



“Education-Based Athletics”

Extra-/Co-Curricular Handbook



Revised July 2025

WHA EXTRA-CURRICULAR ACTIVITIES

Students in extracurricular activities must adhere to the same general rules and regulations as set forth by the Minnesota State High School League and such additional local regulations as may be established. Failing to adhere to such rules will result in temporary or permanent suspension from the activity. Any student under suspension from class or school will be ineligible to participate in any extra-curricular activity during the duration of the suspension. This policy applies to all students involved in any extra-/co-curricular activity scheduled either during or outside the school day and any school sponsored on-the-job training programs. A student must be in good standing academically, behaviorally, and in attendance to participate in any extra-curricular/co-curricular activities.

LOCKS AND LOCKER USAGE

Student-athletes will be issued a locker and combination lock to store school and personal belongings during the athletic season. Lockers are expected to be closed with all of the students belongings inside and locked at all times. All equipment (including locks with combinations labeled on them and uniforms) must be turned in to the head coach, and all end-of-season obligations must be met before the student receives any postseason awards and is eligible for another activity.

COMMUNICATION CHANNELS

Parents play a pivotal role in their child's upbringing, but there needs to be clear lines of communication for all stakeholders. The 24 HOUR RULE: if a parent wants to speak to a coach about game issues, WHA asks that you give everyone 24 hours to calm down, reflect on the situation, and allow for emotions to subside. After that, we encourage the following chain of command for most situations:

1. Have the athlete talk directly to the coaching staff about issues/concerns.
2. If the initial meeting between athlete and coaching staff does not resolve the situation, parents may request a meeting with the coaching staff AND THE ATHLETE to talk through the concerns.
3. If all cannot rectify the situation, parents and/or coaches can request a meeting involving the athlete, the parent, coaching staff, and the Activities Director.

ACADEMIC STANDARDS

ELIGIBILITY:

The WHA Activities Department strongly believes in the Student First-Athlete Second concept. It is the student's responsibility to attend class, be attentive and cooperative during instruction, and to provide assignments to teachers **on time** in order for the teachers to grade assignments and make any resulting changes to the student's grade. Exceptions will be made, as appropriate, for students with disabilities who are on IEPs or 504 Plans through communication with administration and teaching staff involved. For students with excused absences, every excused day of absence, students will be allowed one day for formative and summative assessment completion as described in the student handbook.

1. **Probation:** Students failing at the regular grade checks will be given an academic probation sheet by their coach/advisor. They have one week to get their grade above passing. After a one week probation period, the student cannot participate until all grades are passing and the probation sheet is completed with signatures from all current teachers. These slips must be turned in by 8:15 AM in order to participate in activities that same day. Students at risk for failing grades will be checked more often in an effort to maintain or restore eligibility.
2. Any student with a grade of an 'F' or an 'I' in a single course at the end of **1st, 2nd, or 3rd quarter** is ineligible for one event or one week whichever is greater.
3. Any student with a grade of an 'F' or an 'I' in two or more courses at the end of **1st, 2nd, or 3rd quarter** is ineligible for two events or two weeks whichever is greater.
4. In the case of a student who earns a course grade of an 'F' or 'I' at the end of the **4th quarter**, he/she is ineligible as described above. Students may gain immediate eligibility if he/she successfully attends and passes summer school for that specific content area/subject he/she received the 'F' in. The student will be eligible to start the fall season upon confirmation of passing summer school.
5. Out-of-town events: Students who have any failing grades or incompletes are NOT allowed to travel 'on the team bus' to any away events if departure occurs prior to the end of the normal school day.

6. Concert eligibility: Students in band and/or choir will be eligible to perform in concerts even though they may have received an 'F' or an 'I' in any class. They will not be eligible for MSHSL-sponsored contests or pep band if they are extra-curricular in nature.

ACADEMIC CONTESTS

Activity Supervisors for all out-of-school academic contests (i.e. math, science) will determine criteria for participation by students.

ACADEMIC APPEALS POLICY

In the event that a student wishes to appeal a ruling based on the academic eligibility policy, or any other academic policy, he/she should attempt to do so through discussion with the involved teacher to solve the situation.

