

Belmond-Klemme Community School District
Minutes of the Meeting of the Board of Directors

Held in the Jacobson Elementary School Library
1004 7th Street Northeast, Belmond, Iowa 50421

Thursday, August 19, 2021 – TENTATIVE - UNAPPROVED

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Jacobson Elementary School Library at 7:00 P.M. Board President Rick McDaniel called the meeting to order.

President McDaniel asked for the roll to be called. The Board Secretary called the roll. Present for the meeting were Rick McDaniel, Michelle Murphy, Sharon Barkema, Gary Berkland, Marc Schlichting, Ryan Meyer and Jim Swenson. Also, present were Superintendent Dan Frazier, and Board Secretary Thelma Martinez. President McDaniel determined that a quorum was present.

President McDaniel called for a public hearing on the Instructional Support Program Resolution to Continue to Participate. There was no public comments; President McDaniel closed the hearing.

President McDaniel called for a public hearing on the district's ESSER III Plan for Spending Federal COVID Relief Funds. There was no public comments; President McDaniel closed the hearing.

President McDaniel asked for a motion to approve the agenda. Director Swenson moved to approve the agenda; seconded by Barkema. Motion carried 7/0.

President McDaniel asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting from July 15, 2021;
- Financial Statements;
- Bills;
- School Board Policies:
 - Review of Board Policies 903.1 through 903.5, Community Relations
 - Annual Review of Policy 505.8 Parental Involvement (For Title I)
 - Annual Review of Policy 606.5 Insufficient Classroom Space
 - First Reading of Policy 711.10 School Bus Passenger Restraints
- Grant Applications Renewals: Federal Program Tiles I, II, III, IV, V & VI;
- Agreement with the Federal Bureau of Nutrition and Health Services;
- Agreement with the Federal Bureau of Nutrition and Health Services;
- Joinder Agreement for Long-term Disability Insurance;
- Joinder Agreement for Group Term Life Insurance;
- Senior Recommended for Late Graduation: The Belmond-Klemme Board of Education allowed Sinead Wheeler to graduate late with the Class of 2021.
- Coach and Sponsor assignments for the Winter 2021 Season
 - Appointed Andrew O'Connor as Girls Basketball Varsity Head Coach.
 - Appointed Wendy Meints as Girls Basketball Varsity Assistant Coach.
 - Appointed Keyra Kelley as Junior High Girls Basketball Coach.
 - Appointed Paige Watne as Junior High Girls Basketball Coach.
 - Appointed Justin Meyer as Boys Basketball Varsity Head Coach.
 - Appointed Dylan Block as Boys Basketball Varsity Assistant Coach.
 - Appointed Nikki McMurray as Basketball Cheer Sponsor.
 - Appointed David Butler as Wrestling Varsity Head Coach.
 - Appointed Shannon Wadsley as Wrestling Cheer Sponsor.
 - Appointed Terri Curtis as Wrestling Cheer Volunteer Assistant.
- Salary Advancements for Teachers with Newly Earned Graduate Credit Hours
 - Tiffany Ahrens from BA+30 to MA

