



AGENDA ITEM: 26-03

DATE OF MEETING: January 21, 2026

ACTION: ☒

INFORMATION: ☐

**APPROVE SECOND AMENDMENT  
WITH SIDEKICK SOLUTIONS LLC FOR TECHNICAL ASSISTANCE  
FROM JULY 1, 2025 – JUNE 30, 2026  
(CONTRACT NO. CF25129)  
[\$186,626 PROP 10 FUNDS]**

**SUMMARY OF REQUEST**

Approve the Second Amendment to Contract No. CF25129 with Sidekick Solutions LLC to increase the not-to-exceed amount by \$39,600 (from \$147,026 to \$186,626) for the term July 1, 2025 - June 30, 2026. This amendment adds technical assistance hours to complete remaining system and process improvements including configuration, performance monitoring, workflow optimization, additional automation, and related software/data processing services in Impact Management. Services under the increased authority will occur within the contract term and will be invoiced consistent with contract requirements.

**BACKGROUND**

Since 2020, the Riverside County Children and Families Commission has used Impact Management (formerly Apricot 360) as its primary system for program data collection, reporting, and case management. The system was implemented to support evolving oversight and accountability needs.

Initial support was provided by Bonterra Tech LLC (formerly Social Solutions Global, Inc.). As program requirements expanded, particularly for Home Visiting providers and coordination with the Riverside County Department of Public Social Services (DPSS), the Commission engaged Sidekick Solutions to provide specialized technical assistance and system configuration.

Sidekick Solutions currently provides primary technical support for optimizing Impact Management across Home Visiting programs and Family Resource Centers. Their work has enhanced system functionality, including the implementation of additional automation, connectivity APIs, data warehousing, improved back-up and recovery,

referral management, and reporting, supporting improved data quality and operational efficiency.

Most of the approved scope of work is complete. However, additional hours are needed to finalize reporting and referral management components, so the system fully meets program and partner needs. These hours will also support optimization for the Family Resource Centers including technical assistance for break fixes, FRC book distribution tracking, Power BI reports and dashboard development, as described in the attached Second Amendment scope of work.

May 14, 2025 (Action Item 25-19): The Commission approved Contract No. CF25129 with Sidekick Solutions for \$147,026.

## **RECOMMENDED ACTION**

That the Commission:

1. Approve the Second Amendment of Contract No. CF25129 with Sidekick Solutions LLC to increase the not-to-exceed amount by \$39,600, for a revised total amount not to exceed \$186,626 for the term July 1, 2025 - June 30, 2026, and authorize the Executive Director to sign the Amendment on behalf of the Commission, subject to County Counsel approval as to form; and
2. Authorize the Executive Director, based on the availability of fiscal funding, to sign amendments that exercise the options of the executed Contract No. CF25129, on behalf of the Commission, including modifications of the statement of work that stay within the intent of said contract without requiring further action from the Commission.

## **BUDGET IMPACT**

Adequate appropriation is included in the budget for Fiscal Year 2025/2026 (525440-25800-938001-92980).

## **STRATEGIC PLAN RELEVANCE**

Goal Area 4 – Countywide Programs (92980)

## **POTENTIAL CONFLICTS OF INTEREST**

None.

## **ATTACHMENTS**

1. CF25129 A2 Sidekick- CW Consulting