April 25, 2010

To Whom It May Concern:

My husband and I are excited to be awaiting the arrival of our child this summer. My expected due date is August 6, 2010. I am requesting a maternity/child care leave to begin September 7, 2010 and extend to a period of 12 weeks. My return date would be approximately November 1, 2010. Attached to this letter is a letter from my doctor confirming my pregnancy and expected due date. Thank you for your time.

Sincerely,

Connie L. Robinson

Imnu & Robinson