

FINANCE WAYS & MEANS COMMITTEE
MEETING MINUTES
Tuesday, August 13, 2024 – 9:30 a.m.
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Board Chair
Burt Francisco, Vice Chair/Finance Chair
William LaHaie
Dan Ludlow
Robin Lalonde
Bill Peterson
Brenda Fournier
Travis Konarzewski, (excused)

Others Present: Keri Bertrand, County Clerk
Kim Ludlow, County Treasurer
Jesse Osmer, County Administrator
Kim MacArthur, County Board Assistant
Ryan Brege, Alpena County Road Commission
Patrick Heraghty, Community Foundation
Chelsea Meeder, Straley, Lamp & Kraenzlein
Cindy Johnson, NMMMA
Mike Mahler, Target Alpena
Joe Carr, Target Alpena

CALL TO ORDER

Finance Chairman Burt Francisco called the meeting to order at 9:30 a.m.

ROLL CALL

Roll call was taken: All committee members present except Commissioner Konarzewski, excused.

PLEDGE OF ALLEGIANCE TO THE UNITED STATES OF AMERICA

ADOPT AGENDA

Moved by Commissioner LaHaie and supported by Commissioner Peterson to approve the agenda with the addition of Alpena County Road Commission Director Ryan Brege as presented. Motion carried.

PUBLIC COMMENT: None.

BILLS TO PAY

INFORMATION ITEM: County Clerk Keri Bertrand presented the bills to pay for approval.

	SUBMITTED:	APPROVED:
General Funds & Other Funds	\$497,941.60	\$497,941.60

Moved by Commissioner Lalonde and supported by Commissioner Ludlow to approve paying the bills as submitted. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

INFORMATION ITEM: Alpena County Road Commission Director Ryan Brege reported he was approached last December by an anonymous donor that would like to donate \$375,000 towards paving approximately 1.1 miles of Lake Winyah Road. The donation would be accepted by the Community Foundation for Northeast Michigan from the donator and the County would then receive that donation from the Foundation to give to the Road Commission. Ryan has cleared this with their auditor, and it is ok for them to receive the money from Alpena County. Patrick

Heraghty reported that Community Foundation can accept the money from the donor and that they have made grants before to the County and he can make that part happen, but they have never made any grants directly to the Road Commission. The contractor is ready to start on the project.

Moved by Commissioner Peterson and supported by Commissioner Lalonde to recommend approval for Alpena County to receive the direct grant from the Community Foundation pending legal review and approval to transfer the funds to the Alpena County Road Commission as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

ACTION ITEM #1: The Committee recommends approval for Alpena County to receive a direct grant from the Community Foundation of NE Michigan from an anonymous donor in the amount of \$375,000 and to then transfer the funds to the Alpena County Road Commission pending legal review and approval as presented.

INFORMATION ITEM: Chelsea Meeder with Straley, Lamp & Kraenzlein presented the 2023 County Annual Audit. There were no difficulties in performing the audit and no disagreements from management. Chelsea thanked Treasurer Kim Ludlow, Clerk Keri Bertrand, and Administrator Jesse Osmer for their help getting through the audit.

Moved by Commissioner Fournier and supported by Commissioner Kozlowski to receive and file the 2023 County Annual Audit Report as presented. Motion carried.

INFORMATION ITEM: Cindy Johnson with Northeast Michigan Materials Management Authority (NMMMA) presented Resolution #24-19 to Direct County USDA Funds to NMMMA for the Alpena Material Recovery Facility.