If this discussion fails, the following steps should be taken:

1. The student will present their appeal to the High School Principal and then the Principal, the teacher involved, and the student will meet.
 2. If the appeal is not resolved in Step 1, the student may appeal to the academic Appeals Committee, composed of teachers, the High School Principal, the High School Counselor, and the President of the Student Council.
 3. If the appeal is not resolved in Step 2, the student may appeal to the School Board and the Superintendent of Schools.
- If the appeal is not resolved through any of the three steps, the appeal is denied and the student has no further recourse within the school system.

The decision being appealed will remain in effect until the appeal process is completed. This process should move as swiftly as possible.

ATTENDANCE POLICY

1. A student may not participate in any activity or program if he or she has an unexcused absence from any class during the day. **This includes unexcused tardiness coming into school late in the morning. Students are expected to be on time to school the day after games or contests that result in late arrivals home.**
2. After three cumulative tardies, the student will miss the next practice or competition.
3. If a student is absent from school due to medical reasons, **he or she must present a physician's statement verifying the absence** and clearing the student for participation that day. **The note must be presented to the Activities Director before the student participates in the activity or program.** Medical appointments that must happen during the school day require advance approval via phone or email contact between the parent/guardian and the Activities Director.
4. Any student who skips a class will automatically be ineligible for his or her next game, event, or practice, whichever comes first.
5. If a student is suspended by administration (or their designee) from any class (in-school or out-of-school), he or she may not participate in any activity or program that day.
6. School-initiated absences (field trips, etc.) will be accepted and participation permitted.
7. If an athlete has missed part or all of the school day, and later it is found the athlete participated:
 - A. (If the student participated in practice) He/She will miss the next practice or event, whichever comes first.
 - B. (If the student participated in an event) He/She will miss the next event.

The following are exceptions to the attendance policy:

1. Prior approval from the Principal, Assistant Principal or Activities Director; or
2. Extenuating/Emergency absences. The Principal, Assistant Principal, or Activities Director will determine whether or not the athlete is excused (NOT the coach).

All student-athletes are expected to be in attendance at the beginning of a school day that follows an away event.

Students who are absent or arrive late will have their attendance recorded according to regular school policy.

STUDENT CONDUCT POLICY

All WHA students participating in extracurricular activities are expected to abide by the student code of conduct as outlined in the student handbook at all times in and out of school. Students who are in violation of this will be subject to disciplinary action by the school and/or their extracurricular team. Examples include:

- Receiving detention or suspension will result in missing practice and/or game time
- Chemical violations will result in automatic suspension from missing contests per MSHSL rules
- Other school-related disciplinary situations as described in the WHA student handbook
- Legal violations handled by law enforcement agencies

MSHSL ELIGIBILITY

●**Chemicals:** Students who are found in possession or use of prohibited chemicals (Alcohol, Vape, Tobacco, Other Drugs) are deemed ineligible for participation in contests immediately upon confirmation of the violation as follows:

- 1st violation–ineligible for participation in two contests or 14 calendar days of competition, whichever is greater.
- 2nd violation–ineligible for participation in six contests or 21 calendar days of competition, whichever is greater.
- 3rd violation–ineligible for participation in twelve contests or 28 calendar days of competition, whichever is greater.
- Head coaches in each activity reserve the right to impose stricter sanctions than those listed above with approval from the Activities Director and listed in the team handbook given to participants prior to the beginning of each season.
- Violations are cumulative over the course of a student's career from the first season of participation through the remainder of their eligibility through graduation.

●**Student Conduct:** Students are expected to follow all rules and policies of WHA ISD #113 in addition to all local, state, and federal laws.

○ A student may not participate in any activity or program if he or she demonstrates poor behavior that may result in disciplinary action. Head coaches may impose stricter requirements.

○ Any student who skips a class will automatically be ineligible for his or her next game, event, or practice, whichever comes first.

○ If a student is suspended by administration (or their designee) from any class (in-school or out-of-school), he or she may not participate in any activity or program that day.