- Heather Danburg from BA+30 to MA
- Leigh Jass from BA+15 to MA
- John Sifert from MA to MA+15
- Melissa Sifert from MA+15 to MA+40
- Employment: Personnel Resignations and Recommendations
 - Appointed Mary Beth Bush as physical education teacher assigned to Jacobson Elementary on one-year interim, non-renewable contract, placed in the BA Lane of the master agreement with a salary of \$45,000.
 - Granted Jaxon Heinz release from his contract as elementary physical education teacher for the 2021-2022 school year conditional upon him paying \$1,000 toward expenses involved in hiring his replacement. (Payment received on 08/16/2021).
 - Grated Annie Bram release from her contract as elementary fifth grade teacher for the 2021-2022 school year conditional upon her paying \$1,000 toward expenses involved in hiring her replacement. (Payment received on 08/12/2021).
 - Appointed Connie Halfpop as an elementary teacher assigned to fifth grade on a one-year interim, non-renewable contract for the first semester only, placed back at her previous salary for a daily rate of pay of \$384.78 and provide her with single health insurance coverage in accordance with what our regular teacher receive.
 - Appointed Nikki Jass as Junior High Softball Coach for the 2021 summer season with corresponding salary of \$1,645. In an oversight, Ms. Jass was assigned to this role without prior school board approval.
 - Appointed Kaitlin Boelman as Football Cheerleader Sponsor, placed at year 1 for \$548 according to the master agreement.
 - Re-assigned Thelma Garcia as a para-educator in high school working with English Language Learners with terms of employment in accordance with her previous employment with the district: \$15.03 per hour (in her 4th year) for 7.25hours per day.
 - Assigned Marissa Briggs as a para-educator in high school working with special education with terms of employment at entry level in accordance with the master contract (beginning wage \$14.68 per hour) at 7.25 hours per day.
 - Assigned Kyle Wilkinson as a para-educator in high school working with special education with terms of employment at entry level in accordance with the master contract (beginning wage \$14.68 per hour) at 7.25 hours per day.
 - Appointed Reagan Swisher as Varsity Assistant Football Coach at Year 1 for \$2,924 according to the master agreement.
 - Appointed Paige Watne as Junior High Volleyball Coach at Year 1 for \$1,645 according to the master agreement.
 - Assigned Dennis Dippel as the activities driver/helper in the bus barn, an assistant to Transportation Director Jon Swenson at Step A, Year 1 of contracted wage scale for an hourly wage of \$22.72 for three hours a day minimum, but more if needed.
 - Assigned Kristina Cook as part-time cook as Elementary Cook, her starting wage will be according to the union contract.

Moved by Berkland; seconded by Swenson.

Reports

Transportation Director Jon Swenson reported all the maintenance done during the summer. He also, explained to the board the activities for the new bus driver.

Buildings and Ground Director Cory Heifner reported on the projects accomplish during the summer. He also, give the board an update for the high school renovation.

Technology Coordinator Trish Morris reported to the board the change in the system for the new computers and all the work done during the summer.

Superintendent Frazier invited the board to the staff breakfast, explained the construction delays. He also, mentioned that the Iowa Special Hospital will provide us with a full-time social worker

Ms. Olson will work with the mental health needs of our students. Finally, Superintendent Frazier mentioned the vaccination clinic to provide the staff with the booster around October.

Principal Jensen mentioned meetings and training for staff. She also, commented the Greenbelt grant money will be used in library books.

Principal Young commented the assistance of summer school, ELL summer school went to the zoo in their last day. Mr. Young also, mentioned the parent-teacher conference, and the Greenbelt grant money will be used in a bench in memory of Mr. Englert.

Instructional Support Program Resolution to Continue to Participate

The Board of Directors of the Belmond-Klemme Community School District in the Counties of Franklin, Hancock, and Wright, State of Iowa, met in regular session, in the Jacobson Elementary School Library at 1004 7th Street Northeast, Belmond, Iowa, at 7:00 o'clock P.M. on the 19th day of August, 2021. There were present President McDaniel, in the chair, and the following Board Members: Murphy, Barkema, Berkland, Meyer, Schlichting, and Swenson.

Absent: None

The President announced that this is the time, place and date to hold a hearing on the proposed resolution to consider continued participation in the Instructional Support Program.

The following persons appeared: None

The President declared the hearing closed.

Director Swenson introduced the following resolution and moved its adoption. Director Barkema seconded the motion to adopt. The roll was called and the vote was:

AYES: McDaniel, Murphy, Barkema, Berkland, Meyer, Schlichting, and Swenson.