**Resolution #24-19
Direct County USDA Funds to NMMMA for the Alpena Material Recovery Facility**

WHEREAS, Alpena County has been allocated funds in the amount of \$2.7 Million under Congressionally Directed Spending through Senator Debbie Stabenow for development of the Alpena Material Recovery Facility; and

WHEREAS, Alpena County is a member of the Northeast Michigan Materials Management Authority, an Authority comprised of the Constituent Municipalities of the County of Alpena, City of Alpena, Charter Township of Alpena and the townships of Green, Long Rapids, Maple Ridge, Ossineke, Sanborn, Wellington and Wilson; and

WHEREAS, the development of a \$5.5 M Materials Recovery Facility (MRF) in Alpena County will provide significant environmental, economic, and community benefits, including improved waste diversion rates, job creation, and long-term sustainability; and

WHEREAS, the proposed MRF project encompasses critical phases including design, engineering, site work, utilities, building construction, equipment acquisition, grant match requirements, and preconstruction costs; and

WHEREAS, the NMMMA is currently operating a recycling facility at 4395 M-32, Alpena, MI and is committed to the development and operation of a new MRF located at 1334 Airport Road Alpena, MI;

WHEREAS, the NMMMA is committed to advancing sustainable waste management practices and enhancing, recycling infrastructure, and providing materials management services in Northeast Michigan and Alpena County is serving as the Designated Planning Agency for Materials Management Planning for the Counties of Alpena, Alcona, Oscoda, Iosco, and Montmorency; and

NOW, THEREFORE, BE IT RESOLVED that the Alpena County Board of Commissioners hereby approves that the \$2.7Million Congressionally Directed Spending originally directed to Alpena County through the USDA for the

Alpena Material Recovery Facility be redirected from USDA to the Northeast Michigan Materials Management Authority.

Moved by Commissioner Kozlowski and supported by Commissioner LaHaie to approve Resolution #24-19 to Direct County USDA Funds to NMMMA for the Alpena Materials Recovery Facility as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

COUNTY TREASURER MONTHLY REPORTS

INFORMATION ITEM: Treasurer Kim Ludlow presented the monthly report for July 2024.

Moved by Commissioner Peterson and supported by Commissioner LaHaie to approve receiving and filing of the monthly Treasurer's Report for July 2024 as presented. Motion carried.

INFORMATION ITEM: Treasurer Ludlow is seeking approval to transfer the Energy Conservation Bond Payment of \$45,700 from the General Fund to the Capital Improvements P&I Fund. The payment is due before the end of this month.

Moved by Commissioner Kozlowski and supported by Commissioner Fournier to approve the Energy Conservation Bond Payment transfer as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

ACTION ITEM #4: The Committee recommends approval to authorize the Treasurer to transfer the budgeted Energy Conservation Bond payment of \$45,700.00 from General Fund line item 101-272-995.001 to the Capital Improvements P&I Fund line item 363-906-699.001 as presented.

INFORMATION ITEM: Treasurer Ludlow is seeking approval to transfer the balance of Fund 205 Base Security in the amount of \$32,873.69 to the General Fund as the fund has been inactive since the end of 2022.

Moved by Commissioner Fournier and supported by Commissioner Lalonde to approve the balance transfer of Fund 205 Base Security to the General Fund as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

ACTION ITEM #5: The Committee recommends approval to authorize the Treasurer to transfer the balance of Fund 205 Base Security in the amount of \$32,873.69 to the General Fund as the fund has been inactive since the end of 2022 as presented.

INFORMATION ITEM: Treasurer Ludlow reported \$350,000 was budgeted from the Jail Levy Fund to the General Fund/Jail Corrections for 2024. The \$350,000 has already been transferred. The Jail Levy Fund has a CD maturing at the end of this month in the amount of \$104,196.72 plus interest and Treasurer Ludlow recommends the CD be cashed out and the funds be transferred to the General Fund/Jail Corrections.

Moved by Commissioner Peterson and supported by Commissioner Ludlow to approve cashing out the Jail Levy Fund CD as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

ACTION ITEM #6: The Committee recommends approval to authorize the Treasurer to cash out the Jail Levy Funds CD, maturing 8/29/2024, in the amount of \$104,196.72 (plus interest) and transfer the funds to the General Fund/Jail Corrections as presented.

BUDGET ADJUSTMENTS

Chair Francisco presented the following Budget Adjustments for approval.