○ School-initiated absences (field trips, etc.) will be accepted and participation permitted.

○ If an athlete has missed part or all of the school day, and later it is found the athlete participated:

A. (If the student participated in practice) he/she will miss the next practice or event, whichever comes first.

B. (If the student participated in an event) he/she will miss the next event.

C. The coach may be subject to disciplinary action.

Coaches reserve the right to impose stricter consequences than those noted above in consultation with the Activities Director.

Social Media Use

We recognize the popularity and value that social media plays in today's society. Players should use extreme discretion in what is posted to personal social media accounts. Do not discuss team information via social media as to give opponents confidential information or negative perception of our program to the community. Likewise, student athletes are prohibited from posting derogatory content about others online, this includes incidents of cyber-bullying and will not be tolerated. Consequences for inappropriate use of social media will be determined on an individual basis at the discretion of the coaching staff and school administration. Remember that what you post on social media is never completely private and does not completely disappear even after you delete an item.

Treat every Facebook post, Tweet, Snap, etc. as a nationally televised news conference!

TRANSPORTATION OF STUDENTS TO AND FROM EXTRACURRICULAR EVENTS

The purpose of this policy is to help Walker-Hackensack-Akeley staff identify specific instances where students shall be allowed to use alternative transportation when traveling to and from school activities which occur at sites other than the school.

The WHA School Board encourages students to utilize school provided transportation to and from school events when available. In keeping with this desire to have students transported to and from school events in school vehicles, the School Board authorizes the superintendent to determine for which activities it will require students to utilize school provided transportation. However, the School Board realizes that in certain instances, district families may wish to have their children use alternatives to school provided transportation when traveling to and/or from these events and activities. Accordingly, the School Board directs the superintendent and professional staff to use the following guidelines in determining whether to release a student from the obligation to utilize school provided transportation to and/or from school events.

The superintendent, building principal, athletic director or supervisor in charge of transporting students to and from events or activities may choose to release students from the obligation to utilize school provided transportation to and/or from the event or activity.

A student may return from the event or activity with their own parent or guardian upon written sign-out with the coach after the event. A student may return with an adult other than his or her parent or guardian provided that the parent or guardian personally informs the athletic director by voice and/or written note of his/her desire to allow the student to be transported home by another adult, who shall be named on the note. This notification must occur at least one day in advance of the activity. Students who violate this regulation will be suspended for one game or event.

PLAYING TIME

While winning games is important to many people, WHA recognizes an even greater value must be placed on developing skills that students can use forever. As a result, we have tried to help define expectations at WHA student-athletes who participate in extracurricular activities:

Junior High- all athletes who regularly come to practice with a positive attitude while giving his/her best effort and are fully eligible should expect a relatively equal amount of playing time in all contests. **Approved 6th grade participants may only participate at the junior high level in accordance with MSHSL rules.**

9th Grade and JV Levels-all athletes who regularly come to practice with a positive attitude while giving his/her best effort and are fully eligible should receive some playing time in all contests. While this is still a developmental level, student-athletes should recognize that playing time will not always be equal depending on coaches' discretion based on individual situations.

Varsity- all athletes who regularly come to practice with a positive attitude while giving his/her best effort and are fully eligible should expect that starters will play a significant amount of playing time, but the coaches will also work to develop skills for all other athletes on game days if opportunities present themselves. Playing time is not guaranteed at this level. Coaches will determine playing time based on the needs for the team's success.

EXTRA-CURRICULAR COMPLAINT RESOLUTION PROCEDURE

Introduction

This procedure has been developed for the purpose of establishing and maintaining communication between the school, parent/guardians, and students for the resolution of concerns related to extracurricular activities and programs. This procedure is a means by which concerns/problems with extra-curricular activities at Walker-Hackensack-Akeley School can be resolved.

In order to maintain a positive atmosphere and assure that the proper channels of communication will not be circumvented, a procedure has been outlined for the use of the participants, parents/guardians, advisors/coaches/directors, administration and school board.

