



Independent School District 761
Regular School Board Meeting Minutes
Monday, September 22, 2025 5:30 PM

Charles S Crandall Center
Chambers
540 West Hills Circle
Owatonna, MN 55060

- I. Call to Order
Present: Elizabeth Hedlund, Timothy Jensen, Ron Kubicek, Jolayne Mohs, Mark Sebring, Andrea Van Gelder, Lori Weisenburger

Superintendent Champa and Student Representative Lowell Schultz were also present.
- II. Pledge of Allegiance
- III. Approval of Agenda
Motion by Jensen, second by Mohs that the agenda be approved as presented.
AYE Unanimous
Motion carried.
- IV. Mission Moment
Superintendent Champa recognized this year's Homecoming court as well as the School Board for Minnesota's school board recognition month.
- V. Public Forum
- VI. Item(s): General Information
 - VI.A. Enrollment Report
- VII. Item(s): For Discussion - No Action Required by the Board
 - VII.A. Board Forum
 - VII.A.1. School Board Committee Meeting Reports
 - VII.A.2. School Board Work Session Report
 - VII.B. Administrative Report
 - VII.B.1. 2025-2026 School Calendar Amendment (*High Quality Teaching & Learning*)
- VIII. Consent Agenda: Board Action Requested
Motion by Weisenburger, second by Mohs that the Board approve the consent agenda.
Roll call vote: All voted in favor
 - VIII.A. Minutes from August 25, 2025

VIII.B. Disbursement Report

VIII.C. Personnel Report

IX. Item(s): Board Action Requested

IX.A. Preliminary Tax Levy Certification (*High Quality Teaching and Learning*)

Motion by Kubicek, second by Weisenburger that the Board certify a preliminary levy in the maximum amount provided by law.

AYE Unanimous

Motion carried.

IX.B. Assurance of Compliance Report (*Equity*)

Motion by Weisenburger, second by Hedlund that the Board approve the Assurance of Compliance Report and that the Superintendent or her designee sign and submit it on behalf of the district.

AYE Unanimous

Motion carried.

IX.C. Former District Office Building Purchase Agreement

Motion by Mohs, second by Van Gelder that the Board approve the purchase agreement with the City of Owatonna for the sale of the former district office property located at 515 West Bridge Street.

AYE Unanimous

Motion carried.

IX.D. ISD 761 Foundation Board of Directors

Motion by Jensen, second by Mohs that the Board ratify the appointment of the Board of Directors of the ISD 761 Foundation as listed.

AYE Unanimous

Motion carried.

IX.E. Designating Depositories for School District Revenue

Motion by Hedlund, second by Jensen that the Board approve Old National Bank as a depository for moneys necessary to meet payrolls, activity account moneys, and for school district revenues necessary to meet its general accounts, savings, and Federal Income Tax withholding obligations.

AYE Unanimous

Motion carried.

IX.F. Designating Financial Institutions for School District Investments

Motion by Hedlund, second by Jensen that the Board approve designating Old National Bank to be authorized to invest district assets as requested and within all state and federal guidelines.

AYE Unanimous

Motion carried.

IX.G. Gifts to the District

Motion by Mohs, second by Van Gelder that the Board approve the Resolution for Acceptance of Gifts as presented.

Roll call vote: All voted in favor

Motion carried.

X. Adjournment

Motion by Sebring, second by Mohs that the School Board meeting be adjourned.

AYE Unanimous

Motion carried.

Meeting adjourned at 5:50 PM.

Timothy Jensen, School Board Clerk

Approval date: October 27, 2025