an updated agreement was needed.**

- **The Board of Health approved the agency's Plan of Organization required by the State as part of the agency's upcoming accreditation process in February 2013.**

- **The Board of Health formed an Appeals Board and scheduled an Appeals Board Hearing for December 19, 2012 to hear the appeal of a Montcalm County resident regarding a denied septic permit.**

MID-MICHIGAN DISTRICT HEALTH DEPARTMENT
An Accredited Local Public Health Department
www.mmdhd.org

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GRATIOT
Branch Office
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Branch Office
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ADMINISTATIVE OFFICES
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(989) 831-5237

MARK W. (MARCUS) CHEATHAM
Health Officer

ROBERT GRAHAM, DO, MPH, FAAFP
Medical Director

BOARD OF HEALTH
Bruce Delong
Jack A. Enderle
Teresa Hagerman
Tom Lindeman
Roland Merignac
Tom Porter

BOARD OF HEALTH
REGULAR MEETING
at
Mid-Michigan District Health Department
Gratiot County Branch Office
Ithaca, Michigan

Wednesday, December 19, 2012
10:00 a.m.

AGENDA

We take action to assure the health and well being of our community and the environment by responding to public health needs and providing a broad spectrum of prevention and educational services.

Pledge of Allegiance – Jack Enderle

I. AGENDA NOTES, REVIEW, AND REVISIONS:

A.

II. CONSENT ITEMS:

A. Meeting Minutes

1. Michigan Association for Local Public Health (MALPH) Meeting held November 12, 2012 – Mailed.

2. Mid-Michigan District Board of Health Regular Meeting held November 28, 2012 – Mailed.

3. Montcalm Community-Based Dental Advisory Board Meeting November 28, 2012 – Mailed.

4. Mid-Michigan Health Plan Advisory Board Meeting held November 29, 2012 – Mailed.

5.

B. Communications

1.

III. PUBLIC COMMENTS:

IV. BRANCH OFFICE EMPLOYEES:

V. COMMITTEE REPORTS:

A. Finance Committee – T. Lindeman, Chair

1. Mid-Michigan District Health Department's Monthly Balance Sheet, Revenue and Expenditure Reports for October and November 2012 – Handout.

2. Mid-Michigan District Health Department's Expenses for November 17, 2012 through December 14, 2012 – Available for review.

3. Family Planning Fee Changes – Mailed.

4.

B. Personnel Committee – J. Enderle, Chair

1.

C. Program Committee – R. Merignac, Chair

1.

D. Mid-Central Coordinating Committee – J. Enderle, Vice Chairperson

1.

VI. MEDICAL DIRECTOR'S REPORT: Robert Graham, DO, MPH, FAAFP – Mailed.

A. Influenza Activity

B. Bedbug-Related Pesticide Poisoning

C.

VII. HEALTH OFFICER'S REPORT: Mark W. (Marcus) Cheatham, Ph.D., Health Officer

A. Schedule January Board of Health Organizational Meeting – *Proposed Date: January 23, 2012.*

B. Board of Health Member Orientation

C. Health Officer Six-Month Evaluation – Mailed.

1. Health Officer Reverse Appraisal

D.

VIII. OLD BUSINESS:

A. Third Quarter (April 1–June 30, 2012 and Fourth Quarter (July 1–September 30, 2012) Client Satisfaction Survey– Mailed.

B. Appeals Hearing Update

C.

IX. NEW BUSINESS:

A.

B. Emerging Issues

1.

X. LEGISLATIVE ACTION:

A.

November 8, 2012

Ithaca, Michigan

The Board of County Road Commissioners of the County of Gratiot met in their office in the City of Ithaca on the above date. The meeting was called to order by the Chairman at 8:00AM.

Present: Commissioners Whitford, Federspiel and Netzley

Absent: None

Following the Pledge of Allegiance, the minutes of the last regular meeting were approved as mailed.

The following payments were presented:

Payroll #22	$ 53,278.07
Accounts Payable # 3	129,989.40
Totaling	$183,267.47

It was moved by Commissioner Federspiel, seconded by Commissioner Netzley that the above bills be approved and checks drawn for same. Motion carried unanimously.

The Financial Statement was reviewed with the Commission.

It was moved by Commissioner Netzley, seconded by Commissioner Federspiel that Policy 5A – Smoking Restrictions – be revised as follows:

SMOKING RESTRICTIONS

Smoking is prohibited in all Gratiot County Road Commission buildings. (Public Acts of 1986, Act No 198, as amended **and Public Act 188 of 2009**).

Smoking will be permitted in areas outside of the buildings, but must be at least 20' from any entrance.

Smoking is permitted in Gratiot County Road Commission equipment or vehicles that are owned by the Gratiot County Road Commission and assigned to individuals in their **permanent** bid job with the following exception:

1. Equipment that is assigned jointly to more than one individual. However, smoking will be allowed if both employees smoke.

Smoking is NOT permitted in Gratiot County Road Commission equipment or vehicles that are owned by the Gratiot County Road Commission and assigned to individuals in a temporary bid job or temporary assignment.

Smoking is not permitted in equipment that is not assigned to an individual or area.

Smoking is not permitted in equipment or vehicles on loan or supplied for demonstration purposes from outside suppliers.

Smoking is not permitted in equipment or vehicles that are leased by the Gratiot County Road Commission.

Smoking is not permitted in equipment or vehicles while occupied by nonsmokers.

Purpose:

The National Institute for Occupational Safety and Health (NIOSH):

a. Finds that secondhand smoke poses an increased risk of lung cancer and, possibly, heart disease in the worksite (enclosed area),

b. Recommends that nonsmokers should not be exposed to secondhand smoke, and

c. Indicates the simple separation of smokers and nonsmokers within the same enclosed airspace may reduce, but does not eliminate, the exposure of nonsmokers to secondhand smoke.

The motion passed as follows:

Yeas: Commissioner Federspiel, Netzley and Whitford

Nays: None

Scraper Truck Bids, which were publicly opened and read as advertised on Tuesday, November 6, 2012, were reviewed. Bids were received from D &K Truck Company, $111,191.00; Capital City International Trucks, $121,860.00; and Freightliner of Grand Rapids, Inc., $116,355.00. After review, it was moved by Commissioner Netzley, seconded by Commissioner Federspiel that the Road Commission purchase one truck from D & K Truck Company with additions/deletions totaling an additional cost of $717.00 for a grand total of $111,908.00. Motion carried unanimously.

Bids for the Equipment for the new Scraper Truck, which were publicly opened and read as advertised on Tuesday, November 6, 2012, were reviewed. One bid was received from Truck and Trailer Specialties Inc. at a cost of $89,840.00. It was moved by Commissioner Federspiel, seconded by Commissioner Netzley that the bid be accepted. Motion carried unanimously.

Superintendent of Operations, Ray Welke, reviewed his report with the Commission.

Engineer/Manager Craft reviewed his report with the Commission.

Commissioner Netzley moved that the Road Commission **advertise for one scraper truck driver** position. The motion was seconded by Commissioner Federspiel and carried unanimously.

There being no further business to be brought before the Board, the Chairman declared the meeting adjourned at 8:37am.

Betty Schumacher — Finance Director/Clerk

Lee W. Whitford — Chairman

November 21, 2012

Ithaca, Michigan

The Board of County Road Commissioners of the County of Gratiot met in their office in the City of Ithaca on the above date. The meeting was called to order by the Chairman at 8:00AM.

Present: Commissioners Whitford, Federspiel and Netzley

Absent: None

Following the Pledge of Allegiance, the minutes of the last regular meeting were approved as mailed.

The following payments were presented:

Payroll #23	$ 55,127.37
Accounts Payable # 4	94,316.42
Totaling	$149,443.79

It was moved by Commissioner Netzley, seconded by Commissioner Federspiel that the above bills be approved and checks drawn for same. Motion carried unanimously.

The Financial Statement was reviewed with the Commission.

It was moved by Commissioner Federspiel, seconded by Commissioner Netzley that signatures be authorized on Project Agreement # 911121 – Crapo Road Bridge South of Pierce over the Bad River in North Star Township. Motion carried unanimously.

Commissioner Federspiel moved that signatures be authorized on Project Agreement # 911131 – Crapo Road North of Grant Crossing CD # 197 in North Star Township. The motion was seconded by Commissioner Netzley and carried unanimously.

Superintendent of Operations, Ray Welke, reviewed his report with the Commission.

Engineer/Manager Craft reviewed his report with the Commission.

There being no further business to be brought before the Board, the Chairman declared the meeting adjourned at 8:47am.

Betty Schumacher
Finance Director/Clerk

Chairman

December 13, 2012

Ithaca, Michigan

The Board of County Road Commissioners of the County of Gratiot met in their office in the City of Ithaca on the above date. The meeting was called to order by the Chairman at 8:00AM.

Present: Commissioners Whitford, Federspiel and Netzley

Absent: None

Following the Pledge of Allegiance, the minutes of the last regular meeting were approved as mailed.

The following payments were presented:

Payroll #24	$ 54,077.38
Payroll #24-1	6,948.12
Payroll #24-2	7,095.58
Payroll #24-3	70,358.71
Payroll #24-4	9,456.73
Payroll #24-5	12,520.08
Payroll #25	55,368.68
Payroll #25-1	632.04
Accounts Payable # 5	183,803.59
Totaling	$400,260.91

It was moved by Commissioner Federspiel, seconded by Commissioner Netzley that the above bills be approved and checks drawn for same. Motion carried unanimously.

The Financial Statement was reviewed with the Commission.

Mike Pung addressed the Commission requesting that the Road Commission take over ownership and responsibility of the private roads in Lakeside Estates Condominium Development in Pine River Township. After discussion, no action was taken. Engineer/Manager Craft will investigate the history regarding this request and report back to the Commission.

The Commission reviewed a **proposed amendment to the Constitution and By-Laws for CRAM** requesting a one-time special assessment of $1,000 to each member to be used by the association to provide necessary advocacy resources to be strategically poised for addressing transportation funding issues in a proactive manner. It was moved by Commissioner Netzley, seconded by Commissioner Federspiel that the Road Commission vote Yes on the ballot amendment. Motion carried unanimously.

It was moved by Commissioner Netzley, seconded by Commissioner Federspiel that the Road Commission advertise for **Gravel Resurfacing Bids** and **Chloride Bids** until Tuesday, January 22nd at 10:00am and 10:30am, respectively. Motion carried unanimously.

The Board reviewed a **request from MI Pavement Marking to extend their bid** from 2012 to 2013. It was moved by Commissioner Federspiel, seconded by Commissioner Netzley that the request be approved. Motion carried unanimously.

Superintendent of Operations, Ray Welke, reviewed his report with the Commission.

Engineer/Manager Craft reviewed his report with the Commission.

There being no further business to be brought before the Board, the Chairman declared the meeting adjourned at 9:10am.

Finance Director/Clerk

Chairman

Mid-Michigan District Health Department

CLIENT SATISFACTION SURVEY

- Community Health & Education Services
- Environmental Health Services

3rd Fiscal Quarter Results
April 01, 2012 – June 30, 2012

3rd Fiscal Quarter 2011-12 - Summary of Results

Clients are currently offered a survey after receiving one of the services provided by MMDHD's three branch offices. The following results represent only those clients completing a survey; therefore, one should understand the findings in this report may not necessarily be representative of all clients at MMDHD.

A total of 444 surveys from the three counties (Clinton, Gratiot and Montcalm) were returned during the **3rd fiscal quarter** (04/01/2012 through 06/30/2012) and used for this analysis. This represents a decrease of 845 returned surveys from the previous fiscal quarter. Survey returns were unusually high the previous (2nd) quarter as a result of a CHED branch office contest to collect the most surveys. The returned surveys this quarter represent the Health Department's Environmental Health (EH) services [39 total surveys: 7 Clinton, 23 Gratiot, 9 Montcalm], and Community Health & Education (CHED) services [405 total surveys: 50 Clinton, 115 Gratiot, 240 Montcalm].

Client Demographics – CHED, EH and Dental Services

Of the 39 EH survey respondents, 39% indicated that service was provided via a scheduled appointment; the remainder being unscheduled visits (41%), or not indicated by the client (20%). Nearly 77% reported an appointment waiting time of *15 minutes or less*, while 0% waited *16-30 minutes*, and 0% indicated waiting *more than 30 minutes* (23% did not respond to the question). Of the 39 EH survey respondents, 41% were Food Service Sanitation clients, 21% were well/septic permit clients, 6% well/septic evaluation clients, 3% vacant land evaluation clients, and 29% "other" services. Most of these surveys categorized as "other" represented individuals taking a food safety training course. Approximately 72% of EH respondents were aware of health department services through the use of the services in the past. Other, less common, ways clients heard about health department services included: local realtor, private contractor, or a friend/relative.

Of the 405 CHED survey respondents, 74% were provided services via a scheduled appointment; the remainder being "walk-in" visits (21%) or not indicated by the client (5%). Approximately 72% reported an appointment waiting time of *15 minutes or less*, while 20% waited *16-30 minutes*, and 5% indicated waiting *more than 30 minutes* (3% did not respond to the question). Of the 405 CHED respondents, 43% were WIC clients, 30% Family Planning clients, 10% Immunization clients, 1% Vision/Hearing screening clients, 1% communicable disease clients, 0.5% MIHP clients, 0.5% CSHC clients, and 14% "other" services (primarily Mid-Michigan Health Plan clients and those using multiple CHED services). About 18% of CHED respondents indicated they had never used services before, while 57% used them 1-20 times, and 22% have used services more than 20 times (3% did not respond). The majority (62%) of respondents heard about services through a friend or family member, and another 16% heard through a health care provider.

Client Satisfaction Results – Quality of Service Questions

Survey questions were designed to reflect important aspects of service provided by the EH, CHED and Dental departments. They are:

EH Services	CHED Services
1. I am satisfied with the service I received today.	*1. The Health Dept program has made a positive difference for my child or me.*
2. Receptionist treated me with respect and was helpful.	*2. Health Dept. staff was friendly and respectful.*
3. Receptionist was knowledgeable of services I requested.	*3. Health Dept staff could answer my questions and gave me useful information.*
4. Receptionist attended to me in a timely manner.	*4. When calling Health Dept, I can reach staff when I need to.*
5. The person who delivered services to me was friendly and respectful.	*5. The Health Dept office was easy for me to find.*
6. The person delivered services to me in a timely manner.	*6. I am satisfied with the service I received today.*
7. The service person was capable and could answer my questions.	
8. The Health Department hours of operation are convenient for me.	
9. When calling the Health Department, I can reach the staff when I need to.	
10. The Health Department office was easy for me to find.	

To measure client satisfaction in these ten areas, a Likert-type scale of measurement was employed, where 5 = "Strongly agree", 4 = "Agree", 3 = "Neutral", 2 = "Disagree", 1 = "Strongly Disagree." Comments were also solicited from the respondents if they had more to add.

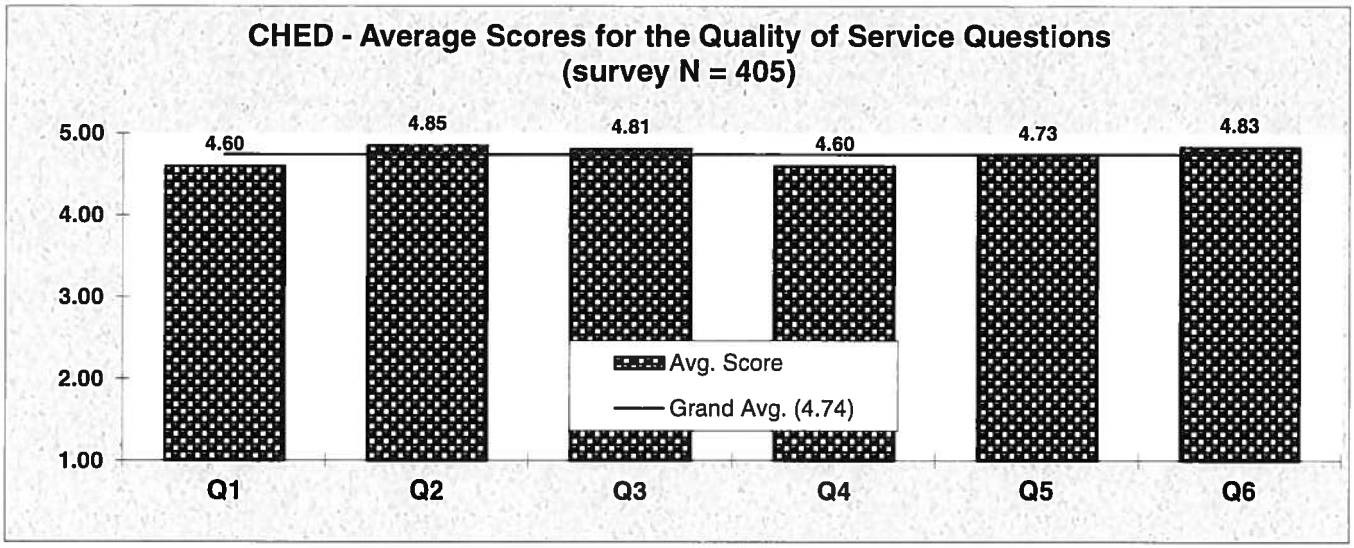
EH: Across all ten *quality of service* questions, the average satisfaction score was 4.91 out of 5.00, a very favorable score, indicating that EH clients were satisfied with the service they received. Last quarter's overall score was 4.71, also very favorable. The statistical mean for each of the ten scores ranged from a low of 4.79 (Q#8) to a high of 5.00 (Q#3,4); see enclosed graphs.