1. Budget Adjustment/Increase for Grant Funds – Sheriff’s Office

ACTION ITEM #1: The Committee recommends approval to increase expense line item 259-320-700.000 Criminal Justice Training Fund to \$6,000 as presented.

2. Budget Adjustment/Animal Control – Sheriff’s Office

ACTION ITEM #2: The Committee recommends approval to increase expense line item 101-430-801.001 Professional Services – Animal Control in the amount of \$3,821.97 to reflect the refund received from Sunrise Vet as presented.

3. Budget Increase/Animal Control – Sheriff’s Office

ACTION ITEM #3: The Committee recommends approval to increase Animal Control budgeted expense line item 101-430-969.001 Misc Expense - Donation Pass Thru in the amount of \$15,000 as presented.

4. Budget Increase/Community Corrections - Sheriff's Office

ACTION ITEM #4: The Committee recommends approval of following budget adjustments for the Sheriff’s Office and to pay the attached invoices as presented:

Increase revenue line items:

- 101-301-629.001 Community Corrections to \$5,000
- 101-301-629.000 Drug & Alcohol Testing to \$15,000

Increase expense line item:

- 101-301-727.007 Community Corrections of \$10,000.

Pay the following invoices from line item 101-301-727.007 Community Corrections:

Premier BiotechInv 2289088	\$366.55
Premier BiotechInv 2288579	\$546.22
Premier BiotechInv 2291959	\$366.57
Premier BiotechInv L3355937	\$ 45.00

Moved by Commissioner LaHaie and supported by Commissioner Fournier to recommend approval of the Budget Adjustments as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

INFORMATION ITEM: Sheriff Erik Smith reported the Sheriff’s Office July Visa statement has not been paid yet due to needing additional funds in certain line items. Now that the budget adjustments have been approved, he is requesting approval for the Clerk’s Office to pay the Visa statement in the amount of \$7,125.53. Sheriff Smith reported there was a charge for sales tax on one invoice that they will be issued a credit for.

Moved by Commissioner Peterson and supported by Commissioner LaHaie to recommend approval to pay the Sheriff’s Office July Visa as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Kozlowski, and Francisco. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

MOTION TO RISE & REPORT

Moved by Commissioner LaHaie and supported by Commissioner Ludlow to rise and report. Motion carried.

CONSENT CALENDAR

Board Chairman John Kozlowski presented the Minutes and Board Actions from the following meetings for board approval.

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – July 23, 2024 (*Minutes only)
- B) **Personnel Committee Meeting Minutes** – August 6, 2024

ACTION ITEM #PC-1: The Committee recommends approval of a hiring freeze for all staff and positions until further notice with the exception of those positions mandated by law or statute as presented.
(Not approved on consent calendar)

Commissioner Francisco pulled Action Item #PC-1 from the Consent Calendar.

Moved by Commissioner LaHaie and supported by Commissioner Lalonde to approve the Consent Calendar with removal of Action Item #PC-1 as listed above and filing of all reports as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Konarzewski, Francisco, and Kozlowski. NAYS: None. Motion carried.

ACTION ITEM #PC-1

Commissioner Francisco reported there are forecasted vacancies in the Prosecutor's Office that would inhibit their ability to perform their duties, and he would like to open the policy up to allow exceptions for certain vacancies.

Moved by Commissioner Francisco and supported by Commissioner Peterson to approve a hiring freeze and allow Department Heads and Elected Officials to request an exception to policy to fill their vacancies to the Personnel Committee as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Peterson, Francisco, and Kozlowski. NAYS: Commissioners Lalonde and Fournier. Commissioner Konarzewski, excused. Motion carried.

ACTION ITEM #6: Recommendation to approve a hiring freeze for all staff and positions until further notice. Exceptions to policy can be presented by Department Heads and Elected Officials to the Personnel Committee then to the Full Board of Commissioners as presented.

