

**BOARD OF EDUCATION, NEW FAIRFIELD, CT**  
**Business Operations/Resource Management Subcommittee Meeting**

Name of Subcommittee: BO/RM Meeting type: Regular  
Date of Meeting: 10/17/24 Minutes submitted by: K. LaTourette  
Members present: Greg Flanagan, Amy Johnson, Ed Sbordone, Kim LaTourette  
Members absent:  
Other attendees: Ken Crow, Carrie DePuy  
Place of meeting: Meeting Access: BO/RM Subcommittee (10/17/24 at 6 p.m.) Web:  
https://zoom.us/j/94234893407 Dial In: (929) 205-6099 Meeting ID: 942 3489 3407

Meeting called to order: 6 p.m.

**II. Approval of Minutes**

**A. September 19, 2024 – Regular – Approved by consensus**

Carrie DePuy asked if we could add an item to the agenda. 3D - Contracted Services.

**Motion:** To add item 3.D. – Contracted Services to the agenda

Made by: Kim LaTourette

Seconded by: Greg Flanagan

**Recording of vote:** All in favor

**III. INFORMATION ITEMS**

**A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances**

**Report for FY 2024-25 at September 30, 2024** – Carrie DePuy mentioned our current spending - it is right on track with prior years. She is keeping an eye on SPED and electric, specifically the supply charges. We are a little under what we spent last year at this point.

**B. Monthly Summary of Budget vs. Actual Expenditure Report for FY 2023-24 at September 30, 2024** - We are projecting \$210,000 for unexpended funds. We had the SPED contingency in there. This amount left over is .005% of our budget. Some changes had been made in SPED. Without the contingency, BOE would have had \$75,000 leftover. This will be good due to the unanticipated expenses that have come up this year so far.

**C. Legislative Update CT General Statute 10-248a Non-Lapsing Account**

The BOE used to have to request funds from the BOF. Last year we did not receive those funds. The legislation has changed and now we do not have to ask for BOF approval, it can be placed into a non-lapsing account to be used for other items besides just capital. None of these funds will be moved until the final audit is complete. Carrie plans on hanging onto the funds until they are needed, possibly towards the end of the year to cover expenses. It cannot be over 2%, which we do not anticipate having that much leftover. We do have capital needs for which some of these funds may be used, to help alleviate some from the taxpayers.

**D. Contracted Services** - We went out to bid for mowing and plowing for the remainder of this year and this coming winter. Our entire contract was less than \$50,000 for plowing and mowing. They came back today - the lowest one was \$50,000 for just plowing, whether we get plowed once or ten times. The others were \$108,000-\$116,000. Mowing ranged from \$7000 to \$28,000 for this spring.

#### **IV. INFORMATION/ACTION ITEMS**

**A. STRIDES Lease** - We normally pay \$1000 per month, and that has increased to \$2305.50 per month. We will share rent with Newtown. The landlord customized the space for us for about \$23000. Carrie is suggesting that we pay for this year using money from capital that was set aside for STRIDES, as well as money left over from Shepaug tuition. The Shepaug tuition that was leftover was due to a legislation change that only charged 58% instead of 100%.

**Motion:** To move the STRIDES Lease to the full Board

Made by: Greg Flanagan

Seconded by: Amy Johnson

**Recording of vote:** All in favor

#### **V. OTHER - None**

#### **VI. ADJOURNMENT**

**Motion to adjourn:** Made by: Greg Flanagan

Seconded by: Kim LaTourette

Recording of vote: Aye – Unanimous

Meeting adjourned at: 6:33 p.m.