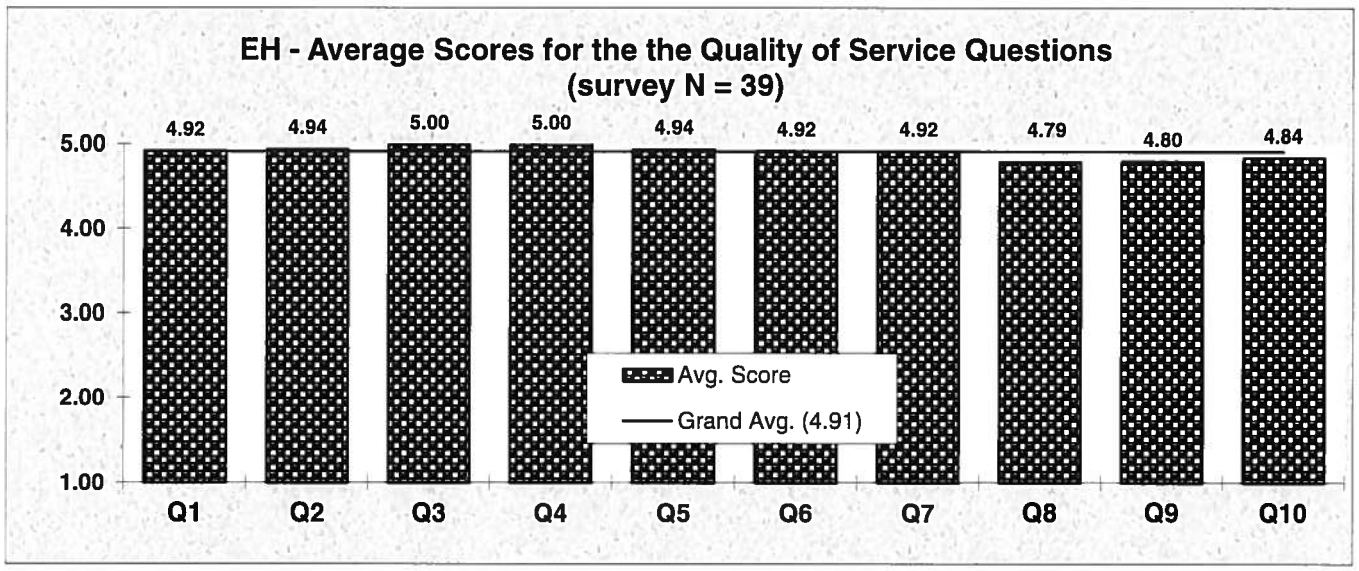
CHED: Across all six *quality of service* questions, the average satisfaction score was 4.74 out of 5.00, a very favorable score, indicating that CHED clients were satisfied with the service they received. Last quarter's overall score was 4.75. The statistical mean for each of the six scores ranged from a low of 4.60 (Q#1,4) to a high of 4.85 (Q#2); see enclosed graphs.

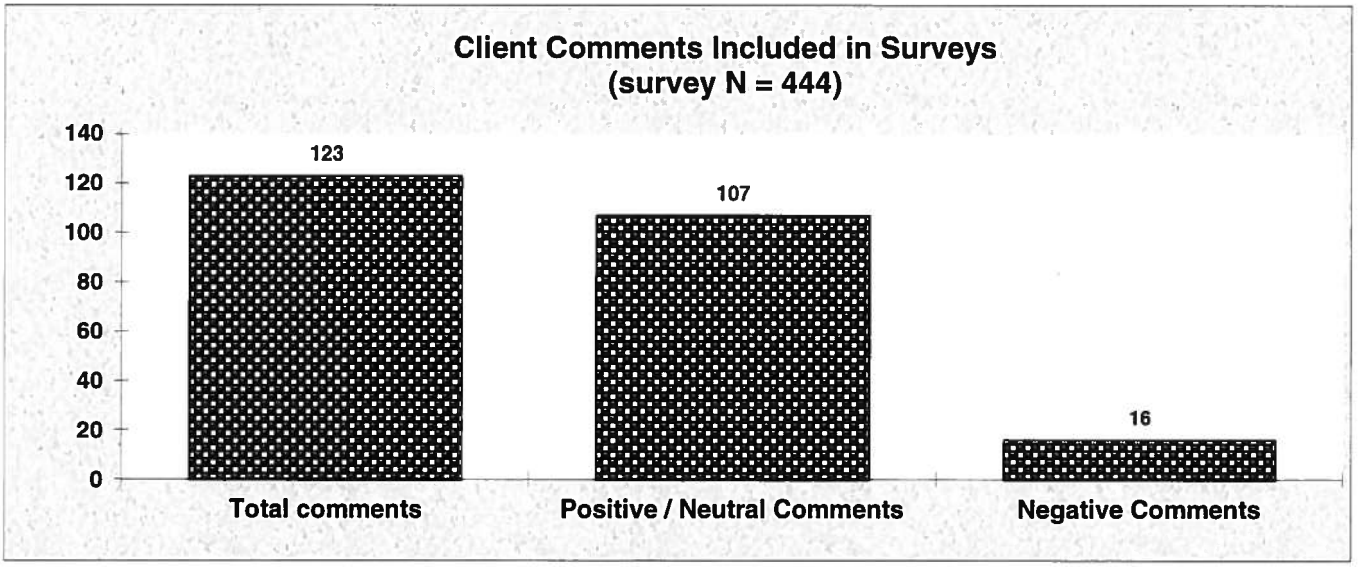
Client Comments

Clients are given an opportunity to provide additional comments when asked a final question on the survey – *"What could we have done to improve the service you received today?"* These comments recorded in the surveys this quarter are attached (comments are sorted by county and then service used). Of the 444 agency surveys returned, 123 (28%) included a comment. Of the 123 comments, 16 (13%) were of a negative tone, and 107 (87%) reflected a positive or neutral statement. When considering all 444 returned surveys, negative comments accounted for 3.6% (16 ÷ 444) of the total surveys returned for the fiscal quarter. The most frequent comments of a negative tone involved "wait times" for appointments and "communications" issues, such as the phone system.

Mid-Michigan District Health Dept.
Client Satisfaction Survey







3rd Qtr 2011-12 select graphs

Respondent's Comments from Client Satisfaction Survey
3rd Quarter 2011-2012

County	Service Used	Date	Topic	Comments by Survey Respondent when asked if they were satisfied with service received or how service can be improved
Clinton	CHED - Family Planning	4/3/2012	Communication - pos	Always helpful over the phone.
Clinton	CHED - Family Planning	5/11/2012	General - positive	You guys do a wonderful job!
Clinton	CHED - Family Planning	4/3/2012	General - positive	Everything is good in my eyes. Hope to see you keep it that way. Thank you.
Clinton	CHED - Family Planning	5/22/2012	General - positive	Doing a great job.
Clinton	CHED - Family Planning	4/10/2012	Suggestion	Make getting assistance, for those of us that don't have kids, easier.
Clinton	CHED - Hearing/Vision	May-12	General - positive	Thank you for being so easy to work with. You are always so good with the students.
Clinton	CHED - Hearing/Vision	May-12	General - positive	They took care of everything and are very friendly. The process went well but I know our principal is always concerned about the cost. We really appreciate the work done to make sure our students can see well.
Clinton	CHED - Hearing/Vision	May-12	General - positive	They know our district and our school building, and can do screenings with no help from us (school). Runs smoothly. [Elem. School screening]
Clinton	CHED - Hearing/Vision	May-12	Staff - positive	_____ is always really easy to work with. [Elem school screenings]
Clinton	CHED - Hearing/Vision	May-12	Staff - positive	_____ is a wonderful tech! She works to make each child feel comfortable and at ease. Also the screenings went smoothly and quickly.
Clinton	CHED - Other service	4/10/2012	Wait time - negative	Family Planning services should be any day of the week instead of one day of the week. [anonymous]
Clinton	CHED - WIC	4/2/2012	General - positive	It (visit) was wonderful. Very respectful.
Clinton	CHED - WIC	4/12/2012	General - positive	I always have an amazing experience here. The staff is super helpful and friendly.
Clinton	CHED - WIC	4/23/2012	General - positive	You all provided successful services today.
Clinton	CHED - WIC	4/23/2012	General - positive	Very helpful.
Clinton	CHED - WIC	4/19/2012	Suggestion	Maybe more staff (available) to accommodate different services all at the same day... Like something that could allow us to have WIC and Family Planning appointments on the same day.
Clinton	EH - Other service	5/9/2012	General - positive	I appreciate the easy availability of the Radon test kits.
Clinton	EH - Vacant Land Eval	4/5/2012	Staff - positive	_____ deserves a gold star! He is always friendly and very knowledgeable. He is very nice to work with and gives MMDHD a good name.

County	Service Used	Date	Topic	Comments by Survey Respondent when asked if they were satisfied with service received or how service can be improved
Gratiot	CHED - BCCCP	4/9/2012	General - positive	Doing great job!
Gratiot	CHED - Family Planning	5/4/2012	General - positive	They (MMDHD) helped when they didn't have to.
Gratiot	CHED - Family Planning	5/16/2012	General - positive	Doing a great job.
Gratiot	CHED - Family Planning	4/4/2012	General - positive	Great service.
Gratiot	CHED - Family Planning	4/25/2012	Wait time - negative	Shorten wait time. [anonymous]
Gratiot	CHED - Hearing/Vision	May-12	General - positive	Very efficient staff. Good job by all. Thanks!
Gratiot	CHED - Hearing/Vision	May-12	General - positive	Sending three technicians was awesome. It kept things moving quickly. The vision screenings went great.
Gratiot	CHED - Hearing/Vision	May-12	General - positive	Friendly staff. Convenient. Very valuable service. [pre-school screening]
Gratiot	CHED - Hearing/Vision	May-12	General - positive	We liked that _____ was willing to work with a schedule that resulted in the least amount of disruption to our education today. I found _____ to be professional, flexible and easy to work with.
Gratiot	CHED - Hearing/Vision	May-12	Staff - positive	_____ is a very efficient and goes out of her way to make sure everyone gets screened on the day she is here, even if it means she has to wait for recess, lunch, or someone arriving late. She keeps the office informed on the status of students and is overall a very pleasant technician.
Gratiot	CHED - Imms	4/17/2012	Communication - neg	Change phone answering system. Often no phone calls go through or it directs you to wrong office.
Gratiot	CHED - Imms	6/15/2012	Communication - neg	Call back in a timely manner after leaving message. [anonymous]
Gratiot	CHED - Imms	5/8/2012	General - positive	Excellent service!
Gratiot	CHED - Imms	5/15/2012	General - positive	Everyone was very friendly and helpful.
Gratiot	CHED - Imms	6/15/2012	General - positive	Service was excellent. No improvement needed.
Gratiot	CHED - Imms	6/20/2012	General - positive	Very satisfied. Great staff. Shots didn't even hurt when given! Was called back in a timely manner. Answered all my questions.
Gratiot	CHED - Imms	6/15/2012	General - positive	I was very satisfied with the services (and the other times I have been here, as well).
Gratiot	CHED - Imms	4/9/2012	Staff - positive	Staff very competent and professional.
Gratiot	CHED - Imms	4/17/2012	Staff - positive	Very nice ladies at front desk, and professional.
Gratiot	CHED - MMHP	5/24/2012	General - positive	Great service; friendly staff.
Gratiot	CHED - MMHP	6/14/2012	General - positive	I think you do a fine job.
Gratiot	CHED - MMHP	6/28/2012	General - positive	Friendly. Comfortable coming here.
Gratiot	CHED - MMHP	6/14/2012	General - positive	Could not ask for better service.

County	Service Used	Date	Topic	Comments by Survey Respondent when asked if they were satisfied with service received or how service can be improved
Gratiot	CHED - MMHP	6/14/2012	General - positive	This program is going to be a great help to me and my family. Staff very helpful.
Gratiot	CHED - MMHP	5/24/2012	Suggestion	Check grammar on questionnaires.
Gratiot	CHED - WIC	5/7/2012	Staff - negative	_____ was very rude to me and made me feel like an incompetent mother. [CHED supervisor contacted client to address complaint. Client was unhappy that child had been referred to another agency, as MMDHD staff was concerned about child]
Gratiot	EH - Food Service	3/22/2012	Communication - neg	[food safety] test somewhat confusing in areas. [anonymous]
Gratiot	EH - Food Service	3/22/2012	General - positive	I took my food safety test today and I was very pleased with the class. I received great information pertaining to my business, my questions were discussed, and I feel confident in the food I serve and prepare for my customers.
Gratiot	EH - Food Service	3/22/2012	General - positive	It (food safety course) was very pleasant and convenient for me. Great facilities for testing.
Gratiot	EH - Food Service	3/22/2012	General - positive	This class (food safety course) gave me a better understanding of food safety. _____ was very helpful and did awesome job in the class.
Gratiot	EH - Food Service	3/22/2012	General - positive	Lots of good information. Learned a lot.
Gratiot	EH - Food Service	3/22/2012	General - positive	Enjoyed the [food safety] class. I learned a lot.
Gratiot	EH - Food Service	3/22/2012	Staff - positive	Instructor did a good job. Staff was helpful at the front desk.
Gratiot	EH - Food Service	3/22/2012	Staff - positive	The [food safety] class and exam were very thorough. _____ did an excellent job conducting the class and is very knowledgeable about the subject content.
Gratiot	EH - Food Service	3/22/2012	Staff - positive	This class (food safety course) was very informative. The instructor strongly knew the material and was very helpful and easy to understand.
Gratiot	EH - Food Service	3/22/2012	Staff - positive	_____ was very knowledgeable, respectful and polite.
Gratiot	EH - Food Service	6/4/2012	Staff - positive	_____ was very polite and respectful. He was informational and explained everything well.
Gratiot	EH - Food Service	5/18/2012	Staff - positive	_____ was fantastic to work with!
Gratiot	EH - Food Service	4/26/2012	Staff - positive	My questions are always answered. _____ is always friendly and makes you feel comfortable when he is here.
Gratiot	EH - Food Service	5/28/2012	Staff - positive	Knowledgeable, friendly, helpful, and knows his job.
Gratiot	EH - Food Service	4/11/2012	Staff - positive	_____ was very easy to talk to. Answered any questions. Very friendly.