BOARD POLL: PURCHASE OF MAINTENANCE TRAILERS

Board Chairman Kozlowski presented the Board Poll for informational purposes: Recommendation to approve the purchase of a 2024 Liberty Dump Trailer in the amount of \$8,435 and a 6.5' x 14' Liberty Trailer in the amount of \$2,910 from Alpena Trim, LLC, and trade in the current trailer used by the Maintenance Department in the amount \$700 leaving the cost of the two trailers totaling \$10,645. The amount of \$10,645 will be transferred from the 402 Equipment Replacement Fund and put into line item 402-234-980.201 Maintenance Dept – Aging Equipment to complete the purchase. Consensus by all Commissioners for the below POLL Action Item. Previous Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Francisco, Konarzewski, and Kozlowski. NAYS: None. Motion carried.

POLL VOTE ACTION ITEM #1: Recommendation to approve the purchase of a 2024 Liberty Dump Trailer in the amount of \$8,435 and a 6.5' x 14' Liberty Trailer in the amount of \$2,910 from Alpena Trim, LLC, and trade in the current trailer used by the Maintenance Department in the amount of \$700 leaving the cost of the two trailers totaling \$10,645. The amount of \$10,645 will be

transferred from the 402 Equipment Replacement Fund and put into line item 402-234-980.201 Maintenance Dept – Aging Equipment to complete the purchase.

NMMMA FUNDING GAP LETTER

Chair Kozlowski presented a NMMMA Funding Gap Letter that was discussed at the recycling meeting and will be sent to all governmental entities in the County for support. The letters will then be sent to the State.

Moved by Commissioner LaHaie and supported by Commissioner Peterson to approve the NMMMA Funding Gap Letter as presented. Motion carried.

NOVEMBER BALLOT

Administrator Osmer reported voters will be asked again to reconsider the new tax limitation. The two biggest concerns were the lack of clarity and lack of a cap.

Administrator Osmer presented the Resolution that was adopted by the Advisory Tax Limitation Committee to receive and file.

2024

**ALPENA COUNTY ADVISORY TAX LIMITATION COMMITTEE
RESOLUTION TO ALTER THE FIXED SEPARATE TAX LIMITATION
FOR ALPENA COUNTY**

The following are the members of the Alpena County Advisory Tax Limitation Committee:

<u>TITLE</u>	<u>NAME</u>
County Treasurer	Kim Ludlow
Chair of Finance, Board of Commissioners	Burt Francisco
Intermediate Superintendent	Justin Gluesing
Probate Judge Appointment	Abraham Bruski
County Board Appointment	Kevin Ginter
Township Supervisor	Ken Lobert

WHEREAS, Clerk Keri Bertrand was duly elected to act as the Secretary of the Alpena County Advisory Tax Limitation Committee for its special meeting on August 12, 2024; and

WHEREAS, the Property Tax Limitation Act, being Public Act 62 of the Public Acts of 1933 as amended (MCL 211.201 *et seq*), (“Public Act 62”) allows for separate tax limitations; and

WHEREAS, the Alpena County voters approved such a separate limitation in 1976; and

WHEREAS, the 3 separate millage limitations have been substantially reduced by State rollback provisions from the levels approved by Alpena County voters on August 3rd, 1976; and

WHEREAS, Board of Commissioners has the authority to initiate a review and vote of the electorate as to the appropriateness of altering the current fixed millage limitations pursuant to Section 5k of Public Act 62 (being MCL 211.205k); and

WHEREAS, that upon resolving to alter the fixed millage limitation, the Board of Commissioners is to then notify persons and bodies having appointive powers under Public Act 62 of the resolution so that a “county advisory tax limitation committee” can be created to review and provide a recommendation as to the County fixed millage limitation; and

WHEREAS, the Alpena County Board of Commissioners resolved to initiate the statutory procedure to consider altering the existing Alpena County fixed mill separate tax limitations of the county and the townships and the intermediate school district in the county; and

WHEREAS, on August 12, 2024 the Alpena County Board of Commissioners resolved that a Alpena County Advisory Tax Limitation Committee be created composed of the following:

- a. The County Treasurer.
- b. The Chairperson of the Ways and Means Committee of the County Board of Commissioners.
- c. The Intermediate School District Superintendent or his representative.
- d. A resident of a municipality within the county having more than a population of 10,000, who shall be selected by the probate judge of the county.
- e. A member not officially connected with or employed by any local or county unit, who shall be selected by the Board of County Commissioners.
- f. A member who shall be a township supervisor and who shall be selected by a majority of the township supervisors in the county.