NAYS: None

The President declared the resolution adopted as follows:

RESOLUTION TO CONTINUE TO PARTICIPATE IN THE INSTRUCTIONAL SUPPORT PROGRAM

WHEREAS, the Board of Directors has approved a five (5)-year finance plan, which anticipates the level of funding that will be possible to continue the current level of services and to fund the ongoing programs of the School District; and

WHEREAS, the Board of Directors has given consideration to continued participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21; and

WHEREAS, the Board has published notice of the time and place of a public hearing on the resolution; and

WHEREAS, a hearing has been held upon the proposal to continue to participate in the Instructional Support Program, and any objections are overruled:

NOW, THERE, IT IS RESOLVED:

1. The Board of Directors determines that it is consistent with the five (5)-year finance plan to fund the ongoing programs and services of the School District and it is in the best interest of the School District to continue to participate in an Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21, and to provide additional funding therefor for a period of five (5) years commencing the fiscal year ending June 30, 2023.
2. The additional funding for the Instructional Support Program for a budget year will be determined annually, and will not exceed then percent (10%) of the total regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment for the budget year.
3. Moneys received by the District for the Instructional Support Program may be used for any general fund purpose.
4. The Instructional Support Program shall be funded by instructional support state aid and a combination instructional support property tax levied annually upon the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2023, and instructional support income surtax imposed annually, the percent of income surtax to be determined by the Board for each budget year to be imposed upon the state

individual income tax of each individual income taxpayer resident in the School District on December 31, 2022, and each year thereafter.

5. Unless, within twenty-eight days following the adoption of this resolution, the Secretary of the Board receives a petition containing the signatures of eligible electors equal in number to not less than one hundred or thirty percent of the number of voters at the last receding regular school election, whichever is greater, asking that an election be called to approve or disapprove this action of the Board adoption the Instructional Support Program, this action of the Board is final and the Secretary is authorized and directed to certify a copy of this resolution to the Department of Management.

In the event of petition containing the required number of signatures is filed with the Secretary of the Board within twenty-eight days of the adoption of this resolution, the President shall call a meeting of the Board to consider rescission of this resolution, or to direct the county commissioner of elections to submit the following question to the qualified electors of the School District at a special election.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Belmond-Klemme Community School District in the Counties of Franklin, Hancock, and Wright, State of Iowa, be authorized for a period of five (5) years to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) of not exceeding ten percent (10%) of the total of regular program district cost for the budget year and moneys received under Iowa Code sections 257.14 as a budget adjustment in the budget year, and be authorized annually, in combination, as determined by the Board, to levy a combination of an instructional support property tax upon all the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2023, and to impose an instructional support income surtax upon the state individual income tax of each individual income taxpayer resident in the school District on December 31 for each calendar year commencing with calendar year 2022, or each year thereafter, the percent of income surtax to be determined by the Board for each fiscal year, to be used to any general fund purpose.

Passed and approved this 19th day of August, 2021.

Rick McDaniel, President of the Board of Directors.

ATTEST: Thelma Martinez, Secretary of the Board of Directors.

Moved by Swenson; seconded by Barkema. Motion carried 7/0.

The ESSER III Plan for Spending Federal COVID Relief Funds

Superintendent Frazier recommended the board move to approve the plan. Moved by Swenson; seconded by Murphy. Motion carried 7/0.

Revenue Purpose Statement for SAVE Renewal

The Board of Directors of the Belmond-Klemme Community School District, State of Iowa, met in regular session, in the Jacobson Elementary School, 1004 - 7th Street Northeast, Belmond, Iowa 50421, at 7:00 P.M., on the above date. There were present President McDaniel, in the chair, and the following named Board Members: Murphy, Barkema, Berkland, Meyer, Schlichting, and Swenson.

Absent: None

Vacant: None

The Superintendent presented a Revenue Purpose Statement, which must be approved by the Board and submitted to the County Commissioner of Elections no later than 12:00 noon on the day following the last day on which nomination petitions can be filed.