County	Service Used	Date	Topic	Comments by Survey Respondent when asked if they were satisfied with service received or how service can be improved
Gratiot	EH - Septic/Well Eval	6/5/2012	Staff - positive	We want to thank _____ for coming out and helping in the warm weather.
Gratiot	EH - Septic/Well Permit	5/23/2012	General - positive	Service was excellent and provided in a professional manner.
Montcalm	CHED - CSHCS	4/11/2012	Staff - positive	When I talk to _____ and _____, they are always really good at explaining things if I have questions. Our family is so thankful for the help we're receiving from CSHCS through the health dept. I don't have any complaints or suggestions for improvement. Thanks.
Montcalm	CHED - Early On	5/7/2012	General - positive	Great service. Very kind people and fast service.
Montcalm	CHED - Family Planning	4/26/2012	Communication - neg	Shorten length of time on-hold when scheduling appointments over the phone. Approximate on-hold time about 10 minutes. [anonymous]
Montcalm	CHED - Family Planning	6/11/2012	General - positive	You're perfect!
Montcalm	CHED - Family Planning	4/30/2012	General - positive	Everybody is doing a great job.
Montcalm	CHED - Family Planning	4/30/2012	General - positive	You guys are awesome. Thanks.
Montcalm	CHED - Family Planning	5/29/2012	General - positive	Thank you!
Montcalm	CHED - Family Planning	5/24/2012	General - positive	Everyone did a great job and the staff was very informational and helpful.
Montcalm	CHED - Family Planning	5/3/2012	General - positive	They made me feel comfortable. The health department is a little tricky to find.
Montcalm	CHED - Family Planning	4/16/2012	General - positive	Services were wonderful. So is staff.
Montcalm	CHED - Family Planning	4/16/2012	General - positive	The whole experience was good - wouldn't change the service.
Montcalm	CHED - Family Planning	4/26/2012	General - positive	No concerns. Wonderful staff and services.
Montcalm	CHED - Family Planning	4/5/2012	General - positive	You guys are great. Thanks so much.
Montcalm	CHED - Family Planning	4/19/2012	General - positive	Great service. I enjoy coming here.
Montcalm	CHED - Family Planning	4/5/2012	General - positive	I am very happy with the services you have provided me for almost 7 years. Thank you.
Montcalm	CHED - Family Planning	4/5/2012	Location - negative	Need to re-open office in Greenville (for Family Planning) at least once a month. I run out of pills because I couldn't drive 20 miles from Greenville to pick pills up in Stanton. Huge inconvenience.
Montcalm	CHED - Family Planning	5/14/2012	Staff - positive	I love _____; she is super sweet.
Montcalm	CHED - Family Planning	4/16/2012	Staff - positive	Great down-to-earth staff that makes you feel comfortable to talk to. Very thorough and very quick & prompt.
Montcalm	CHED - Family Planning	4/5/2012	Suggestion	Please put an office closer to Cedar Springs.
Montcalm	CHED - Family Planning	4/3/2012	Wait time - negative	Less waiting time. Sometimes I could be waiting for a half hour and not get in on time. [anonymous]

County	Service Used	Date	Topic	Comments by Survey Respondent when asked if they were satisfied with service received or how service can be improved
Montcalm	CHED - Family Planning	5/7/2012	Wait time - negative	Usually a long wait. [anonymous]
Montcalm	CHED - Family Planning	5/14/2012	Wait time - negative	I had to wait for 30 minutes before they even called me to the window, then about 10 minutes to figure out my insurance (whether I have it or not). I have been coming here 5 years and things have gotten slower at the front desks. The wait time needs to improve, as well as some organized record keeping at the front desk. [It's the responsibility of PHR's at the front desk to verify each client's contact information and insurance status with each appointment. Staff Informing each client individually (or through signage) was discussed with Supervisor]
Montcalm	CHED - Family Planning	5/14/2012	Wait time - negative	The only thing I really see needing to improve are wait times. Other than that, I am satisfied with my services. Thank you. [anonymous]
Montcalm	CHED - Family Planning	5/24/2012	Wait time - negative	Be faster! [anonymous]
Montcalm	CHED - Family Planning	6/5/2012	Wait time - negative	I am very thankful for being able to come in today, but it was an hour wait. The staff is working very hard to keep everything running on time and I was apologized to. I understand that with the many people in need of help they are doing their best. Staff very helpful and understanding.[Day of double-booked appointments].
Montcalm	CHED - Family Planning	4/23/2012	Wait time - negative	The only thing I wasn't pleased with is I was here for a ____ (medical test) and I was here for almost two hours. [anonymous]
Montcalm	CHED - Hearing/Vision	Apr-12	General - positive	Easy to work with.
Montcalm	CHED - Hearing/Vision	Apr-12	General - positive	Organized and flexible staff. We appreciate you offering this to our students every year.
Montcalm	CHED - Hearing/Vision	May-12	General - positive	We are glad this service is still offered to our students. We are very pleased with the service _____ provides.
Montcalm	CHED - Hearing/Vision	May-12	General - positive	I appreciate the MMDHD coming here and checking the students' hearing and vision. Sometimes parents listen better after initial test is done.
Montcalm	CHED - Hearing/Vision	May-12	General - positive	They did an excellent job. Always great with the kids and parents, and do an excellent job keeping things running smoothly.
Montcalm	CHED - Hearing/Vision	May-12	General - positive	Very flexible - we never know until the day of screening where we will have space available (for the screenings). I have never had any problems with our screenings and worked with _____ for quite a few years. [Hearing/Vision screenings]
Montcalm	CHED - Hearing/Vision	Apr-12	Staff - positive	_____ is very nice and works well with the students.

County	Service Used	Date	Topic	Comments by Survey Respondent when asked if they were satisfied with service received or how service can be improved
Montcalm	CHED - Hearing/Vision	May-12	Staff - positive	Organized, patient, thorough screens. It has been our pleasure to have _____ here every year.
Montcalm	CHED - Hearing/Vision	May-12	Staff - positive	We love _____; she's the best. Never any problems because she is always prompt, cooperative, kind, efficient, and works well with the students.
Montcalm	CHED - Hearing/Vision	May-12	Staff - positive	_____ is always so wonderful. Very prepared and flexible. Lots of parents commented on how personable they both were.
Montcalm	CHED - Imms	6/13/2012	General - positive	Keep up the good work! Thank you for all the help.
Montcalm	CHED - MMHP	4/25/2012	General - positive	I have had the MMHP (Mid Michigan Health Plan) for a few months now and I have been able to get the medication I need for my health conditions. I feel so much better now and don't know what I would do without it.
Montcalm	CHED - WIC	6/8/2012	General - positive	I like the Sesame Street kit. The "mail-in" feature is convenient and especially nice for saving gas money. I would like to see it continue.
Montcalm	CHED - WIC	4/10/2012	Staff - positive	This was my first WIC appointment and it was very nice. The staff was nice from the time I walked in to the time I walked out. They were all very helpful and answered my questions.
Montcalm	CHED - WIC	4/4/2012	General - positive	I was satisfied with the services. Keep up the good work!
Montcalm	CHED - WIC	4/12/2012	General - positive	Very satisfied. Very nice and super helpful.
Montcalm	CHED - WIC	4/18/2012	General - positive	Always pleasant.
Montcalm	CHED - WIC	4/8/2012	General - positive	Don't need any improvement.
Montcalm	CHED - WIC	4/3/2012	General - positive	Great service - no need to change.
Montcalm	CHED - WIC	4/27/2012	General - positive	I think the services are very helpful as they are and don't need to be improved.
Montcalm	CHED - WIC	4/22/2012	General - positive	You all are so helpful. We can't thank you enough.
Montcalm	CHED - WIC	5/17/2012	General - positive	Very friendly.
Montcalm	CHED - WIC	5/17/2012	General - positive	I know feedback is wanted to improve, but I think you guys are doing a great job. I felt free to ask any questions. I feel very comfortable coming here. Very easy to make appointment. Thank you for your help.
Montcalm	CHED - WIC	5/17/2012	General - positive	Everything went well. Very friendly. Got all questions answered.
Montcalm	CHED - WIC	5/15/2012	General - positive	Everything was great. No need for improvement. Everyone was very loving for my first WIC appointment.
Montcalm	CHED - WIC	6/5/2012	General - positive	I found everyone to be very friendly and informative.

County	Service Used	Date	Topic	Comments by Survey Respondent when asked if they were satisfied with service received or how service can be improved
Montcalm	CHED - WIC	5/22/2012	Location - positive	I enjoy coming to the Stanton office and Howard City location. The staff is friendly, caring and very helpful. Even though I live in Kent County, it is worth the long drive for me to keep my WIC through Montcalm County strictly because of the staff.
Montcalm	CHED - WIC	6/8/2012	Staff - positive	Staff was amazing. Very nice and accommodating.
Montcalm	CHED - WIC	4/19/2012	Suggestion	Keep all WIC appointments in Greenville office.
Montcalm	CHED - WIC	4/19/2002	Suggestion	I would like it if every appointment I have could be in Greenville. I don't have transportation so I have to get rides and it is really hard to find a way out to Stanton.
Montcalm	CHED - WIC	6/6/2012	Suggestion	Make the benefits last longer - don't base it on income.
Montcalm	EH - Food Service	5/23/2012	General - negative	I have issues with the annual cost of food license going too high. I asked why and it was because of mandated trainings for food handling. We are taxed enough now and the fees and license are too high.
Montcalm	EH - Food Service	5/24/2012	General - positive	They (inspector) came during lunch rush which is nerve racking, but I survived. I guess that's a good way to observe things.
Montcalm	EH - Food Service	5/23/2012	General - positive	My health inspector is always polite and helpful.
Montcalm	EH - Food Service	6/5/2012	General - positive	I am satisfied with the service.
Montcalm	EH - Food Service	6/5/2012	Staff - positive	_____ first visit with us here at (restaurant)... Excellent job and was helpful.

Gratiot County Parks and Recreation Commission Meeting Minutes

December12, 2012 @ 5:30pm

Emergency Operations Center

Commission Members Present: D. Yost, S. Sopocy, J. Bunting, K. Davis,J. Davis, C. Garrett, and J. Timmons.

Commission Members Absent:T. Lambrecht and L. Whitford.

Others Present:P. Little R. Dault-secretary, L. Braman.

1. **Introductions and Welcome**: Yost welcomed all in attendance.
2. **Invocation**: Invocation was offered by D. Yost
3. **Declaration of Quorum**: Quorum was declared 7 members present.
4. **Approval of Agenda**: Motion to approve was made by J. Davis, second by K. Davis. Approved by all, motion passed.
5. **Approval of November 14th Minutes**:Motion to approve was made byK. Davis, second byS. Sopocy. Approved by all, motion passed.

Public Comments: None Heard

Monthly Financial Report: Motion to approve was made by S. Sopocy, second by K. Davis. Approved by all

6. **Directors report**:

    a. **Reed County Park-**

    North Ball Field Fencing- The bid to install the outfield fence was awarded to Heritage Fencing. Construction to begin in the spring.

    Disc Golf Course- Cleanup of briars around area, cleaning of drain, and removal of invasive plants.

    Parking Lot- To help direct parking two signs will be placed as a visual reminder to keep speeds down.

    b. **Hubscher County Park-***Grounds*- General cleanup of maintenance garage is being done.

    Ball Field- N. Gratiot Little League requested adding 70 foot baselines to the infield, to accommodate older players.

    DNR Trust Fund- The final results have not been posted, but the outlook is not good.

c. **Pine River Update**- The map project is complete. The group will develop grant applications to help fund the Luce Rd. universal canoe access site.

7. **Old Business**:

   a. **Pompeii Park-**P. Little suggested a May 15th public meeting at this park to find out what the people would like done with this park.

   b. **Luce Road Access Site-**P. Little handed out a map of the proposed parking lot, walkway and access site. A motion was made by K. Davis that the Board proceed with the necessary action to develop the Luneack Landing acquisition. Second by J. Bunting. All were in favor and the motion passed. The Board requested that P. Little look into the history and past use of the property.

   c. **Sumner Property-**A terms of Lease Agreement sample was handed out and reviewed. The Board requested that P. Little have the County attorney draw up a draft to be presented at the January meeting.

   d. **HCP Bath House-**A special meeting was set up to look at potential costs of this project. The meeting will be January 9th, 5:30 pm at the EOC building.

8. **New Business:**

   a. **HCP Dugout Bids-** A motion was made to accept Freed Construction's bid, by K. Davis, second by J. Timmons. All were in favor and the motion passed.

   b. **2013 P & R Meeting Schedule**

9. **Additions:**None

10. **Commission Member Comments:**J. Bunting talked about using slash pad idea in future park developments. The new park truck has been ordered.

11. **Adjournment:** At 7:05 pm. a motion was made to adjourn by J. Davis, second by K. Davis, all were in favor and motion passed. Next meeting date is Jan. 16th, 2013.

IRS

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Standard Mileage Rates for 2013

R-2012-95, Nov. 21, 2012

WASHINGTON — The Internal Revenue Service today issued the 2013 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2013, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 56.5 cents per mile for business miles driven.
- 24 cents per mile driven for medical or moving purposes.
- 14 cents per mile driven in service of charitable organizations.

The rate for business miles driven during 2013 increases 1 cent from the 2012 rate. The medical and moving rate is also up 1 cent per mile from the 2012 rate.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical, or charitable expense are in Rev. Proc. 2010-51. Notice 2012-72 contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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Page Last Reviewed or Updated: 13-Dec-2012

Commissioner Appointments 2013

	A	B	C	D	E	F	G	H	I	J	K
1	**Commissioner:**	**No. Positions**	**Term Length**	**John Renneberg**	**Jan Bunting**	**Laura Benitez**	**Don Zinn**	**Scott Showers**	**Per Diem (P) Mileage (M) by County (C) Organization (O)**	**Meeting Date & Time**	**Location**
2	District:			**Dist. #1 Alma 2 Pine River Seville**	**Dist. #2 St. Louis Bethany Wheeler**	**Dist. #3 Fulton New Haven Newark North Shade Sumner**	**Dist. #4 Alma 1 Alma 3 Arcada**	**Dist. #5 Ithaca Elba Emerson Hamilton Lafayette North Star Washington**			
3	Regular Full Board Meetings	**5**		**X**	**X**	**X**	**X**	**X**	**P $50 (C) M (C)**	**First and Third Tuesday at 5:30 p.m.**	**Ithaca**
4	Finance Committee of the Whole	**5**		**X**	**X**	**X**	**X**	**X**	**P $30 (C) M (C)**	**Second Tuesday at 5:130p.m.**	**Ithaca**
5	Airport Authority - Chair	**1**	4 Years Ends 2/1/2013							As Needed	
6	Board of Public Works	1	3 Years Ends 12/31/2013						P(O) M (O)	As Needed - Seldom	Varies
7	Brownfield & Economic Dev.	2	6 Years Ends 12/31/2016 & 12/31/2014						**M (C)**	Meets as Needed	
8	CAMWC	2	2 Years Ends 12/31/2014						**M (C)**	1st Monday of the Even Months at 9:30 am	Turk Lake, Greenville
9	Commission on Aging	1	3 Years Ends 12/31/2015						M (C)	2nd Tuesday 9:30-11:30 am	COA Bldg.
10	Community Mental Health	2	3 Years Ends 3/31/2013 and 3/31/2015		X Ends 3/31/2013				P & M (O)	2nd Thursday at 7:00 p.m.	Alma
11	East Mich. Council of Governmenrts	1	1 to 3 Years Ends 12/31/2013						M (C)	1/18/2013 West Branch; 3/1/2013 Ithaca RESD; 5/3/2013 Houghton Lake Library; 7/12/2013 Iosco County; 9/13/2013 Riverwalk Place; 11/1/2013 if n33e3e Gladwin City Hall	
12	EightCAP	2	2 Years Ends 12/31/2014						M (C)	4th Friday at 9:30 a.m.	Turk Lake, Greenville

Commissioner Appointments 2013

	A	B	C	D	E	F	G	H	I	J	K
1	**Commissioner:**	**No. Positions**	**Term Length**	**John Renneberg**	**Jan Bunting**	**Laura Benitez**	**Don Zinn**	**Scott Showers**	**Per Diem (P) Mileage (M) by County (C) Organization (O)**	**Meeting Date & Time**	**Location**
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13	Greater Gratiot	2	1 Year Ends 09/30/13						M (C)	2nd Friday at 7:30 a.m.	Rotates St .Louis City Hall, Ithaca RESD, Breckenridge MAC, Alma GTEC
14	Northern Michigan Counties	1 Plus Alternate	2 Year Ends 12/31/2014						M(C)	Third Monday 9:15 a.m. Informal; 9:30 a.m. Formal Start	Grayling Township Hall
15	Mid- Michigan Health Dept. & VAT	2	2 Year End 12/31/2014						P(O) M(O)	4th Wednesday at 9 am for Finance; 10 am Regular Meeting	Rotates Stanton, St. Johns, Ithaca
16	****** No Mid-South after end of March.*** Mid-South Substance Abuse Advisory Board	1	2 Year End 12/31/2014						P(C) M(C)	Program Dev. 3rd Monday at 6 pm; Executive-Personnel-Finance 4th Monday 4:30 pm then Commission Meeting 6 p.m.	East Lansing
17	Parks & Rec.	1 Per County Policy #413 & By-Laws	3 Year Ends 12/31/2015						P(O) & M(C)	3rd Wednesday at 5:30 p.m.	911/Emergency Operations Center
18	Public Works	1	12/31/2013							As needed - seldom	
19	Saginaw Bay Area Resource, Conservation and Development	1 - Typically	None						M(C)	Tuesdays Monthly at 10 a.m. Some Thursdays	Saginaw RC&D Office - Bay City
20	MSU Extension District 8 Council	1								4:00 p.m. on 1/31/2013; 4/25/2013; 8/22/2013; 11/21/2013	Meetings held in either St. Johns or Ionia
21											
22	MMR										
23											
24											
25											
26		Per Diems & Mileage should be verified with the organization and/or administration.									