BE IT FURTHER RESOLVED, that, as required by statute, the County Advisory Tax Limitation Committee is meeting within 10 days of its selection to prepare separate tax limitations for the county and the townships and the intermediate school district in the county, aggregating not more than 7.02 mills that the majority of the committee considers will provide for the financial needs of the county, townships, and the intermediate school district.

BE IT FURTHER RESOLVED, that the separate tax limitations were promptly transmitted to the County Board of Commissioners by the Alpena County Advisory Tax Limitations Committee and the functions of the Alpena County Advisory Tax Limitation Committee have now ceased.

BE IT FURTHER RESOLVED, that the Alpena County Board of Commissioners will now propose a resolution submitting the question of adopting the separate tax limitations prepared by the County Advisory Tax Limitation Committee to a vote of the registered and qualified electors of Alpena County at the general election on November 5, 2024.

YEAS: Justin Gluesing, Ken Lobert, Kevin Ginter, Burt Francisco, Abraham Bruski, and Kimberly Ludlow

NAYS: None

ABSENT: None

The foregoing is a true and complete copy of a resolution adopted by the Advisory Tax Limitation Committee at a special meeting held on August 12, 2024, notice of which was given pursuant to the Michigan Open Meetings Act, Public Act 267 of 1976.

Clerk Keri Bertrand, Acting Secretary
Alpena County,
Advisory Tax Limitation Committee

Moved by Commissioner Lalonde and supported by Commissioner Francisco to receive and file the Advisory Tax Limitation Committee’s Resolution to Alter the Fixed Separate Tax Limitation for Alpena County as presented. Commissioner Lalonde inquired if there was a way to enter information to find out exactly how much this would affect taxpayers. Administrator Osmer reported the Equalization Department has a formula ready and is working with the IT Department to get the information on the webpage. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Fournier, Peterson, Francisco, and Kozlowski. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

RESOLUTION #24-22

Administrator Osmer presented Resolution #24-22 of the Alpena County Board of Commissioners for the Purpose of Submitting, to the County Electors, a proposition establishing new separate tax limitations for the County, the Townships and the Intermediate School District for review and approval.

**24-22
RESOLUTION OF THE ALPENA COUNTY BOARD
OF COMMISSIONERS
FOR THE PURPOSE OF SUBMITTING, TO THE COUNTY ELECTORS,
A PROPOSITION ESTABLISHING NEW SEPARATE TAX LIMITATIONS
FOR THE COUNTY, THE TOWNSHIPS AND
THE INTERMEDIATE SCHOOL DISTRICT**

At a meeting of the County Board of Commissioners of Alpena, Michigan, held on the 13th day of August 2024, at 9:30 a.m., Eastern Daylight Savings Time, in the Howard Male Conference Room in City of Alpena, Michigan there were:

PRESENT: _____

ABSENT: _____

The following preambles and resolution were offered by _____ and seconded by _____.

NOW THEREFORE BE IT RESOLVED BY THE ALPENA COUNTY BOARD OF COMMISSIONERS, STATE OF MICHIGAN, as follows:

- 1. The County shall submit to the registered electors residing within the boundaries of the County of Alpena the Proposition set forth in paragraph 4 below at the General Election on Tuesday, November 5, 2024.**
- 2. The Alpena County Clerk shall cause a Notice of Registration and a Notice of Proposition to be submitted to the County Voters for the General Election on November 5, 2024 as required by law.**