Board Member Berkland introduced the following Resolution and moved its adoption. Board Member Swenson seconded the motion to adopt. The roll was called, and the vote was:

AYES: McDaniel, Murphy, Barkema, Berkland, Meyer, Schlichting, and Swenson.
NAYS: None

Whereupon, the President declared the resolution duly adopted as follows:

RESOLUTION APPROVING REVENUE PURPOSE STATEMENT, ORDERING AN ELECTION ON A REVENUE PURPOSE STATEMENT TO AUTHORIZE EXPENDITURES FROM REVENUE RECEIVED FROM THE STATE SECURE AN ADVANCED VISION FOR EDUCATION FUND, AND ORDERING THE PUBLICATION OF A NOTICE OF ELECTION

WHEREAS, the School District receives revenue from the State of Iowa Secure an Advanced Vision for Education Fund ("SAVE Revenue") pursuant to Iowa Code Section 423F.2, as amended; and

WHEREAS, by operation of law, the School District's current Revenue Purpose Statement governing the use of SAVE Revenue will expire on January 1, 2031; and

WHEREAS, the School District wishes to adopt a Revenue Purpose Statement that includes all proposed uses of SAVE Revenue, will take immediate effect upon voter approval, and will extend beyond the expiration of the current Revenue Purpose Statement; and

WHEREAS, Iowa Code Chapter 47 requires that the District submit this election resolution to the County Commissioner of Elections no later than 12:00 noon on the day following the last day on which nomination petitions can be filed:

NOW, THEREFORE, BE IT RESOLVED BY THE BELMOND-KLEMME COMMUNITY SCHOOL DISTRICT, IN THE COUNTIES OF WRIGHT, FRANKLIN, AND HANCOCK, STATE OF IOWA:

Section 1. That the Board wishes to authorize spending SAVE Revenue for the following purposes and, in doing so, must approve the following Revenue Purpose Statement.

Section 2. That the following Revenue Purpose Statement shall be approved, and the Secretary is authorized and directed to submit and file the Revenue Purpose Statement with the Wright County Commissioner of Elections no later than 12:00 noon on the day following the last day on which nomination petitions can be filed.

Revenue Purpose Statement

Belmond-Klemme Community School District

Pursuant to the provisions of Iowa Code Section 423F.3, the Belmond-Klemme Community School District hereby adopts and submits to the Commissioner of Elections of Wright County, Iowa, this Revenue Purpose Statement to be submitted to the electors at an election to be held November 2, 2021.

Money received by the Belmond-Klemme Community School District from the State of Iowa Secure an Advanced Vision for Education Fund may be spent for any one or more of the following purposes:

To provide funds to acquire or install information technology infrastructure (including improving buildings or sites for the purpose of accessing broadband digital telecommunications) and school safety and security infrastructure.

To provide funds to build and furnish a new school building or buildings; to build and furnish addition(s) to school buildings in the District; to remodel, reconstruct, repair, expand, and improve the school buildings in the District; to purchase and improve

grounds; for demolition work; to furnish and equip district facilities.

To provide funds for the purchase, lease or lease-purchase of buildings, equipment (including transportation and recreation equipment), or technology and to repair transportation equipment for transporting students as authorized by law, to implement energy conservation measures, sharing or rental of facilities including a joint infrastructure project for the purposes of offering classes under district-to-community college programs as authorized in Iowa Code Section 423F.3(3)(c), procuring or acquisition of libraries, or opening roads to schoolhouses or buildings.

To provide funds to purchase land as part of start-up costs for new student construction program or if the sale of the previous student construction was insufficient to purchase land, and to purchase construction materials and supplies for a student-constructed building or shed intended to be retained by and used by the District.

To provide funds to make payments to a municipality or other entity as required under Iowa Code Section 403.19(2).

To provide funds for demolition, cleanup, and other costs if such costs are necessitated by, and incurred within two years of, a disaster.

To provide funds to establish and maintain public recreation places and playgrounds; provide for supervision and instruction for recreational activities; or for community education purposes.

To provide funds for the payment of principal and interest or retirement of general obligation bonds issued for school infrastructure purposes, energy improvement loans, loan agreements authorized by Iowa Code Section 297.36, sales, service and use tax revenue bonds issued under Iowa Code Section 423E.5 or Iowa Code Section 423F.4.

