

**VICKSBURG COMMUNITY SCHOOLS**  
**Board of Education**  
**April 16, 2018 – VHS – 7:00 p.m.**  
**MINUTES**

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Members Present: Wil Emmert, Deborah Harsha, David Schriemer, Rudy Callen, Tina Forsyth, and Virgil Knowles

Members Absent: Carol Lohman

Administrators Present: Charles Glaes, Stephen Goss, Gail VanDaff, Keevin O'Neill, Adam Brush, Don Puckett, Tim Fuller, Amie McCaw, Mike Barwegen, Dennis Kirby, Matt VanDussen, Maureen Ouvry, Ruth Hook, Rick Place, Alyssa Thompson

Guests Present: Dave and Jody Young, Jim and Katie Seifert, Deb Bresnahan, Sue and Gary Miller, Peggy and Steve Brewer, David and Tracy Locey, Steve Thomas, Dr. Todd and Tracie White, Mr. and Mrs. Matt Preston, Paula Schriemer, Mike and Karen Hill, Troy Smith, Amy and Mike Slancik, Bob Willhite, Sue Moore, Daryl Zartman, Eric Teall

**I. SUPERINTENDENT'S REPORT**

**A. Recognitions**

**1. Class of 2018 Senior Recognitions - Keevin O'Neill**

Principal O'Neill introduced the top 10 students of the senior class and their parents. The Excellence in Education scholarship winners were also recognized and introduced their significant educators.

**B. Legislative Report**

School aid budgets have been forwarded and the additional \$25 per pupil for high school students appears to remain. At Risk budgets are unchanged. More money will be in the school aid fund and the general fund. It is higher than the January revenue census.

**C. Kindergarten Enrollment Update**

Supt Glaes reported we are very close to where we were last year, and will continue to monitor.

**D. Important Dates**

Supt Glaes referred to the listing of important dates including tomorrow, April 17 at 7:00 p.m. as being the Gilmore family concert at the PAC. The Gilmore Young Artist concert will also be held at the PAC on May 6.

1. All Staff Appreciation - April 30 - May 4, 2018
2. Graduation - June 3, 2018
3. Retirement Reception - June 11, 2018
4. Last Day of School - June 13, 2018 - 1/2 Day for Students, Full Day for Staff
5. July Organizational Meeting - July 9, 2018

Supt. Glaes announced his retirement after 36 years of service with the Vicksburg Community School District.

## II. REPORTS AND PUBLIC INQUIRY

### A. Business and Finance Report - Steve Goss

#### 1. Budget Progress Report for the Month Ending March 31, 2018

Asst Supt Goss presented the budget progress report for March 2018 showing total revenues of \$16,219,778; total expenditures of \$15,988,192 and deficiency of revenues over expenditures of \$231,586.

#### 2. Bond Project Update

Asst Supt Goss stated that the amount carried over into series 3 is approximately \$100,000. The third and final series is on track to be issued soon. Vicksburg Community School's credit rating is an A. The bond sale will be on May 9, 2018 with bids at 11:00 a.m. The bond rate will be approved at the next meeting, May 14, 2018.

### B. Performing Arts Center Annual Report – Tim Fuller

Tim Fuller presented his Annual PAC Report with highlights from last school year and upcoming shows/events scheduled for the upcoming year.

### C. Audience – John Steers addressed the board, sharing his opinion of the student walk out. Steve Thomas also addressed the board voicing his support of how it was handled.

## III. BOARD ACTION REQUIRED

### A. Approval of the March 12, 2018 Regular Meeting Minutes: A motion for approval was made by Emmert and supported by Callen. Motion carried unanimously.

### B. Approval of the Following Invoices totaling \$197,042.23 - ROLL CALL VOTE: A motion for approval was made by Forsyth and supported by Schriemer. Ayes: Emmert, Harsha, Callen, Forsyth, Knowles, Schriemer Nays: None Absent: Lohman Abstain: None Motion carried unanimously.

1. March 1, 2018 = \$450
2. March 7, 2018 = \$97,914.75
3. March 21, 2018 = \$98,677.48

### C. Approval of Disbursement of Funds for Purchases Made During February, 2018 Under the District's Purchase Card Program Totaling \$127,328.93 - ROLL CALL VOTE: A motion for approval was made by Schriemer and supported by Emmert. Ayes: Emmert, Harsha, Callen, Forsyth, Knowles, Schriemer Nays: None Absent: Lohman Abstain: None Motion carried unanimously.

- D. Approval of Business Service Contracts with Berrien RESA for the processing of accounts payable and payable transactions - ROLL CALL VOTE: A motion for approval was made by Callen and supported by Forsyth.  
Ayes: Emmert, Harsha, Callen, Forsyth, Knowles, Schriemer  
Nays: None  
Absent: Lohman  
Abstain: None  
Motion carried unanimously.
- E. Approval to Extend the Following Administrative Team Members' Individual Contracts for the 2018-19 School Year Based on Evaluations through 2017-18. A motion for approval was made by Forsyth and supported by Callen.  
Motion carried unanimously.
1. Principals
    - a. Keevin O'Neill - HS Principal
    - b. Adam Brush - HS Asst. Principal
    - c. Matt VanDussen - MS Principal
    - d. Dennis Kirby - MS Asst Principal
    - e. Mike Barwegen - TY Principal
    - f. Ruth Hook - IL Principal
    - g. Amie McCaw - SL Principal
  2. Directors/Supervisors/Coordinators Wil/Tina
    - a. Alyssa Thompson - Adult/Community Ed Director
    - b. Maureen Ouvry - Food Service Director
    - c. Michael Roy - Athletic Director
    - d. Don Puckett - Director of Technology
    - e. Gail Van Daff - Director of Curriculum and Instruction
    - f. Karen McKinstry - Transportation Director
- F. Approval to Extend the Following Non-Line Position Contracts for the 2018-19 School Year Based on Evaluations through 2017-18. A motion for approval was made by Forsyth and supported by Emmert.  
Motion carried unanimously.
1. Tim Fuller - Performing Arts Center Manager
- G. Approval to Extend the Following Contract as per Contractual Agreement. A motion for approval was made by Forsyth and supported by Emmert.  
Motion carried unanimously.
1. Stephen Goss - Asst Superintendent
- H. Approval of the Following Retirement Requests effective June 14, 2018. A motion for approval was made by Forsyth and supported by Callen.  
Motion carried unanimously.

1. James Cagney - High School Math Teacher - 34 years of service
  2. Betsy Craig - Music Teacher - 38 years of service
  3. Mary Kilpatrick - Tobey Elementary Teacher - 33 years of service
- I. Approval of the Following Retirement Request effective July 1, 2018. A motion for approval was made by Forsyth and supported by Callen.  
Motion carried unanimously.
1. Charles Glaes - VCS Superintendent - 36 years of service
- J. Approval of Cedar Point Trip for VHS Senate Members on May 22, 2018. A motion for approval was made by Forsyth and supported by Callen.  
Motion carried unanimously.

There being no further business to come before the board, President Knowles adjourned the meeting at 8:43 pm.

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President Virgil Knowles  
May 14, 2018

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Secretary Amy Manchester