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REQUIRED COMMISSIONER APPOINTMENTS
( ) Denotes Current Appointee(s)

Current Term Ends	Board/Committee	Normal Term Length	Appointed:
2/1/2013	Airport Authority Partial Term 1 Position (Anderson)	4 Years	1.
12/31/2016	Brownfield Redevelopment & Economic Development Partial Term (Everett) 1 Position	6 Years	1.
12/31/2014	Brownfield Redevelopment & Economic Development Partial Term 1 Position (Merignac)	6 Years	1.
12/31/2012	Central Michigan Works! Consortium (CAMWC) 2 Positions (Everett & Merignac)	2 Years	1. 2.
12/31/2012	EightCAP 2 Positions (Dilts & Merignac)	2 Years	1. 2.
12/31/2012	Mid-Michigan District Health Department 2 Positions (Hagerman & Merignac)	2 Years	1. 2.
12/31/2012	Michigan Northern Counties Association 2 Positions (Merignac) (Bailey – Alternate)	2 Years	1. 2.
12/31/2013	Board of Public Works Partial Term 1 Position (Dilts)	3 Year	1.
9/30/2013	Greater Gratiot 2 Positions Partial Terms (Everett & Dilts)	1 Year	1. 2.
12/31/2012	Commission on Aging 1 Position	3 Year	1.
3/31/2015	Community Mental Health Partial Term 1 Position (Dilts)	3 Year Term	1.
12/31/2013	East Michigan Council of Governments Partial Term 1 Position (Anderson)	3 Year	1.

12/31/2012	Mid-south Substance Abuse Advisory Board 1 Position (Everett)	2 Year	1.
12/31/2012	Parks & Recreation 1 Position	3 Year	1.
	Saginaw Bay Research Conservation & Development 1 Position (Bailey)		1.

EAST MICHIGAN COUNCIL OF GOVERNMENTS
3144 DAVENPORT AVENUE, SUITE 200, SAGINAW, MI. 48602
PHONE: 989-797-0800, FAX: 989-797-0896
WWW.EMCOG.ORG

Main Council Appointment

2013 FULL COUNCIL MEETING SCHEDULE

MONTH	TYPE	TIME	LOCATION
January 18, 2013	Full Council	10:00	Ogemaw/West Branch, Mi
March 1, 2013	Full Council	10:00	Gratiot County/RESD
May 3, 2013	Full Council	10:00	~~Roscommon County~~ Library ← Houghton Lake
July 12, 2013	Full Council	10:00	Iosco County
September 13, 2013	Full Council	10:00	Riverwalk Place
November 1, 2013 (if needed)	Full Council	10:00	Gladwin City Hall

mid-south
substance abuse commission
2875 Northwind Drive, Suite 215 • East Lansing, MI 48823-5035 • Phone (517) 337-4406 • Website: http://www.MSSAC.com

November 29, 2012

Board of Commissioners
Gratiot County Courthouse
214 East Center Street
Ithaca, MI 48847

Dear Commissioners:

Since the Mid-South Substance Abuse Commission is finalizing its business operations with a contemplated end date of March 31, 2013, Mid-South requests Gratiot County's extension of appointee Warren Everett to the Mid-South Board until March 31, 2013. For your knowledge, Mid-South is making a similar request to all counties for all expiring Board appointments prior to March 31, 2013 (11 of 17) to best provide continuity of membership, as a Commissioner or as a county resident representative, to better assure efficient meetings for the final three months of operations.

As always we appreciate what each member appointed has provided during their tenure and their dedication to our mission and their professionalism and contribution toward our challenging work. I can be reached at gvannorman@mssac.com or by phone at 517.483.3290 should you need further discussion on this request. Have a wonderful Holiday season and I look forward to hearing from you on this matter before January 2013.

Respectfully,

Gary VanNorman
Executive Director

Nicole Frost

From: Lehman Donald <lehmand6@anr.msu.edu>
To: nfrost@gratiotmi.com <nfrost@gratiotmi.com>
Cc:
Date: 12/07/12 11:58 AM
Subject: District MSUE Council Members

Nicole, As you make Commissioner assignments for next year, please continue to appoint a representative from the Board to the MSU District Extension Council and let me know who is appointed. Thank you, Don

Tentative 2013 meeting dates:

January 31, 2013	4:00 p.m.
April 25, 2013	4:00 p.m.
August 22, 2013	4:00 p.m.
November 21, 2013	4:00 p.m.

Meetings are held centrally to the district and held in either St. Johns or Ionia.

Donald Lehman
MSUE District 8 Coordinator
50 E. Sprague Road
Ionia, Michigan 48846
Phone: 616-527-5358
Cell: 616-902-2849
E-mail: lehmand6@msu.edu

SERVING BARRY, CLINTON, EATON, GRATIOT, INGHAM, IONIA & MONTCALM COUNTIES

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Gratiot County Board of Commissioners
Application for appointment to boards and commissions

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference)

1 Commission on Aging

2

3

4

Name Lois M. Ramsey

Occupation Retired

Employer —

E-mail address

Home address 7708 N. Bliss Road Elwell, MI

Home Phone 989-463-8306

Business phone

Length of residency in Gratiot County 13 years

County Commission District One

Please list other community organizations/commissions you are a member of:

Election Worker - Seville Township

On the next page please indicate the experience you have which will have value if you are appointed. Also indicate any reasons for desiring to serve on the requested board or commission.

Date of application 10/17/12

Lois M. Ramsey
Signature

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone 989 875-5215
Fax 989 875-5254

I have been a board member since 2009. Serving on this board is very gratifying, and I am proud to work with the other dedicated board members. Craig and his staff deeply care for the Seniors of Gratiot County.

Lois M. Ramsey
Commission On Aging Board
District 1
10-17-12

Print Form

Gratiot County Board of Commissioners
Application for appointment to boards and commissions

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference)

1 COMMISSION ON AGING Dist #4 or "Member At Large"

2

3

4

Name PATRICIA McCREERY

Occupation RET'D (FINANCE)

Employer RET'D

E-mail address THOMPATMC@CHARTER.COM

Home address 1002 PINEVIEW CT.

Home Phone 989-463-6747

Business phone

Length of residency in Gratiot County 66 YRS.

County Commission District #4

Please list other community organizations/commissions you are a member of:

ALMA ST. MARY'S
ALMA ELKS LODGE

On the next page please indicate the experience you have which will have value if you are appointed. Also indicate any reasons for desiring to serve on the requested board or commission.

Date of application 10-9-12

Patricia A. McCreery
Signature

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone 989 875-5215
Fax 989 875-5254

I have been on the Board for a few years & would like to continue to represent the Seniors of Beaufort County. I am proud to be a Board member & take my term seriously.

D. Mc

Print Form

Gratiot County Board of Commissioners
Application for appointment to boards and commissions

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference)

1 Commission on Aging District 4

2 Representative at Large

3

4

Name FLOYDENE MITCHELL Occupation retired teacher

Employer Retired E-mail address —

Home address 136 Mayer St. Alma, Mi. 48801

Home Phone 989-463-5193 Business phone —

Length of residency in Gratiot County 1965 County Commission District Gratiot #4

Please list other community organizations/commissions you are a member of:

Salvation Army Board.
Gratiot Emergency Housing Board.
Rotary
Community Cafe
Volunteer at Pine Ave. weekly

On the next page please indicate the experience you have which will have value if you are appointed. Also indicate any reasons for desiring to serve on the requested board or commission.

Date of application

Floydene Mitchell
Signature

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone 989 875-5215
Fax 989 875-5254

Now that I am retired I have the time to give back to the community I have enjoyed living in since 1965.

Dean Mitchell
(Floydada)

Print Form

Gratiot County Board of Commissioners
Application for appointment to boards and commissions

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference)

1 Commission on ageing

2

3

4

Name Mary Ann Girard

Occupation Retired

Employer retired

E-mail address magirard@charter.net

Home address 26 Meadow Lane

Home Phone 989-875-2979

Business phone

Length of residency in Gratiot County 48 yrs +

County Commission District 5

Please list other community organizations/commissions you are a member of:

On the next page please indicate the experience you have which will have value if you are appointed. Also indicate any reasons for desiring to serve on the requested board or commission.

Date of application

Mary Ann Girard
Mary Ann Girard
Signature

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone 989 875-5215
Fax 989 875-5254

I deliver meals in the Ithaca area and have for a number of years. I drive the vans sometimes. I work in the COA office and help out when I can. I have worked with COA flu clinics and helped out with the Christmas baskets. I like working with older adults. I also take care of my husband who is in a wheel chair so I know how important it is to get help. So I like to help out where I can. I also have been on the COA Board for the last 4 years. I have always worked with people and enjoy it.

Mary Ann Girard

Print Form

Gratiot County Board of Commissioners
Application for appointment to boards and commissions

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference)

1 Commission on Aging

2

3

4

Name Linda Johnson

Occupation Field Instructor/Adj. Prof

Employer Alma College

E-mail address lijohnso@edzone.net

Home address 112 E. State St St. Louis, MI 48880

Home Phone 989-681-5340

Business phone 989-560-0608

Length of residency in Gratiot County 35 yrs.

County Commission District 2

Please list other community organizations/commissions you are a member of:

Big Brothers / Big Sisters
Heroes Committee for American Red Cross
Gratiot County Playees
Women's Resource Center Board
Friends of Library (Cutler Memorial) Officer
Active in First United Methodist Church in St. Louis

On the next page please indicate the experience you have which will have value if you are appointed. Also indicate any reasons for desiring to serve on the requested board or commission.

Date of application Oct. 12, 2012

Signature Linda Johnson

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone 989 875-5215
Fax 989 875-5254

I have been actively involved in many organizations as well as in education during the past 35 years in Gratiot County, and I feel that this experience helps me understand the needs of all demographics in the area.

I have enjoyed working with my fellow Board Members and Craig Reese during the past six-years and would consider it an honor to continue working on behalf of older adults in our County.

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS
GRATIOT COUNTY BOARD OF COMMISSIONERS

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon, Gratiot County Clerk
214 E. Center St., P.O. Box 437, Ithaca, MI 48847
Phone (989) 875-5215; Fax (989) 875-5254

1. CONSTRUCTION BOARD OF APPEALS 3. _____

2. _____ 4. _____

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Name RUSSELL D. LAPHAM 2. Occupation RETIRED

3. Employer RETIRED 4. E-mail address _____

5. Home address 10059 LAKESIDE DR. PERRINTON 48871
Street City Zip

6. Home Telephone 682-4180 7. Business Telephone SAME

8. Length of residency in Gratiot County 27 YEARS

9 County Commissioners District _____

10. List other community organizations/commissions that you are a member.
GRATIOT COUNTY GOP

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

11-21-2012 Russell D. Lapham
Date of Application Signature

Russell D. Lapham
10059 Lakeside Drive
Perrinton, MI 48871

November 15, 2012

Gratiot County Board of Commissioners
214 East Center Street
P. O. Box 437
Ithaca, MI 48847

Dear Commissioners:

I would like to be considered for a position for the Construction Board of Appeals.

Background:

- Raised on a farm.
- Veteran of the Viet Nam conflict.
- Retired General Motors Manufacturing Engineer with extensive working knowledge of blueprints.
- Supervisor at General Motors for 23 years.
- Designed and built three personal homes doing all of the work myself, including all electrical and plumbing.

Community Organizations:

- Past President , Vice-President and Secretary of the Rainbow Lakes Maintenance Corporation
- Past head of the Architectural Control Committee at the Lakes
- Past Maintenance Supervisor for the RLMC Corporation
- Had responsibility for securing bids for construction of new Boat Storage Barns
- Secured bids for Inspections and repairs of Little Rainbow Dam and worked with Commissioners, Lorenz and Denman on monitoring water levels and checking wells at the Big Lake Dam.
- Currently serving on the Fish Stocking Committee

I like being involved at the County level. I believe that citizens of the USA should contribute to the County and State when they are able.

Sincerely,

Russell D. Lapham
Ph: 989.682.4180

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS
GRATIOT COUNTY BOARD OF COMMISSIONERS

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon, Gratiot County Clerk
214 E. Center St., P.O. Box 437, Ithaca, MI 48847
Phone (989) 875-5215; Fax (989) 875-5254

1. Medical Examiner 3. _____

2. _____ 4. _____

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Name Kurt C. Anderson DO 2. Occupation Physician
3. Employer Mid Michigan Health 4. E-mail address Kander54@aol.com
5. Home address 7522 S. Vernon Rd, Blanchard, MI. 49310
Street City Zip
6. Home Telephone 828-6925 7. Business Telephone 989-828-6691
8. Length of residency in Gratiot County n/a

9 County Commissioners District_____

10. List other community organizations/commissions that you are a member.

_____ _____
_____ _____

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

11/12/12 Kurt C Anderson
Date of Application Signature

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS
GRATIOT COUNTY BOARD OF COMMISSIONERS

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon, Gratiot County Clerk
214 E. Center St., P.O. Box 437, Ithaca, MI 48847
Phone (989) 875-5215; Fax (989) 875-5254

1. PARKS AND RECREATION COMMISSION 3. _____

2. _____ 4. _____

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Name TIM LAMBRECHT 2. Occupation TEACHER

3. Employer ITHACA SCHOOLS 4. E-mail address tim.lambrecht@gmail.com

5. Home address 1026 PINEVIEW CT. ALMA 48801
Street City Zip

6. Home Telephone 989-463-4137 7. Business Telephone 875-3373

8. Length of residency in Gratiot County 23 years

9 County Commissioners District 2 (will be 1st next year)

10. List other community organizations/commissions that you are a member.
ALMA CITY PLANNING COMMISSION

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

11/5/2012
Date of Application

Signature

I am currently a member of the Parks and Recreation Commission and have served since being appointed as a member of the County Commission. I was a County Commissioner for three years, including two years as Finance Chairperson. My experience on these boards as well as my educational background and interest in parks and recreation and desire to continue to serve the people of Gratiot County qualify me for this board.

Tim Lambrecht

Gratiot County Board of Commissioners
Application for appointment to boards and commissions

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference)

1 Parks and Recreation

2

3

4

Name Jerry Lewis

Occupation Barber

Employer Self

E-mail address Jim.BarberShop.com@

Home address 3602 N Ely Hwy Alma MI 48801

Home Phone 989-576-0711

Business phone 989-681-5030

Length of residency in Gratiot County 28 years

County Commission District 4

Please list other community organizations/commissions you are a member of:

Im On The DDA Board in St Louis MI for The past 14 years
Church Staff Parish Board

On the next page please indicate the experience you have which will have value if you are appointed. Also indicate any reasons for desiring to serve on the requested board or commission.

Date of application 11-26-12

Signature

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone 989 875-5215
Fax 989 875-5254

I have meny years on Board for meny year State Barber Assoation and Present and Vice Prenent. DDA Board and Church Board

I have camp in both Parks and I want to Be apart of it
I Hope to Keep them up for mening year to come

GRATIOT COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Vets Committee for Veterans Affairs 2. Parks + Recreation Committee ✓

3. Mental Health Board of Directors 4. Airport Advisory Committee

1. Name Michael Anthony Mitchell 2. Occupation US NAVY DAV

3. Employer Unemployed 4. E-mail address navevet@yahoo.com

5. Home Address 3461 Alma Drive Lot 110 Alma 48801
Street City Zip

6. Home Telephone 1-989-285-1412 7. Business Telephone 285-2843

8. Length of Residency in Gratiot County over 10 yrs 9. County Commissioners District 1st

10. List other community organizations/commissions that you are a member.
Gratiot County Mental Health Client Advisory Board
Re-Life Church Chairman of our MH Board Disabled American Vets Group
of Mount Pleasant, MI, First Church of God Alma Usher + Church Greeter

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

Sept 21, 2012 — Date of Application

Michael A Mitchell — Signature

PLEASE RETURN THIS APPLICATION TO:

Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone (989) 875-5215
Fax (989) 875-5254

FILED
AUG 14 2012
GRATIOT COUNTY CLERK

GRATIOT COUNTY BOARD OF COMMISSIONERS

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Parks commission 2. _____

3. _____ 4. _____

1. Name Scott A. Reinsmith 2. Occupation Factory worker

3. Employer cartridges are US. 4. E-mail address saw-gunner_10/5t_sot@yahoo.com

5. Home Address 217 E. South St. Ithaca 48847
Street City Zip

6. Home Telephone 989-285-8329 7. Business Telephone _____

8. Length of Residency in Gratiot County 33 yrs. 9. County Commissioners District _____

10. List other community organizations/commissions that you are a member.

Like To be apart of bettering my community.