- The County Board of Commissioners certifies to the County Clerk the following Proposition approved by the Alpena County Advisory Tax Limitation Committee on August 12, 2024 which shall be submitted to the qualified electors of the County of Alpena at the General Election on Tuesday, November 5, 2024 in accordance with the provisions of Public Act 62 of the Public Acts of Michigan of 1933, as amended:

NEW SEPARATE TAX LIMITATIONS

- As authorized by Public Act 62 of the Public Acts of Michigan of 1933, as amended, shall separate tax limitations be established for an indefinite period, or until altered by the voters of the County, for the county of Alpena and the townships and intermediate school district within the county, the aggregate of which shall not exceed 7.02 mills as follows:

County of Alpena	5.4800 mills
Townships	1.2900 mills
Intermediate School District	.2500 mills
 Total	 7.02 mills

YES []

NO []

- The Alpena County Clerk shall take all actions required by law to include this proposition on the ballot at the General Election on November 5, 2024.
- The General Election shall be held in accordance with the Election Laws of the State of Michigan.
- The Proposition to be voted in the ballot to be used in the General Election for the purpose of submitting the foregoing proposition to electors shall be substantially in the form set forth in Appendix A.
- The County Clerk is authorized to take whatever action is necessary under the Election Laws of the State of Michigan to notify electors of the County of Alpena of the proposition being submitted at the November 5, 2024 General Election and of the last day of registration therefor. The Clerk shall cause appropriate registration and election notices to be published as required by the State Election Law in the Alpena News, a newspaper of general circulation in the County.
- All resolutions and parts of resolution in conflict with the foregoing are hereby rescinded.

APPENDIX A

OFFICIAL BALLOT

ALPEN A COUNTY
STATE OF MICHIGAN

APPROVAL OF FIXED OPERATIONAL MILLAGE

Shall separate tax limitations be established for a four-year time

period, or until altered by the voters of the County, for the County of Alpena, Townships and Intermediate School District within the county, the aggregate of which shall not exceed 7.02 mills as follows:

County of Alpena	5.4800 mills
Townships	1.2900 mills
Intermediate School District	0.2500 mills

YES []

NO []

Moved by Commissioner Lalonde and supported by Commissioner Ludlow to approve and adopt Resolution #24-22 of the Alpena County Board of Commissioners for the Purpose of Submitting, to the County Electors, a proposition establishing new separate tax limitations for the County, the Townships and the Intermediate School District as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Francisco, and Kozlowski. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

RESOLUTION #24-20

Administrator Osmer presented Resolution #24-20 for review and approval. The title company is requesting one last resolution authorizing final conveyance or mortgaging of the subject airport lot properties including a legal description and who can sign off on the final act.

RESOLUTION #24-20

ALPENA COUNTY BOARD OF COMMISSIONERS RESOLUTION TO AUTHORIZE THE CONVEYANCE OR MORTGAGING OF SUBJECT PROPERTY AND NAMING THE PARTY AUTHORIZED TO EXECUTE THE CONVEYANCE OR MORTGAGE

WHEREAS, the County of Alpena put up for sale to the public lots located as described in Exhibit A, and;

WHEREAS, Mr. Duane Jennings of Hillman, Michigan expressed interest in two of the lots for purchase and/or exchange of services to develop the property for use; and

WHEREAS, the Alpena County Board of Commissioners in their last meeting held on June 25, 2024, agreed to the sale/exchange, and;

WHEREAS, the chairman of the Alpena County Board of Commissioners, John Kozlowski, was granted authority by the Board to sign the final contract, and;

WHEREAS, the title company is requesting this resolution authorizing the conveyance or mortgaging of subject property as defined in the attachment, Exhibit A, and the naming of the authorized party to execute the conveyance or mortgage;

THEREFORE BE IT RESOLVED, that the Alpena County Board of Commissioners resolves to authorize the conveyance or mortgaging of subject property as defined in the attachment, Exhibit A, to Mr. Duane Jennings of Hillman, Michigan, and does name their chairman, John Kozlowski, to execute the conveyance or mortgage;

BE IT FURTHER RESOLVED, that should the John Kozlowski, chairman of the Alpena County Board of Commissioners, be unable to execute the conveyance or mortgage of the aforementioned properties, that the Alpena County Administrator, Jesse Osmer, may act on his behalf.