In order to maintain compliance with this procedure, anonymous complaints, either in verbal or written form, will not be considered except as mandated by state and federal regulations. All concerns or complaints about extra-curricular activities/programs or the advisors/coaches/directors of those programs should be addressed through Step I, II and III of the Extra-curricular Complaint Resolution Procedure.

It is expected that all parties involved will follow the approved protocol outlined in the steps below.

STEP I

If a student has a concern about an extra-curricular program, decision, and/or the advisor/coach/director of the program, they shall:

- a. Schedule a meeting to speak individually with the advisor/coach/director regarding the incident, decision or action that is under question at that time. It is recommended that this meeting occur at least 24 hours from the situation in question. This should not be done immediately before or after a contest, event, and/or practice.
- b. The advisor/coach/director will keep record of the discussion which will include any resolution/decisions reached in the conference.

STEP II

If a student and/or parent/guardian has a concern about an extra-curricular program, decision, and/or the advisor/coach/director of the program, they shall:

- a. Schedule a meeting to speak personally with the advisor/coach/director with the student present regarding the incident, decision or action that is under question at that time. This meeting shall be scheduled at a mutually convenient time within two (2) school days from the date that the complaint has been officially submitted to the advisor/coach/director. This should not be done immediately before or after a contest, event, and/or practice.
- b. Those participating in the conference are to address themselves to the problems/concerns related to themselves only. In order to be in compliance with the "Privacy in Information Act", issues related to other participants are not to be discussed.
- c. The advisor/coach/director will complete a written summary of the conference which will include any resolution/decisions reached in the conference. The advisor/coach/director will give or mail a copy of the summary to the participants in the conference and the Athletic Director within five (5) school days.

STEP III

If any party believes there is a further need for discussion of issues mentioned in Step I, they may request a continuation of the process in Step II.

- a. The participant, parent/guardian or advisor/coach/director should, within three (3) school days after receipt of the written summary of the meeting in Step I, submit a written request to initiate Step II. The form for this step will be obtained from the Activities Office and shall be returned to the Athletic Director within two (2) school days in order to resolve the issue as soon as possible.
- b. After submitting the written form to the Athletic Director, a conference will be arranged within two (2) school days between the student participant and/or the parent/guardian to meet with the advisor/coach/director, Athletic Director and Building Principal with the intent to resolve the issue.
- c. Those participating in the conference are to address themselves to the problems/concerns related to them only. In order to be in compliance with the "Privacy in Information Act", issues related to other parties are not to be discussed. Concerns or issues not raised in Step I will not be considered for discussion.
- d. The Athletic Director will complete a written summary of the conference which will include the concerns stated by those individuals in attendance and any resolution/decisions reached in the conference. The Athletic Director will give or mail a copy of the summary to the participants in the conference within five (5) school days and forward a copy of the summary, along with the Extra-Curricular Complaint Resolution Form to the Superintendent of Schools.

STEP IV

If any party believes there is a further need for discussion of issues mentioned in Step II, they may request a continuation of the process in Step III.

- a. An appointment may be requested within five (5) school days after receipt of the written summary of the meeting in Step II, with the Superintendent of Schools.
- b. Those participating in the conference are to address themselves to the problems/concerns they stated in Step II and related to themselves only. In order to be in compliance with the "Privacy in Information Act", issues related to other parties are not to be discussed. Concerns or issues not raised in Step II will not be considered for discussion.
- c. After securing information from the student participant and/or the parent/guardian, advisor/coach/director, and Athletic Director, the Superintendent will complete a written summary of the conference which will include concerns stated by those individuals in attendance and any resolutions/decisions he/she has reached. The Superintendent will give or mail a copy of his/her final decision to all the parties within five (5) school days. The Superintendent's decision shall conclude the resolution process.

WHA STUDENT TRAVEL POLICY

The WHA Student Travel Policy is designed to assure safe and educationally rewarding travel experiences for our students. This policy applies to activities not governed by Minnesota State High School League regulations.

The travel process includes three stages: 1) Application, 2) Probationary Period, and 3) Travel.

