



# Board of Trustees Agenda Item Information Form

Date Submitted: December 1, 2025

**Meeting Type**

- ☒ Regular Meeting  
☐ Special Meeting/Workshop

**Agenda Placement**

- ☐ Public Hearing  
☐ Executive Session  
☐ Recognition  
☐ Program Spotlight  
☐ Community Input

**Code**

PH  
ES  
R  
PS  
CI

**Agenda Placement**

- ☐ Administrative Report  
☒ Consent Agenda  
☐ Action Item  
☐ Information/Discussion

**Code**

AR  
CA  
AI  
ID

Meeting Date: December 15, 2025

**District Strategies (Check all that apply):**

- ☐ Students and staff will thrive in a secure environment, build connections and community, and become resilient leaders.  
☐ Each student will engage in world-class learning experiences that foster curiosity, develop talents, guide exploration, and fuel achievement.  
☒ We will cultivate innovation through strategic collaboration and responsive organizational stewardship.

**Subject:**

Consider Approval of Renewal of Contract 2024.809 Kitchen Parts

**Background:**

In December 2024, the Board approved the renewal of Contract 2024.809 Kitchen Parts in the amount of \$325,000. To date, \$299,972 has been encumbered. It is the recommendation of the Directors of Child Nutrition and Purchasing to renew this contract with Baker Distribution and Parts Town. The estimated annual contract value is \$300,000. There are two renewal options available for this contract.

**Fiscal Impact Statement**

**Cost:** \$300,000.00

- ☒ Recurring  
☐ One-Time

**Funding Source:**

- ☒ General Fund  
☐ Grant Fund  
☒ Other Funds (specify)  
Child Nutrition

Fiscal Year: 2025 / 2026

Amendment Required: N/A

☐ Bond Funds (program year): N/A

**Superintendent's Recommendation:**

It is the recommendation of the Superintendent that the Board of Trustees approve the renewal of Contract 2024.809 Kitchen Parts with Baker Distribution and Parts Town for the period beginning January 1, 2026 through December 31, 2026 for an estimated annual contract value of \$300,000.

**Department Submitting Form:** Purchasing

**Cabinet Member's Approval:** Alice Benzaia