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

8/14/12
Date of Application

Signature

PLEASE RETURN THIS APPLICATION TO:

Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone (989) 875-5215
Fax (989) 875-5254

GRATIOT COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Planing Commission 2. _____

3. _____ 4. _____

1. Name Clark Hubbard 2. Occupation Consultant

3. Employer Self 4. E-mail address clark@nogreatersky.com

5. Home Address 821 E North St. Ithaca 48847
Street City Zip

6. Home Telephone (989) 620-7619 7. Business Telephone _____

8. Length of Residency in Gratiot County 24 yrs 9. County Commissioners District 5

10. List other community organizations/commissions that you are a member.

~~Currently Planning Commission, Community Mental Health, Gratiot Community Credit~~

~~Union~~ See Attached Resume' via Email

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

11/16/12
Date of Application

Signature

PLEASE RETURN THIS APPLICATION TO:

Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone (989) 875-5215
Fax (989) 875-5254

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS
GRATIOT COUNTY BOARD OF COMMISSIONERS

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon, Gratiot County Clerk
214 E. Center St., P.O. Box 437, Ithaca, MI 48847
Phone (989) 875-5215; Fax (989) 875-5254

1. County Planning Comm.
2. _____ 4. _____

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Name Michael Loenshal 2. Occupation Presbyterian Pastor
3. Employer _____ 4. E-mail address _____
5. Home address 115 E. North St. Ithaca 48847
   Street City Zip
6. Home Telephone _____ 7. Business Telephone _____
8. Length of residency in Gratiot County 18
9. County Commissioners District 5
10. List other community organizations/commissions that you are a member.
    Lions Club _____ _____ _____

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

December 3, 2012 Michael Loenshal
Date of Application Signature

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS
GRATIOT COUNTY BOARD OF COMMISSIONERS

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon, Gratiot County Clerk
214 E. Center St., P.O. Box 437, Ithaca, MI 48847
Phone (989) 875-5215; Fax (989) 875-5254

1. County Planning Commission 3. _____

2. _____ 4. _____

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Name Caroline Ross 2. Occupation Retired
former
3. Employer State of MI 4. E-mail address csross43@aol.com

5. Home address 10587 Riverside _____
Street City Zip

6. Home Telephone 989 6814265 7. Business Telephone _____

8. Length of residency in Gratiot County 30 years

9 County Commissioners District _____

10. List other community organizations/commissions that you are a member.
Board of Canvassers
Jury Board

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

12/8/12 Caroline Ross
Date of Application Signature

Application for appointment to boards and commissions

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference)

1 Gratiot County Planning Commission

2

3

4

Name: Caroline Ross

Occupation: Retired

Employer: former..State of MI/UAW

E-mail address: csross43@aol.com

Home address: 10587 Riverside Dr., St. Louis, MI 48880

Home Phone: 989-681-4265

Business phone:

Length of residency in Gratiot County: 32 years

County Commission District:

Please list other community organizations/commissions you are a member of:

Gratiot County Jury Board
Gratiot County Board of Canvassers
State of MI Occupational Health Standards Commission (Vice Chair)
Great Lakes Bay Area Community Action Program (Recording Secretary)
Faith Lutheran

Signature: Caroline S. Ross

On the next page please indicate the experience you have which will have value if you are appointed. Also indicate any reasons for desiring to serve on the requested board or commission.

Date of application: 12/21/12

s/ Caroline Ross
Signature

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone 989 875-5215
Fax 989 875-5254

Gratiot County Commissioners:

Community boards are truly the heart and soul of municipal government and offer the opportunity for citizens to exercise an important freedom and become personally involved in the process. I believe that all citizens should take advantage of this challenge and become educated on the many facets of our community and work together with their neighbors accomplishing goals for the greater good of all.

While we need to develop endeavors that will enhance the economic growth, envision new possibilities, secure environmental quality, and offer solutions to other community problems, I feel very strongly about maintaining the beauty that Gratiot County possesses while also preserving that small town feeling that we have all grown to love. My husband and his family have been involved in the Gratiot farming community for four generations.

I possess a Bachelor's Degree in Human Resources and Business Administration. My previous employment was with the State of Michigan, Unemployment Insurance Agency and the Department of Social Services (32 years, now retired). In 2000, I was appointed to the position of Health & Safety Director with UAW Local 6000. In this position I was responsible for the safety of 17,000 State Employees in 1,200 state worksites. Also, I developed training materials and conducted training seminars for employees.

I have had extensive experience in public speaking and in the negotiation process, as I also served on the UAW Bargaining team for four contracts. In 2010, I was appointed by the Governor to MIOSHA Occupational Health Standards Commission and elected as Vice Chair 2012. I currently serve on the Gratiot County Jury Board and the Board of Canvassers.

I would consider it an honor to be appointed to serve with the Gratiot County Planning Commission.

Sincerely,

Caroline Ross
10587 Riverside Dr
St. Louis, MI 48880
Csross43@aol.com
989-681-4265

GRATIOT COUNTY BOARD OF COMMISSIONERS
APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. PLANNING 2. _____

3. _____ 4. _____

1. Name KENNETH A. MILLER 2. Occupation REAL ESTATE

3. Employer SELF Employed 4. E-mail address KenMiller@miller-real-pro.Com

5. Home Address 430 N. MAPLE ST BOX 182, ITHACA, MI 48847
Street City Zip

6. Home Telephone 989-666-6826 7. Business Telephone 989 875-3250

8. Length of Residency in Gratiot County 6 yrs 9. County Commissioners District 5

10. List other community organizations/commissions that you are a member.

AMERICAN Legion,

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

11/30/11 Kenneth A Miller
Date of Application Signature

PLEASE RETURN THIS APPLICATION TO:

Carol A. Vernon
Gratiot County Clerk
214 E. Center St.
P.O. Box 437
Ithaca, MI 48847

Phone (989) 875-5215
Fax (989) 875-5254

APPLICATION FOR APPOINTMENT TO BOARDS AND COMMISSIONS
GRATIOT COUNTY BOARD OF COMMISSIONERS

PLEASE RETURN THIS APPLICATION TO:
Carol A. Vernon, Gratiot County Clerk
214 E. Center St., P.O. Box 437, Ithaca, MI 48847
Phone (989) 875-5215; Fax (989) 875-5254

1. ZONING BOARD OF APPEALS 3. _____

2. _____ 4. _____

Name of Board or Commission to which appointment is desired.
(If more than one, please list in order of preference.)

1. Name GLENN UNRUH Occupation RETIRED

3. Employer _____ 4. E-mail address GLENNUNRUH1@GMAIL.COM

5. Home address 1219 WILLIS ST ITHACA 48847
Street City Zip

6. Home Telephone 989 875-3587. Business Telephone —

8. Length of residency in Gratiot County 75 YRS

9 County Commissioners District 5

10. List other community organizations/commissions that you are a member.

0

11. Please indicate on a separate page the experience you have which will have value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or commission.

11-7-12 Glenn Unruh
Date of Application Signature

I have been a member of the Z.B.A. for approximately 10 yrs. To my best memory I have attended every hearing. I am looking forward to serving another term.

Thanks,
Glenn D. Unruh

AGREEMENT WITH REPECT TO ANIMAL CARCASS REMOVAL AND PROVISION OF RESEARCH ANIMALS

It is hereby mutually agreed upon by and between the County of Gratiot through its Board of Commissioners, hereinafter referred to as "County" and R & R Research of 19256 Kendaville Rd., Howard City, Michigan 49329, hereinafter referred to as "R & R" as follows:

1. Commencing on February 1, 2009, R & R shall be responsible for removal of all dead cats and dogs from the Gratiot County Animal Control at no cost to the county.

2. In consideration for the above, Gratiot County Animal Control shall, after following all applicable statutes and regulations with respect to waiting periods, notification and the like, provide R & R usable animals for research purposes.

3. So long as this agreement is in force, and R & R is performing as per its terms, R & R shall be the only licensed dealer, shelter, or research facility that may purchase animals for medical research from Gratiot County Animal Control.

4. This contract will run for a period of five (5) years beginning February 1, 2009. Termination of the contract prior to the end of its five (5) year term shall occur only if changes in State or Federal Law make the procurement of animals for research purposes illegal, or if R & R should cease to exist as a business entity.

R & R Research

Date: 3/12/09, 2009

By: _____
Jim Woudenberg
Its: President

Gratiot County

Date: _____,2009

By: _____
Mark Knowles
Its: Chairman of Board of Commissioners

Date: March 4,2009

By: _____
Brian Smith
Its: Administrator

Date: March 6,2009

By: _____
Anthony Costanzo
Its: Attorney

Date: 3/4/09,2009

By: _____
Dawn Little
Its: Animal Control Director

Resolution

GRATIOT COUNTY BOARD OF COMMISSIONERS
ITHACA, MICHIGAN 48847

A Resolution # 2012-151

Approving a Millage of 0.4247 of a Mill Pursuant to Public Act 88 of 1913 (MCLA 46.161) to Promote the Agricultural, Industrial and Tourist Advantages of Gratiot County to be Levied in December, 2012 for Use in Fiscal Year 2012/2013

Whereas, under Michigan law (Public Act 88 of 1913; MCLA 46.161), Michigan counties may levy a millage to promote economic activity in the county, region or state through several activities including advertising agricultural and industrial advantages, exhibiting products and industries, encouraging immigration and increased trade and advertising for tourists; and

Whereas, Gratiot County and Michigan are experiencing an economic downturn that has resulted in high unemployment rates, reduced personal and family income and reduced revenue available for general local business activity while also reducing revenues for public needs; and where there is an opportunity to provide funding for conducting economic development in the county and promoting agriculture and expanding business to improve the Gratiot County economy; and

Whereas, a levy of 0.4247 mills pursuant to Public Act 88 of 1913 would provide approximately $461,240 annually in economic development revenue and cost a homeowner $.4247 for every $1,000 of his/her taxable value so that a $100,000 market value home will pay no more than $21.24 per year –approximately $1.77 per month and this rate equates to $13.62 per year or $ 1.14 per month for the average Gratiot County home; and

Whereas, the Gratiot County Board of Commissioners is considering a levy of this millage to ensure continued county wide support of economic development activities while enabling a comparable amount of general fund dollars to be redeployed to other public services; and

Whereas, it is now proposed that the Board of Commissioners approve a millage of 0.4247 mills to promote agricultural, industrial, expanding business, and tourist advantages of Gratiot County; and

Whereas, it is now proposed that the 0.4247 mills, which will generate approximately $461,240, be assessed and collected in December, 2012 to fund the following programs in fiscal year 2012/2013: $152,000 for MSU Extension/4-H and $309,240 for Greater Gratiot Development or prorated portions thereof; and

Whereas, the approval of this millage is not subject to the popular vote requirement of the Headlee Amendment to the State Constitution (Article 9, Sec. 31) because the Legislative authorization for the agriculture and economic development millage predates the Headlee Amendment by 65 years.

NOW THEREFORE, be it resolved that pursuant to the authorization of Public Act 88 of 1913 (MCLA 46.161), the Gratiot County Board of Commissioners approves a millage of 0.4247 mills to promote Agricultural, Industrial and Tourist advantages of Gratiot County to be levied against all taxable property in the County with such levy to be collected in December, 2012 for use in fiscal year 2012/2013, with the proceeds of such millage to be placed into the County's Economic Development and Agriculture Millage Fund.

Ayes: Anderson, Bailey, Everett, Dills & Merignac

Nays: Bunting & Hagerman

I, Carol A. Vernon, Clerk of the Gratiot County Board of Commissioners, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Gratiot County Board of Commissioners at a meeting held on June 19, 2012 and is on file in the Gratiot County Clerk's Office.

Dated: June 19, 2012

Carol A. Vernon

Carol A. Vernon, Gratiot County Clerk

3961 (Rev. 01-11)

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

ANDY DILLON
STATE TREASURER

August 2012

County Incentive Program
Fiscal Year 2013

Section 952(2) of 2012 Public Act 200, created a new program called the County Incentive Program (CIP) to be implemented in fiscal year 2013. The CIP is broken into three categories: Accountability and Transparency, Consolidation of Services, and Employee Compensation. Each category has specific requirements that eligible counties must fulfill.

Under the CIP, each eligible county may receive a prorated share of the amount appropriated for distribution. The county shall receive 1/3 of the prorated share for each of the three categories they fulfill the specific requirements for.

To qualify for a category a county must:

1. Make a category's required documents available for public viewing in the county clerk's office, or post them on a publicly accessible Internet site by the qualifying dates for the category.
2. Provide to treasury the required certification form and copies of the required documents for the category.

Below are the three categories and their requirements.

1. **Accountability and Transparency – Due October 1, 2012**

    - Required Documents
        - Certification of Accountability and Transparency (form 4886)
        - Citizen's Guide
        - Performance Dashboard
        - Projected Budget Report

    - Qualification Dates/Payment Information
        - If certified on or before October 1, 2012;
            - Receive 1/6 of the category payment on the last business day of October, December, February, April, June, and August

        - If certified after October 1, 2012 but by the first day of a payment month;
            - October payment forfeited
            - Remaining category payments will be forfeited unless the certification and required documents are received by the first day of a payment month. If Treasury receives the documents by the first day of a payment month, 1/6 of the category payment will be received on the last business day of each payment month thereafter.

2. **Consolidation of Services – Due February 1, 2013**

   - Required Documents
     - Certification of Consolidation of Services (form 4887)
     - Consolidation Plan

   - Qualification Dates/Payment Information
     - If certified on or before February 1, 2013;
       - Receive 1/6 of the category payment on the last business day of October, December, February, April, June, and August

     - If certified after February 1, 2013 but by the first day of a payment month;
       - Receive 1/6 of the category payment on the last business day of October and December
       - February payment forfeited
       - Remaining category payments will be forfeited unless the certification and required document are received by the first day of a payment month. If Treasury receives the documents by the first day of a payment month, 1/6 of the category payment will be received on the last business day of each payment month thereafter.

3. **Employee Compensation – Due June 1, 2013**

   - Required Documents *(Choice of two options)*
     - **Option 1** - Employee Compensation Plan
       - Certification of Employee Compensation (form 4888)
       - Employee Compensation Plan
     - **Option 2** - 2011 Public Act 152 Compliant
       - Certification of 2011 Public Act 152 Compliance (form 4978)
       - Board resolution/meeting minutes (if applicable)
         - 80/20 Option - majority vote required
         - Exempt (opt-out) Option - 2/3 vote required annually

   - Qualification Dates/Payment Information
     - If certified on or before June 1, 2013;
       - Receive 1/6 of the category payment on the last business day of October, December, February, April, June, and August

     - If certified after June 1, 2013 but by the first day of a payment month;
       - Receive 1/6 of the category payment on the last business day of October, December, February, and April
       - June payment forfeited
       - The remaining category payment will be forfeited unless the certification and required document are received by August 1, 2013. If received by August 1, 2013, 1/6 of the category payment will be paid on the last business day of August.

Any county that falsifies certification documents shall forfeit any future county incentive program payments and shall repay the state all county incentive program payments it has received.

Detailed information regarding each category can be found in Section 952 of 2012 Public Act 200 (attached) or on the Michigan Department of Treasury website at www.michigan.gov/revenuesharing.

Attached is a listing of the projected eligible counties, including the projected payment amounts for each category.

For questions, please feel free to contact the Office of Revenue and Tax Analysis by phone at (517) 373-2697 or e-mail us at our new e-mail address TreasRevenueSharing@michigan.gov.

Michigan Department of Treasury
4887 (08-12)

Economic Vitality Incentive Program/County Incentive Program Certification of Consolidation of Services

Issued under authority of 2012 Public Act 200. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a consolidation plan as required by 2012 Public Act 200. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a consolidation plan.

City/village/township: This certification, along with a consolidation plan, **must be received by February 1, 2013** to receive the February and April payments or on or before March 31, 2013 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a consolidation plan, **must be received by February 1, 2013** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION		
Local Unit Name	Local Unit County Name	
Local Unit Code	Contact E-Mail Address	
Contact Name	Contact Title	Contact Telephone Number
Website Address, if plan is available online		

PART 2: CERTIFICATION	
In accordance with 2012 Public Act 200, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a consolidation plan and has made the plan available for public viewing in the city, village, township, or county clerk's office or has posted the plan on a publicly accessible Internet site. The consolidation plan is attached to this signed certification.	
Chief Administrative Officer Signature (as defined in MCL 141.422b)	Printed Name of Chief Administrative Officer (as defined in MCL 141.422b)
Title	Date

Completed and signed form (including required attachment) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, mail the completed form and required attachment to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	
	1st C/P Submission Y N	

Michigan Department of Treasury
4565 (Rev. 09-10)

Issued under Public Act 206 of 1893.

2011

Wind Energy System Report (as of 12-31-2010)

This report must be completed and attached as part of Form L-4175 (632), *Personal Property Statement*, which is filed with the Assessor in each assessment jurisdiction where Wind Energy Systems are located. You must attach a separate Form 4565 for each real property assessment parcel or legal description where you have Wind Energy System property located within the jurisdiction. The Personal Property Statement, with all required Forms 4565 attached, must be received by the Assessor on or before February 20, 2011. If you have no personal property in the assessment jurisdiction other than that which is reported on a Form 4565, you must fully complete and file Page 1 of the Personal Property Statement (including the reporting of $-0- cost on lines 10a, 11a, 12a, 13a and 16a), and attach all required Forms 4565, but you are not required to file the other pages of the Statement. When completing Part B below, Site Improvements, you must report the original cost new and acquisition year new of all improvements in accordance with the asset recording methods required under Generally Accepted Accounting Principles (GAAP), but such costs must be reported without adjustment for purchase method, fresh-start or push-down accounting. See the Instructions to Form L-4175 (Form 632) for the proper method of reporting such costs, including, but not limited to, the instructions to **Page 1, Line 6**, and the instructions to **Page 2 - General Instructions to Sections A through F.** If a wind turbine tower has not been placed in service by December 31, 2010, do not report that facility on this form and instead report the cost incurred through December 31, 2010 as Construction in Progress, on Line 14a of the SUMMARY AND CERTIFICATION, in accordance with the instructions for **Page 1, Line 14** to Form L-4175 (Form 632). Do not report Buildings on this Form. Buildings located on land not owned by the reporting taxpayer are reported in Section N of form L-4175 (Form 632). The cost of other site improvements are reported in Part B below.