I. Application

A. Recommendation Process:

1. Sign up/enrollment: Dates determined by event.
2. Screening of candidates: Dates determined by event.

The Travel Committee will review and discuss travel applications. The committee consists of the following school staff members:

- Classroom Teacher(s)
- High School Principal
- Activities Director
- Counselor
- High School Behavior Supervisor

The criteria for application approval includes:

Academics:

- On track for graduation (similar to athletics or activities/MSHSL)
- Passing class(es) germane to trip (i.e. Foreign Language)
 - Behaviors
 - Attendance: use ISD 113 truancy policy as guideline
 - Court reports/Police reports (involving any gross misdemeanor or felony offense)
 - Verified Chemical/Alcohol violations
 - Miscellaneous considerations:
 - Responsibility
 - Trustworthiness
 - Leadership

3. Students will either be accepted or rejected for travel, and will be notified by the Principal.

- If accepted, make initial payment
- If rejected, students may consult appeals process

The High School Principal will give the student the notice of acceptance or rejection.

Appeals Process

The appeals process consists of:

- Formal request in writing to HS Principal to reverse decision to reject.
- The Principal convenes the Travel Committee.
- The Travel Committee reviews the matter and approves or rejects travel applications.

II. Probationary Period

The time from application approval to actual travel departure will be known as the probationary period. During this period, certain behavior expectations must be met by students in order for them to be allowed to travel. The expectations are divided into two categories, Class I and Class II, and consequences for violating expectations in each category are explained below. The Travel Committee will review all reported violations.

Class I violations include:

- a. Academics
 1. Not on track for graduation (similar to athletics or activities/MSHSL).
 2. Not passing class(es) germane to trip.
- b. Behaviors: Violations according to WHA Discipline Policy.
- c. Attendance: Use ISD 113 truancy policy as guideline.
- d. Miscellaneous Information:
 1. Responsibility.
 2. Trustworthiness.
 3. Leadership.

If a class I violation occurs a *student may lose travel opportunity and expenses incurred.*

Class II violations include:

- a. Court reports/Police reports (involving any gross misdemeanor or felony offense)
- b. Verified Chemical/Alcohol reports

If a class II violation occurs *students will lose travel opportunities and expenses incurred.*

Appeals Process: If a student or parent is dissatisfied with a decision by the Travel Committee they may consult the ISD 113 Superintendent/School Board by notifying the Superintendent in writing of their desire to appeal.

III. Travel

If a Class 1 violation occurs, each will be reviewed on an individual basis by event supervisor and may be forwarded to WHA administration and/or school board as needed. Consequences according to WHA Discipline Policy may be applied upon return.

Class I violations include, but are not limited to, leaving the hotel after specific curfew as well as the items listed above.

If any Class II violation occurs during travel, students will be sent home as soon as travel arrangements can be made, at parents' expense. Student will forfeit all incurred expenses.

- Potential travelers will be informed that confidential information may be shared with those who have legitimate right to know as part of the screening process.

OVERNIGHT TRAVEL VIOLATIONS

Use or possession of tobacco, alcohol, drugs, or having people of the opposite sex in the same room, when unchaperoned, will result in removal for the remainder of the season from the team/organization in which the student was participating in at the time of the violation; loss of all school sponsored overnight travel privileges for one calendar year from the time the incident occurred; and any applicable MSHSL rule consequences will apply.

AWARDS CRITERIA

Letters are awarded for varsity participation only. Students who have been found guilty of Student Code of Conduct or MSHSL Bylaw violations are not eligible for leadership positions, letters, or other postseason awards. Lettering criteria for each activity is as follows:

STUDENT COUNCIL

Through the operation of our Student Council, we offer students the opportunity to participate in a democratic form of government. Representatives are selected by their peers to give students a voice in making decisions that directly affect them. Students are encouraged to nominate and elect individuals who have school spirit, are good citizens, and have a desire to be of service to their school and community.

NATIONAL HONOR SOCIETY

Walker-Hackensack-Akeley High School, in conjunction with the National Association of Secondary School Principals (NASSP), sponsors a local chapter of the National Honor Society. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of secondary schools.