YEAS: Members _____

NAYS: Members _____
ABSENT: Members _____

The foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners at a regular meeting held on _____, notice of which was given pursuant to the Michigan Open Meetings Act, Public Act 267 of 1976.

Keri Bertrand, Clerk
Alpena County

EXHIBIT A
LEGAL DESCRIPTION

Land situated in Wilson Township, Alpena County, Michigan to-wit:

Parcel 5, as described in the Survey by Huron Engineering & Surveying, Inc., Project No. 13.005, and more particularly described as follows:

A parcel of land in the Southwest 1/4 of Section 22, T31N, R7E, Wilson Township, Alpena County, Michigan, being described as follows: Commencing at the Southwest corner of Section 22, T31N, R7E; thence N 88°55'32" E 860.12 feet along the South line of said Section 22, to the Point of Beginning of said Parcel 5; thence N 02°10'57" W 533.40 feet to a point on a curve; thence 79.80 feet along the arc of a curve to the right having a radius of 494.12 feet, delta angle of 09°15'10" and long chord bearing S 68°51'50" E 79.71 feet; thence S 64°13'23" E 102.71 feet to a point of curvature; thence 92.66 feet along the arc of a curve to the left having a radius of 407.05 feet, delta angle of 13°02'35" and long chord bearing S 70°44'41" E 92.46 feet; thence S 02°10'57" E 424.73 feet to the South line of said Section 22; thence S 88°55'32" W 250.03 feet along said South line to the Point of Beginning of said Parcel 5. Subject to any part thereof taken for road right of way purposes. Also together with and subject to an ingress, egress and utility easement over and upon the Northerly 20 feet thereof.

Parcel 6, as described in the Survey by Huron Engineering & Surveying, Inc., Project No. 13.005, and more particularly described as follows:

A parcel of land in the Southwest 1/4 of the Southwest 1/4, AND the Southeast 1/4 of the Southwest 1/4 of Section 22, T31N, R7E, Wilson Township, Alpena County, Michigan being described as follows: Commencing at the Southwest corner of Section 22, T31N, R7E; thence N 88°55'32" E 1110.15 feet along the South line of said Section 22 to the Point of Beginning; thence N 02°10'57" W, 424.73 feet to a point on a curve; thence 100.28 feet along the arc of a curve to the left, having a radius of 407.05 feet, delta angle of 14°06'55" and long chord bearing S 87°19'26" E, 100.03 feet; thence N 88°37'07" E, 239.49 feet to the centerline of Airport Road; thence S 01°17'59" E, 414.18 feet along the centerline of Airport Road to the South line of said Section 22; thence S 88°55'32" W 332.23 feet along said South line to the Point of Beginning. Subject to any part thereof taken for road right of way purposes. Also together with and subject to an ingress, egress and utility easement over and upon the Northerly 20 feet thereof.

Moved by Commissioner Lalonde and supported by Commissioner Kozlowski to adopt Resolution #24-20 as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Ludlow, Lalonde, Fournier, Peterson, Francisco, and Kozlowski. NAYS: None. Commissioner Konarzewski, excused. Motion carried.

ALPENA SENIOR CITIZENS CENTER ROOF

Administrator Osmer presented an estimate for roof repair at the Alpena Senior Citizens Center. Treasurer Ludlow reported within the Older Persons Fund there is a reserve Capital Outlay Equipment Buildings with \$38,230

in that line item that can only be spent on repairs to that building as stated in the documentation of the sale back in 2020. The money is earmarked for renovations and maintenance at the Senior Center and will remain in the County and will be available for the Seniors to draw down until exhausted. There was miscommunication when the Senior Center contacted Treasurer Ludlow as she indicated the roof repair would have to go to the Board for approval and the Senior Center went to the Older Person's Board not the Board of Commissioners. The roof repair is almost completed.

