



Board Member Code of Ethics
Policy Series: 1000 Board of Education

Policy No. 1600

Purpose:

To ensure that school board members adhere to the highest standards of ethical conduct and transparency in fulfilling their responsibilities to the community, state, and nation.

Resolution

WHEREAS, Public education is deemed of primary importance to the strengths, freedom and well-being of our community, state, and nation; and,

WHEREAS, School board members are entrusted with the responsibility of providing a quality public education for all students within their respective communities; and,

WHEREAS, Public involvement, confidence and support of the School Board is deemed essential to enable the Board to achieve its purpose and goals; therefore be it

RESOLVED, In order to encourage all boards of education to act in accordance with high professional and legal standards, the Board of Education of the _____ School District hereby establishes a Code of Ethics for School Board Members acting as members of the Board or in unison with other boards of education in the policy-making functions of the public schools in the State of Utah.

Obligations:

Each individual board member will commit and agree to:

- Adhere to the Code of Ethics found in this policy's accompanying procedure;
- Fulfill personal and legal responsibilities to the community, state and fellow board members;
- Strive for public schools which can meet the individual needs of all children;

- Seek the true facts in each situation and to cast votes based on honest conviction in every case, free from personal or partisan bias;
- Abide by the final decision of the board;
- Recognize that individual board members have no legal authority outside the authorized legal meetings of the board, and to conduct any/all personal relationships with the school staff, community, and news media on the basis of this fact;
- Avoid any conflict of interest or use of board membership for personal gain or publicity, as outlined in Policy 1630: Board Members: Conflicts of Interest; and,
- Strive to be an effective, informed school board member dedicated to public education.

Competency

1. Personal Improvement:
 - a. School board members shall continually seek to improve their mental skills, including study, preparation and planning to enable themselves to better serve their communities.
2. Involvement:
 - a. The Board and all its members shall be involved and knowledgeable about not only local community education concerns, but also state and national concerns and shall know and be aware that involvement beyond the local community is essential to a strong and productive public educational commitment.

Basic Principles and Procedures

1. Policies
 - a. Shall be in written form and reviewed regularly by the Board.
2. Administrative functions:
 - a. Shall be delegated by the Board to the Superintendent or other appropriate administrative staff.
3. Goals:
 - a. Goals shall be adopted, evaluated and reviewed on a regular basis by the Board of Education, with advice given by the Superintendent, to support the priorities and goals stated in the District's Strategic Plan.
4. Evaluation of staff:
 - a. A procedure should be established for the evaluation of performance of all staff; the Board's primary concern should involve the Superintendent and Business Administrator ([Policy 1506](#) and [Policy 1526](#)); and the Superintendent's and Business Administrator's primary concern should be his or her subordinates ([Policy 5240](#)).

5. Communications:
 - a. Shall be encouraged with all parts of the community.
6. Complaints:
 - a. Shall be acknowledged and received by the Board and referred to the Superintendent for appropriate action, following [Policy 7315 Procedure 1.](#)
7. Professional growth:
 - a. Shall be encouraged by the Board for all staff; including in-service training.
8. Fiscal responsibility:
 - a. Shall be adhered to and any budget to be adopted shall not result in a deficit, unless permitted by the law.
9. Civil rights
 - a. Shall be upheld
10. Student rights
 - a. Shall be recognized without discrimination and in accordance with due process of law.

Board Approved: August 27, 2024
Revised: October 14, 2025