Taxpayer's Business Name		Name of Assessment Jurisdiction where Wind Energy System is located ☐ City of _____ ☐ Township of _____
Personal Property Parcel Number	County where System is Located	
Telephone Number of person who can arrange site access	Property Parcel Identification Number (PIN) of Real Property where Wind Energy System is located (if assigned)	
Legal Description of land where Wind Energy System is located (Complete if no PIN has been assigned. Attach additional sheets if necessary.)		

PART A: EASEMENTS, RIGHTS OF WAY AND/OR LEASEHOLD INTERESTS

Completed by taxpayer. If none, enter "0."

		Assessor's Calculations of True Cash Value
Number of 1.5 MW Wind Turbine Towers in Service on this parcel:	x $48,450 =	
Number of 1.65 MW Wind Turbine Towers in Service on this parcel:	x $53,300 =	
Number of 2.0 MW Wind Turbine Towers in Service on this parcel:	x $64,600 =	
Number of 2.2 MW Wind Turbine Towers in Service on this parcel:	x $71,100 =	
Number of 2.5 MW Wind Turbine Towers in Service on this parcel:	x $80,800 =	
	Total True Cash Value	

PART B: SITE IMPROVEMENTS

Include costs for the rotor, drive train, tower, controls, electric interface and tower foundation and all land improvements (except buildings), such as roads, fences and communication facilities. **Enter costs into the column to the right of the corresponding year.**

Year	Original Cost		Assessor's Calculations of True Cash Value
2010		1.00	
2009		.95	
2008		.90	
2007		.85	
2006		.80	
2005		.76	
2004		.70	
2003		.65	
2002		.60	
2001		.56	
2000		.50	
1999		.45	
1998		.40	
1997		.36	
1996		.30	
Prior		.30	
Total Cost Reported		**Total True Cash Value**	

Total of True Cash Values from Parts A & B

Taxpayer: Carry the **TOTAL COST REPORTED** for Part B to Line 15a of the Summary and Certification Section of Form L-4175 (Form 632).

Assessor: Calculate the True Cash Value from Part B, add that amount to the True Cash Value indicated for Part A and carry the Total to Line 15b of the Summary and Certification Section of Form L-4175 (Form 632).

Michigan Department of Treasury
4565 (Rev. 11-11)

2012 Wind Energy System Report (as of 12-31-2011)

Issued under authority of Public Act 206 of 1893.

See page 2 for instructions on completing this form.

PART 1: TAXPAYER/LOCATION INFORMATION

Taxpayer and local unit information regarding the Wind Energy System must be completed in full

Taxpayer's Business Name		Name of Local Unit where Wind Energy System is Located
Personal Property Parcel Number	County	City of _____
Real Parcel Identification Number (PIN) where System located	Phone Number for Site Access	Township of _____

Legal description of land where Wind Energy System is located (attach additional sheets if necessary)

PART 2: EASEMENTS, RIGHTS OF WAY AND/OR LEASEHOLD INTERESTS

To be completed by Taxpayer. If none, enter "0."

		Assessor's Calculation of True Cash Value
Number of 1.5 MW Wind Turbine Towers in Service:	x $38,760 =	
Number of 1.65 MW Wind Turbine Towers in Service	x $42,640 =	
Number of 2.0 MW Wind Turbine Towers in Service:		
Number of 2.2 MW Wind Turbine Towers in Service:	x $56,880 =	
Number of 2.5 MW Wind Turbine Towers in Service:	x $64,640 =	
	Total True Cash Value	

PART 3: SITE IMPROVEMENTS

Include costs for the rotor, drive train, tower, controls, electric interface and tower foundation and all land improvements (except buildings), such as roads, fences and communication facilities. **Enter costs into the column to the right of the corresponding year.**

Year	Original Cost		Assessor's Calculations of True Cash Value
2011		80	
2010		75	
2009		70	
2008		60	
2007		50	
2006		40	
Prior		30	

Commercial Wind Generator -
Estimate of Potential Revenue -- DTE Turbines

Comparing Valuation using old wind energy multipliers and new multipliers

Total Cost Each Generator	$3,200,000	enter cost				
# of Generators	64	enter #				
Total Cost, All Generators	$204,800,000			enter mills v		
Total Year 1 Taxable Value	$102,400,000			5.5373		
		Old Multiplier* * Wind	New Multiplier** Wind	Revenue Old Multipliers	Revenue New Multipliers	Difference
Estimated Revenue in Year	1	1.00	0.80	$567,020	$453,616	-$113,404
	2	0.95	0.75	$538,669	$425,265	-$113,404
	3	0.90	0.70	$510,318	$396,914	-$113,404
	4	0.85	0.60	$481,967	$340,212	-$141,755
	5	0.80	0.50	$453,616	$283,510	-$170,106
	6	0.76	0.40	$430,935	$226,808	-$204,127
	7	0.70	0.30	$396,914	$170,106	-$226,808
	8	0.65	0.30	$368,563	$170,106	-$198,457
	9	0.60	0.30	$340,212	$170,106	-$170,106
	10	0.56	0.30	$317,531	$170,106	-$147,425
	11	0.50	0.30	$283,510	$170,106	-$113,404
	12	0.45	0.30	$255,159	$170,106	-$85,053
	13	0.40	0.30	$226,808	$170,106	-$56,702
	14	0.36	0.30	$204,127	$170,106	-$34,021
	15	0.30	0.30	$170,106	$170,106	$0
	16	0.30	0.30	$170,106	$170,106	$0
	17	0.30	0.30	$170,106	$170,106	$0
	18	0.30	0.30	$170,106	$170,106	$0
	19	0.30	0.30	$170,106	$170,106	$0
	20	0.30	0.30	$170,106	$170,106	$0
	Total, 20 Years			$6,395,980	$4,507,805	-$1,888,175



**STC Value Trending Multiplier from Form 4565 (Rev 11-09) and Form 4565 (Rev 11-11)

Commercial Wind Generator -
Estimate of Potential Revenue -- Invenergy Turbines

Comparing Valuation using old wind energy multipliers and new multipliers

Total Cost Each Generator	$2,600,000	enter cost				
# of Generators	69	enter #				
Total Cost, All Generators	$179,400,000			enter mills v		
Total Year 1 Taxable Value	$89,700,000			5.5373		
		Old Multiplier* * Wind	New Multiplier** Wind	Revenue Old Multipliers	Revenue New Multipliers	Difference
Estimated Revenue in Year	1	1.00	0.80	$496,696	$397,357	-$99,339
	2	0.95	0.75	$471,861	$372,522	-$99,339
	3	0.90	0.70	$447,026	$347,687	-$99,339
	4	0.85	0.60	$422,191	$298,017	-$124,174
	5	0.80	0.50	$397,357	$248,348	-$149,009
	6	0.76	0.40	$377,489	$198,678	-$178,810
	7	0.70	0.30	$347,687	$149,009	-$198,678
	8	0.65	0.30	$322,852	$149,009	-$173,844
	9	0.60	0.30	$298,017	$149,009	-$149,009
	10	0.56	0.30	$278,150	$149,009	-$129,141
	11	0.50	0.30	$248,348	$149,009	-$99,339
	12	0.45	0.30	$223,513	$149,009	-$74,504
	13	0.40	0.30	$198,678	$149,009	-$49,670
	14	0.36	0.30	$178,810	$149,009	-$29,802
	15	0.30	0.30	$149,009	$149,009	$0
	16	0.30	0.30	$149,009	$149,009	$0
	17	0.30	0.30	$149,009	$149,009	$0
	18	0.30	0.30	$149,009	$149,009	$0
	19	0.30	0.30	$149,009	$149,009	$0
	20	0.30	0.30	$149,009	$149,009	$0
	Total, 20 Years			$5,602,729	$3,948,732	-$1,653,997



****STC Value Trending Multiplier from Form 4565 (Rev 11-09) and Form 4565 (Rev 11-11)**

Commercial Wind Generator -
Estimate of Potential Revenue -- BEEBE Turbines

Comparing Valuation using old wind energy multipliers and new multipliers

Total Cost Each Generator	$3,000,000	enter cost				
# of Generators	34	enter #				
Total Cost, All Generators	$102,000,000			enter mills v		
Total Year 1 Taxable Value	$51,000,000			5.5373		
		Old Multiplier* * Wind	New Multiplier** Wind	Revenue Old Multipliers	Revenue New Multipliers	Difference
Estimated Revenue in Year	1	1.00	0.80	$282,402	$225,922	-$56,480
	2	0.95	0.75	$268,282	$211,802	-$56,480
	3	0.90	0.70	$254,162	$197,682	-$56,480
	4	0.85	0.60	$240,042	$169,441	-$70,601
	5	0.80	0.50	$225,922	$141,201	-$84,721
	6	0.76	0.40	$214,626	$112,961	-$101,665
	7	0.70	0.30	$197,682	$84,721	-$112,961
	8	0.65	0.30	$183,561	$84,721	-$98,841
	9	0.60	0.30	$169,441	$84,721	-$84,721
	10	0.56	0.30	$158,145	$84,721	-$73,425
	11	0.50	0.30	$141,201	$84,721	-$56,480
	12	0.45	0.30	$127,081	$84,721	-$42,360
	13	0.40	0.30	$112,961	$84,721	-$28,240
	14	0.36	0.30	$101,665	$84,721	-$16,944
	15	0.30	0.30	$84,721	$84,721	$0
	16	0.30	0.30	$84,721	$84,721	$0
	17	0.30	0.30	$84,721	$84,721	$0
	18	0.30	0.30	$84,721	$84,721	$0
	19	0.30	0.30	$84,721	$84,721	$0
	20	0.30	0.30	$84,721	$84,721	$0
	Total, 20 Years			$3,185,498	$2,245,098	-$940,400



**STC Value Trending Multiplier from Form 4565 (Rev 11-09) and Form 4565 (Rev 11-11)

Michigan Renewable Energy Collaborative
Attorney Fee Agreement

This Interlocal Agreement is entered into pursuant to the Urban Cooperation Act of 1967, MCL 124.501 et seq, by and between a number of public agencies, as defined by MCL 124.502(e), for the purpose of sharing in all legal expenses related to the prosecution of an appeal from a decision of the State of Michigan Tax Commission pertaining to a new trending/multiplier table for determining true cash value for personal property.

Recitals

The Michigan Renewable Energy Collaborative (hereinafter the "Collaborative") is a group of public agencies that have a common interest in the development of commercial wind turbine electrical generators and currently consists of the counties of Huron, Sanilac, Gratiot, Mason and Tuscola, but the Collaborative may expand or contract in composition, pursuant to the terms of this Interlocal Agreement;

All public agencies entering into this Interlocal Agreement exist within a community or communities which have been identified as a favorable geographic location for the development of commercial wind turbine electrical generators as a mechanism for renewable electric energy for the general benefit of all citizens;

The commercial wind turbine generators intended for or being used for the generation of renewable energy have been defined by the State of Michigan as personal property for the purpose of any ad valorem taxation of those turbines;

The Michigan State Tax Commission recently promulgated a new trending/multiplier table (usually understood to be a depreciation table) to determine the true cash value of personal property for purposes of ad valorem taxation, which a number of public agencies dispute as an accurate reflection of the true cash value of those turbines;

The new trending/multiplier table will result in a substantial loss of revenue to all of the public agencies that are entitled to a share of those ad valorem taxes;

The old trending/multiplier table has recently been used for the ad valorem taxation of wind turbines in Wheeler Township, in Gratiot County and that decision is being appealed to the Michigan Tax Tribunal, under the case caption of *Detroit Edison Company v Wheeler Township & Detroit Edison Company vs. Bethany Township – Tax Appeals,* by the law firm of Clark Hill PLC;

The legal fees being charged by the law firm of Clark Hill PLC are set forth in a letter from the attorney at Clark Hill responsible for the prosecution of the appeal, dated June 14, 2012 and addressed to Mr. Jerry Rohde, Supervisor of Wheeler Township and Mr. Don Long, Supervisor of Bethany Township, of which fee rate is not expected to

exceed $260.00 per hour for services rendered (a copy of said letter is attached hereto and marked as Attachment A);

All public entities to this Interlocal Agreement have an interest in and will be affected by the ultimate resolution of this appeal on the appropriateness of the use of the new trending/multiplier table;

The five counties involved in the Collaborative, as set forth hereinabove, have each agreed to assume the responsibility for absorbing the legal expense pertaining to the prosecution of the appeal for the various other public agencies located within the respective counties, hence, Gratiot County is involved in the appeal on behalf of Wheeler Township, one of its local communities;

Pursuant to MCL 124.504, a public agency of this state may exercise jointly with any other public agency of this state any power, privilege, or authority that the agencies share in common and that each might exercise separately;

Pursuant to MCL 124.505(1), a joint exercise of power under the authority of the Urban Cooperation Act shall be made by contract or contracts in the form of an interlocal agreement;

The purpose of this Interlocal Agreement is to equitably share in the legal expense directly related to the prosecution of an appeal of the decision to use the new trending/multiplier table for the purpose of taxation of wind turbine generators.

Agreement

1. The parties agree that the governing body for the parties to this Interlocal Agreement shall adopt a written resolution authorizing the public agency's participation in this agreement and attach a copy of said resolution to an executed copy of this Interlocal Agreement and forward a copy of same to each member of the Collaborative;

2. Legal costs are defined as actual attorney fees billed by the Attorneys handling the appeal on behalf of the parties to this agreement at the rate of $260.00 per hour, as well as the billable costs expended by said attorneys in conjunction with the prosecution of said appeal.

3. The parties agree that 50% of the legal costs will be divided equally between the parties to this agreement;

4. The parties agree that the parties to this agreement shall divide the balance of the legal costs on a pro rata basis, determined by the number of wind turbines either existing, under construction, or permitted within that public agency's zoning jurisdiction;

5. The parties agree that a table of the fee sharing agreement, as set forth in paragraphs three and four hereinabove, shall appear as follows for the Collaborative as it currently exists:

The First half of the bill will be split evenly between the five counties, then as follows:

County	Active No. of Turbines	No. of Turbines – under construction	Total No. of Turbines	% of Bill
Huron	78	82	160	31.1%
Sanilac	50	18	68	13.2%
Gratiot	133	34	167	32.5%
Mason	0	56	56	10.9%
Tuscola	0	63	63	12.3%
	261	253	514	100%

(This formula will be adjusted as more turbines are added)

6. The parties agree that this agreement shall remain in full force and effect through the appellate process for the prosecution of the appeal, as set forth hereinabove;

7. The parties agree that a participating public agency may only be released from the obligations established pursuant to this Interlocal Agreement prior to the termination of this agreement by a majority vote of all of the parties to this agreement;

8. The parties agree that if there are any surplus funds remaining at the termination of this agreement that those funds shall be returned to the participating public agencies on the pro rata basis, as set forth above;

9. Additional parties may be allowed to join this agreement by majority vote of the then existing participants. The pro rata share of each participant, including each new participant shall be adjusted as soon as membership is increased or decreased.

