



## Gregory-Portland Independent School District

---

### BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: CHRIS CASAREZ/KYLE JONES

CC: BOARD OF TRUSTEES  
DR. ISMAEL GONZALEZ III  
DEBORAH GARZA  
DR. MICHAEL NORRIS  
PENNY ARMSTRONG

DATE: Monday May 19, 2025

SUBJECT: Discuss and Take Possible Action on RFP # 2425-04 Access Control & Security Camera Yearly Maintenance

#### PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

4.4 Annually improve safety and security

#### BACKGROUND INFORMATION:

The District has ten (12) school facilities and a District office that is currently equipped with Openeye security cameras, Aiphone devices, and Aurora keyscan software are used to manage access control. The district is seeking proposals to maintain, clean, and troubleshoot this equipment. Gregory-Portland ISD has approximately 86 keyscan panels with 319 doors and their peripheral devices, 87 Wi-Fi gateways for the Wi-Fi locks, 581 Eplex locks, and 29 Aiphone devices. In addition, the District has 31 Open-eye NVRs and 901 Open-eye cameras.

The Request for Proposals were received on July 15 and the committee will meet prior to Monday July 19th to review, evaluate, score and decide on a proposed recommendation based on the following criteria:

Price (100 points)

Prior Experience with GPISD (40 Points)

Ability to Handle GPISD ISP Needs (20 points)

Reputation of Vendors Services (20 points)

SLA and Technical Merit (20 points)

The committee reviewing the proposals:

Kyle Jones, Technology Director

Ricky Zapata, Network Administrator

Kelly Perez, Network Administrator

Walter Granberry, Network Administrator

### RECOMMENDATION:

The Committee will complete the assessment of the Sealed Proposals and score on the criteria mentioned in the RFP. The committee will have a recommendation based on the top scoring vendor.

### FINANCIAL IMPACT:

The current contract with Network Cabling Services is set to total to \$124,476.36, invoiced at \$10,373.03 monthly. This does not include the new Early Childhood Center (which was on warranty this year).

### BOARD-RELATED POLICY:

CH (LEGAL)

CH (LOCAL)

### ACTION ITEM SUGGESTED MOTION (if applicable):

The Board accept Administration's recommendation to award the top-scoring vendor \_\_\_\_\_, to provide Access Control and Security Camera Yearly Maintenance for one year with two possible 1-year renewals in accordance with RFP#2425-04.