

Browning Public Schools
Board Agenda Request
Meeting To Be Held: May 14, 2019



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: May 3, 2019

To: Corrina Guardipee-Hall **From:** John E Salois
Superintendent of Schools **Title:** Director of Human Resources

Subject: Hiring: Student Activities Director

Description: Corrina Guardipee-Hall, Superintendent, is recommending the following for hire:

- Everett Armstrong, Student Activities Director

Financial Impact: \$62,543

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied Tabled to:

Browning Public Schools Hiring Selection Report

Position Student Activities Director		Applicant Recommended Everett Armstrong	
Department/Location District-High School		Supervisor Corrina Guardipee-Hall	
Type of Position Professional-Technical	Starting Date 4/16/19	Term 260 Day (12 Month)	

Recruiting Date Posted: 3/22/2019 Re-advertised: N/A Closing Date: 4/12/2019

Comments:

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Armstrong, Everett	4/12/2019	Yes	4/16/2019
	Bremner, Mary Jo	3/25/2019	Yes	4/16/2019
	Guardipee, Francis	4/12/2019	Yes	4/16/2019
	Racine, Mary C.	4/12/2019	Yes	4/16/2019
	Skunkcap, Jenna	4/1/2019	Yes	4/16/2019

Interview Committee		Title	Name	Title
Brian Gallup	Board Chair			
Donna Yellow Owl	Board Member			
Dennis Juneau	BMS Principal			
Robert Hall	BNAS Director			

Recommendation: Everett Armstrong has a strong background in athletics. He is a member of the Montana Officials Association and has worked within the district as a teacher, middle school activities coordinator, coach, and Ee Kah Kii Maht Coordinator. Everett has an AA in Chemical Dependency Counseling and will receive his Elementary Education degree from U of M Western in May 2019.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Ok
State & Federal Criminal background check	On file	Yes	Ok
Tribal Background check	N/A	No	
TB documentation	On file	Yes	Ok

Salary: \$62,543.00 Placement: Contract Days: 260 day (12 Month)

Prepared by: John E. Salois Date 5/3/2019 Approved by: _____ Date: _____