

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: November 11, 2016



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
                    This action request pertains to  Elementary (only)                       High School/District Wide

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**Date:**   November 1, 2016

**To:**        **John Rouse**  
                    Superintendent of Schools

**From:**     Jason Andreas  
**Title:**      HR Director

**Subject: Hiring BHS Winter Assistant Cheer Coach 2016-2017 Year**

**Description:** Tony Wagner, Activities Director, recommends the following hire:

🚩 Iris Sharp, Assistant Cheer Coach, High School, Exp: 0, \$2,064.00

**Financial Impact:** Per Extra-Curricular Salary Schedule

**Attachment(s):** Hiring Selection Report

**Superintendent Action:**    Approved  Denied     Deferred    Initial & date: \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_



## Browning Public Schools Hiring Selection Report

Position <b>Assistant Cheer Coach</b>		Applicant Recommended <b>Iris Sharp</b>	
Department/Location <b>High School</b>		Supervisor <b>Brandy Bremner/Tony Wagner</b>	
Type of Position <b>Extra-Curricular</b>	Starting Date <b>11/17/2016</b>	Term <b>2016-2017 School Year</b>	

<b>Recruiting</b>	Date Posted: <b>5/6/2016</b>	Closing Date: <b>Open Until Filled</b>
Comments:		

<b>Applicants</b>					
No.	Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed	Final Ranking
	Carlson, Kalsey	9/8/2016	Yes	10/27/16	4
	Lesmeister, Santonja	8/29/2016	Yes	10/27/16	3
	McDonald, Katie	7/28/2016	Yes	10/27/16	2
	Sharp, Iris	10/25/2016	Yes	10/27/16	1

<b>Interview Committee</b>			
Name	Title	Name	Title
Brandy Bremner	BHS Head Cheer Coach		
Karleen Whitegras	BHS SPED Teacher Assistant		
Lacy Salois	Clerical Substitute		

**Recommendation:** Iris has the most experience in cheerleading and works at the high school. She also is First Aid/CPR certified. She is motivated to ensure the cheerleaders are successful both in the sport and in school. She seems well prepared to work with the high school age students.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	11/2/2016	Yes	Ok
Criminal background check	10/28/2016	Yes	Ok
TB documentation	Pending	Yes	Ok

Salary: <b>\$2,064.00</b>	Placement: <b>Exp: 0</b>	Contract Days: <b>TBD</b>
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Prepared by:     Sherie Blue     Date **11/1/2016** Approved by: \_\_\_\_\_ Date: \_\_\_\_\_