

On Tue, Sep 23, 2025 at 8:04 PM 'Joe Anderson' via foiaofficer <foiaofficer@summithill.org> wrote:

To: FOIA Officer
Summit Hill School District 161

Re: FOIA Request – PBIS Program Records

Dear FOIA Officer,

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting access to and copies of the following records related to the **Positive Behavioral Interventions and Supports (PBIS) program** in Summit Hill School District 161 and specifically at Indian Trail Elementary:

1. **PBIS Policies & Training Materials**
 - All PBIS policies, protocols, lesson plans (“Cool Tools”), staff training manuals, presentations, or written guidance provided to staff during the 2024–2025 and 2025–2026 school years.
2. **PBIS Discipline Matrices & Tools**
 - Any student behavior matrices, discipline referral forms, data collection forms, or tracking tools used as part of PBIS implementation.
3. **PBIS Records & Reports**
 - All reports, data summaries, or evaluations of PBIS effectiveness or outcomes from 2023–2025.
 - Any documents or communications presented to the School Board, administrators, or staff regarding PBIS implementation.
4. **PBIS in Response to September 9, 2025 Incident**
 - Any correspondence, notes, meeting minutes, or communications referencing PBIS protocols in relation to the September 9, 2025 incident involving Taylor Anderson at Indian Trail Elementary.

I request that these records be provided in **electronic format (PDF or searchable digital files)**. If any portion of this request is denied, please cite the specific statutory exemption(s) under FOIA and provide the name and title of the person responsible for the denial.

Thank you for your assistance.