

**RIVER ROAD INDEPENDENT SCHOOL DISTRICT
BOARD OF EDUCATION
AMARILLO, TEXAS**

Subject: Activity Account Bank Signatures

Date: Monday, Sept. 8, 2014

Presented By: Mike Hodgson
Business Manager

Related Page(s): This page

ACTION

BACKGROUND INFORMATION:

It has come to our attention that our Activity Account bank accounts have several former employees still listed as approved signatories. We are proposing to remove those individuals (Doug Rawlins and Sarah Lawson) from the account. At the same time, because we now write checks centrally, we are proposing to remove all school based individuals (Andy Nies, Richard Kelley, Sue Lyons, and Michele Upchurch) from the account, leaving Stacey Johnson, Randy Owen, Mike Hodgson, Lori Vickers, and Karla Schoen as the authorized signers on the account.

The bank requires a Board action to change who is approved to sign on the account.

BOARD ACTION REQUESTED:

To remove Doug Rawlins, Sarah Lawson, Andy Nies (listed as Andy Niles), Richard Kelley, Sue Lyons, and Michelle Upchurch as approved signers on the school district's activity account.

Approve Stacey Johnson, Randy Owen, Mike Hodgson, Lori Vickers, and Karla Schoen as the remaining authorized signers on the account.