In order to be eligible to make an application for acceptance into the NHS, students must have attended an accredited high school/academic institution full time for a minimum of five quarters or the equivalency. Students may apply after the first quarter of their sophomore year. Eligible students shall be informed by letter of an informational meeting in November.

Specific details regarding the application process shall be explained to interested applicants.

There are four areas the NHS faculty committee considers as selection criteria. They are as follows:

- A. Scholarship: Students must meet a 3.500 minimum grade point average requirement.
- B. Service: Students must demonstrate a minimum of five verifiable examples of service.
- C. Leadership: Students must demonstrate a minimum of five verifiable examples of leadership.

D. Character: Students must demonstrate a minimum of five verifiable examples of character.

Applicants must have at least a 90% attendance record to be eligible. PSEO students will not be held to this standard during their college class time.

Members who fail to maintain membership requirements as stated in the National Honor Society charter will be considered for dismissal by the faculty council.

SPEECH:

1. Competing in 80% of all scheduled contests with no unexcused absences.
2. Earn a required number of Pack Points. This qualifying number varies from year to year based on the number of scheduled contests.
3. Pack Points may be earned in several ways:
 - a. Points for competition at the high school level are awarded per round according to this scale:

1st	=	5 points
2nd	=	4 points
3rd	=	3 points
4th	=	2 points
5th	=	1 point
 - b. A maximum of 24 points may be earned through participation in NSDA Congress.
 - c. A maximum of 15 points may be earned by senior high students serving as mentors.
4. Qualify for and speak in the sub-sectional tournament.

Receiving a letter carries the same distinction for a speaker as it does for an athlete or musician. Display it proudly if you are fortunate enough to earn the mark of "Pack Pride."

VOLLEYBALL: Upon successful completion of the season, a participant must have played in one half of the number of games the varsity has participated in (including post season play). A participant wishing to letter must also finish the season with varsity squad (including post-season play). A senior may automatically letter (if delinquent the number of games) if she has participated one full season the previous year.

TRACK-GIRLS and BOYS:

1. Successfully complete season, if injuries prevent competition, a letter may be awarded.
2. Place in any event in District competition.
3. Place in top six in Northland Conference competition in individual events or a member of the relay team finishing in top four.
4. As a senior, successfully completes her/his 2nd consecutive year in track without meeting 2 or 3 above.
5. Coaches' judgment can be used in exceptional cases.

WRESTLING:

Successfully complete season and meet A, B, C or D Criteria:

- A. Have a winning varsity record
- B. Win at least 4 varsity matches and score at least ____ varsity team points
- C. Must meet 1 or 2 and a or b
 1. Win 4 varsity matches
 2. Score at least 30 varsity points
 - a. Help with $\frac{3}{4}$ of elementary wrestling
 - b. Attend summer camp
 - c. Complete 4 full wrestling seasons

Excessive absences or violations can keep individuals from lettering. The WHAN coaching staff always has the final say in who letters.

GOLF:

1. Successfully complete the season
2. Member of the Subsection team
3. Participate as a team member in 75% of conference meets
4. Seniors who have completed the season
5. Coach's judgment

FOOTBALL:

1. Participated in half the number of quarters as there are games.
2. Senior who has successfully completed the season and who has been out two or more years.
3. An injured player who would have, in the coach's opinion, participated in half of the quarters as there are games.
4. Complete season, including postseason.
5. Coach's judgment can be used in exceptional cases.

SOFTBALL:

1. Participated in half the number of innings as there are games.
2. Senior who has successfully completed the season and who has been out two or more years.
3. An injured player who would have, in the coach's opinion, participated in half of the innings as there are games.
4. Complete season, including post-season.
5. Coach's judgment can be used in exceptional cases.

BASEBALL:

1. Participated in half the number of innings as there are games.
2. Senior who has successfully completed the season and who has been out two or more years.
3. An injured player who would have, in the coach's opinion, participated in half of the innings as there are games.
4. Complete season, including post-season.
5. Coach's judgment can be used in exceptional cases.

