



## SCHOOL BOARD MEETING REPORT

Board Meeting Date: 9/15/21 Superintendent: Dave Valenzuela

Administrator/Staff: Lisa Cross

Type of Item:  Informational  Action

**Please state your proposal briefly and clearly. What do you want the board to know, discuss, or decide?**

The District issued a Request for Proposals for Project Management Services on July 30, 2021. Of the five companies requesting information for the RFP, only two submitted bids. After an evaluation process and online interviews with both companies, HMK Company was issued a letter of intent and awarded the bid.

**Provide history/background information on your proposal:**

Currently, the district has two capital projects in immediate need of these services; The Fleming seismic rehabilitation project and the Fruitdale addition of classrooms. In addition, there are several capital projects waiting for grant approval that will require project management services in the near future. HMK Company was chosen for their extensive K-12 experience, local presence, fee based schedule, and innovative project ideas.

**List the advantages of your proposal:**

Contracting with HMK will provide oversight on capital projects the district does not have the time or expertise to manage; it will reduce the risk of liability to the district, over-runs of budget as well as project completions.

**List possible disadvantages of your proposal:**

N/A

**List possible alternatives that could also offer a solution to your proposal. Why were they not recommended?**

Superintendent's recommendation(s): Approve: Yes  No