To provide funds for property tax relief; and

To provide funds for other authorized expenditures and purposes as now or hereafter permitted by law and designated by the Belmond-Klemme Community School District.

Section 3. That an election is called of the qualified electors of the Belmond-Klemme Community School District, in the Counties of Wright, Franklin, and Hancock, on Tuesday, November 2, 2021. The following Proposition is approved, and the Secretary is authorized and directed to submit and file the following Proposition for the Ballot with the Wright County Commissioner of Elections no later than 12:00 noon on the day following the last day on which nomination petitions can be filed:

PROPOSITION ____

Summary: To adopt a Revenue Purpose Statement specifying the use of revenues the Belmond-Klemme Community School District will receive from the State of Iowa Secure an Advanced Vision for Education Fund.

In the Belmond-Klemme Community School District, the following Revenue Purpose Statement which specifies the use of revenues the Belmond-Klemme Community School District will receive from the State of Iowa Secure an Advanced Vision for Education Fund shall be adopted.

To provide funds to acquire or install information technology infrastructure (including improving buildings or sites for the purpose of accessing broadband digital telecommunications) and school safety and security infrastructure.

To provide funds to build and furnish a new school building or buildings; to build and furnish addition(s) to school buildings in the District; to remodel, reconstruct, repair, expand, and improve the school buildings in the District; to purchase and improve grounds; for demolition work; to furnish and equip district facilities.

To provide funds for the purchase, lease or lease-purchase of buildings, equipment (including transportation and recreation equipment), or technology and to repair transportation equipment for transporting students as authorized by law, to implement energy conservation measures, sharing or rental of facilities including a joint infrastructure project for the purposes of offering classes under district-to-community college programs as authorized in Iowa Code Section 423F.3(3)(c), procuring or acquisition of libraries, or opening roads to schoolhouses or buildings.

To provide funds to purchase land as part of start-up costs for new student construction program or if the sale of the previous student construction was insufficient to purchase land, and to purchase construction materials and supplies for a student-constructed building or shed intended to be retained by and used by the District.

To provide funds to make payments to a municipality or other entity as required under Iowa Code Section 403.19(2).

To provide funds for demolition, cleanup, and other costs if such costs are necessitated by, and incurred within two years of, a disaster.

To provide funds to establish and maintain public recreation places and playgrounds; provide for supervision and instruction for recreational activities; or for community education purposes.

To provide funds for the payment of principal and interest or retirement of general obligation bonds issued for school infrastructure purposes, energy improvement loans, loan agreements authorized by Iowa Code Section 297.36, sales, service and use tax revenue bonds issued under Iowa Code Section 423E.5 or Iowa Code Section 423F.4.

To provide funds for property tax relief; and

To provide funds for other authorized expenditures and purposes as now or hereafter permitted by law and designated by the Belmont-Klemme Community School District.

It being understood that if this proposition should fail to be approved by the voters, such failure shall not be construed to terminate or restrict authority previously granted by the voters to expend receipts from the Secure an Advanced Vision for Education Fund.

If approved, this Revenue Purpose Statement shall remain in effect until replaced or amended by the Belmont-Klemme Community School District.

[END OF BALLOT LANGUAGE]

Section 4. That the notice of the election and ballot form used at the election shall be prepared in accordance with the provisions of the Iowa Code and Iowa Administrative Rules.

Section 5. That the Election Board for the Voting Precinct or precincts be appointed by the County Commissioner of Elections for each County conducting an election, not less than 15 days before the election.