SOCCER-GIRLS:

1. Participated in half the number of halves as there are matches.
2. Senior who has successfully completed the season and who has been out two or more years.
3. An injured player who would have, in the coach's opinion, participated in half of the halves as there are matches.
4. Complete season, including postseason.
5. Coach's judgment can be used in exceptional cases.

BASKETBALL-GIRLS:

Varsity and junior varsity players will be eligible to letter upon their successful completion as a team member for the full season, be in attendance at the team banquet. Additional criteria include but are not limited to:

1. Perfect attendance at practice unless the absence is excused by the head coach.
2. Demonstrates proper daily strong work ethic.
3. Has a positive attitude by believing in self, teammates, and coaches.
4. Demonstrates teamwork by showing unselfish team play, concern for team success above individual success, and supports ALL teammates in ALL situations.
5. MSHSL, ISD 113, and WHA Girls' Basketball training rules must be followed. Student athletes violating the rules during the calendar year will not be eligible for lettering recognition.
6. Student-athletes are responsible for returning all high school issued equipment at the end of the season. Failure to do so will forfeit the opportunity to earn a varsity letter and the student-athlete will also be held financially responsible.
7. Student managers have the opportunity to letter.
8. The coaching staff will decide upon any situation not covered by the above guidelines

BASKETBALL-BOYS:

1. All boys must play in half of the halves of the number of regular season games.
2. All boys must finish the entire season, including tournaments and must be eligible for all tournament play.
3. Any senior who completes the entire season including tournaments and who has participated in his junior and sophomore year will letter.
4. In case of injury and in the coach's opinion the student would have lettered, a letter will be given.
5. Coach's judgment can be used in exceptional cases.

BAND:

For a student to letter in band, s/he must attain a total of 30 points to be awarded by his/her participation in instrumental music activities at WHA. Points are cumulative from year to year.

Lettering Opportunities for Band

Solo Contest Participation - 5 points
 Ensemble Contest Participation - 3 points per Ensemble (3 max)
 WHA sponsored Instrumental Ensemble - 2 points
 Pep Band Participation - 2 points per game
 Participation in Ethnic Fest Parade - 4 points
 Participation in 4th of July Parade - 8 points

In addition to the opportunities listed here, additional opportunities may arise for students to earn points toward their letter. Any such opportunities and their corresponding point values shall be set by the instrumental music advisor.

Bars

Each 30 points beyond the initial lettering shall be worth a bar to be added to the particular student's letter.

Records

Students shall be responsible for individual record-keeping of lettering worksheets. To qualify for letters/bars, a student must submit his/her worksheet to the program advisor prior to the end of the academic year. (record keeping sheets will be available to students at the beginning of the year)

VOCAL MUSIC:**Section 1 - Points**

For a student to letter in choir, s/he must attain a total of 30 points to be awarded by his/her participation in vocal music activities both inside and outside of the normal vocal curriculum offered at WHA. Points are cumulative from year to year. The breakdown of specific point awards is listed here:

Lettering Opportunities for Choir	Points
Solo Contest Participation	3
- Superior Rating	2
- Excellent Rating	1
Ensemble Concert Participation (3 max/year)	3
- Superior Rating	2
- Excellent Rating	1
WHA Chamber choir (or similar WHA-sponsored vocal ensemble) (per academic year)	2
Participation in a choral ensemble outside of WHA (per academic year)	2
Perfect Attendance (per quarter)	3

In addition to the opportunities listed here, additional opportunities may arise for students to earn points toward their letter. Any such opportunities and their corresponding point values shall be set by the vocal music advisor.



Section 2 – Verification of programs outside of WHA

Any activities outside of WHA that are credited as point-earning activities must be verified by the sponsor, leader, or provider of that activity. Failure to provide proof of enrollment/participation shall result in points not being credited.

Section 3 – Bars

Each 30 points beyond the initial lettering shall be worth a bar to be added to the particular student's letter.

Section 4 – Records

Students shall be responsible for individual record-keeping of lettering worksheets. To qualify for letters/bars, a student must submit his/her worksheet to the program advisor prior to the end of the academic year.