

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(LOCAL)

Attendance Areas	<p>A student will shall be assigned to a school in the attendance area in which he or she resides. of his or her legal residence as that term is defined in this policy. A student may be granted a transfer from one school attendance area to another under the terms of this policy.</p>
Class Changes	<p>The campus principal shall be authorized to investigate and approve the transfer of a student from one classroom to another on that campus.</p>
Transfers Between Schools	<p>The Superintendent shall be authorized to investigate and approve transfers between schools.</p>
Residence Defined	<p>A student's legal residence, for the limited purpose of establishing school attendance area, is the location and address of the domicile of the following in descending order:</p> <ol style="list-style-type: none">1. The parents of the student if both parents are living and reside at the same domicile.2. If only one parent of the student is living, the domicile of that parent.3. If the parents are separated, the domicile of the parent having custody. The parents shall advise the District which parent has custody and that declaration will establish the attendance area of the student for the entire year.4. If the parents are divorced, the domicile of the parent that has been designated managing conservator unless a court order designates a different domicile.5. If the parents are divorced and have joint managing conservatorship, the domicile as designated by the court order.6. If no parent lives in the District, the domicile of the student's guardian who lives in the District.7. If no parent or guardian resides in the District, the domicile of the student. <p>Domicile is a fixed permanent abode documented by:</p> <ol style="list-style-type: none">1. Utility bill (gas, electric, water) indicating address of resident; a copy of a payment is not acceptable proof of address (dated within 30 days of requested transfer). Only one utility bill per address.2. Lease agreement.3. Mortgage statement.

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**Change of
Residence — During
a Semester**

~~A student whose legal residence changes from one attendance zone to another attendance zone shall have the option to remain at the current campus until the end of the semester. Transportation shall be provided by the parent/guardian.~~

**Change in Residence
— Grades 6, 9, and
12**

~~A student in grade 6, 9, or 12 whose legal residence changes from one attendance zone to another attendance zone during a semester may choose to remain at the current campus until the end of the school year. Transportation shall be provided by the parent/guardian.~~

~~A student's eligibility for participation in UIL activities shall be in accordance with all applicable UIL regulations and Board policy. [See FMF]~~

~~On the first day of each semester, a student whose residence has changed shall be required to attend the school that serves the attendance zone in which the new residence is located.~~

~~A change of residence that is pending as a result of the acquisition of another home may be considered as a basis for temporary transfer to the school that serves the area of the future legal residence. Transfer under the provision shall be limited to a time interval of two months before the official change of residence.~~

Course Offerings

~~A student may transfer from one school to another school to take a course offering that is not available in his or her home school. This privilege may be extended to another student when it involves special programs such as bilingual education and special education. Actual enrollment in such courses is the modifying circumstance for transfer under this provision.~~

~~The eligibility of a student to participate in UIL activities who is granted transfer privileges under this condition shall be determined by all applicable UIL regulations and FMF.~~

**Health or
Educational
Problems**

~~Consideration may be given to transfer requests based on health or an unusual and/or dangerous problem. The eligibility to participate in UIL activities of a student who is granted transfer privileges under this condition shall be determined by all applicable UIL regulations and FMF.~~

Diversity

~~The District may allow transfers to other schools of all levels as long as the effect of such transfers is to further the District's commitment to having diverse campuses. [See FDB(EXHIBIT) for the District's definition of diversity and FDB(REGULATION) for the procedure for processing transfers based upon diversity]~~

~~Any student who is a child of any faculty or staff member who is employed at a particular campus shall be allowed to attend the~~

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**Children of Faculty
and Staff Members**

~~campus of said parent's employment. If the receiving school is a magnet school, the child's attendance shall be contingent on meeting all criteria of the magnet school. Should the parent in question cease to be an employee of said campus, the child of said parent shall transfer to the appropriate school of his or her attendance zone at the end of the semester in which said parent ceased to be an employee.~~

Transfer Requests

~~A transfer request shall be submitted to the office of student admissions and transfers.~~

~~A transfer request that is based on specifically stated local Board policies may be approved by the administration.~~

~~A transfer committee appointed by the Superintendent shall review and may approve all transfer requests based on hardship reasons or other reasons not specifically stated in local Board policy. If there is a question on any case normally decided by the administration, the transfer committee shall review the case and make a decision.~~

~~A decision concerning a transfer shall be made in writing to the person requesting the transfer.~~

~~Any decision by the transfer committee may be appealed to the Board by submitting a written request for a hearing within ten days after the receipt of the transfer decision. The hearing shall be conducted according to procedures outlined in policy FDB(LEGAL).~~

Note: ~~For the transfer of a student who is the victim of bullying or who engaged in bullying, see FDB(LEGAL). For the transfer of a student who attends a persistently dangerous school, becomes a victim of a violent criminal offense, or becomes a victim of sexual assault, see FDE.~~