Section 6. The Commissioner of Elections for each County conducting an election is requested and directed to make publication of the Notice of Election at least once, not less than four days nor more than twenty days prior to the election, in a newspaper that meets the requirements of Iowa Code Section 49.53(2). That, in addition to the ballot proposition, the Notice of Election must include the following statement:

"If a majority of eligible electors voting on the question fail to approve this Revenue Purpose Statement, then upon expiration of the current Revenue Purpose Statement, revenues received by the School District from the Secure an Advanced Vision for Education fund shall be expended in the following order:

The payment of bonds for which SAVE Revenue has been pledged;

Reduction of bond levies under Iowa Code Sections 298.18 and 298.18A and all other debt levies;

Reduction of the regular and voter-approved physical plant and equipment levy under Iowa Code Section 298.2;

Reduction of the public educational and recreational levy under Iowa Code Section 300.2;

For any authorized infrastructure purpose of the school district as defined in Iowa Code Section 423F.3(6); and

For the payment of principal and interest on bonds issued under Iowa Code Sections 423E.5 and 423F.4."

Section 7. That the Secretary is authorized and directed to publish the Notice of Election on the Belmont-Klemme Community School District's internet site at least once, not less than four days nor more than twenty days prior to the election.

Section 8. Wright County, Iowa is the Controlling County for this election.

Section 9. That the County Commissioner of Elections for each County conducting an election shall prepare all ballots and election registers and other supplies necessary for the proper and legal conduct of this election and the Secretary of the Board is directed to cooperate with these Commissioners of Elections in the preparation of the necessary proceedings.

Section 10. That the Secretary is directed to file a certified copy of this Resolution in the Office of the County Commissioner of Elections of the Controlling County to constitute the "written notice" to the County Commissioner of Elections of the election date, required to be given by the governing body under the provisions of Iowa Code Chapter 47.

PASSED AND APPROVED this 19th day of August, 2021.

Rick McDaniel, President of the Board of Directors

ATTEST: Thelma Martinez, Secretary of the Board of Directors

Moved by Berkland; seconded by Swenson. Motion carried 7/0.

General Fund Transfer to Student Activity Fund

Director Barkema introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Murphy after due consideration hereof by the Board, The President put the question upon the adoption of said resolution and, the roll having been called, the following Directors voted:

AYES: McDaniel, Murphy, Barkema, Berkland, Meyer, Schlichting, and Swenson.

NAYS: None

Whereupon the President declared said Resolution duly adopted as follows:

BOARD RESOLUTION TO TRANSFER FUNDS FROM GENERAL FUND TO
STUDENT ACTIVITY FUND

WHEREAS, Iowa Code provides school districts greater flexibility to transfer funds to the student activity fund;

WHEREAS, the superintendent has determined that due to COVID-19 restrictions during the 2020-2021 school year, some cocurricular and extracurricular activities' funding may be insufficient to meet the financial needs of those activities;

WHEREAS, the superintendent, has recommended that funds of \$21,702.20 in the general fund be transferred to the student activity fund to fund cocurricular or extracurricular activities that fail to meet their financial needs as a result of COVID-19 restrictions in the school budget year beginning July 1, 2020.

NOW, THEREFORE, be it resolved by the Board that fund of \$21,702.20 in the general fund be transferred to the student activity fund to fund cocurricular or extracurricular activities that fail to meet their financial needs as a result of COVID-19 restrictions in the school budget year beginning July 1, 2020.

This resolution passed and approved this 19th day of August, 2021.

Rick McDaniel, President of the Board of Directors

ATTEST: Thelma Martinez, Secretary of the Board of Directors.

Moved by Barkema; seconded by Murphy. Motion carried 7/0.

School Board Election 2021 and Orientation of New Board Members

Superintendent Frazier mentioned the three seats that will be up for election, and the key dates for 2021 School Board Elections.

Board Comments and Future Agenda Planning

Board asked for these items to add in the next agenda: Food Service Director's report, and vote to approve the social worker position.

Adjourn

Board President McDaniel Asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Schlichting; seconded by Barkema at 7:40 P.M.

Closed Session: Superintendent Evaluation

Board went into closed session at 7:45 P.M. under Iowa Code Chapter 21.5(1)(i) allows for a public body such as a school board to enter closed session to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual request closed session. The Board reemerged from closed session at 8:30 P.M.

Rick McDaniel, Board President	Date
Thelma Martinez, Board Secretary	Date