County of Huron
Dated:_____

By:_____
Its: Chairman of Board

County of Gratiot
Dated: 10/2/2012

By: [signature]
Its: Chairman of Board

County of Mason
Dated:_____

By:_____
Its: Chairman of Board

County of Sanilac
Dated:_____

By:_____
Its: Chairman of Board

County of Tuscola
Dated:_____

By:_____
Its: Chairman of Board

Drafted by: Stephen J. Allen - Huron County Corporate Counsel

Resolution

GRATIOT COUNTY BOARD OF COMMISSIONERS
ITHACA, MICHIGAN 48847

A Resolution # 2012- 155

To Adopt the Interlocal Agreement to form the Michigan Renewable Energy Collaborative (MREC) and Formalize the Cost-Sharing of Legal Expenses

Whereas, it is in the best interest of the County of Gratiot to enter into an Interlocal Agreement pursuant to the Urban Cooperation Act of 1967, MCL 124.501 et seq, by and between a number of public agencies, as defined by MCL 124.502(e), for the purpose of sharing in all legal expenses related to the prosecution of an appeal from a decision of the State of Michigan Tax Commission pertaining to a new trending/multiplier table for determining true cash value for personal property; and

Whereas, the Michigan Renewable Energy Collaborative (hereinafter the "Collaborative") is a group of public agencies that have a common interest in the development of commercial wind turbine electrical generators and currently consists of the counties of Huron, Sanilac, Gratiot, Mason, and Tuscola, but the Collaborative may expand or contract in composition, pursuant to the terms of a proposed Interlocal Agreement, a copy of which is attached hereto and marked as Exhibit A; and

Whereas, all of the public agencies in the Collaborative exist within a community or communities which have been identified as a favorable geographic location for the development of commercial wind turbine electrical generators as a mechanism for renewable electric energy for the general benefit of all citizens; and

Whereas, the commercial wind turbine generators intended for or being used for the generation of renewable energy have been defined by the State of Michigan as personal property for the purpose of any ad valorem taxation of those turbines; and

Whereas, the Michigan State Tax Commission recently promulgated a new trending/multiplier table (usually understood to be a depreciation table) to determine the true cash value of personal property for purposes of ad valorem taxation, which a number of public agencies dispute as an accurate reflection of the true cash value of those turbines; and

Whereas, the new trending/multiplier table will result in a substantial loss of revenue to all of the public agencies that are entitled to a share of those ad valorem taxes; and

Whereas, the old trending/multiplier table has recently been used for the ad valorem taxation of wind turbines in Wheeler and Bethany Townships, in Gratiot County and that decision is being appealed to the Michigan Tax Tribunal, under the case caption of *Detroit Edison Company v Wheeler Township – Tax Appeals and Detroit Edison Company v Bethany Township – Tax Appeals,* by the law firm of Clark Hill PLC; and

Whereas, all public entities that are a party to the proposed Interlocal Agreement have an interest in and will be affected by the ultimate resolution of the appeal on the appropriateness of the use of the new trending/multiplier table; and

WHEREAS, pursuant to MCL 124.504, a public agency of this state may exercise jointly with any other public agency of this state any power, privilege, or authority that the agencies share in common and that each might exercise separately; and

WHEREAS, pursuant to MCL 124.505(1), a joint exercise of power under the authority of the Urban Cooperation Act shall be made by contract or contracts in the form of an interlocal agreement; and

WHEREAS, the purpose of this Interlocal Agreement is to equitably share in the legal expense directly related to the prosecution of an appeal of the decision to use the new trending/multiplier table for the purpose of taxation of wind turbine generators; and

WHEREAS, legal costs are defined as actual attorney fees billed by the Attorneys handling the appeal at the rate of $260.00 per hour, as well as the billable costs expended by said attorneys in conjunction with the prosecution of said appeal; and

WHEREAS, the proposed Interlocal Agreement would require the members of the Collaborative to pay 50% of the legal costs equally between the parties to the proposed Interlocal Agreement and then to divide the balance of the legal costs on a pro rata basis, determined by the number of wind turbines either existing, under construction, or permitted within that public agency's zoning jurisdiction.

NOW THEREFORE, be it RESOLVED that it is in the best interest of the County of Gratiot to enter into an interlocal agreement, pursuant to the terms of the proposed Interlocal Agreement attached hereto, for the purpose of equitably sharing in the legal expense of the prosecution of an appeal of a decision of the State of Michigan Tax Commission, as more fully set forth hereinabove; and

BE IT FURTHER RESOLVED that the Gratiot County Board of Commissioners authorizes its Chairman to execute a copy of the proposed Interlocal Agreement.

Ayes: Anderson, Bailey, Bunting, Dietz, Everett, Nagerman & Merrigan

Nays: None

I, Carol A. Vernon, Clerk of the Gratiot County Board of Commissioners, do hereby certify that the above and foregoing is a true and correct copy of a resolution adopted by the Gratiot County Board of Commissioners at a meeting held on October 2, 2012 and is on file in the Gratiot County Clerk's Office.

Dated: 10/2/2012

Carol A. Vernon

Carol A. Vernon, Gratiot County Clerk

167 WIND TURBINES - CALCULATION FOR SHARED ATTORNEY BILL $10,000.00

	Millage Rate	# of turbines in Gratiot County	Millage rate x # of turbines	Percentage share	Share of bill $ 10,000.00		
COUNTY OPERATING	5.5373	167	924.7291	0.384670912	$ 3,846.71	$ 3,846.71	Gratiot County
PARKS AND REC	0.3980	167	66.466	0.027648678	$ 276.49	$ 276.49	Parks and Rec
DEPUTY	0.4500	167	75.15	0.031261068	$ 312.61	$ 312.61	Deputy Millage
COMM. ON AGING	0.6500	167	108.55	0.045154876	$ 451.55	$ 451.55	Commission on Aging
PA 88	0.4247	167	70.9249	0.029503501	$ 295.04	$ 295.04	PA 88 Levy
BETHANY TOWNSHIP	0.9254	47	43.4938	0.01809265	$ 180.93		
EXTRA VOTED	0.0000	47	0	0	$ -	$ 180.93	Bethany Township
WHEELER TOWNSHIP	1.0100	56	56.56	0.023527957	$ 235.28		
EXTRA VOTED	1.5892	56	88.9952	0.037020425	$ 370.20	$ 605.48	Wheeler Township
LAFAYETTE TOWNSHIP	0.9342	4	3.7368	0.001554443	$ 15.54		
EXTRA VOTED	0.0000	4	0	0	$ -		
						$ 15.54	Lafayette Township
EMERSON TOWNSHIP	0.9652	32	30.8864	0.012848195	$ 128.48		
EXTRA VOTED	2.9952	32	95.8464	0.039870403	$ 398.70		
						$ 527.18	Emerson Township
NORTH STAR TOWNSHIP	0.8260	23	18.998	0.007902831	$ 79.03		
EXTRA VOTED	3.7500	23	86.25	0.035878471	$ 358.78	$ 437.81	North Star Township
HAMILTON TOWNSHIP	0.9605	5	4.8025	0.001997755	$ 19.98		
EXTRA VOTED	2.1420	5	10.71	0.00445517	$ 44.55	$ 64.53	Hamilton Township
GRATIOT-ISABELLA RESD	0.2640	167	44.088	0.018339826	$ 183.39		
VOCATIONAL/SPEC.ED	4.0345	167	673.7615	0.280272839	$ 2,802.73	$ 2,986.12	Gratiot-Isabella RESD
TOTAL			2403.9486	1	$ 9,999.99		
						$ 9,999.99	

STATE OF MICHIGAN
96TH LEGISLATURE
REGULAR SESSION OF 2012

Introduced by Senators Hildenbrand, Richardville, Jones, Kowall, Marleau, Nofs, Caswell, Jansen, Robertson and Hune

ENROLLED SENATE BILL No. 1069

AN ACT to amend 1893 PA 206, entitled "An act to provide for the assessment of rights and interests, including leasehold interests, in property and the levy and collection of taxes on property, and for the collection of taxes levied; making those taxes a lien on the property taxed, establishing and continuing the lien, providing for the sale or forfeiture and conveyance of property delinquent for taxes, and for the inspection and disposition of lands bid off to the state and not redeemed or purchased; to provide for the establishment of a delinquent tax revolving fund and the borrowing of money by counties and the issuance of notes; to define and limit the jurisdiction of the courts in proceedings in connection with property delinquent for taxes; to limit the time within which actions may be brought; to prescribe certain limitations with respect to rates of taxation; to prescribe certain powers and duties of certain officers, departments, agencies, and political subdivisions of this state; to provide for certain reimbursements of certain expenses incurred by units of local government; to provide penalties for the violation of this act; and to repeal acts and parts of acts," (MCL 211.1 to 211.155) by adding section 9m.

The People of the State of Michigan enact:

Sec. 9m. (1) Beginning December 31, 2015 and each year thereafter, qualified new personal property is exempt from the collection of taxes under this act.

(2) An owner of qualified new personal property shall claim the exemption under this section by filing an affidavit with the local tax collecting unit in which the qualified new personal property is located and with the department of treasury not later than February 20, 2016. The affidavit shall be in a form prescribed by the department of treasury. An owner of qualified new personal property is only required to file the affidavit claiming the exemption under this section in 2016.

(3) If an affidavit claiming the exemption under this section is filed in 2016 as provided in subsection (2), the owner of that qualified new personal property is not required to also file a statement under section 19 for that qualified new personal property in 2016.

(4) Beginning in 2017 and each year after 2017, an owner of qualified new personal property is not required to file an affidavit claiming the exemption under this section for qualified new personal property and is not required to file a statement under section 19 for that qualified new personal property. An owner of qualified new personal property exempt under this section shall provide documentation evidencing the date of purchase of that qualified new personal property to the assessor of the local tax collecting unit upon request.

(5) As used in this section:

(a) "Direct integrated support" means research and development functions, testing and quality control functions, engineering functions, warehousing facilities that directly support the owner or lessee engaging in industrial processing and that store tangible personal property owned by that owner or lessee, and sorting and distribution centers that optimize transportation and use just-in-time inventory management and material handling for inputs to industrial processing.

(b) "Eligible manufacturing personal property" means all personal property that is located on a parcel of real property if that personal property is used more than 50% of the time in industrial processing or in direct integrated support. The percentage of use of personal property in industrial processing or in direct integrated support shall be determined in the following manner:

(*i*) Multiply the true cash value of each individual item of personal property located on that parcel of real property by its percentage of use in industrial processing or in direct integrated support.

(*ii*) Add the result of the calculation under subparagraph (*i*) for all personal property located on that parcel of real property.

(*iii*) Divide the result of the calculation under subparagraph (*ii*) by the total true cash value of all personal property located on that parcel of real property.

(c) "Industrial processing" means the conversion or conditioning of tangible personal property by changing the form, composition, quality, combination, or character of the property for ultimate sale at retail or for use in the manufacturing of a product to ultimately be sold at retail. Industrial processing does not include the generation of electricity for sale.

(d) "New personal property" means property that meets all of the following conditions:

(*i*) Before January 1, 2013, was not subject to or exempt from the collection of taxes under this act, except inventory exempt under section 9c, and was not in use or placed in service in this state.

(*ii*) Before January 1, 2013, was not in use or placed in service outside of this state.

(*iii*) Was initially purchased from the manufacturer, dealer, distributor, or other vendor of new property after December 31, 2012.

(e) "Qualified new personal property" means property that meets all of the following conditions:

(*i*) Is eligible manufacturing personal property.

(*ii*) Was new personal property after December 31, 2012.

Enacting section 1. Section 9m of the general property tax act, 1893 PA 206, MCL 211.9m, as added by this amendatory act, is repealed if House Bill No. 6026 of the 96th Legislature is not approved by a majority of the qualified electors of this state voting on the question at an election to be held on the August regular election date in 2014.

Carol Morey Viventi

Secretary of the Senate

Clerk of the House of Representatives

Approved _____

_____

Governor

STATE OF MICHIGAN

96TH LEGISLATURE

REGULAR SESSION OF 2012

Introduced by Senators Nofs, Richardville, Jones, Hildenbrand, Kowall, Marleau, Caswell, Jansen, Robertson, Hune and Colbeck

ENROLLED SENATE BILL No. 1070

AN ACT to amend 1893 PA 206, entitled "An act to provide for the assessment of rights and interests, including leasehold interests, in property and the levy and collection of taxes on property, and for the collection of taxes levied; making those taxes a lien on the property taxed, establishing and continuing the lien, providing for the sale or forfeiture and conveyance of property delinquent for taxes, and for the inspection and disposition of lands bid off to the state and not redeemed or purchased; to provide for the establishment of a delinquent tax revolving fund and the borrowing of money by counties and the issuance of notes; to define and limit the jurisdiction of the courts in proceedings in connection with property delinquent for taxes; to limit the time within which actions may be brought; to prescribe certain limitations with respect to rates of taxation; to prescribe certain powers and duties of certain officers, departments, agencies, and political subdivisions of this state; to provide for certain reimbursements of certain expenses incurred by units of local government; to provide penalties for the violation of this act; and to repeal acts and parts of acts," (MCL 211.1 to 211.155) by adding section 9o.

The People of the State of Michigan enact:

Sec. 9o. (1) Beginning December 31, 2013, eligible personal property is exempt from the collection of taxes under this act.

(2) An owner of eligible personal property shall claim the exemption under this section by annually filing an affidavit with the local tax collecting unit in which the eligible personal property is located and with the department of treasury not later than February 20 in each tax year. The affidavit shall be in a form prescribed by the department of treasury. The affidavit shall require the owner to attest that the combined taxable value of all industrial personal property and commercial personal property owned by or under the control of that owner is less than $40,000.00 in that local tax collecting unit.

(3) If an affidavit claiming the exemption under this section is filed as provided in subsection (2), the owner of that eligible personal property is not required to also file a statement under section 19 in that tax year.

(4) As used in this section:

(a) "Commercial personal property" means personal property classified as commercial personal property under section 34c.

(b) "Eligible personal property" means property that meets all of the following conditions:

(*i*) Is industrial personal property or commercial personal property.

(*ii*) The combined taxable value of all industrial personal property and commercial personal property owned by or under the control of the owner claiming an exemption under this section is less than $40,000.00 in that local tax collecting unit.

(c) "Industrial personal property" means personal property classified as industrial personal property under section 34c.

Enacting section 1. Section 9o of the general property tax act, 1893 PA 206, MCL 211.9o, as added by this amendatory act, is repealed if House Bill No. 6026 of the 96th Legislature is not approved by a majority of the qualified electors of this state voting on the question at an election to be held on the August regular election date in 2014.

Carol Morey Viventi

Secretary of the Senate

Clerk of the House of Representatives

Approved .....

.....

Governor

STATE OF MICHIGAN
96TH LEGISLATURE
REGULAR SESSION OF 2012

Introduced by Senators Nofs, Richardville, Jones, Kowall, Marleau, Hildenbrand, Caswell, Jansen, Robertson and Hune

ENROLLED SENATE BILL No. 1071

AN ACT to amend 1893 PA 206, entitled "An act to provide for the assessment of rights and interests, including leasehold interests, in property and the levy and collection of taxes on property, and for the collection of taxes levied; making those taxes a lien on the property taxed, establishing and continuing the lien, providing for the sale or forfeiture and conveyance of property delinquent for taxes, and for the inspection and disposition of lands bid off to the state and not redeemed or purchased; to provide for the establishment of a delinquent tax revolving fund and the borrowing of money by counties and the issuance of notes; to define and limit the jurisdiction of the courts in proceedings in connection with property delinquent for taxes; to limit the time within which actions may be brought; to prescribe certain limitations with respect to rates of taxation; to prescribe certain powers and duties of certain officers, departments, agencies, and political subdivisions of this state; to provide for certain reimbursements of certain expenses incurred by units of local government; to provide penalties for the violation of this act; and to repeal acts and parts of acts," (MCL 211.1 to 211.155) by adding section 9n.

The People of the State of Michigan enact:

Sec. 9n. (1) Beginning December 31, 2015 and each year thereafter, qualified previously existing personal property is exempt from the collection of taxes under this act.

(2) An owner of qualified previously existing personal property shall claim the exemption under this section by filing an affidavit with the local tax collecting unit in which the qualified previously existing personal property is located and the department of treasury not later than February 20. The affidavit shall be in a form prescribed by the department of treasury. An owner of qualified previously existing personal property is only required to file the affidavit claiming the exemption under this section in the first year in which the exemption for that qualified previously existing personal property is claimed.

(3) If an affidavit claiming the exemption under this section is filed as provided in subsection (2), the owner of that qualified previously existing personal property is not required to also file a statement under section 19 for that qualified previously existing personal property in that tax year or any succeeding tax year.

(4) As used in this section:

(a) "Direct integrated support" means research and development functions, testing and quality control functions, engineering functions, warehousing facilities that directly support the owner or lessee engaging in industrial processing and that store tangible personal property owned by that owner or lessee, and sorting and distribution centers that optimize transportation and use just-in-time inventory management and material handling for inputs to industrial processing.

(b) "Eligible manufacturing personal property" means all personal property that is located on a parcel of real property if that personal property is used more than 50% of the time in industrial processing or in direct integrated support. The percentage of use of personal property in industrial processing or in direct integrated support shall be determined in the following manner:

(*i*) Multiply the true cash value of each individual item of personal property located on that parcel of real property by its percentage of use in industrial processing or in direct integrated support.

(*ii*) Add the result of the calculation under subparagraph (*i*) for all personal property located on that parcel of real property.

(*iii*) Divide the result of the calculation under subparagraph (*ii*) by the total true cash value of all personal property located on that parcel of real property.

(c) "Industrial processing" means the conversion or conditioning of tangible personal property by changing the form, composition, quality, combination, or character of the property for ultimate sale at retail or for use in the manufacturing of a product to ultimately be sold at retail. Industrial processing does not include the generation of electricity for sale.

(d) "Qualified previously existing personal property" means personal property that meets all of the following conditions:

(*i*) Is eligible manufacturing personal property.

(*ii*) Meets any of the following conditions:

(A) Has been subject to or exempt from the collection of taxes under this act for the immediately preceding 10 years.

(B) If that personal property was located both outside of and within this state in the immediately preceding 10 years, that personal property was subject to or exempt from the collection of taxes under this act, or would have been subject to or exempt from the collection of taxes under this act if located in this state, for the immediately preceding 10 years.