Moved by Commissioner Lalonde to transfer the \$13,473 to the Alpena Senior Citizens Center. Discussion was made for the Senior Center to come present the information to the Full Board. Commissioner Lalonde withdrew her motion.

TARGET – SEMI-ANNUAL REPORT

Economic Development Director Mike Mahler presented Target's Semi-Annual Report. Area economic activity remains good despite a few local setbacks.

- DPI has a realtor that is trying to sell the property.
- Joe Carr with Target is leading the Michigan Economic Development Corporation Small Business Hub locally through a grant in which they received a little over \$2 million to support this county and a couple other adjacent lakeshore counties. A long-term priority for Target is the creation of a SmartZone centered around Alpena. A SmartZone is a region in which there is a growing technology and innovation hub, with the right resources and accelerators available to facilitate entrepreneurial collaboration and incubation for new and emerging businesses.
- The Downtown Development Authority secured a \$470,000 grant for Façade improvements.
- The purchase of the Big Boy parcel was a direct result of the boundary expansion.
- Target is working with a developer on the Alpena Power Company site to put 66 units of apartments on top of retail space.
- The Fletcher Paper property did not receive funding for the grant that was applied for and remains a priority.
- The road for the city property north of town has been named Hemlock and the city sold a parcel where an additional Ed Jones office will be located. There are a couple parcels selected by a developer for independent and assisted living.
- The CRTC had a groundbreaking last fall for a fifth-generation aircraft hangar.
- PACE is a program to help seniors remain in their home and they will be located at the former Peebles building located in Bear Point Plaza.
- Mike recommended the County do preliminary title work on the four remaining lots at the airport to move the process of purchasing along quicker.
- Target has been selected to pursue the Region E leadership role under the newly formed MSHDA housing program.
- Joe Carr updated the Board on the process for the Small Business Hub Grant.

PUBLIC COMMENT

None.

COMMISSIONER DAN LUDLOW

Commissioner Dan Ludlow prepared a written statement and read it aloud during the meeting. The emails, texts, and calls he received to remove the library board were very one sided with the majority in favor of removing the board. The issues with the library board have been ongoing and after much discussion the Commissioners decided to evaluate the board and constituents are now upset with the Commissioners for their decision. It is not the Commissioners' fault it is those not voicing their concerns and opinions to their county commissioners. He has not

heard anyone say the library was not essential to the County of Alpena. The only concern was the books in question, and no one said to remove or ban them, only to move to a more age-appropriate area or put some sort of warning on them. After the decision was made to evaluate the library board the group that was against the millage said they would now support the millage and take down the signs which hopefully led to the passage of the millage.

COMMISSIONER BRENDA FOURNIER

Commissioner Brenda Fournier inquired about the status of the old Boys & Girls Club building. Administrator Osmer reported they met with the Boys & Girls Club, they are utilizing the building and are in compliance. Administrator Osmer will obtain further information on how the Boys & Girls Club intends to utilize the building. Commissioner Lalonde reported the building is being used weekly if not daily by the YVC which is a branch of the Boys & Girls Club and will continue to be utilized for at least two more years. Chair Kozlowski reported they had a good conversation with Brad and members of the Boys and Girls Club Board and moving forward there should be a better line of communication.


Commissioner Fournier inquired about rental spaces at the DHD4 and downstairs of the Annex building to bring in more income.

CLOSED SESSION – TREASURER


Chair Kozlowski announced the Board would be going into closed session for Treasurer – Litigation. Closed session at 11:21 a.m. Open session at 11:37 a.m. Roll call was taken: Commissioners LaHaie, Ludlow, Lalonde, Peterson, Fournier, Francisco, and Kozlowski present. Commissioner Konarzewski, excused.

ADJOURNMENT

Moved by Commissioner Ludlow and supported by Commissioner LaHaie to adjourn the meeting. Motion carried. The meeting was adjourned at 11:37 a.m.



John Kozlowski, Board Chairman



Keri Bertrand, County Clerk

kvm