(C) If that personal property was located outside of this state in the immediately preceding 10 years, that personal property would have been subject to or exempt from the collection of taxes under this act for the immediately preceding 10 years if that personal property had been located in this state.

Enacting section 1. Section 9n of the general property tax act, 1893 PA 206, MCL 211.9n, as added by this amendatory act, is repealed if House Bill No. 6026 of the 96th Legislature is not approved by a majority of the qualified electors of this state voting on the question at an election to be held on the August regular election date in 2014.

Carol Morey Viventi

Secretary of the Senate

Clerk of the House of Representatives

Approved .....

.....

Governor

Fall 2012

Gratiot Co

In care of:
Municipal Employees' Retirement System of Michigan
1134 Municipal Way
Lansing, Michigan 48917

Subject: Gratiot Co (2905) – December 31, 2011 Annual Actuarial Valuation Results Summary

This letter includes the determination of liabilities and contribution rates resulting from participation by the above-named municipality in the Municipal Employees' Retirement System of Michigan ("MERS").

Please note this letter is a summary of the final December 31, 2011 valuation results.

Our calculations were based on the following information:

- Demographic information, financial information and benefit provisions provided to us by MERS administrative staff for the December 31, 2011 annual valuation. Data was checked for internal consistency with the prior year, but was not otherwise audited by us.

- The actuarial assumptions and methods adopted by the Retirement Board for use in the December 31, 2011 annual valuation. Please refer to the division-specific assumptions described in table(s) in this letter, and to the Appendix on the MERS website at: http://www.mersofmich.com/Appendix.

The results of our calculations are shown in the table(s) beginning on page 3 of this letter. These are the final results of the December 31, 2011 annual actuarial valuation.

The undersigned actuaries are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion herein. Please see the following page for additional disclosures required by the Actuarial Standards of Practice.

If you have questions, please contact your MERS representative.

Sincerely,

Alan Sonnanstine, MAAA, ASA
Cathy Nagy, MAAA, FSA
Jim Koss, MAAA, ASA

Additional Disclosures Required by Actuarial Standards of Practice

Future actuarial measurements may differ significantly from the current measurements presented in this report due to such factors as the following: plan experience differing from that anticipated by the economic or demographic assumptions; changes in economic or demographic assumptions; increases or decreases expected as part of the natural operation of the methodology used for these measurements (such as the end of an amortization period, or additional cost or contribution requirements based on the plan's funded status); and changes in plan provisions or applicable law. Due to the limited scope of the actuary's assignment, the actuary did not perform an analysis of the potential range of such future measurements.

This report should not be relied on for any purpose other than the purpose described in the primary communication. Determination of the financial results associated with the benefits described in this report in a manner other than the intended purpose may produce significantly different results.

The signing actuaries are employees of MERS.

The calculation was based upon information furnished by the employer and MERS administrative staff, concerning Retirement System benefits and member information. The MERS of Michigan Actuarial Services Department is not responsible for the accuracy or completeness of the information provided to us for these calculations.

The developed findings included in this report consider data or other information through December 31, 2011.

Gratiot Co (2905) - General (01)
December 31, 2011 Actuarial Valuation Results

Division Status	Closed
Division Link Status	Not Linked

Benefit Provisions

Benefit Multiplier	
Benefit B-3 (80% max)	
Normal Retirement Age	60
Vesting	10 years
Early Retirement (Unreduced)	55/25
	-
	-
Early Retirement (Reduced)	50/25
	55/15
Final Average Compensation	5 years
COLA for Future Retirees	
2.50% (Non-Compound)	
COLA for Current Retirees	
None	
Member Contributions	
2.60%	
RS50% Percentage	-
D-2	-
DC Plan for New Hires	4/9/1999

Actuarial Accrued Liability

Active Members	$	6,199,080
Retirees and Beneficiaries		4,653,666
Vested Former Members		446,094
Pending Refunds		0
Total	$	11,298,840
Valuation Assets[1]	$	8,855,603
Unfunded Accrued Liability (UAL)	$	2,443,237
Percent Funded		78.4%

Amortization Period

For Positive UAL	10 years
For Negative UAL	10 years

Employer Contribution

For Fiscal Year Beginning	1/1/2013

Percentage of Payroll

Normal Cost	-
Amortization of UAL	-
Total Employer Contribution	-

Estimated Monthly Contribution[2]

Normal Cost	$	9,150
Amortization of UAL		24,104
Total Employer Contribution	$	33,254
Annual GASB ARC	$	399,048

Active Members

Number		31
Annual Payroll	$	1,376,419

Retirees and Beneficiaries

Number		49
Annual Benefits	$	502,105

Vested Former Members

Number		9
Annual Deferred Benefits	$	61,467

Division-Specific Assumptions

Withdrawal Rate Scaling Factor	100%
FAC Increase Factor	2%

1 Valuation assets are equal to 1.205815 times the reported market value of assets.

2 For divisions that are open to new hires, estimated contributions are based on valuation payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts (usually higher). For divisions that will have no new hires, invoices will be based on the above dollar amounts which are based on projected fiscal year payroll.

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix on the MERS website at: http://www.mersofmich.com/Appendix.

Gratiot Co (2905) - Sheriff Union (02)
December 31, 2011 Actuarial Valuation Results

Division Status	Closed
Division Link Status	Not Linked

Benefit Provisions

Benefit Multiplier	
Benefit B-3 (80% max)	
Normal Retirement Age	60
Vesting	10 years
Early Retirement (Unreduced)	50/25
	-
	-
Early Retirement (Reduced)	55/15
	-
Final Average Compensation	5 years
COLA for Future Retirees	
2.50% (Non-Compound)	
COLA for Current Retirees	
2.50% (Non-Compound)	
Member Contributions	
0%	
RS50% Percentage	-
D-2	-
DC Plan for New Hires	10/1/2000

Active Members

Number		22
Annual Payroll	$	1,040,487

Retirees and Beneficiaries

Number		26
Annual Benefits	$	462,483

Vested Former Members

Number		1
Annual Deferred Benefits	$	17,936

Actuarial Accrued Liability

Active Members	$	4,302,611
Retirees and Beneficiaries		5,582,715
Vested Former Members		99,931
Pending Refunds		0
Total	$	9,985,257
Valuation Assets[1]	$	7,055,169
Unfunded Accrued Liability (UAL)	$	2,930,088
Percent Funded		70.7%

Amortization Period

For Positive UAL	10 years
For Negative UAL	10 years

Employer Contribution

For Fiscal Year Beginning	1/1/2013

Percentage of Payroll

Normal Cost	-
Amortization of UAL	-
Total Employer Contribution	-

Estimated Monthly Contribution[2]

Normal Cost	$	9,570
Amortization of UAL		28,726
Total Employer Contribution	$	38,296
Annual GASB ARC	$	459,552

Division-Specific Assumptions

Withdrawal Rate Scaling Factor	100%
FAC Increase Factor	2%

1 Valuation assets are equal to 1.205815 times the reported market value of assets.

2 For divisions that are open to new hires, estimated contributions are based on valuation payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts (usually higher). For divisions that will have no new hires, invoices will be based on the above dollar amounts which are based on projected fiscal year payroll.

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix on the MERS website at: http://www.mersofmich.com/Appendix.

Gratiot Co (2905) - Med Care Dfrd (04)
December 31, 2011 Actuarial Valuation Results

Division Status	Closed
Division Link Status	Not Linked

Benefit Provisions

Benefit Multiplier	
Benefit C-1 (Old)	
Normal Retirement Age	60
Vesting	10 years
Early Retirement (Unreduced)	-
	-
	-
Early Retirement (Reduced)	50/25
	55/15
Final Average Compensation	5 years
COLA for Future Retirees	
None	
COLA for Current Retirees	
None	
Member Contributions	
3% under $4,200; 5% over $4,200	
RS50% Percentage	-
D-2	-

Active Members

Number		0
Annual Payroll	$	0

Retirees and Beneficiaries

Number		1
Annual Benefits	$	1,324

Vested Former Members

Number		0
Annual Deferred Benefits	$	0

Actuarial Accrued Liability

Active Members	$	0
Retirees and Beneficiaries		3,532
Vested Former Members		0
Pending Refunds		0
Total	$	3,532
Valuation Assets[1]	$	29,292
Unfunded Accrued Liability (UAL)	$	(25,760)
Percent Funded		829.3%

Amortization Period

For Positive UAL	10 years
For Negative UAL	10 years

Employer Contribution

For Fiscal Year Beginning	1/1/2013

Percentage of Payroll

Normal Cost	-
Amortization of UAL	-
Total Employer Contribution	-

Estimated Monthly Contribution[2]

Normal Cost	$	0
Amortization of UAL		(278)
Total Employer Contribution	$	0
Annual GASB ARC	$	0

Division-Specific Assumptions

Withdrawal Rate Scaling Factor	0%
FAC Increase Factor	0%

1 Valuation assets are equal to 1.205815 times the reported market value of assets.

2 For divisions that are open to new hires, estimated contributions are based on valuation payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts (usually higher). For divisions that will have no new hires, invoices will be based on the above dollar amounts which are based on projected fiscal year payroll.

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix on the MERS website at: http://www.mersofmich.com/Appendix.

Gratiot Co (2905) - EMS Emplys Dfrd (10)
December 31, 2011 Actuarial Valuation Results

Division Status	Closed
Division Link Status	Not Linked

Benefit Provisions

Benefit Multiplier	
Benefit C-2/Base B-1	
Normal Retirement Age	60
Vesting	8 years
Early Retirement (Unreduced)	-
	-
	-
Early Retirement (Reduced)	50/25
	55/15
Final Average Compensation	5 years
COLA for Future Retirees	
2.50% (Non-Compound)	
COLA for Current Retirees	
None	
Member Contributions	
0%	
RS50% Percentage	-
D-2	-

Active Members

Number		0
Annual Payroll	$	0

Retirees and Beneficiaries

Number		0
Annual Benefits	$	0

Vested Former Members

Number		6
Annual Deferred Benefits	$	25,988

Actuarial Accrued Liability

Active Members	$	0
Retirees and Beneficiaries		0
Vested Former Members		186,078
Pending Refunds		0
Total	$	186,078
Valuation Assets[1]	$	69,366
Unfunded Accrued Liability (UAL)	$	116,712
Percent Funded		37.3%

Amortization Period

For Positive UAL	10 years
For Negative UAL	10 years

Employer Contribution

For Fiscal Year Beginning	1/1/2013

Percentage of Payroll

Normal Cost	-
Amortization of UAL	-
Total Employer Contribution	-

Estimated Monthly Contribution[2]

Normal Cost	$	0
Amortization of UAL		1,140
Total Employer Contribution	$	1,140
Annual GASB ARC	$	13,680

Division-Specific Assumptions

Withdrawal Rate Scaling Factor	0%
FAC Increase Factor	0%

[1] Valuation assets are equal to 1.205815 times the reported market value of assets.

[2] For divisions that are open to new hires, estimated contributions are based on valuation payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts (usually higher). For divisions that will have no new hires, invoices will be based on the above dollar amounts which are based on projected fiscal year payroll.

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix on the MERS website at: http://www.mersofmich.com/Appendix.

Gratiot Co (2905) - Emplys Asso Emp (11)
December 31, 2011 Actuarial Valuation Results

Division Status	Closed
Division Link Status	Not Linked

Benefit Provisions

Benefit Multiplier	
Benefit B-3 (80% max)	
Normal Retirement Age	60
Vesting	10 years
Early Retirement (Unreduced)	55/25
	-
	-
Early Retirement (Reduced)	50/25
	55/15
Final Average Compensation	5 years
COLA for Future Retirees	
2.50% (Non-Compound)	
COLA for Current Retirees	
None	
Member Contributions	
3.82%	
RS50% Percentage	-
D-2	-
DC Plan for New Hires	10/1/2000

Actuarial Accrued Liability

Active Members	$	998,762
Retirees and Beneficiaries		1,418,528
Vested Former Members		202,427
Pending Refunds		0
Total	$	2,619,717
Valuation Assets[1]	$	1,921,196
Unfunded Accrued Liability (UAL)	$	698,521
Percent Funded		73.3%

Amortization Period

For Positive UAL	10 years
For Negative UAL	10 years

Employer Contribution

For Fiscal Year Beginning	1/1/2013

Percentage of Payroll

Normal Cost	-
Amortization of UAL	-
Total Employer Contribution	-

Estimated Monthly Contribution[2]

Normal Cost	$	1,595
Amortization of UAL		6,902
Total Employer Contribution	$	8,497
Annual GASB ARC	$	101,964

Active Members

Number		9
Annual Payroll	$	263,083

Retirees and Beneficiaries

Number		14
Annual Benefits	$	150,518

Vested Former Members

Number		3
Annual Deferred Benefits	$	23,673

Division-Specific Assumptions

Withdrawal Rate Scaling Factor	100%
FAC Increase Factor	2%

1 Valuation assets are equal to 1.205815 times the reported market value of assets.

2 For divisions that are open to new hires, estimated contributions are based on valuation payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts (usually higher). For divisions that will have no new hires, invoices will be based on the above dollar amounts which are based on projected fiscal year payroll.

Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the Appendix on the MERS website at: http://www.mersofmich.com/Appendix.

FISCAL YEAR 2012/13
INCREASED MERS LIABILITY
ALL FUNDS

Fund/Activity Number	Fund/Activity Name	2012/13 Budget for MERS	MERS Increase	2012/13 Amended Budget	% of Total
101	General Operatiing				
101-101	Board of Commissioners	$0	$0	$0	0.00%
101-131	Circuit Court	$9,435	$1,802	$11,237	1.58%
101-136	District Court	$47,063	$8,988	$56,051	7.88%
101-148	Probate Court	$17,848	$3,408	$21,256	2.99%
101-149	Juvenile Court	$0	$0	$0	0.00%
101-172	Administration	$8,970	$1,713	$10,683	1.50%
101-191	Elections Clerk	$292	$56	$348	0.05%
101-215	Clerk	$29,338	$6,965	$36,303	4.91%
101-225	Equalization	$0	$0	$0	0.00%
101-229	Prosecutor	$57,431	$14,137	$71,568	9.61%
101-236	Register of Deeds	$11,880	$2,269	$14,149	1.99%
101-245	Remonumentation	$0	$0	$0	0.00%
101-253	Treasurer	$20,612	$3,936	$24,548	3.45%
101-257	MSU Extension	$0	$0	$0	0.00%
101-258	Information Management	$12,735	$2,432	$15,167	2.13%
101-265	Building and Grounds	$9,067	$3,147	$12,214	1.52%
101-275	Drain Commissioner	$20,612	$3,936	$24,548	3.45%
101-301	Sheriff	$156,760	$21,239	$177,999	26.24%
101-351	Jail	$185,546	$25,139	$210,685	31.06%
101-401	Planning Commission	$72	$26	$98	0.01%
101-426	Emergency Services	$0	$0	$0	0.00%
101-430	Animal Control	$9,633	$1,840	$11,473	1.61%
101-441	Dept of Public Works	$0	$0	$0	0.00%
101-648	Medical Examiner	$0	$0	$0	0.00%
101-682	Veterans Counselor	$0	$0	$0	0.00%
101-802	Plat Board	$0	$0	$0	0.00%
101-805	Zoning Board of Appeals	$87	$30	$117	0.01%
Total General Fund:		**$597,381**	**$101,063**	**$698,444**	**100.00%**

Fund/Activity Number	Fund/Activity Name	2012/13 Budget	MERS Increase	2012/13 Amended Budget	% of Total	2012/13 General Fund Portion
205	Central Dispatch	$50,337	$8,482	$58,819	24.73%	
207	Sheriff Deputy Millage	$0	$0	$0	0.00%	
208	Parks and Recreation	$0	$0	$0	0.00%	
215	Friend of the Court	$38,964	$7,440	$46,404	19.14%	$2,455
249	Building Inspection	$8,669	$3,010	$11,679	4.26%	
273	Commission on Aging	$54,920	$15,408	$70,328	26.98%	
275	Recovery Court	$0	$0	$0	0.00%	
277	Office of Community Corrections	$0	$0	$0	0.00%	
280	CDBG Housing Grant	$2,745	$757	$3,502	1.35%	
282	Secondary Road Patrol	$38,366	$5,198	$43,564	18.85%	$5,198
292	Child Care Juvenile	$8,635	$1,649	$10,284	4.24%	$825
502	Animal Adoption Coordinator	$0	$0	$0	0.00%	
542	Soil Erosion Inspection	$933	$324	$1,257	0.46%	
Total Non General Fund:		**$203,569**	**$42,268**	**$245,837**	100.00%	

Additional General Fund Liability from Other Fund	$8,478
Total General Fund - Page 1:	$101,063
GRAND TOTAL GENERAL FUND INCREASE:	**$109,541**